

April 23, 2019

**Police
Administration**

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3200 - POLICE ADMINISTRATION								
<i>Personnel Services</i>								
51 5010	Salary/Operating	620,994.66	753,806.00	419,986.03	56	717,799.00	651,634.00	(14)
51 5020	Salary/Overtime	15,434.37	6,000.00	19,281.59	321	6,000.00	6,000.00	
51 5030	Salary/Partime	11,805.44	17,344.00	7,202.02	42	27,206.00	27,206.00	57
51 5040	Shared Utility Payments	7,736.62	9,600.00	2,376.08	25	9,600.00	9,600.00	
51 5060	Salary-Holiday Pay	2,400.61	.00	2,457.08		.00	.00	
51 5190	Medicare	7,102.29	8,302.00	5,886.17	71	10,803.00	9,843.00	19
51 5200	Fica	683.45	746.00	1,116.05	150	1,687.00	1,687.00	126
<i>Personnel Services Totals</i>		\$666,157.44	\$795,798.00	\$458,305.02	58%	\$773,095.00	\$705,970.00	(11%)
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	112,544.61	142,000.00	85,388.37	60	144,162.00	130,591.00	(8)
51 5161	Life Insurance	6,961.11	892.00	537.46	60	941.00	842.00	(6)
51 5163	ST Disability Insurance	1,460.02	1,793.00	832.41	46	1,793.00	1,793.00	
51 5164	LT Disability Insurance	1,284.80	1,663.00	724.29	44	1,663.00	1,663.00	
51 5165	Health Insurance	76,867.95	97,375.00	48,662.65	50	73,277.00	73,277.00	(25)
51 5166	Dental Insurance	2,377.26	2,942.00	1,741.48	59	2,552.00	2,552.00	(13)
51 5180	Uniforms	9,070.69	9,000.00	11,474.53	127	9,000.00	9,000.00	
<i>Employee Benefits Totals</i>		\$210,566.44	\$255,665.00	\$149,361.19	58%	\$233,388.00	\$219,718.00	(14%)
<i>Communications & Util.</i>								
52 5240	Telephone	3,126.60	65,508.00	4,617.68	7	12,132.00	12,132.00	(81)
52 5260	Heat & Power	350.48	103,572.00	442.67		103,572.00	103,572.00	
52 5270	Water	3,404.43	1,000.00	(77,684.92)	(7,768)	1,000.00	1,000.00	
<i>Communications & Util. Totals</i>		\$6,881.51	\$170,080.00	(\$72,624.57)	(43%)	\$116,704.00	\$116,704.00	(31%)
<i>Repair & Maintenance</i>								
52 5700	R&M - Vehicles	(918.17)	12,896.00	6,956.28	54	12,896.00	12,896.00	
52 5710	R&M Furn. & Equip.	935.82	1,000.00	.00		1,000.00	1,000.00	
52 5720	R&M Communication Equip	3,513.50	1,000.00	491.34	49	1,000.00	1,000.00	
52 5730	R&M - D/P Equipment	9,875.70	23,060.00	18,094.06	78	22,422.00	22,422.00	(3)
53 5680	Tires	.00	400.00	.00		400.00	400.00	
<i>Repair & Maintenance Totals</i>		\$13,406.85	\$38,356.00	\$25,541.68	67%	\$37,718.00	\$37,718.00	(2%)
<i>Building Maintenance</i>								
52 5749	R&M Bldg-PubSafety	107,162.97	125,050.00	65,406.80	52	132,450.00	108,450.00	(13)
<i>Building Maintenance Totals</i>		\$107,162.97	\$125,050.00	\$65,406.80	52%	\$132,450.00	\$108,450.00	(13%)

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3200 - POLICE ADMINISTRATION								
Training & Education								
52 6200	Training	17,015.40	8,800.00	8,039.42	91	8,800.00	8,800.00	
52 6210	Dues	1,388.00	1,875.00	834.00	44	2,575.00	2,575.00	37
52 6220	Subscription/Publications	1,569.31	400.00	40.00	10	1,250.00	1,250.00	213
52 6230	Conventions/Meetings	6,870.82	5,968.00	(87.37)	(1)	10,568.00	8,768.00	47
<i>Training & Education Totals</i>		<u>\$26,843.53</u>	<u>\$17,043.00</u>	<u>\$8,826.05</u>	<u>52%</u>	<u>\$23,193.00</u>	<u>\$21,393.00</u>	<u>26%</u>
Other Services & Charges								
52 3505	Mileage Reimbursement	797.04	.00	.00		.00	.00	
52 6041	Special Operations	489.17	1,000.00	(103.82)	(10)	6,000.00	4,000.00	300
52 6100	Auto Insurance	5,277.51	6,103.00	5,283.93	87	5,938.00	5,938.00	(3)
52 6110	Other Insurance	16,191.53	13,543.00	9,985.27	74	16,916.00	16,916.00	25
52 6130	Miscellaneous Services	26,874.89	46,000.00	9,605.96	21	46,000.00	46,000.00	
52 6170	Contractual Services	619,541.18	466,449.00	305,691.74	66	445,369.00	445,369.00	(5)
52 6193	City Wide Events	27,670.52	45,500.00	31,900.35	70	49,500.00	45,500.00	
52 6510	Claims Not Workmans Comp.	104,341.31	50,000.00	.00		50,000.00	50,000.00	
52 6560	Workers Comp/Administrati	29,268.45	2,638.00	5,347.07	203	3,889.00	3,889.00	47
52 6600	Claims Workers Comp.	62,569.89	1,000.00	81,788.18	8,179	1,000.00	1,000.00	
<i>Other Services & Charges Totals</i>		<u>\$893,021.49</u>	<u>\$632,233.00</u>	<u>\$449,498.68</u>	<u>71%</u>	<u>\$624,612.00</u>	<u>\$618,612.00</u>	<u>(2%)</u>
Materials & Supplies								
52 7300	Postage	1,254.78	3,000.00	915.84	31	3,000.00	2,000.00	(33)
52 7320	Stationery & Printing	2,530.94	3,000.00	1,267.35	42	3,000.00	3,000.00	
52 7330	Copy Expense	12,016.47	14,000.00	6,205.25	44	14,000.00	14,000.00	
53 7000	Gas & Oil	3,496.92	2,500.00	183.10	7	2,500.00	2,000.00	(20)
53 7020	Janitorial Supplies	13,000.00	11,000.00	7,186.08	65	16,000.00	14,000.00	27
53 7050	Medical Services/Supplies	510.83	5,000.00	272.28	5	5,000.00	2,000.00	(60)
53 7060	Firearms Supplies	3,681.90	6,750.00	2,939.80	44	6,750.00	5,000.00	(26)
53 7121	Computer Hardware	7,683.36	15,600.00	3,603.81	23	11,475.00	9,600.00	(38)
53 7122	Computer Supplies	4,967.26	3,000.00	1,059.99	35	3,000.00	3,000.00	
53 7150	Other Operating Supplies	3,799.23	500.00	.00		500.00	500.00	
53 7310	Office Supplies	8,933.51	4,000.00	3,318.28	83	4,000.00	4,000.00	
53 7360	Other Admin. Supplies	1,679.04	720.00	109.96	15	1,020.00	1,020.00	42
<i>Materials & Supplies Totals</i>		<u>\$63,554.24</u>	<u>\$69,070.00</u>	<u>\$27,061.74</u>	<u>39%</u>	<u>\$70,245.00</u>	<u>\$60,120.00</u>	<u>(13%)</u>

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
	EXPENSE							
Department 3200 - POLICE ADMINISTRATION	Totals	\$1,987,594.47	\$2,103,295.00	\$1,111,376.59	53%	\$2,011,405.00	\$1,888,685.00	(10%)
	EXPENSE TOTALS	\$1,987,594.47	\$2,103,295.00	\$1,111,376.59	53%	\$2,011,405.00	\$1,888,685.00	(10%)
Fund 100 - GENERAL FUND	Totals	\$1,987,594.47	\$2,103,295.00	\$1,111,376.59	53%	\$2,011,405.00	\$1,888,685.00	(10%)
	EXPENSE TOTALS	\$1,987,594.47	\$2,103,295.00	\$1,111,376.59	53%	\$2,011,405.00	\$1,888,685.00	(10%)
Fund 100 - GENERAL FUND	Totals	(\$1,987,594.47)	(\$2,103,295.00)	(\$1,111,376.59)	53%	(\$2,011,405.00)	(\$1,888,685.00)	(10%)
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	EXPENSE GRAND TOTALS	\$1,987,594.47	\$2,103,295.00	\$1,111,376.59	53%	\$2,011,405.00	\$1,888,685.00	(10%)
	Net Grand Totals	(\$1,987,594.47)	(\$2,103,295.00)	(\$1,111,376.59)	53%	(\$2,011,405.00)	(\$1,888,685.00)	(10%)

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3200 - POLICE ADMINISTRATION				
Account 52 5240 - Telephone				
100 3200 52 5240	Miscellaneous Charges	1.0000	3,000.00	3,000.00
100 3200 52 5240	Verizon	12.0000	418.00	5,016.00
100 3200 52 5240	Windstream, (Distribution Amount)	12.0000	83.00	996.00
100 3200 52 5240	XO Communication Services (Distribution Amount)	12.0000	260.00	3,120.00
Account 52 5240 - Telephone Totals		Transactions	4	\$12,132.00
Account 52 5260 - Heat & Power				
100 3200 52 5260	Heat & Power Payment	1.0000	101,172.00	101,172.00
100 3200 52 5260	Utilities for retired employees distribution amount	12.0000	200.00	2,400.00
Account 52 5260 - Heat & Power Totals		Transactions	2	\$103,572.00
Account 52 5270 - Water				
100 3200 52 5270	Quarterly Water Payment	1.0000	1,000.00	1,000.00
Account 52 5270 - Water Totals		Transactions	1	\$1,000.00
Account 52 5700 - R&M - Vehicles				
100 3200 52 5700	Moody's Allocated Cost	1.0000	10,895.92	10,896.00
100 3200 52 5700	Repair and maintenance for administrative vehicles	1.0000	2,000.00	2,000.00
Account 52 5700 - R&M - Vehicles Totals		Transactions	2	\$12,896.00
Account 52 5710 - R&M Furn. & Equip.				
100 3200 52 5710	Repair/replace chairs, file cabinets, etc	1.0000	1,000.00	1,000.00
Account 52 5710 - R&M Furn. & Equip. Totals		Transactions	1	\$1,000.00
Account 52 5720 - R&M Communication Equip				
100 3200 52 5720	Mobile, portable & console maintenance	1.0000	1,000.00	1,000.00
Account 52 5720 - R&M Communication Equip Totals		Transactions	1	\$1,000.00
Account 52 5730 - R&M - D/P Equipment				
100 3200 52 5730	CiviLive	1.0000	606.26	606.26
100 3200 52 5730	Maintain Wireless Access System	1.0000	2,200.00	2,200.00
100 3200 52 5730	Mimecast	1.0000	1,104.74	1,104.74
100 3200 52 5730	Tyler NW	1.0000	9,410.48	9,410.48
100 3200 52 5730	UBS, Community Room Equipment	1.0000	9,100.00	9,100.00
Account 52 5730 - R&M - D/P Equipment Totals		Transactions	5	\$22,421.48
Account 52 5749 - R&M Bldg-PubSafety				
100 3200 52 5749	Additional Repairs and Materials	1.0000	6,000.00	6,000.00
100 3200 52 5749	AlSCO Floor Mats	12.0000	250.00	3,000.00
100 3200 52 5749	Automated Gate Maintenance	1.0000	1,400.00	1,400.00
100 3200 52 5749	Bug Busters	12.0000	120.00	1,440.00
100 3200 52 5749	Cintas Fire Protection Inspection (Yearly)	1.0000	910.00	910.00
100 3200 52 5749	Control Concepts Technical Support	1.0000	9,000.00	9,000.00
100 3200 52 5749	Gym Equipment Maintenance	4.0000	300.00	1,200.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3200 - POLICE ADMINISTRATION				
Account 52 5749 - R&M Bldg-PubSafety				
100 3200 52 5749	High Window Cleaning	2.0000	1,200.00	2,400.00
100 3200 52 5749	HVAC Maintenance	12.0000	800.00	9,600.00
100 3200 52 5749	Meggit Systems, Range Maintenance	1.0000	10,000.00	10,000.00
100 3200 52 5749	Overhead Door Maintenance, Sally Ports	1.0000	1,500.00	1,500.00
100 3200 52 5749	Plumbing Repairs	1.0000	3,400.00	3,400.00
100 3200 52 5749	Repair/replace flooring as needed	1.0000	12,000.00	12,000.00
100 3200 52 5749	Repair/Replace HVAC unit as needed	1.0000	17,000.00	17,000.00
100 3200 52 5749	Rug Cleaning	2.0000	800.00	1,600.00
100 3200 52 5749	Tentech Repair and Labor Annual Support	1.0000	7,000.00	7,000.00
100 3200 52 5749	Thyssen Kupp Elevator	12.0000	500.00	6,000.00
100 3200 52 5749	Update/upgrade climate control system software	1.0000	15,000.00	15,000.00
Account 52 5749 - R&M Bldg-PubSafety Totals		Transactions	18	\$108,450.00
Account 52 6041 - Special Operations				
100 3200 52 6041	Job Fairs and Recruitment Activities	1.0000	2,500.00	2,500.00
100 3200 52 6041	Promotional Items for recruitment	1.0000	1,500.00	1,500.00
Account 52 6041 - Special Operations Totals		Transactions	2	\$4,000.00
Account 52 6100 - Auto Insurance				
100 3200 52 6100	Allocated Cost for Auto Insurance Coverage	1.0000	5,937.22	5,937.22
Account 52 6100 - Auto Insurance Totals		Transactions	1	\$5,937.22
Account 52 6110 - Other Insurance				
100 3200 52 6110	Apex Insurance	1.0000	16,915.36	16,915.36
Account 52 6110 - Other Insurance Totals		Transactions	1	\$16,915.36
Account 52 6130 - Miscellaneous Services				
100 3200 52 6130	Advertising	1.0000	2,000.00	2,000.00
100 3200 52 6130	Atlanta Job Search	1.0000	1,000.00	1,000.00
100 3200 52 6130	Fingerprint fees to GBI for background checks	100.0000	45.00	4,500.00
100 3200 52 6130	GA POST Fees	20.0000	35.00	700.00
100 3200 52 6130	Misc Services as needed	1.0000	1,000.00	1,000.00
100 3200 52 6130	Promotional Examand & Assessment for Lieutenant&Sergeant	1.0000	32,800.00	32,800.00
100 3200 52 6130	Psychological Services in traumatic instances	1.0000	4,000.00	4,000.00
Account 52 6130 - Miscellaneous Services Totals		Transactions	7	\$46,000.00
Account 52 6170 - Contractual Services				
100 3200 52 6170	AT&T Communications Router Maintenance Contract	1.0000	1,440.00	1,440.00
100 3200 52 6170	Body Camera Sevice Agreement	1.0000	11,520.00	11,520.00
100 3200 52 6170	CellBrite forensic cell phone analysis annual	1.0000	3,700.00	3,700.00
100 3200 52 6170	Citadel Agreement	12.0000	6,430.00	77,160.00
100 3200 52 6170	Clear (Thompson Reuters) Investigative Search Engine	12.0000	550.00	6,600.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3200 - POLICE ADMINISTRATION				
Account 52 6170 - Contractual Services				
100 3200 52 6170	Data Works Plus (Biometric Field Fingerprint)	1.0000	1,000.00	1,000.00
100 3200 52 6170	Data Works Printer Maintenance	5.0000	500.00	2,500.00
100 3200 52 6170	Electronic Warrant Annual License, Fulton & Clayton	2.0000	1,000.00	2,000.00
100 3200 52 6170	FARRO Yearly Update and calibration	1.0000	5,000.00	5,000.00
100 3200 52 6170	Formulytics, Gangs Data Base	1.0000	12,000.00	12,000.00
100 3200 52 6170	Fulton Co. Radio Subscription	1.0000	95,000.00	95,000.00
100 3200 52 6170	Identix, Inc. Maintenance Agreement (Live Scan Fingerprint)	1.0000	6,618.00	6,618.00
100 3200 52 6170	L-3 Video in-car camera 3 year warranty	1.0000	4,090.00	4,090.00
100 3200 52 6170	Leads on Line,	1.0000	8,637.00	8,637.00
100 3200 52 6170	License Plate Reader (Maint. Agreement)	1.0000	10,000.00	10,000.00
100 3200 52 6170	Meggitt (FATS) SA	1.0000	4,200.00	4,200.00
100 3200 52 6170	Motorola Monthly Maintenance Contract	12.0000	4,667.00	56,004.00
100 3200 52 6170	NC4 Active Crime Software Annual License	1.0000	8,000.00	8,000.00
100 3200 52 6170	Nixle emergency communication APP	1.0000	6,000.00	6,000.00
100 3200 52 6170	OSSI Sungard Contracts-Records Mgmt	1.0000	84,000.00	84,000.00
100 3200 52 6170	Pattco Priority Live Scanner Maintenance Agreement	2.0000	400.00	800.00
100 3200 52 6170	Power DMS	1.0000	6,700.00	6,700.00
100 3200 52 6170	Spex Forensic AFIS system, annual license, update	1.0000	4,500.00	4,500.00
100 3200 52 6170	TLO Investigative Search Engine	1.0000	1,500.00	1,500.00
100 3200 52 6170	Warren Bond	12.0000	2,200.00	26,400.00
Account 52 6170 - Contractual Services Totals		Transactions	25	\$445,369.00
Account 52 6193 - City Wide Events				
100 3200 52 6193	Halloween Trunk or Treat	1.0000	3,000.00	3,000.00
100 3200 52 6193	Holiday Open House	1.0000	2,000.00	2,000.00
100 3200 52 6193	Leadership Academy (LEEDA)	3.0000	1,000.00	3,000.00
100 3200 52 6193	Misc Meetings & Events	1.0000	1,500.00	1,500.00
100 3200 52 6193	National Night Out, Annual Event	1.0000	9,000.00	9,000.00
100 3200 52 6193	Outreach cookouts	6.0000	500.00	3,000.00
100 3200 52 6193	Senior Social	1.0000	24,000.00	24,000.00
Account 52 6193 - City Wide Events Totals		Transactions	7	\$45,500.00
Account 52 6200 - Training				
100 3200 52 6200	Chaplain Training	1.0000	3,000.00	3,000.00
100 3200 52 6200	Chief annual training	1.0000	1,500.00	1,500.00
100 3200 52 6200	Misc Staff Training	1.0000	2,000.00	2,000.00
100 3200 52 6200	Software Maintenance Training	1.0000	2,300.00	2,300.00
Account 52 6200 - Training Totals		Transactions	4	\$8,800.00

Budget Transaction Report

Report by Budget Transactions
 Budget Year of 2020
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3200 - POLICE ADMINISTRATION				
Account 52 6210 - Dues				
100 3200 52 6210	Chaplains Associaton	5.0000	125.00	625.00
100 3200 52 6210	Georgia Chief's Association	6.0000	125.00	750.00
100 3200 52 6210	International Association of Chiefs of Police	6.0000	200.00	1,200.00
Account 52 6210 - Dues Totals		Transactions	3	<u>\$2,575.00</u>
Account 52 6220 - Subscription/Publications				
100 3200 52 6220	GA code books	5.0000	90.00	450.00
100 3200 52 6220	Georgia Trial Handbook	2.0000	400.00	800.00
Account 52 6220 - Subscription/Publications Totals		Transactions	2	<u>\$1,250.00</u>
Account 52 6230 - Conventions/Meetings				
100 3200 52 6230	Chaplains Conference	1.0000	3,968.00	3,968.00
100 3200 52 6230	IACP Conference	1.0000	1,800.00	1,800.00
100 3200 52 6230	TAC/UCR Conference/Training	2.0000	1,500.00	3,000.00
Account 52 6230 - Conventions/Meetings Totals		Transactions	3	<u>\$8,768.00</u>
Account 52 6510 - Claims Not Workmans Comp.				
100 3200 52 6510	Departmental Accident/Liability Claims	1.0000	20,000.00	20,000.00
100 3200 52 6510	Medical Bills Paid To Grady For Inmates	1.0000	30,000.00	30,000.00
Account 52 6510 - Claims Not Workmans Comp. Totals		Transactions	2	<u>\$50,000.00</u>
Account 52 6560 - Workers Comp/Administrati				
100 3200 52 6560	Workers Comp/ Administration-Pru	1.0000	3,888.78	3,888.78
Account 52 6560 - Workers Comp/Administrati Totals		Transactions	1	<u>\$3,888.78</u>
Account 52 6600 - Claims Workers Comp.				
100 3200 52 6600	Claims-Workers Comp	1.0000	1,000.00	1,000.00
Account 52 6600 - Claims Workers Comp. Totals		Transactions	1	<u>\$1,000.00</u>
Account 52 7300 - Postage				
100 3200 52 7300	Monthly ADM postage mailing charges	12.0000	65.00	780.00
100 3200 52 7300	Monthly Records and ID mailing charges	10.0000	50.00	500.00
100 3200 52 7300	Pitney Bowes Postage Machine	1.0000	720.00	720.00
Account 52 7300 - Postage Totals		Transactions	3	<u>\$2,000.00</u>
Account 52 7320 - Stationery & Printing				
100 3200 52 7320	Blank forms, toner, executive stationary, paper, etc.	1.0000	1,800.00	1,800.00
100 3200 52 7320	Business Cards	4.0000	50.00	200.00
100 3200 52 7320	Event Flyers/Brochures	1.0000	1,000.00	1,000.00
Account 52 7320 - Stationery & Printing Totals		Transactions	3	<u>\$3,000.00</u>
Account 52 7330 - Copy Expense				
100 3200 52 7330	Additional Copying Expenses	1.0000	976.00	976.00
100 3200 52 7330	Administration Monthly Copier Expense	12.0000	280.00	3,360.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3200 - POLICE ADMINISTRATION				
Account 52 7330 - Copy Expense				
100 3200 52 7330	Records & ID Monthly Copier Expense	12.0000	805.33	9,664.00
	Account 52 7330 - Copy Expense Totals	Transactions 3		\$14,000.00
Account 53 5680 - Tires				
100 3200 53 5680	Tires for administrative vehicles	1.0000	400.00	400.00
	Account 53 5680 - Tires Totals	Transactions 1		\$400.00
Account 53 7000 - Gas & Oil				
100 3200 53 7000	Gas and oil for administrative vehicles	1.0000	2,000.00	2,000.00
	Account 53 7000 - Gas & Oil Totals	Transactions 1		\$2,000.00
Account 53 7020 - Janitorial Supplies				
100 3200 53 7020	Misc. janitorial supplies for public safety bldg & precinct	1.0000	14,000.00	14,000.00
	Account 53 7020 - Janitorial Supplies Totals	Transactions 1		\$14,000.00
Account 53 7050 - Medical Services/Supplies				
100 3200 53 7050	New Hire Physical Examinations	10.0000	100.00	1,000.00
100 3200 53 7050	Psych Exams for New Officers	20.0000	50.00	1,000.00
	Account 53 7050 - Medical Services/Supplies Totals	Transactions 2		\$2,000.00
Account 53 7060 - Firearms Supplies				
100 3200 53 7060	Academy Ammunition for Mandate Students	1.0000	2,000.00	2,000.00
100 3200 53 7060	Replace weapons as needed	3.0000	400.00	1,200.00
100 3200 53 7060	Training Ammunition	6.0000	300.00	1,800.00
	Account 53 7060 - Firearms Supplies Totals	Transactions 3		\$5,000.00
Account 53 7121 - Computer Hardware				
100 3200 53 7121	Replace outdated workstations	1.0000	9,600.00	9,600.00
	Account 53 7121 - Computer Hardware Totals	Transactions 1		\$9,600.00
Account 53 7122 - Computer Supplies				
100 3200 53 7122	Ink for administrative computers	1.0000	1,300.00	1,300.00
100 3200 53 7122	Misc items, keyboard, mouse, monitor	1.0000	500.00	500.00
100 3200 53 7122	Replace printers as needed	4.0000	300.00	1,200.00
	Account 53 7122 - Computer Supplies Totals	Transactions 3		\$3,000.00
Account 53 7310 - Office Supplies				
100 3200 53 7310	Various office supplies-folders,paper,pens,batteries,etc.	1.0000	4,000.00	4,000.00
	Account 53 7310 - Office Supplies Totals	Transactions 1		\$4,000.00
Account 53 7360 - Other Admin. Supplies				
100 3200 53 7360	DVD's for Video Camera Backup	60.0000	17.00	1,020.00
	Account 53 7360 - Other Admin. Supplies Totals	Transactions 1		\$1,020.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
	Department 3200 - POLICE ADMINISTRATION Totals	Transactions	116	\$962,494.84
	Fund 100 - GENERAL FUND Totals	Transactions	116	\$962,494.84
	EXPENSES Totals	Transactions	116	\$962,494.84
	Grand Totals	Transactions	116	\$962,494.84

EXHIBIT C – PERSONNEL
 City of College Park, Georgia
 Budget Year 2019-20

Fund: 100 Department and Number: Police Administration 3200

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
Positions:	Actual	Actual	Current	Requested	Recommend
Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	1	1	1	1	1
Police Officer	3	3	3	2	2
Administrative Assistant	2	2	2	2	2
Administrative Coordinator	2	2	2	1	1
Building Maint. Spec	1	1	1	1	1
EDP Technician	1	1	1	1	1
Custodian	1	1	1	1	1
Records Clerk	1	1	1	1	1
Part Time Positions:					
Records Clerk	1	1	1	1	1
Total Personnel:	15	15	15	14	14

City of College Park, Georgia
Police Administration Division Organizational Chart

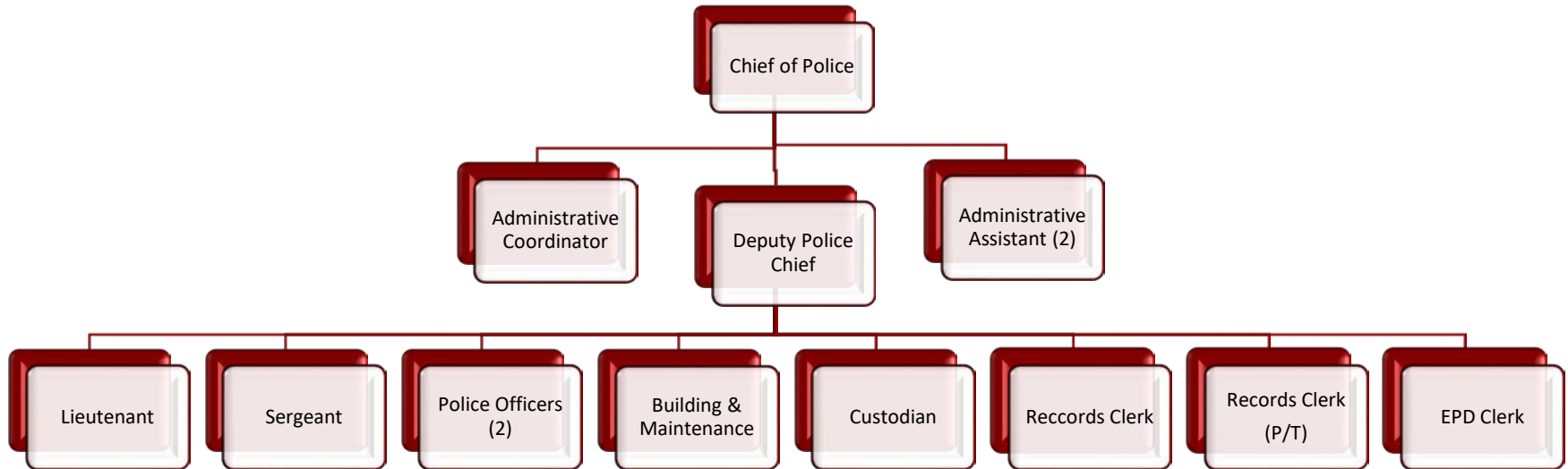


EXHIBIT D
 City of College Park, Georgia
 Personnel Request Worksheet
 Budget Year 2019-20

Department and
 Number: **Police Administration 3200**

Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time Additional Positions – Part Time Reclassified Positions From:			
Justification (including assignment and responsibilities of position requested)				
NOT APPLICABLE				
Wages				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
Fringe Benefits				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
Training and Education				
	Training			-
	Dues/ Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
Material and Supplies				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
Capital Outlay (Needed if position is approved)				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
Vehicle (Additional Needed if Position Approved)				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	Total			-

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

EXHIBIT F
 City of College Park, Georgia
 Vehicle Request
 Budget Year 2019-20

Fund: 100		Department and Number: Police Administration 3200	
New Replacement for Vehicle/Equipment No.		Priority:	
Vehicle Type	_____ Sedan 2 Door _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other	Information on Vehicle/Equipment Being Replaced _____ Age of Vehicle/Equipment Being Replaced _____ Units of Use to Date (hours, miles, etc.) _____ Total Operating/Maintenance Costs to Date _____ Actual FYE 2019-20 Maintenance Cost _____ Actual FYE 2019-20 Operating Cost _____ Estimated FYE 2019-20 Maintenance Cost _____ Estimated FYE 2019-20 Operating Cost	
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#::	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment _____ Purchase Price _____ Estimated Useful Life _____ Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20		Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20	

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: Police

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year	Curr Year	Tag #.
							Mileage	Mileage	
Admin									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
CID									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
Jail									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
COPs									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
Motors									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
Patrol									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

EXHIBIT F-1**City of College Park, Georgia****Vehicle Inventory List**

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K
Traffic									
652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685
Spec Op									
611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXE132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infiniti	M35	JNKAY01E97M302198			140000	145307	REJ8196
Decoy									
605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

SURPLUS

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totaled ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police Admin Fund: 100 Department Number: 3200

Account Number	Description/Justification	Suggested Funding Source	2019-20	2020-21	2021-22	2022-23	2023-24
		N/A					

Totals

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: **Police Admin**

Fund :100

Division:

Department Number: 3200

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If replacement, describe item to be replaced:

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life _____

Estimated Cost _____

Less: Trade In _____

Net Cost _____

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20 BUDGET

Department/Division:
Police Administration

Project Name or Title:

Project Description:

Project Justification and Impact:

Project Costs: \$ -

<u>PriorYear</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Useful Life:

Estimated Cost Beyond Five Year Program:

Funding Source:

Relationship to Other Primary Projects:

EXHIBIT I - BUDGET PERFORMANCE

PROGRAM NAME: POLICE ADMINISTRATION

Program Description:

The Office of the Chief provides the leadership, management, strategic planning and administrative support necessary to ensure the most effective delivery of public safety services and awareness to the community. These include special community functions such as the Citizen Police Academy, National Night Out, citizen and media requests for information and the reporting of newsworthy items of community interest. This office is also responsible for coordination and administration of fiscal control, record keeping, accountability functions and overall oversight of the Department.

Trends:

Retaining the open lines of communication with the community remains vital to our public safety mission. Thus, this outreach effort is established as a key objective of the Office of the Chief of Police. Attending community meetings/events and hosting the same are a significant part of CPPD's outreach efforts. Identify and implement strategies, initiatives and staffing needs assessments to ensure the department continues to meet service demands during economic challenges.

Program Broad Goals:

Coordinate the structure of the Police Department for effective and timely services to the community and unity of command. Create positive community partnerships and enhance quality communication with our citizens. In order to continue providing quality law enforcement services to the City of College Park and in order to enhance our services and mitigate concerns of liability claims, focus on annual training specifically on Stop, Arrest and Search of persons; Search and Seizure; Criminal Procedure; Constitutional Law; Legal Updates and Scenario Training. Additional elements include enhanced supervision, improved documentation, more use of force alternatives and a broader deployment of technical equipment.

Program Objectives:

Identify and implement efficient and effective improvements in the Police Department. Continue community outreach efforts through the Citizen Academy, National Night Out, Trunk-Or-Treat and other community events, as well as through the Public Information Officer's role in informing our citizens, and through the Department's daily contact with residents, business owners and visitors at the officer level.

Performance Measures

Program / Service Outputs: (goods, services, units produced)

of community meetings attended

Actual: 19/20
36

Program / Service Outcomes: (based on program objectives)

	Actual: 19/20
Conduct Community Neighborhood Watch meetings, Crime Prevention, and Awareness Events.	400
Ensure College Park Uniform Crime Report, Part I crimes are well below (75%) East Point's crime numbers.	East Point 4,617
	College Park 1,226

POLICE ADMINISTRATION (Continued)

Prior Year Highlights

- As we have hired some of the best and brightest our community has to offer, we had a number of officers leave this agency for other career paths this year. The trend of creating new cities throughout the Metro Atlanta Area continues to have an adverse impact on retention as these new entities tend to recruit experienced management and line level personnel. This trend is not isolated to our agency however; in speaking with neighboring police departments; we find they are experiencing it as well. These comparisons reflect a trend in the area where new cities are being established. The trend does provide the opportunity to recruit, employ and train new officers, and better mold them into accomplishing our mission of providing a more highly effective College Park Police Department.
- During our in-service training period we ensured that all personnel received the training mandated. With us having several instructors within the department, several assisted in the training as well as utilizing online courses hosted by the Georgia Public Safety Training Center. As a result, personnel were exposed to a wide range of knowledge and experiences.
- As we continue to strive to hold ourselves accountable for our actions and instill an atmosphere of fair and equitable discipline, the department entertains all citizen complaints and investigations are conducted when necessary. In doing so, we ensure that the concerned citizens and the involved agency personnel receive fair and impartial treatment.
- The Department obtained State Accreditation in July of 2010 and we are consistently updating and making policy changes to maintain compliance with Accreditation requirements and will undergo an Accreditation update inspection later this year.
- The Department began tracking open record requests in an effort to assess effectiveness of handling requests and continuous quality improvement of those processes.

Goals

- Continue the use of Body Cameras to be used by all officers. This will assist with officer accountability in reviewing critical incidents.
- Continue to integrate the use of tasers. This equipment can aid officers when encountering combative persons where force may be necessary.
- Continue to track open record requests related to police activities and meet state mandated requirements.
- Implement an effort to reduce the number of motor vehicle accidents with a more aggressive Defensive Driving training approach and more stringent disciplinary actions for at fault employee drivers.
- Encourage participation in career development and leadership training for management and supervisory staff; FBI LEEDA, FBI Academy, etc.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Police Admin 3200

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3220 - Police Investigations								
Personnel Services								
51 5010	Salary/Operating	522,338.64	636,082.00	361,786.29	57	649,438.00	649,438.00	2
51 5016	Salary On-Call	8.00	.00	.00		.00	.00	
51 5020	Salary/Overtime	37,817.98	40,000.00	32,986.76	82	40,000.00	40,000.00	
51 5040	Shared Utility Payments	803.84	2,400.00	1,237.05	52	2,400.00	2,400.00	
51 5060	Salary-Holiday Pay	3,129.68	5,868.00	15,197.91	259	5,868.00	5,868.00	
51 5190	Medicare	7,067.92	9,683.00	5,373.78	55	9,417.00	9,417.00	(3)
51 5200	Fica	.00	.00	4.58		.00	.00	
<i>Personnel Services Totals</i>		\$571,166.06	\$694,033.00	\$416,586.37	60%	\$707,123.00	\$707,123.00	2%
Employee Benefits								
51 5150	City Pension Contribution	114,871.35	117,500.00	81,622.16	69	133,200.00	133,200.00	13
51 5161	Life Insurance	5,733.22	1,000.00	615.79	62	1,139.00	1,139.00	14
51 5163	ST Disability Insurance	1,130.14	1,274.00	617.27	48	1,274.00	1,274.00	
51 5164	LT Disability Insurance	1,004.85	1,114.00	600.28	54	1,114.00	1,114.00	
51 5165	Health Insurance	91,074.58	82,000.00	53,835.96	66	99,268.00	99,268.00	21
51 5166	Dental Insurance	3,770.57	3,554.00	2,113.92	59	3,810.00	3,810.00	7
51 5180	Uniforms	7,353.85	9,200.00	6,684.10	73	9,200.00	9,200.00	
<i>Employee Benefits Totals</i>		\$224,938.56	\$215,642.00	\$146,089.48	68%	\$249,005.00	\$249,005.00	15%
Communications & Util.								
52 5240	Telephone	35,634.97	38,200.00	32,778.67	86	42,612.00	42,612.00	12
<i>Communications & Util. Totals</i>		\$35,634.97	\$38,200.00	\$32,778.67	86%	\$42,612.00	\$42,612.00	12%
Rentals								
52 5340	Vehicle Rental	4,054.31	3,600.00	415.29	12	3,600.00	2,000.00	(44)
<i>Rentals Totals</i>		\$4,054.31	\$3,600.00	\$415.29	12%	\$3,600.00	\$2,000.00	(44%)
Repair & Maintenance								
52 5700	R&M - Vehicles	21,658.65	21,028.00	14,970.72	71	21,028.00	21,028.00	
52 5710	R&M Furn. & Equip.	359.55	400.00	322.69	81	400.00	400.00	
52 5720	R&M Communication Equip	62.68	500.00	.00		500.00	500.00	
53 5680	Tires	.00	600.00	.00		600.00	600.00	
<i>Repair & Maintenance Totals</i>		\$22,080.88	\$22,528.00	\$15,293.41	68%	\$22,528.00	\$22,528.00	0%
Training & Education								
52 6200	Training	1,896.00	8,400.00	8,319.56	99	9,375.00	8,375.00	
52 6210	Dues	.00	550.00	.00		1,025.00	1,025.00	86

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3220 - Police Investigations								
Training & Education								
52 6220	Subscription/Publications	.00	230.00	.00		230.00	230.00	
52 6230	Conventions/Meetings	1,894.03	4,600.00	.00		6,400.00	4,600.00	
<i>Training & Education Totals</i>		\$3,790.03	\$13,780.00	\$8,319.56	60%	\$17,030.00	\$14,230.00	3%
<i>Other Services & Charges</i>								
52 6041	Special Operations	2,768.97	4,200.00	.00		6,400.00	3,900.00	(7)
52 6100	Auto Insurance	10,455.00	8,137.00	10,567.86	130	11,875.00	11,875.00	46
52 6110	Other Insurance	9,820.62	7,825.00	7,048.42	90	12,417.00	12,417.00	59
52 6130	Miscellaneous Services	3,444.05	1,700.00	3,755.80	221	2,800.00	2,000.00	18
52 6170	Contractual Services	339.84	.00	7,632.70		.00	.00	
52 6510	Claims Not Workmans Comp.	.00	900.00	.00		900.00	900.00	
52 6560	Workers Comp/Administrat	1,734.70	2,491.00	4,088.94	164	2,974.00	2,974.00	19
52 6600	Claims Workers Comp.	12,334.65	2,000.00	736.77	37	2,000.00	2,000.00	
<i>Other Services & Charges Totals</i>		\$40,897.83	\$27,253.00	\$33,830.49	124%	\$39,366.00	\$36,066.00	32%
<i>Materials & Supplies</i>								
52 7300	Postage	.00	200.00	.00		200.00	200.00	
52 7320	Stationery & Printing	749.45	725.00	140.00	19	725.00	725.00	
52 7330	Copy Expense	3,209.94	4,900.00	1,658.19	34	4,900.00	3,500.00	(29)
53 7000	Gas & Oil	162.77	3,000.00	20.00	1	3,000.00	1,500.00	(50)
53 7020	Janitorial Supplies	.00	.00	305.96		.00	.00	
53 7050	Medical Services/Supplies	332.50	350.00	125.00	36	500.00	500.00	43
53 7060	Firearms Supplies	261.50	.00	.00		.00	.00	
53 7090	Investigative Supplies	7,182.37	4,050.00	1,864.67	46	3,780.00	3,200.00	(21)
53 7121	Computer Hardware	7,791.82	13,500.00	.00		22,000.00	11,000.00	(19)
53 7122	Computer Supplies	1,798.53	1,800.00	1,131.61	63	1,800.00	1,500.00	(17)
53 7150	Other Operating Supplies	1,710.05	1,000.00	174.10	17	2,120.00	1,410.00	41
53 7310	Office Supplies	3,638.23	2,300.00	2,365.07	103	2,300.00	2,300.00	
53 7360	Other Admin. Supplies	1,050.23	1,000.00	410.54	41	1,000.00	1,000.00	
<i>Materials & Supplies Totals</i>		\$27,887.39	\$32,825.00	\$8,195.14	25%	\$42,325.00	\$26,835.00	(18%)
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	.00	.00	.00		59,000.00	29,500.00	
54 7620	Office Equipment-Replace	.00	.00	.00		8,000.00	8,000.00	

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
	EXPENSE							
	Department 3220 - Police Investigations							
	Capital Outlay							
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	+++	\$67,000.00	\$37,500.00	+++
Department 3220 - Police Investigations	Totals	\$930,450.03	\$1,047,861.00	\$661,508.41	63%	\$1,190,589.00	\$1,137,899.00	9%
	EXPENSE TOTALS	\$930,450.03	\$1,047,861.00	\$661,508.41	63%	\$1,190,589.00	\$1,137,899.00	9%
Fund 100 - GENERAL FUND	Totals	\$930,450.03	\$1,047,861.00	\$661,508.41	63%	\$1,190,589.00	\$1,137,899.00	9%
	EXPENSE TOTALS	\$930,450.03	\$1,047,861.00	\$661,508.41	63%	\$1,190,589.00	\$1,137,899.00	9%
Fund 100 - GENERAL FUND	Totals	(\$930,450.03)	(\$1,047,861.00)	(\$661,508.41)	63%	(\$1,190,589.00)	(\$1,137,899.00)	9%
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	EXPENSE GRAND TOTALS	\$930,450.03	\$1,047,861.00	\$661,508.41	63%	\$1,190,589.00	\$1,137,899.00	9%
	Net Grand Totals	(\$930,450.03)	(\$1,047,861.00)	(\$661,508.41)	63%	(\$1,190,589.00)	(\$1,137,899.00)	9%

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3220 - Police Investigations				
Account 52 5240 - Telephone				
100 3220 52 5240	Comcast	12.0000	315.00	3,780.00
100 3220 52 5240	Landline charges (Windstream)	12.0000	194.00	2,328.00
100 3220 52 5240	Mobile Laptop Air Cards for Mobile Data System	12.0000	2,765.00	33,180.00
100 3220 52 5240	Verizon - Cell Phones	12.0000	277.00	3,324.00
Account 52 5240 - Telephone Totals		Transactions	4	<u>\$42,612.00</u>
Account 52 5340 - Vehicle Rental				
100 3220 52 5340	Rental Vehicle for undercover use as needed	1.0000	2,000.00	2,000.00
Account 52 5340 - Vehicle Rental Totals		Transactions	1	<u>\$2,000.00</u>
Account 52 5700 - R&M - Vehicles				
100 3220 52 5700	Moody's Allocation	1.0000	14,527.89	14,528.00
100 3220 52 5700	Replace Crime Scene Vault in Crime Scene Vehicle	1.0000	3,500.00	3,500.00
100 3220 52 5700	Vehicle parts and maintenance	1.0000	3,000.00	3,000.00
Account 52 5700 - R&M - Vehicles Totals		Transactions	3	<u>\$21,028.00</u>
Account 52 5710 - R&M Furn. & Equip.				
100 3220 52 5710	Repair & replace furniture/equipment (increased repairs)	2.0000	200.00	400.00
Account 52 5710 - R&M Furn. & Equip. Totals		Transactions	1	<u>\$400.00</u>
Account 52 5720 - R&M Communication Equip				
100 3220 52 5720	Telephone/ radio repairs and maintenance	1.0000	500.00	500.00
Account 52 5720 - R&M Communication Equip Totals		Transactions	1	<u>\$500.00</u>
Account 52 6041 - Special Operations				
100 3220 52 6041	crisis negotiation communication system	2.0000	100.00	200.00
100 3220 52 6041	Reward Fund	1.0000	1,000.00	1,000.00
100 3220 52 6041	Undercover Alcohol Stings	4.0000	200.00	800.00
100 3220 52 6041	Undercover Drug Buys	1.0000	1,500.00	1,500.00
100 3220 52 6041	Undercover Prostitution Stings	1.0000	400.00	400.00
Account 52 6041 - Special Operations Totals		Transactions	5	<u>\$3,900.00</u>
Account 52 6100 - Auto Insurance				
100 3220 52 6100	Auto Insurance (Shared/Allocatted cost)	1.0000	11,874.44	11,874.44
Account 52 6100 - Auto Insurance Totals		Transactions	1	<u>\$11,874.44</u>
Account 52 6110 - Other Insurance				
100 3220 52 6110	Apex Insurance	1.0000	12,416.15	12,416.15
Account 52 6110 - Other Insurance Totals		Transactions	1	<u>\$12,416.15</u>
Account 52 6130 - Miscellaneous Services				
100 3220 52 6130	Court Parking	1.0000	500.00	500.00
100 3220 52 6130	Crime Scene Incidentals	1.0000	500.00	500.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund 100 - GENERAL FUND					
Department 3220 - Police Investigations					
Account 52 6130 - Miscellaneous Services					
100 3220 52 6130	Moody's Towing for Investigative Purposes	1.0000	1,000.00	1,000.00	
		Account 52 6130 - Miscellaneous Services Totals	Transactions	3	<u>2,000.00</u>
Account 52 6200 - Training					
100 3220 52 6200	Crime Scene Investigation/Processing	4.0000	200.00	800.00	
100 3220 52 6200	Homicide Investigations Courses	2.0000	500.00	1,000.00	
100 3220 52 6200	Interviews and Interrogations Advance Course	3.0000	1,000.00	3,000.00	
100 3220 52 6200	Various Investigative Courses,	1.0000	3,575.00	3,575.00	
		Account 52 6200 - Training Totals	Transactions	4	<u>\$8,375.00</u>
Account 52 6210 - Dues					
100 3220 52 6210	Computerized Voice Stress Membership	3.0000	100.00	300.00	
100 3220 52 6210	Ga Chiefs	1.0000	125.00	125.00	
100 3220 52 6210	Gang Investigator Association Membership	2.0000	200.00	400.00	
100 3220 52 6210	IACP	1.0000	200.00	200.00	
		Account 52 6210 - Dues Totals	Transactions	4	<u>\$1,025.00</u>
Account 52 6220 - Subscription/Publications					
100 3220 52 6220	Matthew Bender Updated GA Criminal Code Books	2.0000	115.00	230.00	
		Account 52 6220 - Subscription/Publications Totals	Transactions	1	<u>\$230.00</u>
Account 52 6230 - Conventions/Meetings					
100 3220 52 6230	Case Management	1.0000	1,200.00	1,200.00	
100 3220 52 6230	Investigators seminars	2.0000	500.00	1,000.00	
100 3220 52 6230	Managing a CID Unit	1.0000	1,200.00	1,200.00	
100 3220 52 6230	ROCIC Drug and Gang Seminar	1.0000	1,200.00	1,200.00	
		Account 52 6230 - Conventions/Meetings Totals	Transactions	4	<u>\$4,600.00</u>
Account 52 6560 - Workers Comp/Administrati					
100 3220 52 6560	Apex	1.0000	2,973.77	2,973.77	
		Account 52 6560 - Workers Comp/Administrati Totals	Transactions	1	<u>\$2,973.77</u>
Account 52 7300 - Postage					
100 3220 52 7300	Certified mail. Property returns and background letters	1.0000	100.00	100.00	
100 3220 52 7300	Monthly postage mailing charges	1.0000	100.00	100.00	
		Account 52 7300 - Postage Totals	Transactions	2	<u>\$200.00</u>
Account 52 7320 - Stationery & Printing					
100 3220 52 7320	Investigative Business Cards	1.0000	425.00	425.00	
100 3220 52 7320	Wanted Posters, etc.	1.0000	300.00	300.00	
		Account 52 7320 - Stationery & Printing Totals	Transactions	2	<u>\$725.00</u>

Budget Transaction Report

Report by Budget Transactions
Budget Year of 2020
Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3220 - Police Investigations				
Account 52 7330 - Copy Expense				
100 3220 52 7330	Copier monthly expense	1.0000	3,000.00	3,000.00
100 3220 52 7330	Wanted Posters, etc.	1.0000	500.00	500.00
	Account 52 7330 - Copy Expense Totals	Transactions	2	<u>\$3,500.00</u>
Account 53 5680 - Tires				
100 3220 53 5680	Tires for detective vehicles	1.0000	600.00	600.00
	Account 53 5680 - Tires Totals	Transactions	1	<u>\$600.00</u>
Account 53 7050 - Medical Services/Supplies				
100 3220 53 7050	Miscellaneous Supplies; gloves, bio suits, etc.	1.0000	500.00	500.00
	Account 53 7050 - Medical Services/Supplies Totals	Transactions	1	<u>\$500.00</u>
Account 53 7090 - Investigative Supplies				
100 3220 53 7090	Crime Scene Bags, fingerprint kits, evidence tape	1.0000	900.00	900.00
100 3220 53 7090	Cyano shots (super glue)	1.0000	500.00	500.00
100 3220 53 7090	Digital voice recorders	5.0000	80.00	400.00
100 3220 53 7090	DNA Blood Test, Rape Exam Kits	1.0000	600.00	600.00
100 3220 53 7090	Fingerprint/Magnetic Powder	1.0000	500.00	500.00
100 3220 53 7090	Narcotics field test kits	1.0000	300.00	300.00
	Account 53 7090 - Investigative Supplies Totals	Transactions	6	<u>\$3,200.00</u>
Account 53 7121 - Computer Hardware				
100 3220 53 7121	Replace Laptop with Ruggedized units	10.0000	1,100.00	11,000.00
	Account 53 7121 - Computer Hardware Totals	Transactions	1	<u>\$11,000.00</u>
Account 53 7122 - Computer Supplies				
100 3220 53 7122	Laser printer color cartridges and print supplies	1.0000	750.00	750.00
100 3220 53 7122	storage drives, dvd's, misc computer supplies	1.0000	750.00	750.00
	Account 53 7122 - Computer Supplies Totals	Transactions	2	<u>\$1,500.00</u>
Account 53 7150 - Other Operating Supplies				
100 3220 53 7150	Fees, Misc. Records Requests	1.0000	570.00	570.00
100 3220 53 7150	Head Lamp for crime scene processing	12.0000	70.00	840.00
	Account 53 7150 - Other Operating Supplies Totals	Transactions	2	<u>\$1,410.00</u>
Account 53 7310 - Office Supplies				
100 3220 53 7310	Batteries, scotch tape, staplers, note pads, rubber bands, etc.	1.0000	850.00	850.00
100 3220 53 7310	Copy paper	1.0000	750.00	750.00
100 3220 53 7310	crime prevention materials	10.0000	30.00	300.00
100 3220 53 7310	dvd, thumb drives, etc	1.0000	300.00	300.00
100 3220 53 7310	Pens, pencils, paper clips	1.0000	100.00	100.00
	Account 53 7310 - Office Supplies Totals	Transactions	5	<u>\$2,300.00</u>

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3220 - Police Investigations				
100 3220 53 7360	Account 53 7360 - Other Admin. Supplies Sirchie Profile Software	1.0000	500.00	500.00
100 3220 53 7360	Tape recorders, Rewritable CD and DVDs	1.0000	500.00	500.00
	Account 53 7360 - Other Admin. Supplies Totals	Transactions	2	<u>\$1,000.00</u>
100 3220 54 7590	Account 54 7590 - Vehicles - Replace Replace Investigation vehicle	1.0000	29,500.00	29,500.00
	Account 54 7590 - Vehicles - Replace Totals	Transactions	1	<u>\$29,500.00</u>
100 3220 54 7620	Account 54 7620 - Office Equipment-Replace Forensic evidence drying cabinet	1.0000	8,000.00	8,000.00
	Account 54 7620 - Office Equipment-Replace Totals	Transactions	1	<u>\$8,000.00</u>
	Department 3220 - Police Investigations Totals	Transactions	62	<u>\$177,369.36</u>
	Fund 100 - GENERAL FUND Totals	Transactions	62	<u>\$177,369.36</u>
	EXPENSES Totals	Transactions	62	<u>\$177,369.36</u>
	Grand Totals	Transactions	62	<u>\$177,369.36</u>

EXHIBIT C – PERSONNEL
City of College Park, Georgia
Budget Year 2019-20

Fund: 100 Department and Number: Police Investigations 3220

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
<u>Positions:</u>	<u>Actual</u>	<u>Actual</u>	<u>Current</u>	<u>Requested</u>	<u>Recommend</u>
Major	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	1	1	1	1	1
Detective	8	8	8	8	8
Admin Coordinator	1	1	1	1	1
Total Personnel:	12	12	12	12	12

City of College Park, Georgia
Police Investigations Division Organizational Chart

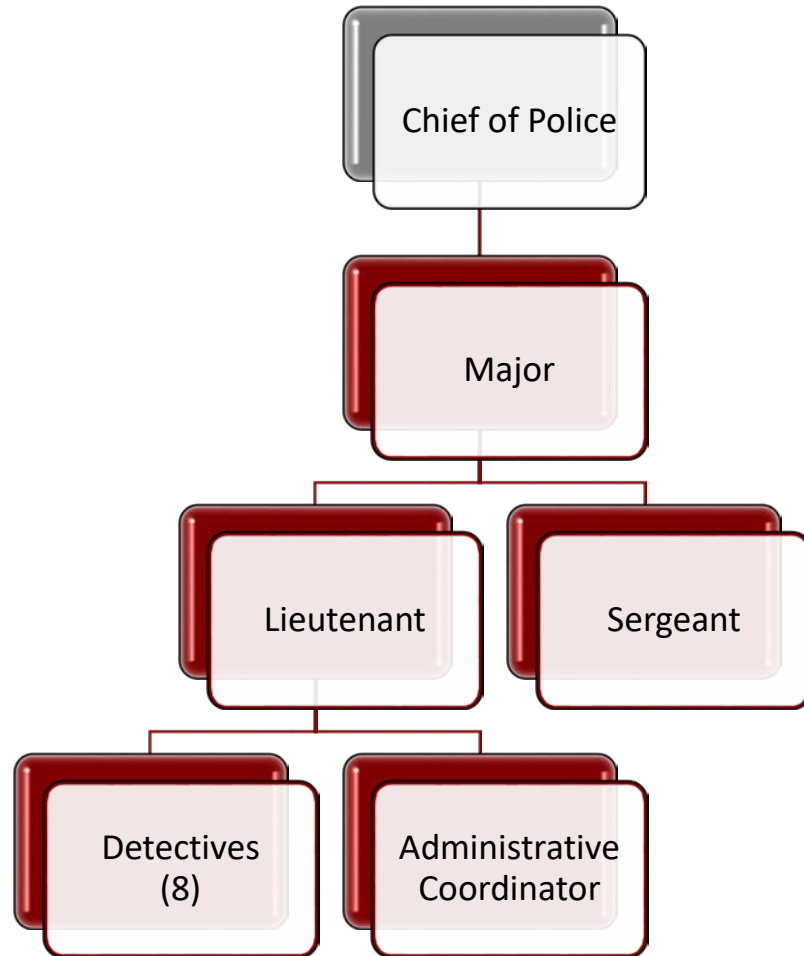


EXHIBIT D
 City of College Park, Georgia
 Personnel Request Worksheet
 Budget Year 2019-20

Department and Number: **Police Investigations 3220** Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time Additional Positions – Part Time Reclassified Positions From:			
Justification (including assignment and responsibilities of position requested) NOT APPLICABLE				
Wages				
	Regular			.
	Overtime			.
	Medicare (1.45%)			.
	FICA (6.2%) part-time only			.
	Total (5210 Proposed New Personnel – Personnel Services)			-
Fringe Benefits				
	Group Life and AD & D \$350 per year			.
	Health Insurance \$7,800 per position per year			.
	Pensions (18%)*			.
	Uniforms			.
	Total (5211 Proposed New Personnel – Benefits)			-
Training and Education				
	Training			.
	Dues/ Memberships			.
	Other			.
	Total (5212 Proposed New Personnel – Training/ Education)			-
Material and Supplies				
	Office Supplies			.
	Safety Clothing and Equipment			.
	Other			.
	Total (5213 Proposed New Personnel – Supplies)			-
Capital Outlay (Needed if position is approved)				
	Furniture and Fixtures			.
	Office Machines and Equipment			.
	Other			.
	Total (5214 Proposed New Personnel – Capital Outlay)			-
Vehicle (Additional Needed if Position Approved)				
	Vehicle Type and Cost			.
	Vehicle Service Costs			.
	Total (5215 New Personnel – Vehicles)			-
	Total			-

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

NONA

EXHIBIT F
 City of College Park, Georgia
 Vehicle Request
 Budget Year 2019-20

Fund: 100	Department and Number:	Patrol - 3223
X New Replacement for Vehicle/Equipment No. 603 Vehicle Type _____ Sedan 2 Door X _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other	Priority: High Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced <u>11 years</u> 99977 mi. Units of Use to Date (hours, miles, etc) Total Operating/Maintenance Costs to Date Actual FYE 2018-19 Maintenance Cost Actual FYE 2018-19 Operating Cost Estimated FYE 2018-19 Maintenance Cost Estimated FYE 2018-19 Operating Co	
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio	Specific Description & Condition of Item Being Replaced including VIN# 2G1WS553681376893 2008 Chevrolet Impala, 4 door sedan, scratches. Rough condition. Interior worn.	
Justification/Description: Put in service October 2008, Patrol Division, is in excess of 99977 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.	Recommended Disposition of Replaced Item: X Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment <u>\$29,500</u> Purchase Price <u>7-10 years</u> Estimated Useful Life <u>10,000 miles</u> Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20	Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20	

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: Police

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year Mileage	Curr Year Mileage	Tag #.
Admin									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
CID									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
Jail									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
COPs									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
Motors									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
Patrol									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

Traffic

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685

Spec Op

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS2414XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXE132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infinity	M35	JNKAY01E97M302198			140000	145307	REJ8196

Decoy

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

SURPLUS

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totald ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police Division: Investigations Fund: 100 Department Number :3200

Account Number	Description/Justification	Suggested Funding Source	Suggested Funding				
			2019-20	2020-21	2021-22	2022-23	2023-24
100 3220 54 7590	Replace CID Vehicle	General Fund	29,500	29,500	29,500	29,500	29,500
Totals			29,500	29,500	29,500	29,500	29,500

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20

Department/Division:
Police/Investigations

Project Name or Title:
Replace CID Vehicles

Project Description:
This capital improvement project is to replace vehicles for the Criminal Investigation Division.

Project Justification and Impact:
A number of CID vehicles are high mileage, in rough condition, and involved in a number of accidents and are in need of replacement.

Project Costs: \$29,500

<u>Prior Year</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ 29,500	\$ 29,500	\$ 29,500	\$ 29,500	\$ 29,500	\$29,500	\$147,500

Useful Life: 7-10 years.

Estimated Cost Beyond Five Year Program: Major repair and maintenance expenses will be incurred.

Funding Source: General Fund

Relationship to Other Primary Projects: None

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20

Department/Division:

Police/Investigations

Project Name or Title:

Replace CID Vehicles

Project Description:

This capital improvement project is to replace vehicles for the Criminal Investigation Division.

Project Justification and Impact:

A number of CID vehicles are high mileage, in rough condition, and involved in a number of accidents and are in need of replacement.

Project Costs: \$177,000

<u>PriorYear</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ 29,500	\$ 29,500	\$ 29,500	\$ 29,500	\$ 29,500	\$29,500	\$177,000

Useful Life: 7-10 years.

Estimated Cost Beyond Five Year Program: Major repair and maintenance expenses will be incurred.

Funding Source: General Fund

Relationship to Other Primary Projects: None

EXHIBIT I - BUDGET PERFORMANCE

PROGRAM NAME: POLICE INVESTIGATIONS

Program Description:

The Criminal Investigation Division is responsible for the investigation of all manner of crimes; both felony and misdemeanor which occur within the jurisdiction of the City of College Park.

Trends:

Crimes involving thefts of and from vehicles have continued to drive our crime statistics. In response, the Criminal Investigations Division continued to implement the Motor Vehicle Theft Unit, who worked closely with the Special Operations Division, the Intelligence Unit (F.I.T.T.), as well as C.I.D. to continue enforcement operations aimed at reducing the number of quality of life issues (prostitution, loitering, etc.), and theft from vehicles throughout the city.

Program Broad Goals:

Conduct thorough and complete investigations in a timely manner with an emphasis of targeting repeat offenders in order to exceed Uniform Crime Report clearance rates. Utilize a multi-disciplinary approach to burglary and property crime investigation through intelligence, crime analysis, investigation and crime prevention, in an effort to increase the burglary and property crime clearance rates and obtain a reduction in these same crimes. Use of the Fugitive Intelligence Tactical Team and Motor Vehicle Theft Unit to aid the department in apprehending numerous violent offenders and identify and target offenders responsible for multiple thefts from vehicles throughout our jurisdiction and others. Collaborate with other jurisdictions in a continuous effort to establish a pattern of criminal activity throughout the metro area, thereby compelling the courts to impose stricter sentences. Continue to work with multi-jurisdictions, specifically the Marshal's Office, to reduce property crimes by apprehending multi-jurisdictional offenders, targeting burglars and car thieves. Following apprehension, collaborate with the Fulton and Clayton County District Attorney's Offices to ensure appropriate attention is given to repeat offenders and to influence the participation of Court Watch during scheduled court hearings.

Program Objectives:

Exceed the Uniform Crime Report clearance rate for homicide, aggravated assault and robbery. Identify violent crime and property crime trends and concentrate investigative efforts on dangerous repeat offenders and distribute information in a timely manner. Increase the clearance rate in burglary and theft cases by proactively and aggressively investigating crimes, crime trends and repeat offenders with a goal of burglary and theft reduction.

Performance Measures

Program / Service Outputs: (goods, services, units produced)

Actual:	2017	2018
# of property crimes	1173	1049
# of violent crimes	231	177
Case clearance rate:	18%	21%

Program / Service Outcomes: (based on program objectives)

FY	17/18
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Achieve a 26% clearance rate for property crimes and violent crimes combined. This goal is consistent with the national average. Our overall crime clearance rate is at 43%; a 2% increase over 2017.

POLICE CRIMINAL INVESTIGATION DIVISION (Continued)

Prior Year Highlights

- The number of residential burglaries was decreased from 175 the previous year to 146 (a 17% decrease) throughout the city, due to both aggressive patrol efforts and aggressive investigations. We had 57 robbery cases in 2018 compared to 91 in 2017, giving us a 37% decrease. There were 198 motor vehicle theft cases in 2018 compared to 227 in 2016, giving us a 13% decrease.
- There were no reported homicides reported for 2018.
- Aggressive investigations and intelligence information sharing between ourselves and other jurisdictions in our area has resulted in the identification and arrests of several multi-jurisdictional offenders for property crimes, most specifically burglary and motor vehicle theft and illegal business practices.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Police Investigation 3220

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

NOVA

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3223 - Police Patrol								
Personnel Services								
51 5010	Salary/Operating	4,269,877.97	4,250,655.00	3,126,940.16	74	4,448,336.00	4,566,714.00	7
51 5016	Salary On-Call	12.00	.00	12.00		.00	.00	
51 5020	Salary/Overtime	192,770.98	155,000.00	248,039.63	160	155,000.00	155,000.00	
51 5030	Salary/Partime	35,490.53	64,694.00	38,401.63	59	43,636.00	100,377.00	55
51 5040	Shared Utility Payments	21,974.31	31,200.00	11,706.62	38	31,200.00	31,200.00	
51 5041	Shared Personnel Costs	1.50	.00	.00		.00	.00	
51 5060	Salary-Holiday Pay	82,282.30	72,500.00	83,750.24	116	72,500.00	72,500.00	
51 5190	Medicare	57,699.07	48,000.00	45,537.25	95	65,134.00	67,673.00	41
51 5200	Fica	5,486.78	4,000.00	3,636.10	91	4,000.00	4,000.00	
<i>Personnel Services Totals</i>		\$4,665,595.44	\$4,626,049.00	\$3,558,023.63	77%	\$4,819,806.00	\$4,997,464.00	8%
Employee Benefits								
51 5150	City Pension Contribution	909,692.40	814,344.00	689,022.89	85	904,587.00	938,799.00	15
51 5161	Life Insurance	38,934.23	6,900.00	5,219.54	76	1,216.00	1,216.00	(82)
51 5163	ST Disability Insurance	6,443.29	8,000.00	3,976.09	50	8,000.00	8,000.00	
51 5164	LT Disability Insurance	5,854.03	7,000.00	3,621.86	52	7,000.00	7,000.00	
51 5165	Health Insurance	607,012.45	602,700.00	358,442.15	59	540,995.00	559,405.00	(7)
51 5166	Dental Insurance	19,424.99	20,451.00	13,203.76	65	16,731.00	17,099.00	(16)
51 5180	Uniforms	76,109.86	65,000.00	62,790.05	97	65,000.00	65,000.00	
<i>Employee Benefits Totals</i>		\$1,663,471.25	\$1,524,395.00	\$1,136,276.34	75%	\$1,543,529.00	\$1,596,519.00	5%
Communications & Util.								
52 5240	Telephone	158,368.45	81,320.00	88,915.01	109	160,404.00	160,404.00	97
52 5260	Heat & Power	.00	6,922.00	.00		6,922.00	6,922.00	
<i>Communications & Util. Totals</i>		\$158,368.45	\$88,242.00	\$88,915.01	101%	\$167,326.00	\$167,326.00	90%
Repair & Maintenance								
52 5700	R&M - Vehicles	236,618.52	214,700.00	179,987.18	84	214,700.00	214,700.00	
52 5710	R&M Furn. & Equip.	575.97	1,000.00	.00		1,000.00	1,000.00	
52 5720	R&M Communication Equip	7,497.94	12,600.00	7,718.74	61	12,600.00	12,000.00	(5)
52 5730	R&M - D/P Equipment	5,899.85	18,827.00	9,339.21	50	21,743.00	21,743.00	15
53 5680	Tires	23,855.86	30,000.00	15,848.59	53	30,000.00	20,000.00	(33)
<i>Repair & Maintenance Totals</i>		\$274,448.14	\$277,127.00	\$212,893.72	77%	\$280,043.00	\$269,443.00	(3%)
Building Maintenance								
52 5740	R&M-Buildings	68.56	.00	549.08		.00	.00	

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3223 - Police Patrol								
Building Maintenance								
<i>Building Maintenance Totals</i>		\$68.56	\$0.00	\$549.08	+++	\$0.00	\$0.00	+++
<i>Training & Education</i>								
52 6200	Training	19,711.28	15,070.00	12,233.32	81	18,770.00	18,770.00	25
52 6210	Dues	295.00	900.00	2,920.60	325	1,975.00	1,975.00	119
52 6220	Subscription/Publications	897.00	1,440.00	322.32	22	2,040.00	1,440.00	
52 6230	Conventions/Meetings	2,916.13	1,500.00	3,549.60	237	5,100.00	4,500.00	200
<i>Training & Education Totals</i>		\$23,819.41	\$18,910.00	\$19,025.84	101%	\$27,885.00	\$26,685.00	41%
<i>Other Services & Charges</i>								
52 5450	Legal Fees	.00	1,000.00	.00		1,000.00	500.00	(50)
52 6041	Special Operations	4,292.70	42,025.00	52,147.24	124	38,425.00	38,425.00	(9)
52 6100	Auto Insurance	87,505.06	64,079.00	84,542.92	132	94,996.00	94,996.00	48
52 6110	Other Insurance	180,595.95	175,659.00	108,792.84	62	148,557.00	148,557.00	(15)
52 6130	Miscellaneous Services	32,019.96	12,000.00	9,264.59	77	12,000.00	12,000.00	
52 6170	Contractual Services	393.83	.00	.00		.00	.00	
52 6510	Claims Not Workmans Comp.	(2,941.71)	5,000.00	.00		5,000.00	5,000.00	
52 6560	Workers Comp/Administrati	24,731.26	13,418.00	26,735.34	199	19,444.00	19,444.00	45
52 6580	Unemployment Compensation	3,050.73	1,000.00	.00		1,000.00	1,000.00	
52 6600	Claims Workers Comp.	54,137.23	30,000.00	75,661.82	252	30,000.00	30,000.00	
53 6500	Police Technology - Equipment	58,641.07	44,600.00	41,377.34	93	62,600.00	32,600.00	(27)
53 7200	Reimburse Expenses	1,691.40	1,000.00	559.36	56	1,000.00	1,000.00	
<i>Other Services & Charges Totals</i>		\$444,117.48	\$389,781.00	\$399,081.45	102%	\$414,022.00	\$383,522.00	(2%)
<i>Materials & Supplies</i>								
52 7320	Stationery & Printing	1,324.97	2,000.00	1,977.51	99	2,000.00	2,000.00	
52 7330	Copy Expense	3,294.45	3,360.00	3,752.79	112	3,360.00	3,360.00	
53 7000	Gas & Oil	135,835.08	110,000.00	71,554.17	65	110,000.00	100,000.00	(9)
53 7010	Tools/Shop Supplies	3,924.89	3,000.00	8,789.52	293	3,000.00	3,000.00	
53 7020	Janitorial Supplies	41.00	500.00	.00		500.00	500.00	
53 7050	Medical Services/Supplies	15,564.35	18,000.00	10,605.33	59	17,750.00	17,750.00	(1)
53 7060	Firearms Supplies	24,430.62	40,000.00	23,386.66	58	54,450.00	47,000.00	18
53 7090	Investigative Supplies	5,824.43	3,500.00	999.00	29	28,500.00	28,500.00	714



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3223 - Police Patrol								
Materials & Supplies								
53 7100	Lubricants & Chemicals	236.18	.00	.00		.00	.00	
53 7110	Safety Supplies	6,140.89	3,275.00	20.69	1	10,475.00	10,475.00	220
53 7121	Computer Hardware	20,156.15	90,400.00	5,232.94	6	98,400.00	98,400.00	9
53 7122	Computer Supplies	771.04	1,000.00	1,089.84	109	1,000.00	1,000.00	
53 7150	Other Operating Supplies	10,185.68	13,450.00	4,120.91	31	15,000.00	15,000.00	12
53 7310	Office Supplies	5,273.32	6,000.00	6,531.08	109	6,000.00	6,000.00	
<i>Materials & Supplies Totals</i>		\$233,003.05	\$294,485.00	\$138,060.44	47%	\$350,435.00	\$332,985.00	13%
Capital Outlay								
54 7520	Buildings	309,752.37	.00	1,518,074.86		.00	.00	
54 7590	Vehicles - Replace	.00	.00	.00		786,160.00	347,320.00	
54 7640	Other Equipment - Replace	.00	.00	.00		.00	100,000.00	
54 7950	Police Technology - Capital	1,960.76	.00	.00		.00	.00	
<i>Capital Outlay Totals</i>		\$311,713.13	\$0.00	\$1,518,074.86	+++	\$786,160.00	\$447,320.00	+++
Debt Service								
58 1200	CAPITAL LEASE PRINCIPAL	.00	172,600.00	172,561.30	100	172,600.00	172,600.00	
<i>Debt Service Totals</i>		\$0.00	\$172,600.00	\$172,561.30	100%	\$172,600.00	\$172,600.00	0%
Department 3223 - Police Patrol Totals		\$7,774,604.91	\$7,391,589.00	\$7,243,461.67	98%	\$8,561,806.00	\$8,393,864.00	14%
EXPENSE TOTALS		\$7,774,604.91	\$7,391,589.00	\$7,243,461.67	98%	\$8,561,806.00	\$8,393,864.00	14%
Fund 100 - GENERAL FUND Totals		\$7,774,604.91	\$7,391,589.00	\$7,243,461.67	98%	\$8,561,806.00	\$8,393,864.00	14%
EXPENSE TOTALS		\$7,774,604.91	\$7,391,589.00	\$7,243,461.67	98%	\$8,561,806.00	\$8,393,864.00	14%
Fund 100 - GENERAL FUND Totals		(\$7,774,604.91)	(\$7,391,589.00)	(\$7,243,461.67)	98%	(\$8,561,806.00)	(\$8,393,864.00)	14%
Net Grand Totals								
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
EXPENSE GRAND TOTALS		\$7,774,604.91	\$7,391,589.00	\$7,243,461.67	98%	\$8,561,806.00	\$8,393,864.00	14%
Net Grand Totals		(\$7,774,604.91)	(\$7,391,589.00)	(\$7,243,461.67)	98%	(\$8,561,806.00)	(\$8,393,864.00)	14%

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3223 - Police Patrol				
Account 52 5240 - Telephone				
100 3223 52 5240	Alteon/Police Phone (Boeing 911 emergency phone)	12.0000	122.00	1,464.00
100 3223 52 5240	AT&T (Building)	12.0000	286.00	3,432.00
100 3223 52 5240	AT&T - Jail	12.0000	58.00	696.00
100 3223 52 5240	AT&T -Elevator	12.0000	47.00	564.00
100 3223 52 5240	Rapid ID Program (5 portable fingerprint units)	5.0000	600.00	3,000.00
100 3223 52 5240	Verizon - Aircards	12.0000	3,591.00	43,092.00
100 3223 52 5240	Verizon Cell Phone	12.0000	5,877.00	70,524.00
100 3223 52 5240	Windstream Landline and Internet	12.0000	3,136.00	37,632.00
Account 52 5240 - Telephone Totals		Transactions	8	\$160,404.00
Account 52 5450 - Legal Fees				
100 3223 52 5450	Allocated distribution legal fees for Fincher Denmark & Williams	1.0000	500.00	500.00
Account 52 5450 - Legal Fees Totals		Transactions	1	\$500.00
Account 52 5700 - R&M - Vehicles				
100 3223 52 5700	General R&M Vehicles	1.0000	107,556.00	107,556.00
100 3223 52 5700	Moody's Allocated	1.0000	107,144.00	107,144.00
Account 52 5700 - R&M - Vehicles Totals		Transactions	2	\$214,700.00
Account 52 5710 - R&M Furn. & Equip.				
100 3223 52 5710	Replace chairs in patrol division	5.0000	200.00	1,000.00
Account 52 5710 - R&M Furn. & Equip. Totals		Transactions	1	\$1,000.00
Account 52 5720 - R&M Communication Equip				
100 3223 52 5720	Portable radio antennas	30.0000	20.00	600.00
100 3223 52 5720	Radio batteries	60.0000	85.00	5,100.00
100 3223 52 5720	VoiceLink	12.0000	525.00	6,300.00
Account 52 5720 - R&M Communication Equip Totals		Transactions	3	\$12,000.00
Account 52 5730 - R&M - D/P Equipment				
100 3223 52 5730	Comcast	12.0000	243.00	2,916.00
100 3223 52 5730	ESRI	1.0000	5,560.00	5,560.00
100 3223 52 5730	Mobile Docking Stations for Mobile Computers	20.0000	500.00	10,000.00
100 3223 52 5730	NWS-Fin Mgmt	1.0000	2,372.20	2,372.00
100 3223 52 5730	NWS-HR	1.0000	894.67	895.00
Account 52 5730 - R&M - D/P Equipment Totals		Transactions	5	\$21,743.00
Account 52 6041 - Special Operations				
100 3223 52 6041	Radar Units for traffic	3.0000	2,800.00	8,400.00
100 3223 52 6041	Replace Lidar Units	2.0000	3,500.00	7,000.00
100 3223 52 6041	Surveillance equipment for undercover ops	2.0000	1,000.00	2,000.00
100 3223 52 6041	SWAT Headsets	5.0000	425.00	2,125.00
100 3223 52 6041	Tactical Ballistic Vests	5.0000	2,500.00	12,500.00

Budget Transaction Report

Report by Budget Transactions
Budget Year of 2020
Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3223 - Police Patrol				
Account	52 6041 - Special Operations			
100 3223 52 6041	Tactical Light	1.0000	400.00	400.00
100 3223 52 6041	Undercover Operations	6.0000	1,000.00	6,000.00
	Account 52 6041 - Special Operations Totals	Transactions 7		\$38,425.00
Account	52 6100 - Auto Insurance			
100 3223 52 6100	Auto Insurance	1.0000	94,995.50	94,995.50
	Account 52 6100 - Auto Insurance Totals	Transactions 1		\$94,995.50
Account	52 6110 - Other Insurance			
100 3223 52 6110	Apex Insurance	1.0000	148,556.86	148,556.86
	Account 52 6110 - Other Insurance Totals	Transactions 1		\$148,556.86
Account	52 6130 - Miscellaneous Services			
100 3223 52 6130	Chaplain Meeting/Outreach	1.0000	2,250.00	2,250.00
100 3223 52 6130	Community Policing Programs	1.0000	8,000.00	8,000.00
100 3223 52 6130	Flowers for Special Events	10.0000	75.00	750.00
100 3223 52 6130	Hayes Coffee Service (All Divisions except E911)	1.0000	1,000.00	1,000.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions 4		\$12,000.00
Account	52 6200 - Training			
100 3223 52 6200	Certification fees to POST	15.0000	35.00	525.00
100 3223 52 6200	FBI LEEDA COURSES FOR SUPERVISORS	11.0000	695.00	7,645.00
100 3223 52 6200	On-site training	1.0000	600.00	600.00
100 3223 52 6200	Patrol Training Courses	6.0000	650.00	3,900.00
100 3223 52 6200	SWAT Training	3.0000	700.00	2,100.00
100 3223 52 6200	Training Seminars and classes	2.0000	2,000.00	4,000.00
	Account 52 6200 - Training Totals	Transactions 6		\$18,770.00
Account	52 6210 - Dues			
100 3223 52 6210	Hostage Negotiations Assoc. Membership	4.0000	100.00	400.00
100 3223 52 6210	IACP dues	6.0000	200.00	1,200.00
100 3223 52 6210	National Tactical Officer's Assoc.	1.0000	375.00	375.00
	Account 52 6210 - Dues Totals	Transactions 3		\$1,975.00
Account	52 6220 - Subscription/Publications			
100 3223 52 6220	GA. Law Pocket Guide for field officers	100.0000	10.00	1,000.00
100 3223 52 6220	Updated Georgia Law Books	1.0000	440.00	440.00
	Account 52 6220 - Subscription/Publications Totals	Transactions 2		\$1,440.00
Account	52 6230 - Conventions/Meetings			
100 3223 52 6230	Chiefs Conference for Supervisor	2.0000	1,500.00	3,000.00
100 3223 52 6230	Out of Area Training Conferences	1.0000	1,500.00	1,500.00
	Account 52 6230 - Conventions/Meetings Totals	Transactions 2		\$4,500.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3223 - Police Patrol				
100 3223 52 6510	Account 52 6510 - Claims Not Workmans Comp. Injury and accident deductible claims	1.0000	5,000.00	5,000.00
	Account 52 6510 - Claims Not Workmans Comp. Totals	Transactions 1		<u>\$5,000.00</u>
100 3223 52 6560	Account 52 6560 - Workers Comp/Administrati Workers Comp/ Administration-Pru	1.0000	19,443.89	19,443.89
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions 1		<u>\$19,443.89</u>
100 3223 52 7320	Account 52 7320 - Stationery & Printing Business cards	6.0000	50.00	300.00
100 3223 52 7320	Community Police Safety Programs Pamphlets	1.0000	700.00	700.00
100 3223 52 7320	Miscellaneous Printing	1.0000	300.00	300.00
100 3223 52 7320	Supplies for Employee ID Cards	1.0000	700.00	700.00
	Account 52 7320 - Stationery & Printing Totals	Transactions 4		<u>\$2,000.00</u>
100 3223 52 7330	Account 52 7330 - Copy Expense Squad Room Monthly Copier Expense	12.0000	280.00	3,360.00
	Account 52 7330 - Copy Expense Totals	Transactions 1		<u>\$3,360.00</u>
100 3223 53 6500	Account 53 6500 - Police Technology - Equipment Computer supplies; printers, external storage, ink, etc	1.0000	2,600.00	2,600.00
100 3223 53 6500	Stationary License Plate Reader	2.0000	15,000.00	30,000.00
	Account 53 6500 - Police Technology - Equipment Totals	Transactions 2		<u>\$32,600.00</u>
100 3223 53 7000	Account 53 7000 - Gas & Oil Gas and Oil	1.0000	100,000.00	100,000.00
	Account 53 7000 - Gas & Oil Totals	Transactions 1		<u>\$100,000.00</u>
100 3223 53 7010	Account 53 7010 - Tools/Shop Supplies Tools Purchased by Moodys	1.0000	3,000.00	3,000.00
	Account 53 7010 - Tools/Shop Supplies Totals	Transactions 1		<u>\$3,000.00</u>
100 3223 53 7020	Account 53 7020 - Janitorial Supplies Disinfectant cleaning supplies for patrol equipment (not provide	1.0000	80.00	80.00
100 3223 53 7020	Hand Sanitizer for patrol stations	12.0000	35.00	420.00
	Account 53 7020 - Janitorial Supplies Totals	Transactions 2		<u>\$500.00</u>
100 3223 53 7050	Account 53 7050 - Medical Services/Supplies Alcohol and blood testing kits	1.0000	900.00	900.00
100 3223 53 7050	Certification Renewal Physical Exams	10.0000	450.00	4,500.00
100 3223 53 7050	New Officer Physical Exams	12.0000	400.00	4,800.00
100 3223 53 7050	Post Accident Drug/Alcohol Screen	12.0000	200.00	2,400.00
100 3223 53 7050	Psychological Test	10.0000	125.00	1,250.00
100 3223 53 7050	Random drug test	15.0000	200.00	3,000.00

Budget Transaction Report

Report by Budget Transactions
 Budget Year of 2020
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3223 - Police Patrol				
Account 53 7050 - Medical Services/Supplies				
100 3223 53 7050	Rape kits	15.0000	60.00	900.00
		Transactions	7	<u>900.00</u>
		Account 53 7050 - Medical Services/Supplies Totals		\$17,750.00
Account 53 7060 - Firearms Supplies				
100 3223 53 7060	40cal Duty ammo SWAT	2.0000	210.00	420.00
100 3223 53 7060	40cal Training ammo SWAT	12.0000	140.00	1,680.00
100 3223 53 7060	9mm Duty Ammo SWAT	1.0000	200.00	200.00
100 3223 53 7060	9mm Training ammo SWAT	4.0000	200.00	800.00
100 3223 53 7060	Ammo for Mandate Candidates	12.0000	350.00	4,200.00
100 3223 53 7060	Ammo for SWAT	12.0000	200.00	2,400.00
100 3223 53 7060	Annual ammo, weapon repairs, and range supplies	1.0000	10,000.00	10,000.00
100 3223 53 7060	Replace & Update SWAT Weapons	4.0000	1,000.00	4,000.00
100 3223 53 7060	Replace SWAT Rifle	8.0000	2,500.00	20,000.00
100 3223 53 7060	Rifle Ammo for SWAT	4.0000	375.00	1,500.00
100 3223 53 7060	Simunition for Active shooter training	6.0000	300.00	1,800.00
		Transactions	11	<u>47,000.00</u>
		Account 53 7060 - Firearms Supplies Totals		\$47,000.00
Account 53 7090 - Investigative Supplies				
100 3223 53 7090	Airbag Data Retrieval System	1.0000	10,000.00	10,000.00
100 3223 53 7090	Crime Scene gear, fingerprint supplies, etc.	1.0000	2,000.00	2,000.00
100 3223 53 7090	Crisis Negotiation Communication Device	1.0000	3,000.00	3,000.00
100 3223 53 7090	Narcotics Field Test Kits	1.0000	800.00	800.00
100 3223 53 7090	Patrol Fingerprint Kits	20.0000	35.00	700.00
100 3223 53 7090	Vehicle Data Retrieval System	1.0000	12,000.00	12,000.00
		Transactions	6	<u>28,500.00</u>
		Account 53 7090 - Investigative Supplies Totals		\$28,500.00
Account 53 7110 - Safety Supplies				
100 3223 53 7110	Accident Investigative supplies/flares	1.0000	379.00	379.00
100 3223 53 7110	CBRN Protective Masks	12.0000	600.00	7,200.00
100 3223 53 7110	DOT certified reflective vests	20.0000	35.00	700.00
100 3223 53 7110	Protective Gloves	12.0000	150.00	1,800.00
100 3223 53 7110	Traffic cones	33.0000	12.00	396.00
		Transactions	5	<u>10,475.00</u>
		Account 53 7110 - Safety Supplies Totals		\$10,475.00
Account 53 7121 - Computer Hardware				
100 3223 53 7121	Rugged Laptops for Patrol Officers	40.0000	2,460.00	98,400.00
		Transactions	1	<u>98,400.00</u>
		Account 53 7121 - Computer Hardware Totals		\$98,400.00
Account 53 7122 - Computer Supplies				
100 3223 53 7122	Computer supplies; keyboard, mouse, printer, etc	1.0000	1,000.00	1,000.00
		Transactions	1	<u>1,000.00</u>
		Account 53 7122 - Computer Supplies Totals		\$1,000.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3223 - Police Patrol				
Account 53 7150 - Other Operating Supplies				
100 3223 53 7150	Citizen Police Academy Classes	1.0000	2,100.00	2,100.00
100 3223 53 7150	Community Programs (COP Events)	1.0000	2,500.00	2,500.00
100 3223 53 7150	Medical, Food, and Board for K9	1.0000	2,500.00	2,500.00
100 3223 53 7150	Replace Patrol Bicycles	5.0000	1,500.00	7,500.00
100 3223 53 7150	Volunteer In Police Service Program	1.0000	400.00	400.00
Account 53 7150 - Other Operating Supplies Totals		Transactions	5	\$15,000.00
Account 53 7200 - Reimburse Expenses				
100 3223 53 7200	Court parking reimbursements	1.0000	500.00	500.00
100 3223 53 7200	POST fees for Officers, cert renewal	1.0000	500.00	500.00
Account 53 7200 - Reimburse Expenses Totals		Transactions	2	\$1,000.00
Account 53 7310 - Office Supplies				
100 3223 53 7310	Ink cartridges, pens, notepads, patrol forms, supplies, etc.	1.0000	3,000.00	3,000.00
100 3223 53 7310	Paper for printers and copiers	1.0000	3,000.00	3,000.00
Account 53 7310 - Office Supplies Totals		Transactions	2	\$6,000.00
Account 54 7590 - Vehicles - Replace				
100 3223 54 7590	Replacement Patrol Vehicles	7.0000	45,760.00	320,320.00
100 3223 54 7590	Replacement Police Motorcycle	1.0000	27,000.00	27,000.00
Account 54 7590 - Vehicles - Replace Totals		Transactions	2	\$347,320.00
Account 54 7640 - Other Equipment - Replace				
100 3223 54 7640	CCTV Surveillance Camera (IT)	1.0000	100,000.00	100,000.00
Account 54 7640 - Other Equipment - Replace Totals		Transactions	1	\$100,000.00
Account 58 1200 - CAPITAL LEASE PRINCIPAL				
100 3223 58 1200	Motorloa Radio Lease Payment	1.0000	172,600.00	172,600.00
Account 58 1200 - CAPITAL LEASE PRINCIPAL Totals		Transactions	1	\$172,600.00
Department 3223 - Police Patrol Totals		Transactions	103	\$1,741,958.25
Fund 100 - GENERAL FUND Totals		Transactions	103	\$1,741,958.25
EXPENSES Totals		Transactions	103	\$1,741,958.25
Grand Totals		Transactions	103	\$1,741,958.25

EXHIBIT C – PERSONNEL

City of College Park, Georgia

Budget Year 2019-20

Fund: 100

Department and Number: Patrol 3223

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
Positions:	Actual	Actual	Current	Requested	Recommend
Major	1	1	2	2	2
Lieutenant	6	6	6	6	6
Sergeant	9	9	9	12	12
Police Officer	68	68	68	67	67
Code Enforcement	0	0	3	3	3
Part Time					
Positions:					
Police Officer	2	2	5	5	5
School Crossing Guard	2	2	2	2	2
Total Personnel:	95	95	96	97	97

City of College Park, Georgia
Police Patrol Division Organizational Chart

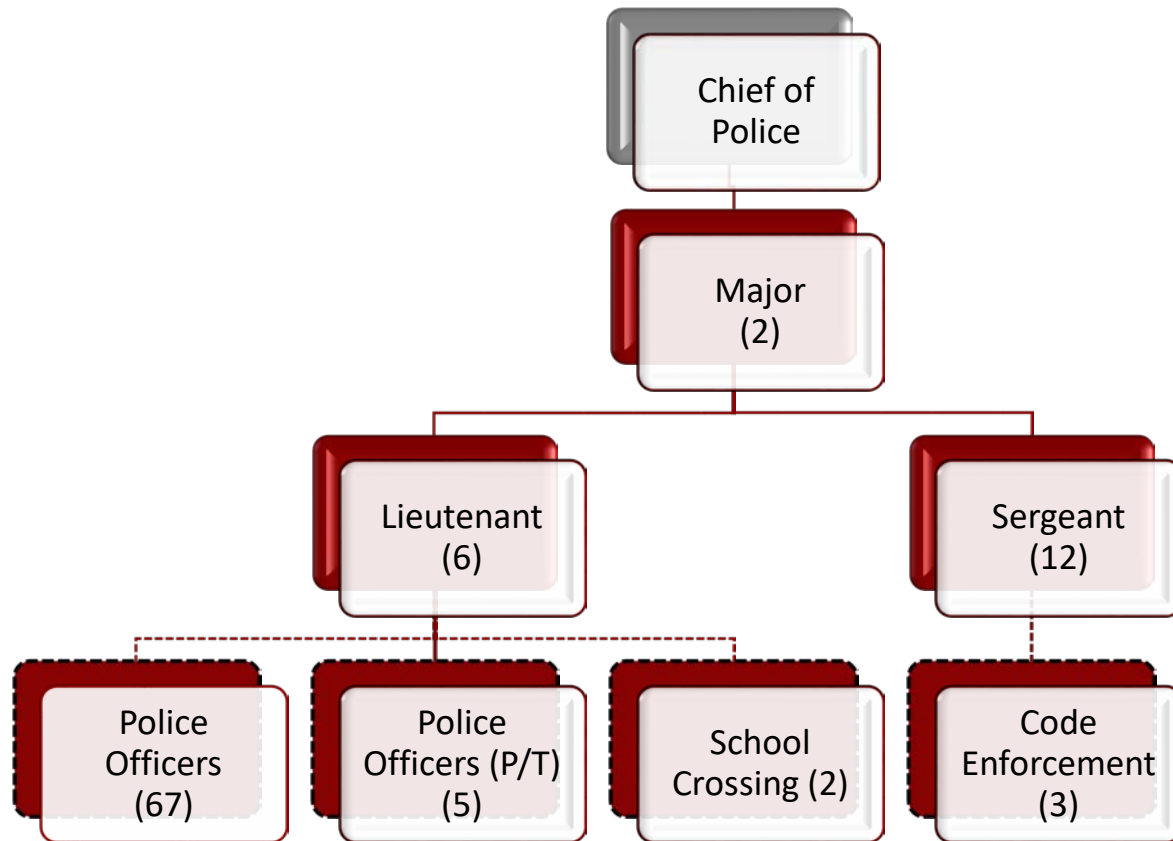


EXHIBIT D
City of College Park, Georgia
Personnel Request Worksheet
Budget Year 2019-20

Department and Number: **Police Patrol 3223** Fund: 100

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time Additional Positions – Part Time Reclassified Positions From:			
Justification (including assignment and responsibilities of position requested) NOT APPLICABLE				
Wages				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
Fringe Benefits				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
Training and Education				
	Training			-
	Dues/ Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
Material and Supplies				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
Capital Outlay (Needed if position is approved)				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
Vehicle (Additional Needed if Position Approved)				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	Total			-

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

NONA

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 601	Priority: High	
Vehicle Type <input type="checkbox"/> Sedan 2 Door <input type="checkbox"/> Sedan 4 Door <input checked="" type="checkbox"/> Cruiser <input type="checkbox"/> Station Wagon <input type="checkbox"/> Van <input type="checkbox"/> 1/2 ton Truck <input type="checkbox"/> 3/4 ton Truck <input type="checkbox"/> Sanitation Front Loader <input type="checkbox"/> Sanitation Rear Loader <input type="checkbox"/> Other		Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced <u>11 years</u> Units of Use to Date (hours, miles, etc) <u>137,518 mi.</u> Total Operating/Maintenance Costs to Date Actual FYE 2018-19 Maintenance Cost Actual FYE 2018-19 Operating Cost Estimated FYE 2019-20 Maintenance Cost Estimated FYE 2019-20 Operating Cost	
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN# 2FAFP71V88X154936, 2008 Ford Police Interceptor, 4 door sedan, scratches Rough condition. Interior worn.	
Justification/Description: Put in service June 2008, Patrol Division, is in excess of 137,518 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item: <input type="checkbox"/> Sell by Sealed Bid <input checked="" type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
Purchase Option New Vehicle/Equipment <u>\$45,760.00</u> Purchase Price <u>3-5 years</u> Estimated Useful Life <u>20,000 miles</u> Estimated Use During 2019-20 Estimated Operating Cost During 2019-20		Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2019-20 Estimated Operating Cost During 2019-20	

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 602	Priority:	High
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
<input type="checkbox"/>	Sedan 2 Door	Age of Vehicle/Equipment Being Replaced	
<input checked="" type="checkbox"/>	Sedan 4 Door Cruiser	<u>11 years</u>	
<input type="checkbox"/>	Station Wagon	<u>135,341 mi.</u>	Units of Use to Date (hours, miles, etc)
<input type="checkbox"/>	Van		Total Operating/Maintenance Costs to Date
<input type="checkbox"/>	1/2 ton Truck		Actual FYE 2018-19 Maintenance Cost
<input type="checkbox"/>	3/4 ton Truck		Actual FYE 2018-19 Operating Cost
<input type="checkbox"/>	Sanitation Front Loader		Estimated FYE 2019-20 Maintenance Cost
<input type="checkbox"/>	Sanitation Rear Loader		Estimated FYE 2019-20 Operating Co
<input type="checkbox"/>	Other		
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN# 2FAFP71V88X154936, 2008 Ford Police Interceptor, 4 door sedan, scratches. Rough condition. Interior worn.	
Justification/Description: Put in service June 2008, Patrol Division, is in excess of 135,341 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item:	
		<input checked="" type="checkbox"/>	Sell by Sealed Bid
		<input type="checkbox"/>	Sell at Auction
		<input type="checkbox"/>	Retain as Backup
		<input type="checkbox"/>	Dismantle and Use for Parts
		<input type="checkbox"/>	Junk
		<input type="checkbox"/>	Other
Purchase Option New Vehicle/Equipment		Rental Option New Vehicle/Equipment	
<u>\$45,760.00</u>	Purchase Price	<input type="checkbox"/>	Rental/Lease Cost per Year
<u>3-5 years</u>	Estimated Useful Life	<input type="checkbox"/>	Estimated Length of Rental/Lease
<u>20,000 miles</u>	Estimated Use During 2019-20	<input type="checkbox"/>	Estimated Use During 2019-20
<input type="checkbox"/>	Estimated Operating Cost During 2019-20	<input type="checkbox"/>	Estimated Operating Cost During 2019-20

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 605	Priority:	High
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
<input type="checkbox"/>	Sedan 2 Door	<u>10 years</u>	Age of Vehicle/Equipment Being Replaced
<input checked="" type="checkbox"/>	Sedan 4 Door Cruiser	<u>135,344 mi.</u>	Units of Use to Date (hours, miles, etc)
<input type="checkbox"/>	Station Wagon		Total Operating/Maintenance Costs to Date
<input type="checkbox"/>	Van		Actual FYE 2018-19 Maintenance Cost
<input type="checkbox"/>	1/2 ton Truck		Actual FYE 2018-19 Operating Cost
<input type="checkbox"/>	3/4 ton Truck		
<input type="checkbox"/>	Sanitation Front Loader		Estimated FYE 2019-20 Maintenance Cost
<input type="checkbox"/>	Sanitation Rear Loader		Estimated FYE 2019-20 Operating Co
<input type="checkbox"/>	Other		
<p>List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.</p>		<p>Specific Description & Condition of Item Being Replaced including VIN#2FAHP71V39X148424 2009 Ford Police Interceptor, 4 door sedan, scratches. Rough condition, Interior in poor condition.</p>	
<p>Justification/Description: Put in service July 2012, Patrol Division, is in excess of 135,344 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.</p>		<p>Recommended Disposition of Replaced Item:</p> <p><input checked="" type="checkbox"/> Sell by Sealed Bid</p> <p><input type="checkbox"/> Sell at Auction</p> <p><input type="checkbox"/> Retain as Backup</p> <p><input type="checkbox"/> Dismantle and Use for Parts</p> <p><input type="checkbox"/> Junk</p> <p><input type="checkbox"/> Other</p>	
<p>Purchase Option New Vehicle/Equipment <u>\$45,760.00</u> Purchase Price</p> <p><u>3-5 years</u> Estimated Useful Life</p> <p><u>20,000 miles</u> Estimated Use During 2019-20</p> <p>Estimated Operating Cost During 2019-20</p>		<p>Rental Option New Vehicle/Equipment</p> <p><u> </u> Rental/Lease Cost per Year</p> <p><u> </u> Estimated Length of Rental/Lease</p> <p><u> </u> Estimated Use During 2019-20</p> <p><u> </u> Estimated Operating Cost During 2019-20</p>	

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 608	Priority: High	
<u> </u>	Vehicle Type Sedan 2 Door	Information on Vehicle/Equipment Being Replaced <u> </u> Age of Vehicle/Equipment Being Replaced <u>8 years</u> <u>141,280</u> Units of Use to Date (hours, miles, etc) <u> </u> Total Operating/Maintenance Costs to Date <u> </u> Actual FYE 2018-19 Maintenance Cost <u> </u> Actual FYE 2018-19 Operating Cost <u> </u> Estimated FYE 2019-20 Maintenance Cost <u> </u> Estimated FYE 2019-20 Operating Cost	
<u> </u>	Sedan 4 Door		
<input checked="" type="checkbox"/>	Cruiser		
<u> </u>	Station Wagon		
<u> </u>	Van		
<u> </u>	1/2 ton Truck		
<u> </u>	3/4 ton Truck		
<u> </u>	Sanitation Front Loader		
<u> </u>	Sanitation Rear Loader		
<u> </u>	Other		
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN# 2FABP7BVBX144172, 2011 Ford Crown Vic, white in color, 4 door sedan, scratches. Rough condition.	
Justification/Description: Put in service Sept. 2016. Patrol Division, is in excess of 141,280 miles. Due to being a traffic vehicle it has experienced frequent heavy acceleration as well as lengthy idle time at accident scenes. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item: <input checked="" type="checkbox"/> Sell by Sealed Bid <input type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
<u>\$45,760.00</u> Purchase Option New Vehicle/Equipment <u> </u> Purchase Price <u>3-5 years</u> Estimated Useful Life <u>20,000 miles</u> Estimated Use During 2019-20 <u> </u> Estimated Operating Cost During 2019-20	<u> </u> Rental Option New Vehicle/Equipment <u> </u> Rental/Lease Cost per Year <u> </u> Estimated Length of Rental/Lease <u> </u> Estimated Use During 2019-20 <u> </u> Estimated Operating Cost During 2019-20		

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 609	Priority: High	
<u> </u>	Vehicle Type	Information on Vehicle/Equipment Being Replaced <u> </u> Age of Vehicle/Equipment Being Replaced <u>11 years</u> <u>115,737 mi.</u> Units of Use to Date (hours, miles, etc) <u> </u> Total Operating/Maintenance Costs to Date <u> </u> Actual FYE 2018-19 Maintenance Cost <u> </u> Actual FYE 2018-19 Operating Cost <u> </u> Estimated FYE 2019-20 Maintenance Cost <u> </u> Estimated FYE 2019-20 Operating Co	
<u> </u>	Sedan 2 Door		
<u> </u>	Sedan 4 Door		
<input checked="" type="checkbox"/>	Cruiser		
<u> </u>	Station Wagon		
<u> </u>	Van		
<u> </u>	1/2 ton Truck		
<u> </u>	3/4 ton Truck		
<u> </u>	Sanitation Front Loader		
<u> </u>	Sanitation Rear Loader		
<u> </u>	Other		
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN# 2FAFP71V68X154935, 2008Ford Police Interceptor, 4 door sedan, scratches. Rough condition. Interior has foul odor.	
Justification/Description: Put in service July 2008, Patrol Division, is in excess of 115,737 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item: <input checked="" type="checkbox"/> Sell by Sealed Bid <input type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
<u>\$45,760.00</u> Purchase Option New Vehicle/Equipment <u> </u> Purchase Price <u>3-5 years</u> Estimated Useful Life <u>20,000 miles</u> Estimated Use During 2019-20 <u> </u> Estimated Operating Cost During 2019-20	<u> </u> Rental Option New Vehicle/Equipment <u> </u> Rental/Lease Cost per Year <u> </u> Estimated Length of Rental/Lease <u> </u> Estimated Use During 2019-20 <u> </u> Estimated Operating Cost During 2019-20		

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No.614	Priority: High	
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
<input type="checkbox"/>	Sedan 2 Door	<u>5 years</u>	Age of Vehicle/Equipment Being Replaced
<input checked="" type="checkbox"/>	Sedan 4 Door Cruiser	<u>108,819 mi.</u>	Units of Use to Date (hours, miles, etc)
<input type="checkbox"/>	Station Wagon		Total Operating/Maintenance Costs to Date
<input type="checkbox"/>	Van		Actual FYE 2018-19 Maintenance Cost
<input type="checkbox"/>	1/2 ton Truck		Actual FYE 2018-19 Operating Cost
<input type="checkbox"/>	3/4 ton Truck		
<input type="checkbox"/>	Sanitation Front Loader		Estimated FYE 2019-20 Maintenance Cost
<input type="checkbox"/>	Sanitation Rear Loader		Estimated FYE 2019-20 Operating Co
<input type="checkbox"/>	Other		
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN# 6G3NS5U22EL952418, 2014 Chevrolet Caprice, 4 door sedan, scratches. Rou condition. Interior in poor condition.	
Justification/Description: Put in service July 2008, Patrol Division, is in excess of 108,819 miles. Vehicle has been involved in 1 accident in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item: <input checked="" type="checkbox"/> Sell by Sealed Bid <input type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
Purchase Option New Vehicle/Equipment <u>\$45,760.00</u> Purchase Price <u>3-5 years</u> Estimated Useful Life <u>20,000 miles</u> Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20		Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2019-20 _____ Estimated Operating Cost During 2019-20	

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100		Department and Number: Patrol - 3223	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 623	Priority: High	
<input type="checkbox"/>	Vehicle Type	Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced <u>10 years</u> Units of Use to Date (hours, miles, etc) <u>170,218 mi.</u> Total Operating/Maintenance Costs to Date Actual FYE 2018-19 Maintenance Cost Actual FYE 2018-19 Operating Cost Estimated FYE 2019-20 Maintenance Cost Estimated FYE 2019-20 Operating Cost	
<input type="checkbox"/>	Sedan 2 Door		
<input type="checkbox"/>	Sedan 4 Door		
<input checked="" type="checkbox"/>	Cruiser		
<input type="checkbox"/>	Station Wagon		
<input type="checkbox"/>	Van		
<input type="checkbox"/>	1/2 ton Truck		
<input type="checkbox"/>	3/4 ton Truck		
<input type="checkbox"/>	Sanitation Front Loader		
<input type="checkbox"/>	Sanitation Rear Loader		
<input type="checkbox"/>	Other		
List of Special Features, Not Standard: Emergency and Safety equipment (lights, siren, screen, etc.), police radio, computer, mobile video system.		Specific Description & Condition of Item Being Replaced including VIN#2FABP7BV1BX128277, 2009 Ford Police Interceptor, 4 door sedan, scratches Rough condition.	
Justification/Description: Put in service July 2012, Patrol Division, is in excess of 170,218 miles. Vehicle has been involved in 11 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. The combination of high mileage and higher engine hours could lead to increased reliability concerns.		Recommended Disposition of Replaced Item: <input type="checkbox"/> Sell by Sealed Bid <input checked="" type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
Purchase Option New Vehicle/Equipment <u>\$45,760.00</u> Purchase Price <u>3-5 years</u> Estimated Useful Life <u>20,000 miles</u> Estimated Use During 2019-20 Estimated Operating Cost During 2019-20		Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2018-19 Estimated Operating Cost During 2019-20	

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: Police

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year	Curr Year	Tag #.
							Mileage	Mileage	
Admin									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
CID									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
Jail									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
COPs									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
Motors									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
Patrol									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

Traffic

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685 Feltman

Spec Op

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXE132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infiniti	M35	JNKAY01E97M302198			140000	145307	REJ8196

Decoy

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

SURPLUS

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totaled ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708 pink
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261 Fields
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police Division: Patrol Fund: 100, General Department Number: 3223

Account Number	Description/Justification	Suggested Funding Source	2019-20	2020-21	2021-22	2022-23	2023-24
54 7590	Replace Patrol Vehicles	General	320,320				
54 7590	Replace Police Motrocycle	General	27,000				
54 7640	CCTV Surveillance Camera (IT)	General	100,000				
Totals			447,320				

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: Police

Fund: 100

Division: Patrol

Department Number: 3223

Item/Project Name: Purchase/replace Patrol Vehicles

Item/Project Manager: Chief Williford

Priority Rating: 1

Units Requested: 7

Number of Similar Units on Hand: 38

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If replacement, describe item to be replaced: Two vehicles have been wrecked, remainder are high mileage and rough condition, mechanically, interior, and exterior.

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

Justify need for this item, including use: Patrol officers rely on reliable transportation in order to cover their assigned areas and respond to calls for service.

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life 2-4 years

Estimated Cost \$320,320(\$45,760 ea.)

Less: Trade In _____

Net Cost \$320,320

Comparable Quotes:

Vendor Name

Vendor Quote

1. N/A State Contract Purchase

2.

3.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20

Department/Division:
Police/Patrol

Project Name or Title:
Replace Patrol Vehicles

Project Description:
This capital improvement project is to replace patrol vehicles for the Patrol Division.

Project Justification and Impact:
A number of patrol vehicles are high mileage, in rough condition, and involved in a number of accidents and are in need of replacement.

Project Costs: \$320,320

<u>Prior Year</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ 214,260	\$ 320,320	\$ 451,600	\$ 451,600	\$ 451,600	\$451,600	\$2,126,720

Useful Life: 3-6 years.

Estimated Cost Beyond Five Year Program: Major repair and maintenance expenses will be incurred.

Funding Source: General Fund

Relationship to Other Primary Projects: None

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: Police

Fund: 100

Division: Patrol

Department Number: 3223

Item/Project Name: Purchase/replace Traffic Motorcycles

Item/Project Manager: Chief Williford

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 3

Description of Item/Project:

Explain need for this expenditure:

- | | |
|----------------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Scheduled Replacement | <input type="checkbox"/> Expanded Service |
| <input checked="" type="checkbox"/> Replace Worn Out Equipment | <input type="checkbox"/> New Operation |
| <input type="checkbox"/> Obsolete Equipment | <input type="checkbox"/> Increased Safety Replacement |
| <input type="checkbox"/> Reduce Personnel Time | <input type="checkbox"/> Additional |

If replacement, describe item to be replaced: Two vehicles have been wrecked, remainder are high mileage and rough condition, mechanically, interior, and exterior.

Disposition of item replaced:

- Sale Trade In Scrap Other Department Use

Justify need for this item, including use: Patrol officers rely on reliable transportation in order to cover their assigned areas and respond to calls for service.

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life	<u>5-10 years</u>
Estimated Cost	\$27,000.00
Less: Trade In	_____
Net Cost	<u>27,000.00</u>

Comparable Quotes:

Vendor Name

Vendor Quote

- | | |
|---------------------------------|-------------|
| 1. Killer Creek Harley Davidson | \$27,000.00 |
| 2. Harley Davidson of Atlanta | \$28,500.00 |
| 3. Thunder Road Harley Davidson | \$28,700.00 |

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20

Department/Division:

Police/Patrol

Project Name or Title:

Replace Police Motorcycles

Project Description:

This capital improvement project is to replace Traffic Motorcycles for the Patrol Division's Traffic Unit

Project Justification and Impact:

Two motorcycles, in rough condition, mechanical issues, involved in a number of accidents and are in need of replacement.

Project Costs: \$27,000

<u>Prior Year</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ -	\$ 27,000	\$ 27,000	\$ -	\$ -	\$ -	\$54,000

Useful Life: 5-10 years.

Estimated Cost Beyond Five Year Program: Major repair and maintenance expenses will be incurred above normal operating costs.

Funding Source: General Fund

Relationship to Other Primary Projects: None

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: IT

Fund: 100

Division: Camera System

Department Number: 3223

Item/Project CCTV

Item/Project Manager: Michael Hicks

Priority Rating: 2

Units Requested: 1

Number of Similar Units on Hand: 1

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life _____

Estimated Cost \$100,000

Less: Trade In 0

Net Cost \$100,000 year _____

Comparable Quotes

Vendor Name

Vendor Quote

1.

2.

3.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-2020 BUDGET

Department/Division:
Information Technology
Project Name or Title:
CCTV
Project Description:
Reason for Requesting:

To replace and repair the enterprise camera system equipment citywide.

This new platform would facilitate the following:

- Inspectors could see delinquent business license information in the field
- Public Safety can view relevant infrastructure and parcel information while in the field

Cost Estimate/Revenue Enhancement:

Approximate cost for software, installation, integration and parcel and business license database cleanup - \$100,000

Project Costs: \$100,000

<u>PriorYear</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
	\$100,000	-	-	-	-	\$100,000

Useful Life:

Estimated Cost Beyond Five Year Program: Funding Source: General Fund

Relationship to Other Primary Projects: None

EXHIBIT I - BUDGET PERFORMANCE

PROGRAM NAME: POLICE PATROL

Program Description:

The Uniform Patrol Division consists of four Patrol shifts, whose primary responsibility is to deter crime by enforcing state law and city ordinances while responding to calls for service, Traffic, who investigate serious motor vehicle accidents and conduct enforcement of traffic laws, Special Operations, which conducts crime suppression as well as narcotics investigations, and Community Oriented Policing, who act as a liaison between the Police Department and the community. The Police Department recently acquired three Code Enforcement officers, and they are attached to the Community Policing Unit.

Trends:

Retaining the open lines of communication with the community remains vital to our public safety mission. Identify and implement strategies, initiatives and staffing needs assessments to ensure the department continues to meet service demands during economic challenges. Continuing to improve the quality of training our personnel receives; we will be better equipped to meet the ever evolving demand for police accountability and transparency.

Program Broad Goals:

Coordinate the structure of the Police Department for effective and timely services to the community and unity of command. Create positive community partnerships and enhance quality communication with our citizens. In order to continue providing quality law enforcement services to the City of College Park and in order to enhance our services and mitigate concerns of liability claims, annual in-service training is conducted. This training focuses on subjects such as high liability topics such as The Use of Force, Sexual Harassment, and Pursuits. In addition, Criminal Procedure, Legal Updates, Search and Seizure, as well as others are covered. Our department continues to host attend FBI LEEDA supervisory courses, which focuses on law enforcement leadership.

Program Objectives:

It is the primary objective of the Patrol Division to deter criminal activity throughout the City of College Park. The Patrol Division responds to calls for service, enforces traffic laws, and works diligently to identify persons attempting to commit offences. Through aggressive narcotics investigations, specific directed patrols, and strategic deployment of personnel to hot spot areas, we look to improve upon our accomplishments of years past.

Performance Measures

Program / Service Outputs: (goods, services, units produced)

	Actual:	17/18
# of criminal cases charged		11,705

Program / Service Outcomes: (based on program objectives)

of custodial arrests **Actual: 17/18**
2,943

Ensure College Park Uniform Crime Report, Part I crimes are well below (45%) East Point's crime numbers. **East Point**
4,617

College Park
1,226

POLICE PATROL (Continued)

Prior Year Highlights

- The College Park Police Department was successful in reducing crime for a fourth straight year. In 2015, we achieved a 3% reduction in crime, 2016 we had a 17% reduction, 2017 crime was reduced by 13%, and in 2018 we reached a 12% reduction in crime.
- During 2018, the city experienced zero homicides. This is a major accomplishment, for which we are extremely proud.
- During our in-service training period we continued to ensure that all personnel received the training mandated. With us having several instructors within the department, several assisted in the training as well as utilizing online courses hosted by the Georgia Public Safety Training Center. As a result, personnel were exposed to a wide range of knowledge and experiences. Personnel have also begun to attend training outside of the traditional venues.

Goals

- To continue with the trend of reducing criminal activity, we have set a goal of achieving a 10% reduction in crime for 2019. We will accomplish this by continuing to employ strategies that have proven successful in the past, as well as identify new ones. We will also increase our education efforts of the citizenry, to better insulate them against being victimized.
- We will continue our efforts to better train personnel through encouraged reading, on-line courses, and traditional classroom instruction. We will also identify line level personnel who have demonstrated a desire to advance and proven history of exemplary performance. These individuals will be selected for specialized training in an effort to better prepare them for future leadership roles with our agency.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Police Patrol 3223

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

NOVA

Corrections

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3400 - Corrections								
<i>Personnel Services</i>								
51 5010	Salary/Operating	131,073.89	138,550.00	96,317.54	70	132,530.00	132,530.00	(4)
51 5020	Salary/Overtime	5,285.14	5,000.00	5,807.10	116	7,000.00	5,000.00	
51 5030	Salary/Parttime	27,153.57	43,082.00	17,831.23	41	40,867.00	40,867.00	(5)
51 5040	Shared Utility Payments	1,265.10	.00	.00		.00	.00	
51 5060	Salary-Holiday Pay	6,821.33	1,435.00	3,209.79	224	5,000.00	5,000.00	248
51 5190	Medicare	2,181.71	2,988.00	1,599.35	54	2,514.00	2,514.00	(16)
51 5200	Fica	1,655.35	1,536.00	1,112.26	72	2,534.00	2,534.00	65
	<i>Personnel Services Totals</i>	\$175,436.09	\$192,591.00	\$125,877.27	65%	\$190,445.00	\$188,445.00	(2%)
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	27,699.43	29,535.00	21,159.09	72	27,182.00	27,182.00	(8)
51 5161	Life Insurance	2,405.58	345.00	139.43	40	199.00	199.00	(42)
51 5163	ST Disability Insurance	191.87	235.00	133.24	57	235.00	235.00	
51 5164	LT Disability Insurance	140.92	205.00	97.93	48	205.00	205.00	
51 5165	Health Insurance	30,480.15	43,761.00	14,627.70	33	21,715.00	21,715.00	(50)
51 5166	Dental Insurance	512.48	866.00	246.24	28	356.00	356.00	(59)
51 5180	Uniforms	1,313.25	3,200.00	2,551.10	80	3,200.00	3,200.00	
	<i>Employee Benefits Totals</i>	\$62,743.68	\$78,147.00	\$38,954.73	50%	\$53,092.00	\$53,092.00	(32%)
<i>Repair & Maintenance</i>								
52 5700	R&M - Vehicles	1,956.19	2,200.00	1,601.30	73	2,216.00	2,216.00	1
52 5710	R&M Furn. & Equip.	620.53	400.00	.00		400.00	400.00	
52 5730	R&M - D/P Equipment	.00	1,500.00	.00		1,500.00	500.00	(67)
53 5680	Tires	.00	400.00	.00		400.00	400.00	
	<i>Repair & Maintenance Totals</i>	\$2,576.72	\$4,500.00	\$1,601.30	36%	\$4,516.00	\$3,516.00	(22%)
<i>Training & Education</i>								
52 6200	Training	.00	500.00	32.00	6	500.00	350.00	(30)
52 6220	Subscription/Publications	.00	100.00	.00		100.00	100.00	
	<i>Training & Education Totals</i>	\$0.00	\$600.00	\$32.00	5%	\$600.00	\$450.00	(25%)
<i>Other Services & Charges</i>								
52 6100	Auto Insurance	1,306.88	1,017.00	1,320.98	130	1,485.00	1,485.00	46
52 6110	Other Insurance	4,910.30	5,079.00	3,524.21	69	5,971.00	5,971.00	18
52 6130	Miscellaneous Services	.00	200.00	.00		200.00	100.00	(50)
52 6170	Contractual Services	198,657.57	260,000.00	270,172.25	104	260,000.00	260,000.00	

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 3400 - Corrections								
Other Services & Charges								
52 6560	Workers Comp/Administrati	800.63	1,040.00	1,887.20	181	1,373.00	1,373.00	32
52 6580	Unemployment Compensation	.00	1,000.00	.00		1,000.00	1,000.00	
52 6600	Claims Workers Comp.	1,891.57	.00	.00		.00	.00	
<i>Other Services & Charges Totals</i>		\$207,566.95	\$268,336.00	\$276,904.64	103%	\$270,029.00	\$269,929.00	1%
Materials & Supplies								
52 7320	Stationery & Printing	.00	400.00	.00		400.00	200.00	(50)
53 7000	Gas & Oil	75.89	600.00	.00		600.00	300.00	(50)
53 7020	Janitorial Supplies	529.24	600.00	.00		600.00	500.00	(17)
53 7040	Boarding Supplies	938.53	1,200.00	.00		1,200.00	1,000.00	(17)
53 7050	Medical Services/Supplies	.00	750.00	25.00	3	750.00	400.00	(47)
53 7060	Firearms Supplies	.00	750.00	.00		750.00	500.00	(33)
53 7110	Safety Supplies	1,610.00	3,000.00	324.04	11	3,000.00	1,500.00	(50)
53 7121	Computer Hardware	585.02	1,200.00	1,348.85	112	1,200.00	1,200.00	
53 7122	Computer Supplies	155.42	500.00	.00		500.00	300.00	(40)
53 7150	Other Operating Supplies	4,907.02	3,000.00	1,127.95	38	3,000.00	2,500.00	(17)
53 7310	Office Supplies	622.70	800.00	359.75	45	800.00	800.00	
53 7360	Other Admin. Supplies	266.04	1,000.00	36.83	4	1,000.00	1,000.00	
<i>Materials & Supplies Totals</i>		\$9,689.86	\$13,800.00	\$3,222.42	23%	\$13,800.00	\$10,200.00	(26%)
Cost Of Sales								
53 7030	Food & Dietary Supplies	1,372.92	3,000.00	48.25	2	3,000.00	3,000.00	
<i>Cost Of Sales Totals</i>		\$1,372.92	\$3,000.00	\$48.25	2%	\$3,000.00	\$3,000.00	0%
Department 3400 - Corrections Totals		\$459,386.22	\$560,974.00	\$446,640.61	80%	\$535,482.00	\$528,632.00	(6%)
EXPENSE TOTALS		\$459,386.22	\$560,974.00	\$446,640.61	80%	\$535,482.00	\$528,632.00	(6%)
Fund 100 - GENERAL FUND Totals		\$459,386.22	\$560,974.00	\$446,640.61	80%	\$535,482.00	\$528,632.00	(6%)
EXPENSE TOTALS		\$459,386.22	\$560,974.00	\$446,640.61	80%	\$535,482.00	\$528,632.00	(6%)
Fund 100 - GENERAL FUND Totals		(\$459,386.22)	(\$560,974.00)	(\$446,640.61)	80%	(\$535,482.00)	(\$528,632.00)	(6%)
Net Grand Totals								
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
EXPENSE GRAND TOTALS		\$459,386.22	\$560,974.00	\$446,640.61	80%	\$535,482.00	\$528,632.00	(6%)
Net Grand Totals		(\$459,386.22)	(\$560,974.00)	(\$446,640.61)	80%	(\$535,482.00)	(\$528,632.00)	(6%)

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3400 - Corrections				
Account 52 5700 - R&M - Vehicles				
100 3400 52 5700	General Repairs	1.0000	400.00	400.00
100 3400 52 5700	Moody's Allocatted cost	1.0000	1,815.99	1,816.00
	Account 52 5700 - R&M - Vehicles Totals	Transactions	2	\$2,216.00
Account 52 5710 - R&M Furn. & Equip.				
100 3400 52 5710	Chairs and equipment as needed	2.0000	200.00	400.00
	Account 52 5710 - R&M Furn. & Equip. Totals	Transactions	1	\$400.00
Account 52 5730 - R&M - D/P Equipment				
100 3400 52 5730	Mantain/Repair Intoximeter	1.0000	500.00	500.00
	Account 52 5730 - R&M - D/P Equipment Totals	Transactions	1	\$500.00
Account 52 6100 - Auto Insurance				
100 3400 52 6100	Auto Insurance Shared/Allocatted cost	1.0000	1,484.30	1,484.30
	Account 52 6100 - Auto Insurance Totals	Transactions	1	\$1,484.30
Account 52 6110 - Other Insurance				
100 3400 52 6110	Apex Insurance	1.0000	5,970.13	5,970.13
	Account 52 6110 - Other Insurance Totals	Transactions	1	\$5,970.13
Account 52 6170 - Contractual Services				
100 3400 52 6170	Correctional Risk Services (Inmate medical care premium)	1.0000	19,000.00	19,000.00
100 3400 52 6170	East Point Jail Contract	1.0000	241,000.00	241,000.00
	Account 52 6170 - Contractual Services Totals	Transactions	2	\$260,000.00
Account 52 6200 - Training				
100 3400 52 6200	Advance Training Courses for jailers	4.0000	50.00	200.00
100 3400 52 6200	Psychological exam for hiring	2.0000	75.00	150.00
	Account 52 6200 - Training Totals	Transactions	2	\$350.00
Account 52 6220 - Subscription/Publications				
100 3400 52 6220	Corrections publications	1.0000	100.00	100.00
	Account 52 6220 - Subscription/Publications Totals	Transactions	1	\$100.00
Account 52 6560 - Workers Comp/Administrati				
100 3400 52 6560	Workers Comp/ Administrations-Pru	1.0000	1,372.51	1,372.51
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	1	\$1,372.51
Account 52 7320 - Stationery & Printing				
100 3400 52 7320	Ink cartridges, jail forms, supplies and fax machine	1.0000	200.00	200.00
	Account 52 7320 - Stationery & Printing Totals	Transactions	1	\$200.00
Account 53 5680 - Tires				
100 3400 53 5680	Replacement tires for jail van	4.0000	100.00	400.00
	Account 53 5680 - Tires Totals	Transactions	1	\$400.00



Budget Transaction Report

Report by Budget Transactions
Budget Year of 2020
Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3400 - Corrections				
100 3400 53 7000	Account 53 7000 - Gas & Oil Fuel for transport of inmates.	1.0000	300.00	300.00
	Account 53 7000 - Gas & Oil Totals	Transactions 1		<u>\$300.00</u>
100 3400 53 7020	Account 53 7020 - Janitorial Supplies Disinfectant cleaning supplies for Jail(not provided by cleaning	1.0000	500.00	500.00
	Account 53 7020 - Janitorial Supplies Totals	Transactions 1		<u>\$500.00</u>
100 3400 53 7030	Account 53 7030 - Food & Dietary Supplies Inmate Meals	1.0000	3,000.00	3,000.00
	Account 53 7030 - Food & Dietary Supplies Totals	Transactions 1		<u>\$3,000.00</u>
100 3400 53 7040	Account 53 7040 - Boarding Supplies Inmate Bedding	1.0000	500.00	500.00
100 3400 53 7040	Tooth brushes, soap, deodorant, washing powder, etc.	1.0000	500.00	500.00
	Account 53 7040 - Boarding Supplies Totals	Transactions 2		<u>\$1,000.00</u>
100 3400 53 7050	Account 53 7050 - Medical Services/Supplies Flu shots	6.0000	25.00	150.00
100 3400 53 7050	Inmate Medications	1.0000	150.00	150.00
100 3400 53 7050	Protective gear and inmate medical care, RX	1.0000	100.00	100.00
	Account 53 7050 - Medical Services/Supplies Totals	Transactions 3		<u>\$400.00</u>
100 3400 53 7060	Account 53 7060 - Firearms Supplies Replacement Cartridges for Taser as needed	1.0000	500.00	500.00
	Account 53 7060 - Firearms Supplies Totals	Transactions 1		<u>\$500.00</u>
100 3400 53 7110	Account 53 7110 - Safety Supplies Protective Vest	6.0000	250.00	1,500.00
	Account 53 7110 - Safety Supplies Totals	Transactions 1		<u>\$1,500.00</u>
100 3400 53 7121	Account 53 7121 - Computer Hardware Replace desktop computer	1.0000	1,200.00	1,200.00
	Account 53 7121 - Computer Hardware Totals	Transactions 1		<u>\$1,200.00</u>
100 3400 53 7122	Account 53 7122 - Computer Supplies replace keyboards, mouse, repair, toner cartridge, etc	1.0000	300.00	300.00
	Account 53 7122 - Computer Supplies Totals	Transactions 1		<u>\$300.00</u>
100 3400 53 7150	Account 53 7150 - Other Operating Supplies Evidence Bags	1.0000	1,250.00	1,250.00
100 3400 53 7150	Jail property bags, flex cuffs, intox. supplies	1.0000	1,250.00	1,250.00
	Account 53 7150 - Other Operating Supplies Totals	Transactions 2		<u>\$2,500.00</u>



Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 3400 - Corrections				
Account 53 7310 - Office Supplies				
100 3400 53 7310	Pens, paper, notepads and fingerprinting supplies	1.0000	800.00	800.00
	Account 53 7310 - Office Supplies Totals	Transactions	1	<u>800.00</u>
				\$800.00
Account 53 7360 - Other Admin. Supplies				
100 3400 53 7360	Misc supplies as needed	1.0000	1,000.00	1,000.00
	Account 53 7360 - Other Admin. Supplies Totals	Transactions	1	<u>1,000.00</u>
				\$1,000.00
	Department 3400 - Corrections Totals	Transactions	30	<u>\$285,992.94</u>
				\$285,992.94
	Fund 100 - GENERAL FUND Totals	Transactions	30	<u>\$285,992.94</u>
				\$285,992.94
	EXPENSES Totals	Transactions	30	<u>\$285,992.94</u>
				\$285,992.94
	Grand Totals	Transactions	30	<u>\$285,992.94</u>
				\$285,992.94

EXHIBIT C – PERSONNEL
 City of College Park, Georgia
 Budget Year 2019-20

Fund: 100 Department and Number: Corrections 3400

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
Positions:	Actual	Actual	Current	Requested	Recommend
Jailer	4	4	4	4	4
Part Time Positions:					
Jailer	2	2	2	2	2
Total Personnel:	6	6	6	6	6

City of College Park, Georgia
Police Corrections Division Organizational Chart

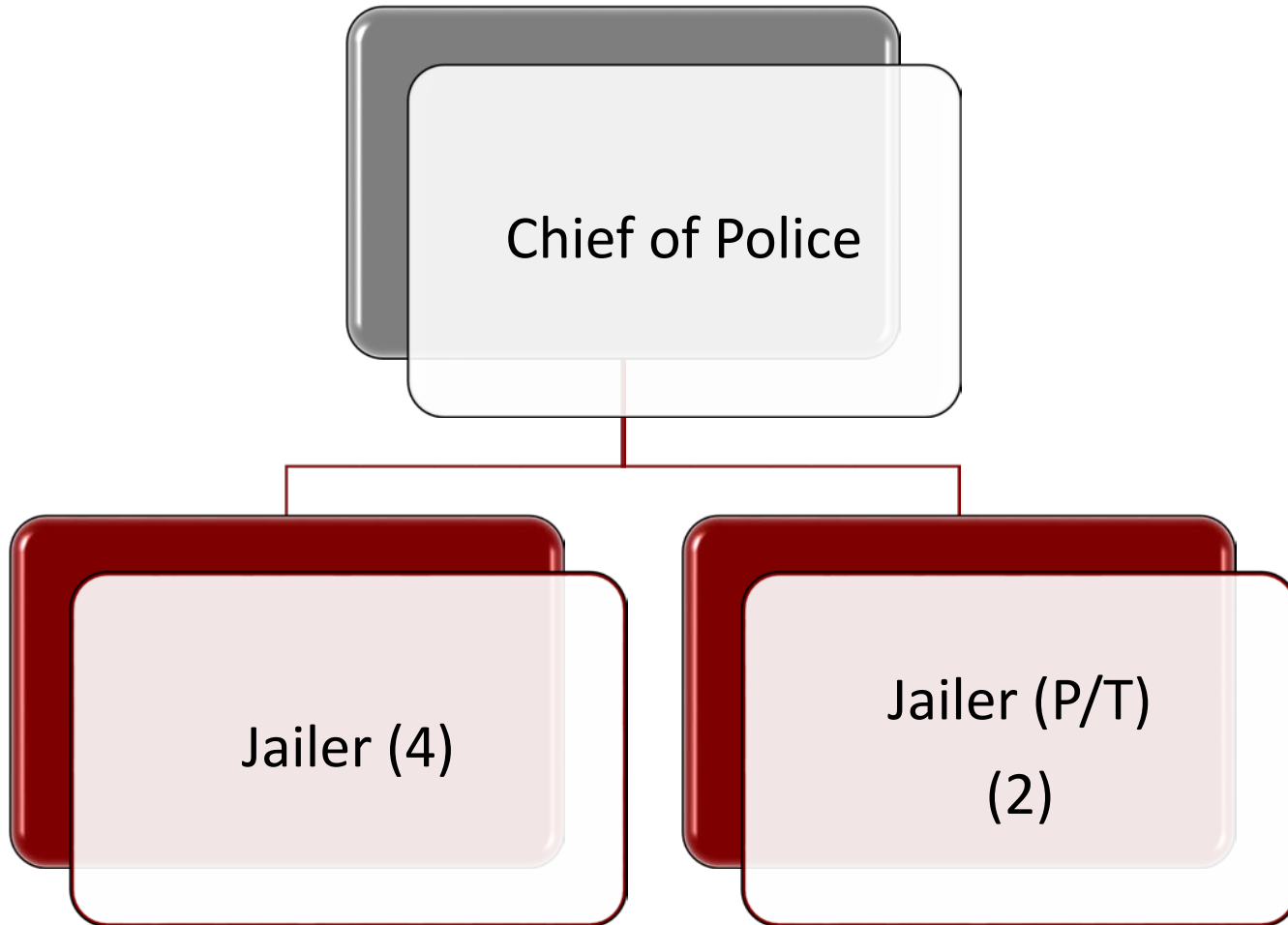


EXHIBIT D
City of College Park, Georgia
Personnel Request Worksheet
Budget Year 2019-20

Department and Number: **Police Corrections 3400** Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time Additional Positions – Part Time Reclassified Positions From:			
Justification (including assignment and responsibilities of position requested) NOT APPLICABLE				
Wages				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
Fringe Benefits				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
Training and Education				
	Training			-
	Dues/ Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
Material and Supplies				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
Capital Outlay (Needed if position is approved)				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
Vehicle (Additional Needed if Position Approved)				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	Total			-

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100

Department and Number:

Police Corrections 3400

<p>New Replacement for Vehicle/Equipment No.</p>	<p>Priority:</p>
<p>Vehicle Type</p> <p>_____ Sedan 2 Door</p> <p>_____ Sedan 4 Door</p> <p>_____ Cruiser</p> <p>_____ Station Wagon</p> <p>_____ Van</p> <p>_____ 1/2 ton Truck</p> <p>_____ 3/4 ton Truck</p> <p>_____ Sanitation Front Loader</p> <p>_____ Sanitation Rear Loader</p> <p>_____ Other</p>	<p>Information on Vehicle/Equipment Being Replaced</p> <p>_____ Age of Vehicle/Equipment Being Replaced</p> <p>_____ Units of Use to Date (hours, miles, etc.)</p> <p>_____ Total Operating/Maintenance Costs to Date</p> <p>_____ Actual FYE 2019-20 Maintenance Cost</p> <p>_____ Actual FYE 2019-20 Operating Cost</p> <p>_____ Estimated FYE 2019-20 Maintenance Cost</p> <p>_____ Estimated FYE 2019-20 Operating Cost</p>
<p>List of Special Features, Not Standard:</p>	<p>Specific Description & Condition of Item Being Replaced including VIN#::</p>
<p>Justification/Description:</p>	<p>Recommended Disposition of Replaced Item:</p> <p>_____ Sell by Sealed Bid</p> <p>_____ Sell at Auction</p> <p>_____ Retain as Backup</p> <p>_____ Dismantle and Use for Parts</p> <p>_____ Junk</p> <p>_____ Other</p>
<p>Purchase Option New Vehicle/Equipment</p> <p>_____ Purchase Price</p> <p>_____ Estimated Useful Life</p> <p>_____ Estimated Use During 2019-20</p> <p>_____ Estimated Operating Cost During 2019-20</p>	<p>Rental Option New Vehicle/Equipment</p> <p>_____ Rental/Lease Cost per Year</p> <p>_____ Estimated Length of Rental/Lease</p> <p>_____ Estimated Use During 2019-20</p> <p>_____ Estimated Operating Cost During 2019-20</p>

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: Police

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year	Curr Year	Tag #.
							Mileage	Mileage	
Admin									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
CID									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
Jail									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
COPs									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
Motors									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
Patrol									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K
Traffic									
652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685
Spec Op									
611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXEH132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infinity	M35	JNKAY01E97M302198			140000	145307	REJ8196
Decoy									
605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

SURPLUS

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totald ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police Corrections **Fund:** 100 **Department Number:** 3400

Account Number	Description/Justification	Suggested Funding Source	Suggested Funding				
			2019-20	2020-21	2021-22	2022-23	2023-24
		N/A					

Totals

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: **Police Corrections**

Fund :100

Division:

Department Number: 3400

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If replacement, describe item to be replaced:

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life _____

Estimated Cost _____

Less: Trade In _____

Net Cost _____

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20 BUDGET

Department/Division:
Police Corrections

Project Name or Title:

Project Description:

Project Justification and Impact:

Project Costs: \$ -

<u>PriorYear</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Useful Life:

Estimated Cost Beyond Five Year Program:

Funding Source:

Relationship to Other Primary Projects:

EXHIBIT I - BUDGET PERFORMANCE

PROGRAM NAME: CORRECTIONS - 3400

Program Description:

The Corrections Program provides short-term holding for persons arrested by College Park police officers, prisoner transportation coordination between our jail, the county jails (both Fulton and Clayton) and City Court, and fingerprinting services for City Court and the public.

Trends:

Detention continues to a large volume in the number of bookings, which drives workload activities. The unit is also experiencing more hearings in which our prisoners housed at the East Point city jail have to be brought back to City Court. Current costs are \$65 a day per inmate to house at the East Point city jail.

Program Broad Goals:

Provide quality care, custody and control of detainees in a safe environment. We will continue to provide prisoner transportation between East Point city jail, County jails, and City Court, with current law enforcement personnel. Part time jailers will provide prisoner transportation for Special Operations and The Patrol Division conducting investigations where large numbers of arrests will be anticipated. We will also be able to handle the increased court cases by utilizing part time jailers to assist with the managing of the inmates.

Program Objectives:

Respond to increased number of prisoner bookings and ensure proper identification and compliance with training on the new fingerprinting system (Live Scan) for all detention officers. Keep Patrol officers on the streets by using part time detention personnel to assist with the processing of inmates during court days and night time special operations. Inmate property will be maintained and released back to them or their designee within 30 days of release from incarceration. Items that inmates fail to reclaim after the 30 days will be either disposed of by destruction or donated to charitable organizations for use, such as clothing and electronic items, particularly cell phones and their accessories.

Performance Measures

Program / Service Outputs: (goods, services, units produced)

	Actual:	18/19
# of bookings performed fiscal year to date		2,080
# of prisoner transports completed fiscal year to date		774

Program / Service Outcomes: (based on program objectives)

	Estimated:	19/20
Continue to reduce prisoner processing time.		30%

Prior Year Highlights

The Corrections Division has continued to meet the required guidelines for the State Certification.

Data collection and the efficiency of booking procedures for inmates have improved.

Each jailer was issued a puncture resistant safety vest for improved officer protection.

Each jailer is equipped with a Taser for defense purposes with violent arrestees.

Goals

Establish a jail supervisor position to increase accountability and efficiency of jail operations.

Continue to decrease the booking time for inmates processed into our facility.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Police Corrections 3400

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

INVA

Municipal Court

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2650 - Municipal Court								
Personnel Services								
51 5010	Salary/Operating	194,447.87	194,970.00	123,141.77	63	185,383.00	199,455.00	2
51 5020	Salary/Overtime	323.22	4,000.00	147.58	4	4,000.00	4,000.00	
51 5030	Salary/Parttime	80,183.93	83,232.00	66,585.46	80	83,093.00	83,093.00	
51 5040	Shared Utility Payments	3,635.71	2,400.00	2,781.64	116	2,400.00	2,400.00	
51 5190	Medicare	3,824.89	3,575.00	2,693.88	75	3,893.00	4,097.00	15
51 5200	Fica	12,259.57	12,000.00	8,810.07	73	11,494.00	12,366.00	3
<i>Personnel Services Totals</i>		\$294,675.19	\$300,177.00	\$204,160.40	68%	\$290,263.00	\$305,411.00	2%
Employee Benefits								
51 5150	City Pension Contribution	13,153.05	13,260.00	6,160.56	46	13,108.00	15,994.00	21
51 5161	Life Insurance	3,781.37	95.00	43.93	46	50.00	50.00	(47)
51 5163	ST Disability Insurance	172.08	178.00	55.52	31	178.00	178.00	
51 5164	LT Disability Insurance	138.66	147.00	49.57	34	147.00	147.00	
51 5165	Health Insurance	14,406.29	12,973.00	780.15	6	13,709.00	13,709.00	6
51 5166	Dental Insurance	581.08	600.00	269.84	45	356.00	356.00	(41)
51 5180	Uniforms	900.00	1,500.00	990.00	66	1,500.00	1,500.00	
<i>Employee Benefits Totals</i>		\$33,132.53	\$28,753.00	\$8,349.57	29%	\$29,048.00	\$31,934.00	11%
Repair & Maintenance								
52 5710	R&M Furn. & Equip.	469.83	300.00	.00		300.00	300.00	
52 5730	R&M - D/P Equipment	410.24	305.00	.00		5,639.00	5,561.00	1,723
<i>Repair & Maintenance Totals</i>		\$880.07	\$605.00	\$0.00	0%	\$5,939.00	\$5,861.00	869%
Training & Education								
52 6200	Training	1,923.50	3,500.00	1,435.64	41	3,500.00	3,500.00	
52 6210	Dues	.00	180.00	100.00	56	180.00	180.00	
52 6220	Subscription/Publications	25.00	800.00	.00		800.00	800.00	
<i>Training & Education Totals</i>		\$1,948.50	\$4,480.00	\$1,535.64	34%	\$4,480.00	\$4,480.00	0%
Other Services & Charges								
52 5450	Legal Fees	50,030.03	50,000.00	33,333.36	67	50,000.00	50,000.00	
52 5550	Court Fees & Costs	19,508.44	22,000.00	9,822.60	45	22,000.00	22,000.00	
52 6050	Bank Charges	.00	2,500.00	.00		2,500.00	2,500.00	
52 6110	Other Insurance	8,183.84	8,465.00	5,873.69	69	9,832.00	9,832.00	16
52 6130	Miscellaneous Services	3,136.48	9,100.00	1,225.00	13	9,100.00	5,000.00	(45)
52 6170	Contractual Services	339.83	.00	5,191.67		.00	.00	

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2650 - Municipal Court								
Other Services & Charges								
52 6560	Workers Comp/Administrati	1,334.39	1,327.00	3,145.33	237	2,288.00	2,288.00	72
52 6600	Claims Workers Comp.	120.87	150.00	.00		150.00	150.00	
<i>Other Services & Charges Totals</i>		\$82,653.88	\$93,542.00	\$58,591.65	63%	\$95,870.00	\$91,770.00	(2%)
Materials & Supplies								
52 7300	Postage	2,946.97	3,840.00	1,362.91	35	3,840.00	3,840.00	
52 7320	Stationery & Printing	1,467.70	4,500.00	138.96	3	4,500.00	4,500.00	
52 7330	Copy Expense	2,011.04	3,120.00	2,157.04	69	3,120.00	3,120.00	
53 7121	Computer Hardware	653.16	2,400.00	.00		2,400.00	.00	(100)
53 7122	Computer Supplies	805.72	1,000.00	.00		1,000.00	1,000.00	
53 7150	Other Operating Supplies	326.24	900.00	.00		900.00	900.00	
53 7310	Office Supplies	3,073.76	2,500.00	2,442.56	98	2,500.00	2,500.00	
<i>Materials & Supplies Totals</i>		\$11,284.59	\$18,260.00	\$6,101.47	33%	\$18,260.00	\$15,860.00	(13%)
Capital Outlay								
54 7620	Office Equipment-Replace	.00	.00	.00		32,000.00	32,000.00	
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	+++	\$32,000.00	\$32,000.00	+++
Department 2650 - Municipal Court Totals		\$424,574.76	\$445,817.00	\$278,738.73	63%	\$475,860.00	\$487,316.00	9%
EXPENSE TOTALS		\$424,574.76	\$445,817.00	\$278,738.73	63%	\$475,860.00	\$487,316.00	9%
Fund 100 - GENERAL FUND Totals		\$424,574.76	\$445,817.00	\$278,738.73	63%	\$475,860.00	\$487,316.00	9%
EXPENSE TOTALS		\$424,574.76	\$445,817.00	\$278,738.73	63%	\$475,860.00	\$487,316.00	9%
Fund 100 - GENERAL FUND Totals		(\$424,574.76)	(\$445,817.00)	(\$278,738.73)	63%	(\$475,860.00)	(\$487,316.00)	9%
Net Grand Totals								
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
EXPENSE GRAND TOTALS		\$424,574.76	\$445,817.00	\$278,738.73	63%	\$475,860.00	\$487,316.00	9%
Net Grand Totals		(\$424,574.76)	(\$445,817.00)	(\$278,738.73)	63%	(\$475,860.00)	(\$487,316.00)	9%

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 2650 - Municipal Court				
Account 100 2650 52 5450	52 5450 - Legal Fees Indigent Defense/Public Defender	1.0000	50,000.00	50,000.00
	Account 52 5450 - Legal Fees Totals	Transactions 1		<u>\$50,000.00</u>
Account 100 2650 52 5550	52 5550 - Court Fees & Costs Syscon Court Software	1.0000	22,000.00	22,000.00
	Account 52 5550 - Court Fees & Costs Totals	Transactions 1		<u>\$22,000.00</u>
Account 100 2650 52 5710	52 5710 - R&M Furn. & Equip. Replace court services chair	2.0000	150.00	300.00
	Account 52 5710 - R&M Furn. & Equip. Totals	Transactions 1		<u>\$300.00</u>
Account 100 2650 52 5730	52 5730 - R&M - D/P Equipment CivicLive	1.0000	606.26	606.26
Account 100 2650 52 5730	Mimecast	1.0000	1,104.74	1,104.74
Account 100 2650 52 5730	Tyler NW	1.0000	3,849.74	3,849.74
	Account 52 5730 - R&M - D/P Equipment Totals	Transactions 3		<u>\$5,560.74</u>
Account 100 2650 52 6050	52 6050 - Bank Charges Credit Card and Bank Charges	1.0000	2,500.00	2,500.00
	Account 52 6050 - Bank Charges Totals	Transactions 1		<u>\$2,500.00</u>
Account 100 2650 52 6110	52 6110 - Other Insurance Apex Insurance	1.0000	9,831.24	9,831.24
	Account 52 6110 - Other Insurance Totals	Transactions 1		<u>\$9,831.24</u>
Account 100 2650 52 6130	52 6130 - Miscellaneous Services Certified Language Translator	1.0000	5,000.00	5,000.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions 1		<u>\$5,000.00</u>
Account 100 2650 52 6200	52 6200 - Training Annual Court Clerk Seminar, fees & expenses	2.0000	500.00	1,000.00
Account 100 2650 52 6200	Annual Judges Seminar, fees and expenses	3.0000	500.00	1,500.00
Account 100 2650 52 6200	Annual Solicitors Training/Seminar	2.0000	500.00	1,000.00
	Account 52 6200 - Training Totals	Transactions 3		<u>\$3,500.00</u>
Account 100 2650 52 6210	52 6210 - Dues Annual Judges Association Membership	3.0000	60.00	180.00
	Account 52 6210 - Dues Totals	Transactions 1		<u>\$180.00</u>
Account 100 2650 52 6220	52 6220 - Subscription/Publications Criminal Trial Practice Manual	1.0000	200.00	200.00
Account 100 2650 52 6220	Legal Subscriptions for Court (Judges, Solicitor, Clerk)	1.0000	600.00	600.00
	Account 52 6220 - Subscription/Publications Totals	Transactions 2		<u>\$800.00</u>

Budget Transaction Report

Report by Budget Transactions
 Budget Year of 2020
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 100 - GENERAL FUND				
Department 2650 - Municipal Court				
Account 100 2650 52 6560	52 6560 - Workers Comp/Administrati Workers Comp/ Administration-Pru	1.0000	2,287.52	2,287.52
Account 52 6560 - Workers Comp/Administrati Totals		Transactions	1	<u>\$2,287.52</u>
Account 100 2650 52 7300	52 7300 - Postage Monthly postate mailing charges	12.0000	320.00	3,840.00
Account 52 7300 - Postage Totals		Transactions	1	<u>\$3,840.00</u>
Account 100 2650 52 7320	52 7320 - Stationery & Printing Criminal & City Citations (Boxes)	10.0000	140.00	1,400.00
Account 100 2650 52 7320	Parking Citations (Boxes)	1.0000	300.00	300.00
Account 100 2650 52 7320	Traffic Citations (Boxes)	20.0000	140.00	2,800.00
Account 52 7320 - Stationery & Printing Totals		Transactions	3	<u>\$4,500.00</u>
Account 100 2650 52 7330	52 7330 - Copy Expense Monthly Copying Charges	12.0000	260.00	3,120.00
Account 52 7330 - Copy Expense Totals		Transactions	1	<u>\$3,120.00</u>
Account 100 2650 53 7122	53 7122 - Computer Supplies replace keyboards, mouse, etc. monitors as needed	1.0000	1,000.00	1,000.00
Account 53 7122 - Computer Supplies Totals		Transactions	1	<u>\$1,000.00</u>
Account 100 2650 53 7150	53 7150 - Other Operating Supplies Legal stamps, Judge's robes, tapes for court recordings	3.0000	300.00	900.00
Account 53 7150 - Other Operating Supplies Totals		Transactions	1	<u>\$900.00</u>
Account 100 2650 53 7310	53 7310 - Office Supplies Ink cartridges, pens, notepads, paper, & supplies, etc.	1.0000	2,500.00	2,500.00
Account 53 7310 - Office Supplies Totals		Transactions	1	<u>\$2,500.00</u>
Account 100 2650 54 7620	54 7620 - Office Equipment-Replace Replace Security Screening Machine for Court	2.0000	16,000.00	32,000.00
Account 54 7620 - Office Equipment-Replace Totals		Transactions	1	<u>\$32,000.00</u>
Department 2650 - Municipal Court Totals		Transactions	25	<u>\$149,819.50</u>
Fund 100 - GENERAL FUND Totals		Transactions	25	<u>\$149,819.50</u>
EXPENSES Totals		Transactions	25	<u>\$149,819.50</u>
Grand Totals		Transactions	25	<u>\$149,819.50</u>

EXHIBIT C – PERSONNEL
 City of College Park, Georgia
 Budget Year 2019-20

Fund: 100 Department and Number: Municipal Court 2560

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
Positions:	Actual	Actual	Current	Requested	Recommend
Judge	1	1	1	1	1
Solicitor	1	1	1	1	1
Admin Assistant	1	1	1	1	1
Accounting Clerk	1	1	1	0	0
Ops Supv. (Court Clerk)	0	0	0	1	1
 Part Time Positions:					
Judge	2	2	2	2	2
Accounting Clerk	1	1	2	1	1
Records Clerk	3	3	3	2	2
Solicitor	1	1	1	1	1
Total Personnel:	10	10	11	10	10

City of College Park, Georgia
Municipal Court Organizational Chart

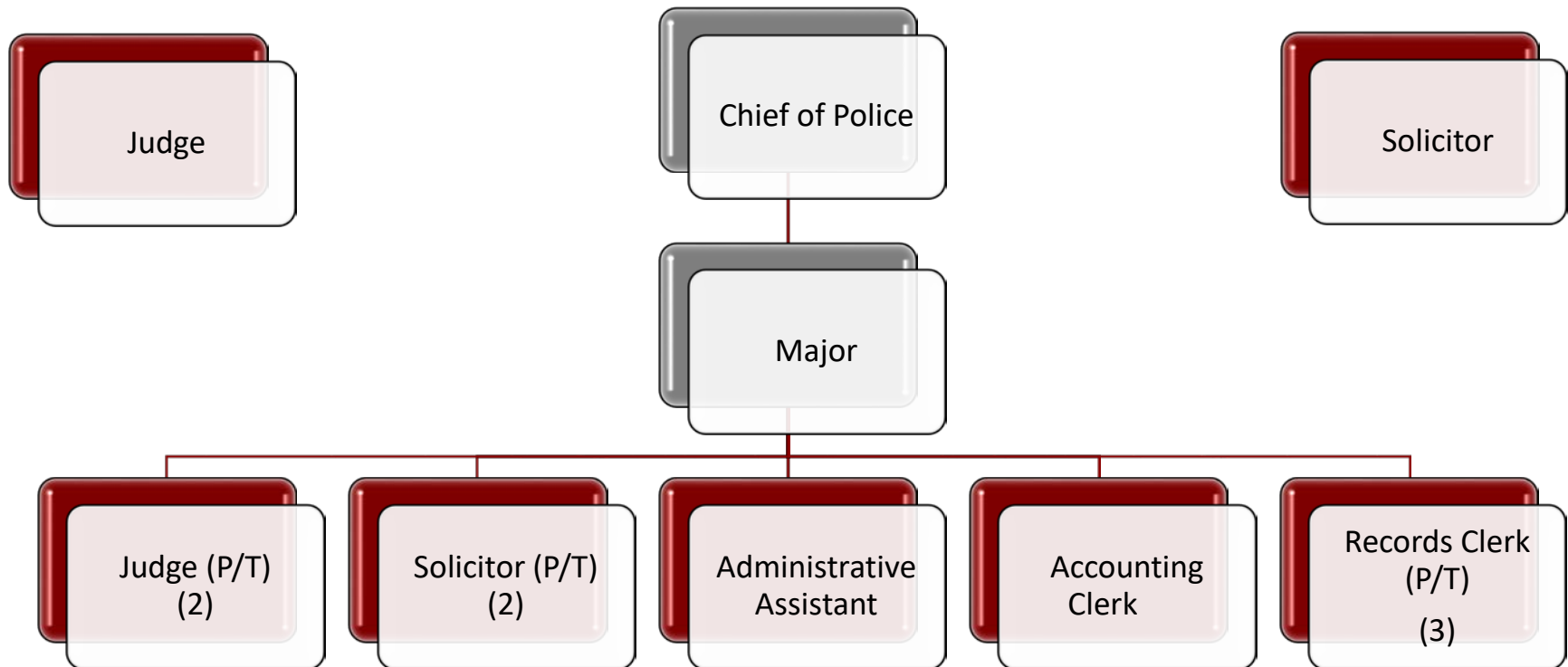


EXHIBIT D
 City of College Park, Georgia
 Personnel Request Worksheet
 Budget Year 2019-20

Department and
 Number: **Municipal Court 2560**

Fund:

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
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Additional Positions – Full Time
 Additional Positions – Part Time
 Reclassified Positions
 From:

Justification (including assignment and responsibilities of position requested)
NOT APPLICABLE

Wages				
Regular				-
Overtime				-
Medicare (1.45%)				-
FICA (6.2%) part-time only				-
Total (5210 Proposed New Personnel – Personnel Services)				-

Fringe Benefits				
Group Life and AD & D \$350 per year				-
Health Insurance \$7,800 per position per year				-
Pensions (18%)*				-
Uniforms				-
Total (5211 Proposed New Personnel – Benefits)				-

Training and Education				
Training				-
Dues/ Memberships				-
Other				-
Total (5212 Proposed New Personnel – Training/ Education)				-

Material and Supplies				
Office Supplies				-
Safety Clothing and Equipment				-
Other				-
Total (5213 Proposed New Personnel – Supplies)				-

Capital Outlay (Needed if position is approved)				
Furniture and Fixtures				-
Office Machines and Equipment				-
Other				-
Total (5214 Proposed New Personnel – Capital Outlay)				-

Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost				-
Vehicle Service Costs				-
Total (5215 New Personnel – Vehicles)				-

Total

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 745		Department and Number: Municipal Court 2560	
New Replacement for Vehicle/Equipment No. <hr/> Vehicle Type <hr/> Sedan 2 Door <hr/> Sedan 4 Door <hr/> Cruiser <hr/> Station Wagon <hr/> Van <hr/> 1/2 ton Truck <hr/> 3/4 ton Truck <hr/> Sanitation Front Loader <hr/> Sanitation Rear Loader <hr/> Other		Priority: <hr/> Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced <hr/> Units of Use to Date (hours, miles, etc.) <hr/> Total Operating/Maintenance Costs to Date <hr/> Actual FYE 2019-20 Maintenance Cost <hr/> Actual FYE 2019-20 Operating Cost <hr/> Estimated FYE 2019-20 Maintenance Cost <hr/> Estimated FYE 2019-20 Operating Cost	
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#::	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment <hr/> Purchase Price <hr/> Estimated Useful Life <hr/> Estimated Use During 2019-20 <hr/> Estimated Operating Cost During 2019-20		Rental Option New Vehicle/Equipment <hr/> Rental/Lease Cost per Year <hr/> Estimated Length of Rental/Lease <hr/> Estimated Use During 2019-20 <hr/> Estimated Operating Cost During 2019-20	

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: *Municipal Court* Fuel Type:

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
				<i>N/A</i>						

G=Gas
D=Diesel
AF=Alternative Fuel
N/A=Not Available or Required

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police Division: Muni Court Fund: 100 Department Number 2650

Account Number	Description/Justification	Suggested Funding Source	Suggested Funding				
			2019-20	2020-21	2021-22	2022-23	2023-24
54 7620	X-Ray screening machine for Court and City Hall	General Fund	32,000	0	0	0	0
Totals			0	0	0	0	0

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: Police

Fund:100

Division: Municipal Court

Department Number: 2650

Item/Project Name: X-Ray screening for Security

Item/Project Manager: Nathan Ward

Priority Rating: 1

Units Requested: 2

Number of Similar Units on Hand: 1

Description of Item/Project:

Explain need for this expenditure:

<input type="checkbox"/> Scheduled Replacement	<input checked="" type="checkbox"/> Expanded Service
<input checked="" type="checkbox"/> Replace Worn Out Equipment	<input type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input type="checkbox"/> Additional

If replacement, describe item to be replaced: Current machine has been used to screen for Court since 2005, was overhauled in 2010. Machine is now outdated and in need of replacement, repair parts not available. In addition City Hall is in need of similar unit for security purposes.

Disposition of item replaced:

Sale Trade In Scrap Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life	<u>10 Years</u>
Estimated Cost	<u>\$16,000 each</u>
Less: Trade In	<u> </u>
Net Cost	<u>\$32,000.00</u>

Comparable Quotes:

Vendor Name

Vendor Quote

1.		\$32,000.00
----	--	-------------

2.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20 BUDGET

Department/Division:
Police/Muni Court

Project Name or Title:
Capital Improvement- Replace X-Ray Machine for Court and add a unit for City Hall

Project Description:
This capital improvement item is to provide resources for the purchase of two (2) X-Ray screening machines for security purposes.

Project Justification and Impact:
The current unit is obsolete. Add additional unit for City Hall security.

Project Costs: \$32,000

<u>Prior Year</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ -	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000

Useful Life: 7-10 years

Estimated Cost Beyond Five Year Program: Additional repair and maintenance expenses will be incurred.

Funding Source: General Fund

Relationship to Other Primary Projects: None

EXHIBIT I-BUDGET PERFORMANCE

PROGRAM NAME - MUNICIPAL COURT - 2650

Program Description:

The court division provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to all members of society.

Trends:

We continue our commitment to discover and utilize alternatives to incarceration while holding offenders accountable. The Court continues to identify our core services and focus our resources on these services in innovative ways to accomplish our mission.

Program Broad Goals:

The Court Division provides an efficient program for the representation of indigent criminal defendants to those who are charged with a crime and cannot afford an attorney. Provide quality service that continuously improves, that meets or exceeds public expectations, and that ensures that all are treated with courtesy, dignity, and respect. Maintain a high quality of customer service and provide annual customer service training to all personnel. Increase efficiency and effectiveness of the court system.

Program Objectives:

Acknowledge and enhance the potential of every employee in our organization to contribute to the administration of justice through participation, training, and technology.

Utilize technology to disseminate essential information.

The Court Division provides and improves customer service by developing informational pamphlets and brochures for individuals to resolve vehicle and licensing registration issues that are handled by entities outside the court (DMV, State, DPS, etc.).

Develop specific court calendars to address code enforcement/environmental violations by creating a special environmental court. This project is in line with current trends in addressing these various types of violations.

Performance Measures

Program/Service Outputs: (goods, services, units produced)	Actual 17/18
Court cases handled and citations entered for previous year.	
Court Cases	19,671
Citations	13,037

Program/Service Outcomes: (based on program objectives)

*Provide training for court software for employees.

*Provide cross training in all software applications to court staff for a more efficient court system.

COURT SERVICES (Continued)

Prior Year Highlights:

- The Court Division provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to all members of society
- The Court Division re-established two night court sessions per month to aid in providing a higher adjudication rate.

Goals

- Achieve and maintain 100% accuracy with court and citation entries and customer service interaction.
- Achieve and maintain 100% accountability on all monies received, ensuring accurate balancing with receipts.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Municipal Court 2650

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

NOVA

**E911
Communications**

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 215 - E 911 SERVICES FUND								
REVENUE								
Department 3800 - E911 Communications								
Other Income								
34 2500	E911 Fees (Land)	198,357.43	180,000.00	84,113.66	47	180,000.00	198,357.00	10
34 2501	E911 Fees (Cell)	305,813.50	278,334.00	98,682.47	35	278,334.00	305,813.00	10
	<i>Other Income Totals</i>	\$504,170.93	\$458,334.00	\$182,796.13	40%	\$458,334.00	\$504,170.00	10%
Interest								
36 1010	Interest - Restricted	.00	121.00	.00		121.00	121.00	
	<i>Interest Totals</i>	\$0.00	\$121.00	\$0.00	0%	\$121.00	\$121.00	0%
Operating Transfers In								
39 1200	Operating Transfers In	470,000.00	481,248.00	.00		481,248.00	465,600.00	(3)
	<i>Operating Transfers In Totals</i>	\$470,000.00	\$481,248.00	\$0.00	0%	\$481,248.00	\$465,600.00	(3%)
	Department 3800 - E911 Communications Totals	\$974,170.93	\$939,703.00	\$182,796.13	19%	\$939,703.00	\$969,891.00	3%
	REVENUE TOTALS	\$974,170.93	\$939,703.00	\$182,796.13	19%	\$939,703.00	\$969,891.00	3%
EXPENSE								
Department 3800 - E911 Communications								
Personnel Services								
51 5010	Salary/Operating	463,521.11	508,901.00	328,429.57	65	535,288.00	535,288.00	5
51 5020	Salary/Overtime	16,158.94	18,000.00	13,113.91	73	18,000.00	18,000.00	
51 5030	Salary/Parttime	15,237.71	27,027.00	22,490.23	83	34,892.00	27,027.00	
51 5040	Shared Utility Payments	6,296.86	8,400.00	4,024.02	48	8,400.00	4,800.00	(43)
51 5060	Salary-Holiday Pay	13,225.90	12,710.00	5,570.27	44	12,710.00	12,710.00	
51 5190	Medicare	6,567.69	8,619.00	4,906.79	57	8,268.00	8,268.00	(4)
51 5200	Fica	865.72	2,696.00	569.45	21	6,259.00	6,259.00	132
	<i>Personnel Services Totals</i>	\$521,873.93	\$586,353.00	\$379,104.24	65%	\$623,817.00	\$612,352.00	4%
Employee Benefits								
51 5150	City Pension Contribution	100,038.16	110,784.00	70,980.07	64	109,788.00	109,788.00	(1)
51 5161	Life Insurance	6,878.52	694.00	418.29	60	695.00	695.00	
51 5163	ST Disability Insurance	759.12	1,335.00	498.06	37	1,335.00	1,335.00	
51 5164	LT Disability Insurance	664.12	1,140.00	435.96	38	1,140.00	1,140.00	
51 5165	Health Insurance	102,913.84	95,704.00	58,059.74	61	100,950.00	100,950.00	5
51 5166	Dental Insurance	2,625.06	2,879.00	1,860.74	65	2,981.00	2,981.00	4
51 5180	Uniforms	4,425.00	7,000.00	4,125.00	59	7,000.00	5,500.00	(21)
	<i>Employee Benefits Totals</i>	\$218,303.82	\$219,536.00	\$136,377.86	62%	\$223,889.00	\$222,389.00	1%
Communications & Util.								
52 5240	Telephone	204,903.34	95,859.00	42,229.51	44	95,859.00	95,859.00	

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 215 - E 911 SERVICES FUND								
EXPENSE								
Department 3800 - E911 Communications								
Communications & Util.								
<i>Communications & Util. Totals</i>		\$204,903.34	\$95,859.00	\$42,229.51	44%	\$95,859.00	\$95,859.00	0%
<i>Repair & Maintenance</i>								
52 5710	R&M Furn. & Equip.	986.82	6,800.00	.00		3,200.00	3,200.00	(53)
52 5720	R&M Communication Equip	1,122.01	1,000.00	.00		1,000.00	1,000.00	
52 5730	R&M - D/P Equipment	.00	304.00	.00		.00	.00	(100)
<i>Repair & Maintenance Totals</i>		\$2,108.83	\$8,104.00	\$0.00	0%	\$4,200.00	\$4,200.00	(48%)
<i>Training & Education</i>								
52 6200	Training	1,641.83	3,480.00	1,397.77	40	3,480.00	3,480.00	
52 6210	Dues	46.00	850.00	92.00	11	850.00	850.00	
52 6230	Conventions/Meetings	.00	2,100.00	1,291.70	62	2,100.00	2,100.00	
<i>Training & Education Totals</i>		\$1,687.83	\$6,430.00	\$2,781.47	43%	\$6,430.00	\$6,430.00	0%
<i>Other Services & Charges</i>								
52 6110	Other Insurance	13,638.03	13,086.00	9,077.52	69	16,797.00	16,797.00	28
52 6170	Contractual Services	339.48	.00	32.00		.00	.00	
52 6560	Workers Comp/Administratl	2,268.45	2,360.00	5,347.06	227	3,889.00	3,889.00	65
52 6600	Claims Workers Comp.	7,086.79	200.00	736.77	368	200.00	200.00	
<i>Other Services & Charges Totals</i>		\$23,332.75	\$15,646.00	\$15,193.35	97%	\$20,886.00	\$20,886.00	33%
<i>Materials & Supplies</i>								
52 7320	Stationery & Printing	85.64	500.00	77.90	16	500.00	500.00	
52 7330	Copy Expense	.00	800.00	.00		800.00	800.00	
53 7050	Medical Services/Supplies	307.50	375.00	68.00	18	375.00	375.00	
53 7150	Other Operating Supplies	290.86	1,500.00	.00		1,500.00	1,500.00	
53 7310	Office Supplies	665.43	1,000.00	1,114.61	111	1,000.00	1,000.00	
53 7360	Other Admin, Supplies	5,088.55	3,600.00	258.57	7	3,600.00	3,600.00	
<i>Materials & Supplies Totals</i>		\$6,437.98	\$7,775.00	\$1,519.08	20%	\$7,775.00	\$7,775.00	0%
Department 3800 - E911 Communications Totals		\$978,648.48	\$939,703.00	\$577,205.51	61%	\$982,856.00	\$969,891.00	3%
EXPENSE TOTALS		\$978,648.48	\$939,703.00	\$577,205.51	61%	\$982,856.00	\$969,891.00	3%
Fund 215 - E 911 SERVICES FUND Totals								
REVENUE TOTALS		\$974,170.93	\$939,703.00	\$182,796.13	19%	\$939,703.00	\$969,891.00	3%
EXPENSE TOTALS		\$978,648.48	\$939,703.00	\$577,205.51	61%	\$982,856.00	\$969,891.00	3%
Fund 215 - E 911 SERVICES FUND Totals		(\$4,477.55)	\$0.00	(\$394,409.38)	+++	(\$43,153.00)	\$0.00	+++



Budget Worksheet Report

Budget Year 2020

Net Grand Totals							
REVENUE GRAND TOTALS	\$974,170.93	\$939,703.00	\$182,796.13	19%	\$939,703.00	\$969,891.00	3%
EXPENSE GRAND TOTALS	\$978,648.48	\$939,703.00	\$577,205.51	61%	\$982,856.00	\$969,891.00	3%
Net Grand Totals	(\$4,477.55)	\$0.00	(\$394,409.38)	+++	(\$43,153.00)	\$0.00	+++

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
REVENUES				
Fund 215 - E 911 SERVICES FUND				
Department 3800 - E911 Communications				
Account 34 2500 - E911 Fees (Land)				
215 3800 34 2500	E911 Land Fees	1.0000	198,357.00	198,357.00
	Account 34 2500 - E911 Fees (Land) Totals	Transactions	1	\$198,357.00
Account 34 2501 - E911 Fees (Cell)				
215 3800 34 2501	E911 Cell Fees	1.0000	305,813.00	305,813.00
	Account 34 2501 - E911 Fees (Cell) Totals	Transactions	1	\$305,813.00
	Department 3800 - E911 Communications Totals	Transactions	2	\$504,170.00
	Fund 215 - E 911 SERVICES FUND Totals	Transactions	2	\$504,170.00
	REVENUES Totals	Transactions	2	\$504,170.00

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 215 - E 911 SERVICES FUND				
Department 3800 - E911 Communications				
Account 52 5240 - Telephone				
215 3800 52 5240	AT&T 911 / Monthly Maintenance for system	12.0000	3,500.00	42,000.00
215 3800 52 5240	AT&T 911 Lines (Back up & Admin lines in 911 ctr)	12.0000	250.00	3,000.00
215 3800 52 5240	AT&T E911 "Phase 2" Recap 911 fees.	12.0000	660.00	7,920.00
215 3800 52 5240	AT&T E911 Wireless "Phase 1" Recap 911 fees	12.0000	95.00	1,140.00
215 3800 52 5240	Audio Log Maintenance Yearly Fee	1.0000	12,200.00	12,200.00
215 3800 52 5240	E-Agent Annual Support (mobile computers)	1.0000	8,500.00	8,500.00
215 3800 52 5240	GCIC Annual Server Support	1.0000	920.00	920.00
215 3800 52 5240	Georgia Technology Authority (monthly access fee)	12.0000	600.00	7,200.00
215 3800 52 5240	Mobile Communications of DeKalb	12.0000	900.00	10,800.00
215 3800 52 5240	RUOK line	1.0000	840.00	840.00
215 3800 52 5240	Smartphone	1.0000	600.00	600.00
215 3800 52 5240	Spanish line for E911	12.0000	61.60	739.00
	Account 52 5240 - Telephone Totals	Transactions	12	<u>\$95,859.00</u>
Account 52 5710 - R&M Furn. & Equip.				
215 3800 52 5710	Replace furnishings as needed	1.0000	3,200.00	3,200.00
	Account 52 5710 - R&M Furn. & Equip. Totals	Transactions	1	<u>\$3,200.00</u>
Account 52 5720 - R&M Communication Equip				
215 3800 52 5720	Communications & Equipment Repairs as needed	1.0000	1,000.00	1,000.00
	Account 52 5720 - R&M Communication Equip Totals	Transactions	1	<u>\$1,000.00</u>
Account 52 6110 - Other Insurance				
215 3800 52 6110	Apex Insurance	1.0000	16,796.39	16,796.39
	Account 52 6110 - Other Insurance Totals	Transactions	1	<u>\$16,796.39</u>
Account 52 6200 - Training				
215 3800 52 6200	Emergency Medical Dispatch Recert	13.0000	60.00	780.00
215 3800 52 6200	Medical Dispatch Training	5.0000	400.00	2,000.00
215 3800 52 6200	Recertification for Tac Coordinator	1.0000	700.00	700.00
	Account 52 6200 - Training Totals	Transactions	3	<u>\$3,480.00</u>
Account 52 6210 - Dues				
215 3800 52 6210	APCO membership for 911 personnel	4.0000	92.50	370.00
215 3800 52 6210	National Emergency Numbers Association for 911	4.0000	120.00	480.00
	Account 52 6210 - Dues Totals	Transactions	2	<u>\$850.00</u>
Account 52 6230 - Conventions/Meetings				
215 3800 52 6230	Emergency Medical Dispatch Conference	1.0000	600.00	600.00
215 3800 52 6230	Georgia TAC Conference	1.0000	1,500.00	1,500.00
	Account 52 6230 - Conventions/Meetings Totals	Transactions	2	<u>\$2,100.00</u>

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 215 - E 911 SERVICES FUND				
Department 3800 - E911 Communications				
215 3800 52 6560	Account 52 6560 - Workers Comp/Administrati Workers Comp/ Administration -Pru	1.0000	3,888.78	3,888.78
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	1	<u>3,888.78</u>
215 3800 52 7320	Account 52 7320 - Stationery & Printing Ink cartridges, 911 forms, supplies, toner, paper, etc.	1.0000	500.00	500.00
	Account 52 7320 - Stationery & Printing Totals	Transactions	1	<u>\$500.00</u>
215 3800 52 7330	Account 52 7330 - Copy Expense Paper for various printers and copiers	1.0000	800.00	800.00
	Account 52 7330 - Copy Expense Totals	Transactions	1	<u>\$800.00</u>
215 3800 53 7050	Account 53 7050 - Medical Services/Supplies Flu Shots	15.0000	25.00	375.00
	Account 53 7050 - Medical Services/Supplies Totals	Transactions	1	<u>\$375.00</u>
215 3800 53 7150	Account 53 7150 - Other Operating Supplies Miscellaneous Supplies as needed	1.0000	1,500.00	1,500.00
	Account 53 7150 - Other Operating Supplies Totals	Transactions	1	<u>\$1,500.00</u>
215 3800 53 7310	Account 53 7310 - Office Supplies Pens, paper, pads and general office supplies	1.0000	1,000.00	1,000.00
	Account 53 7310 - Office Supplies Totals	Transactions	1	<u>\$1,000.00</u>
215 3800 53 7360	Account 53 7360 - Other Admin. Supplies computer supplies, printers, keyboard, mouse, etc.	6.0000	200.00	1,200.00
215 3800 53 7360	Replace Computer Hardware	2.0000	1,200.00	2,400.00
	Account 53 7360 - Other Admin. Supplies Totals	Transactions	2	<u>\$3,600.00</u>
	Department 3800 - E911 Communications Totals	Transactions	30	<u>\$134,949.17</u>
	Fund 215 - E 911 SERVICES FUND Totals	Transactions	30	<u>\$134,949.17</u>
	EXPENSES Totals	Transactions	30	<u>\$134,949.17</u>
	Grand Totals	Transactions	32	<u>\$639,119.17</u>

EXHIBIT C – PERSONNEL

City of College Park, Georgia

Budget Year 2019-20

Fund: 100 Department and Number: E911 3800

	2016-17	2017-18	2018-19	2019-20	2019-20
Full Time				Department	City Manager
<u>Positions:</u>	<u>Actual</u>	<u>Actual</u>	<u>Current</u>	<u>Requested</u>	<u>Recommend</u>
911 Supervisor	1	1	1	1	1
911 Dispatcher	13	13	13	13	13
Validation Clerk	1	1	1	1	1

Part Time Positions:

911 Dispatcher	2	2	2	2	2
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Total Personnel:	17	17	17	17	17
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City of College Park, Georgia
Police E-911 Division Organizational Chart

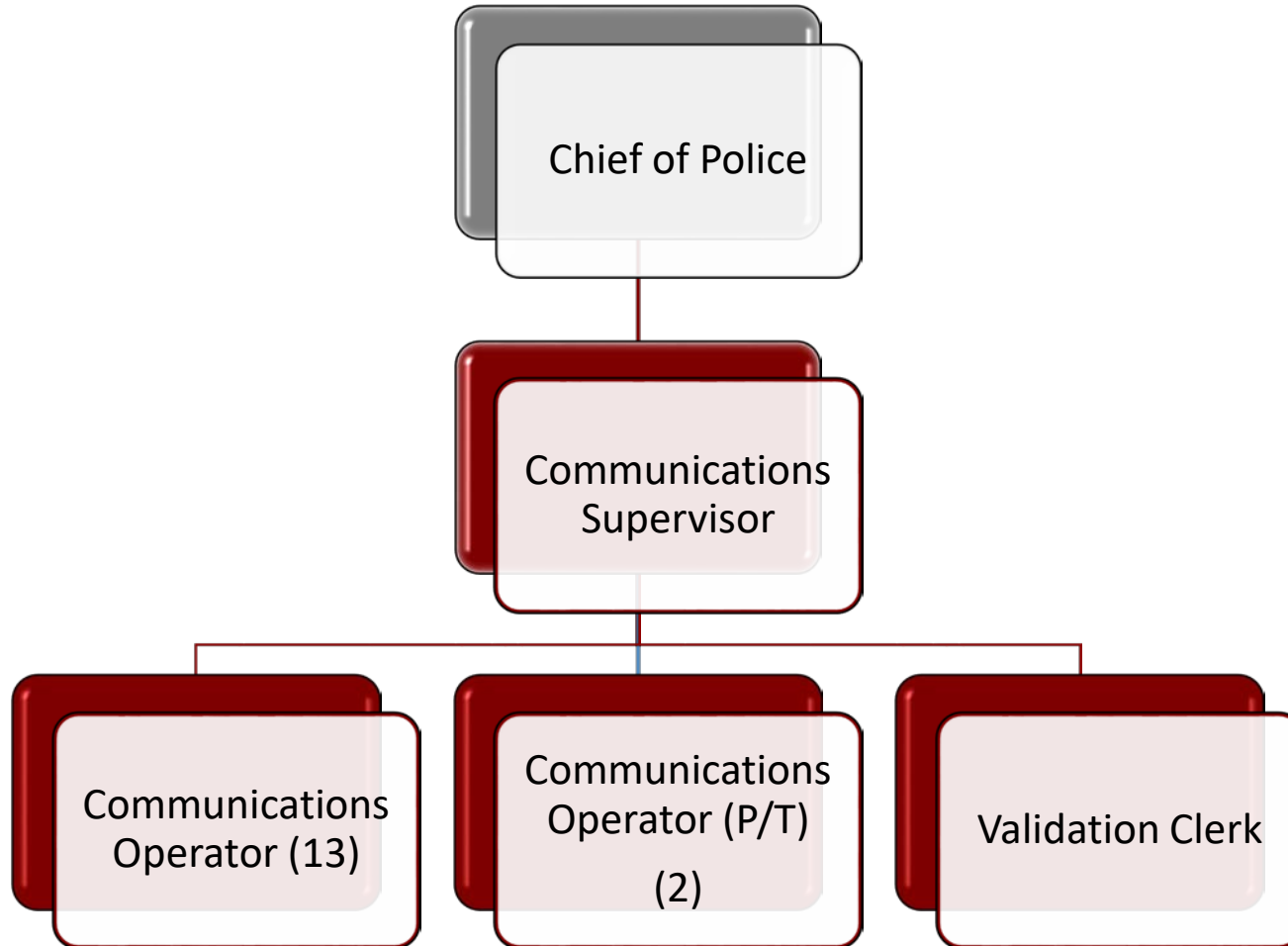


EXHIBIT D
 City of College Park, Georgia
 Personnel Request Worksheet
 Budget Year 2019-20

Department and Number: **Police E911 3800** Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions			
	From:			
Justification (including assignment and responsibilities of position requested)				
NOT APPLICABLE				
Wages				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
Fringe Benefits				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
Training and Education				
	Training			-
	Dues/ Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
Material and Supplies				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
Capital Outlay (Needed if position is approved)				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
Vehicle (Additional Needed if Position Approved)				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	Total			-

EXHIBIT D-1
JOB DESCRIPTION

Job Title:

Job Summary:

Major Duties:

Knowledge Required by the Position:

Supervisory Controls:

Guidelines:

Complexity:

Scope and Effect:

Personal Contacts:

Purpose of Contacts:

Physical Demands:

Work Environment:

Supervisory and Management Responsibility:

Minimum Qualifications:

EXHIBIT F
City of College Park, Georgia
Vehicle Request
Budget Year 2019-20

Fund: 100

Department and Number:

Police E911 3800

<p>New Replacement for Vehicle/Equipment No.</p>	<p>Priority:</p>
<p>Vehicle Type</p> <p>_____ Sedan 2 Door</p> <p>_____ Sedan 4 Door</p> <p>_____ Cruiser</p> <p>_____ Station Wagon</p> <p>_____ Van</p> <p>_____ 1/2 ton Truck</p> <p>_____ 3/4 ton Truck</p> <p>_____ Sanitation Front Loader</p> <p>_____ Sanitation Rear Loader</p> <p>_____ Other</p>	<p>Information on Vehicle/Equipment Being Replaced</p> <p>_____ Age of Vehicle/Equipment Being Replaced</p> <p>_____ Units of Use to Date (hours, miles, etc.)</p> <p>_____ Total Operating/Maintenance Costs to Date</p> <p>_____ Actual FYE 2019-20 Maintenance Cost</p> <p>_____ Actual FYE 2019-20 Operating Cost</p> <p>_____ Estimated FYE 2019-20 Maintenance Cost</p> <p>_____ Estimated FYE 2019-20 Operating Cost</p>
<p>List of Special Features, Not Standard:</p>	<p>Specific Description & Condition of Item Being Replaced including VIN#::</p>
<p>Justification/Description:</p>	<p>Recommended Disposition of Replaced Item:</p> <p>_____ Sell by Sealed Bid</p> <p>_____ Sell at Auction</p> <p>_____ Retain as Backup</p> <p>_____ Dismantle and Use for Parts</p> <p>_____ Junk</p> <p>_____ Other</p>
<p>Purchase Option New Vehicle/Equipment</p> <p>_____ Purchase Price</p> <p>_____ Estimated Useful Life</p> <p>_____ Estimated Use During 2019-20</p> <p>_____ Estimated Operating Cost During 2019-20</p>	<p>Rental Option New Vehicle/Equipment</p> <p>_____ Rental/Lease Cost per Year</p> <p>_____ Estimated Length of Rental/Lease</p> <p>_____ Estimated Use During 2019-20</p> <p>_____ Estimated Operating Cost During 2019-20</p>

EXHIBIT F-1
City of College Park, Georgia
Vehicle Inventory List

Dept: E911

Fuel Type:

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
				N/A						

G=Gas
D=Diesel
AF=Alternative Fuel
N/A=Not Available or Required

EXHIBIT G
 City of College Park, Georgia
 5 Year Capital Improvement Program
 Budget Year 2019-20

Department: Police	Division: E911	Fund: 215, E911	Department Number 3800
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Account Number	Description/Justification	Suggested Funding Source	2019-20	2020-21	2021-22	2022-23	2023-24
54 7640	Replace 911 recording system			37,000			
Totals				37,000			

EXHIBIT G-1
City of College Park, Georgia
Capital Outlay Request
Budget Year 2019-20

Department: **Police E911**

Fund :100

Division:

Department Number: **3800**

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If replacement, describe item to be replaced:

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel? Yes No If yes, explain:

Cost Breakdown:

Estimated Useful Life _____

Estimated Cost _____

Less: Trade In _____

Net Cost _____

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.

Exhibit H
City of College Park, Georgia
CAPITAL PROJECTS
FISCAL YEAR 2019-20 BUDGET

Department/Division:

Police E911

Project Name or Title:

Project Description:

Project Justification and Impact:

Project Costs: \$ -

<u>PriorYear</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Useful Life:

Estimated Cost Beyond Five Year Program:

Funding Source:

Relationship to Other Primary Projects:

Program / Service Outcomes: (based on program objectives): **Actual 19/20**

- Weekly Quality Assurance Reviews
- Attend neighborhood meetings and community events to provide community awareness and education on E911 capabilities and use.
- Monthly reviews of average dispatch time on all calls.

Prior Year Highlights

- Created positive community awareness educating them as to the proper calls which should go to 911 and which calls should be routed to non-emergency lines.
- Inspections were maintained of validation entries in order to ensure accuracy and timely processing. There were no errors during the last year.
- We maintained our adherence to GCIC/NCIC standards set by the State of Georgia. Communications Supervisor ensured that upon hire all sworn officers and dispatch personnel completed a GCIC/NCIC workbook as required.
- E911 Standard Operating Procedures in compliance with accreditation standards were maintained. This was confirmed through the audit process.

Goals

- Update the E911 Communications Center by updating existing hardware and software.
- Send Dispatchers to relevant training, including the Dispatch Supervisor, in order increase skill sets and knowledge base.
- Track call taking and response times each week for quality control and improvement.
- Conduct pay comparisons with other agencies to determine if adjustments are needed.

EXHIBIT J

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2019-20

Fund: 100

Department and Number: Police E911 3800

Department Submitting Request:

Division Submitting Request:

Department Requested For:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

**Confiscated
Drug Fund**

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 210 - CONFISCATED DRUGS FUND								
REVENUE								
Department 3227 - CONFISCATED DRUGS								
Other Income								
35 1300	Drug Confiscations Award	.00	18,000.00	.00		12,000.00	.00	(100)
	<i>Other Income Totals</i>	\$0.00	\$18,000.00	\$0.00	0%	\$12,000.00	\$0.00	(100%)
<i>Budget Carryforward</i>								
39 9900	Budget Carryforward	.00	10,000.00	.00		10,000.00	10,000.00	
	<i>Budget Carryforward Totals</i>	\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
Department 3227 - CONFISCATED DRUGS Totals		\$0.00	\$28,000.00	\$0.00	0%	\$22,000.00	\$10,000.00	(64%)
	REVENUE TOTALS	\$0.00	\$28,000.00	\$0.00	0%	\$22,000.00	\$10,000.00	(64%)
EXPENSE								
Department 3227 - CONFISCATED DRUGS								
Rentals								
52 5340	Vehicle Rental	3,736.20	.00	.00		.00	.00	
	<i>Rentals Totals</i>	\$3,736.20	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<i>Training & Education</i>								
52 6200	Training	3,017.90	8,000.00	2,261.00	28	5,000.00	5,000.00	(38)
	<i>Training & Education Totals</i>	\$3,017.90	\$8,000.00	\$2,261.00	28%	\$5,000.00	\$5,000.00	(38%)
<i>Other Services & Charges</i>								
52 6041	Special Operations	2,327.00	.00	.00		.00	.00	
52 6130	Miscellaneous Services	13,716.18	20,000.00	24,674.00	123	1,000.00	1,000.00	(95)
	<i>Other Services & Charges Totals</i>	\$16,043.18	\$20,000.00	\$24,674.00	123%	\$1,000.00	\$1,000.00	(95%)
<i>Materials & Supplies</i>								
53 7060	Firearms Supplies	.00	.00	.00		4,000.00	4,000.00	
	<i>Materials & Supplies Totals</i>	\$0.00	\$0.00	\$0.00	+++	\$4,000.00	\$4,000.00	+++
Department 3227 - CONFISCATED DRUGS Totals		\$22,797.28	\$28,000.00	\$26,935.00	96%	\$10,000.00	\$10,000.00	(64%)
	EXPENSE TOTALS	\$22,797.28	\$28,000.00	\$26,935.00	96%	\$10,000.00	\$10,000.00	(64%)
Fund 210 - CONFISCATED DRUGS FUND Totals								
	REVENUE TOTALS	\$0.00	\$28,000.00	\$0.00	0%	\$22,000.00	\$10,000.00	(64%)
	EXPENSE TOTALS	\$22,797.28	\$28,000.00	\$26,935.00	96%	\$10,000.00	\$10,000.00	(64%)
Fund 210 - CONFISCATED DRUGS FUND Totals		(\$22,797.28)	\$0.00	(\$26,935.00)	+++	\$12,000.00	\$0.00	+++
Net Grand Totals								
	REVENUE GRAND TOTALS	\$0.00	\$28,000.00	\$0.00	0%	\$22,000.00	\$10,000.00	(64%)
	EXPENSE GRAND TOTALS	\$22,797.28	\$28,000.00	\$26,935.00	96%	\$10,000.00	\$10,000.00	(64%)
Net Grand Totals		(\$22,797.28)	\$0.00	(\$26,935.00)	+++	\$12,000.00	\$0.00	+++

Budget Worksheet Report

Budget Year 2020



Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 210 - CONFISCATED DRUGS FUND				
Department 3227 - CONFISCATED DRUGS				
Account 52 6130 - Miscellaneous Services				
210 3227 52 6130	Misc. Services and supplies as needed.	1.0000	1,000.00	1,000.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions	1	<u>\$1,000.00</u>
Account 52 6200 - Training				
210 3227 52 6200	Tactical Training for SWAT/Spec Ops	1.0000	2,500.00	2,500.00
210 3227 52 6200	Training for Narcotics Investigations	1.0000	2,500.00	2,500.00
	Account 52 6200 - Training Totals	Transactions	2	<u>\$5,000.00</u>
Account 53 7060 - Firearms Supplies				
210 3227 53 7060	Replace SWAT weapons	2.0000	2,000.00	4,000.00
	Account 53 7060 - Firearms Supplies Totals	Transactions	1	<u>\$4,000.00</u>
	Department 3227 - CONFISCATED DRUGS Totals	Transactions	4	<u>\$10,000.00</u>
	Fund 210 - CONFISCATED DRUGS FUND Totals	Transactions	4	<u>\$10,000.00</u>
	EXPENSES Totals	Transactions	4	<u>\$10,000.00</u>
	Grand Totals	Transactions	4	<u>\$10,000.00</u>

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 211 - STATE DRUG FUNDS								
REVENUE								
Department 3222 - STATE DRUG FUNDS								
Other Income								
35 1310	Drug Conf. State	(10,526.66)	46,000.00	(8,764.52)	(19)	10,000.00	.00	(100)
<i>Other Income Totals</i>		(\$10,526.66)	\$46,000.00	(\$8,764.52)	(19%)	\$10,000.00	\$0.00	(100%)
<i>Budget Carryforward</i>								
39 9900	Budget Carryforward	.00	4,000.00	.00		4,000.00	14,000.00	250
<i>Budget Carryforward Totals</i>		\$0.00	\$4,000.00	\$0.00	0%	\$4,000.00	\$14,000.00	250%
Department 3222 - STATE DRUG FUNDS Totals		(\$10,526.66)	\$50,000.00	(\$8,764.52)	(18%)	\$14,000.00	\$14,000.00	(72%)
REVENUE TOTALS		(\$10,526.66)	\$50,000.00	(\$8,764.52)	(18%)	\$14,000.00	\$14,000.00	(72%)
EXPENSE								
Department 3222 - STATE DRUG FUNDS								
Rentals								
52 5340	Vehicle Rental	9,735.62	5,000.00	.00		1,000.00	1,000.00	(80)
<i>Rentals Totals</i>		\$9,735.62	\$5,000.00	\$0.00	0%	\$1,000.00	\$1,000.00	(80%)
<i>Training & Education</i>								
52 6200	Training	5,763.79	5,000.00	685.00	14	5,000.00	5,000.00	
<i>Training & Education Totals</i>		\$5,763.79	\$5,000.00	\$685.00	14%	\$5,000.00	\$5,000.00	0%
<i>Other Services & Charges</i>								
52 6130	Miscellaneous Services	5,859.59	40,000.00	4,803.73	12	3,000.00	3,000.00	(93)
52 7352	Refund Court Fees	1,548.47	.00	.00		.00	.00	
<i>Other Services & Charges Totals</i>		\$7,408.06	\$40,000.00	\$4,803.73	12%	\$3,000.00	\$3,000.00	(93%)
<i>Materials & Supplies</i>								
53 7060	Firearms Supplies	.00	.00	.00		5,000.00	5,000.00	
<i>Materials & Supplies Totals</i>		\$0.00	\$0.00	\$0.00	+++	\$5,000.00	\$5,000.00	+++
Department 3222 - STATE DRUG FUNDS Totals		\$22,907.47	\$50,000.00	\$5,488.73	11%	\$14,000.00	\$14,000.00	(72%)
EXPENSE TOTALS		\$22,907.47	\$50,000.00	\$5,488.73	11%	\$14,000.00	\$14,000.00	(72%)
Fund 211 - STATE DRUG FUNDS Totals								
REVENUE TOTALS		(\$10,526.66)	\$50,000.00	(\$8,764.52)	(18%)	\$14,000.00	\$14,000.00	(72%)
EXPENSE TOTALS		\$22,907.47	\$50,000.00	\$5,488.73	11%	\$14,000.00	\$14,000.00	(72%)
Fund 211 - STATE DRUG FUNDS Totals		(\$33,434.13)	\$0.00	(\$14,253.25)	+++	\$0.00	\$0.00	+++
<i>Net Grand Totals</i>								
REVENUE GRAND TOTALS		(\$10,526.66)	\$50,000.00	(\$8,764.52)	(18%)	\$14,000.00	\$14,000.00	(72%)
EXPENSE GRAND TOTALS		\$22,907.47	\$50,000.00	\$5,488.73	11%	\$14,000.00	\$14,000.00	(72%)
Net Grand Totals		(\$33,434.13)	\$0.00	(\$14,253.25)	+++	\$0.00	\$0.00	+++

Budget Worksheet Report

Budget Year 2020



Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 211 - STATE DRUG FUNDS				
Department 3222 - STATE DRUG FUNDS				
Account 52 5340 - Vehicle Rental				
211 3222 52 5340	Vehicle rentals for undercover as needed	1.0000	1,000.00	1,000.00
	Account 52 5340 - Vehicle Rental Totals	Transactions	1	<u>\$1,000.00</u>
Account 52 6130 - Miscellaneous Services				
211 3222 52 6130	K9 procurement and maintenance	1.0000	1,500.00	1,500.00
211 3222 52 6130	Miscellaneous Services and Supplies as needed	1.0000	1,500.00	1,500.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions	2	<u>\$3,000.00</u>
Account 52 6200 - Training				
211 3222 52 6200	Crisis Management Training	1.0000	2,000.00	2,000.00
211 3222 52 6200	Supervisory Training	1.0000	1,500.00	1,500.00
211 3222 52 6200	SWAT/Special OPS Training	1.0000	1,500.00	1,500.00
	Account 52 6200 - Training Totals	Transactions	3	<u>\$5,000.00</u>
Account 53 7060 - Firearms Supplies				
211 3222 53 7060	Misc crowd control ammunition and supplies	1.0000	1,500.00	1,500.00
211 3222 53 7060	SWAT ammunition	1.0000	1,500.00	1,500.00
211 3222 53 7060	Update SWAT weapons as needed	1.0000	2,000.00	2,000.00
	Account 53 7060 - Firearms Supplies Totals	Transactions	3	<u>\$5,000.00</u>
	Department 3222 - STATE DRUG FUNDS Totals	Transactions	9	<u>\$14,000.00</u>
	Fund 211 - STATE DRUG FUNDS Totals	Transactions	9	<u>\$14,000.00</u>
	EXPENSES Totals	Transactions	9	<u>\$14,000.00</u>
	Grand Totals	Transactions	9	<u>\$14,000.00</u>

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 275 - HOSPITALITY FUND								
REVENUE								
Department 4975 - Hospitality								
Taxes								
31 1190	Special District Tax	1,670,600.72	1,575,000.00	1,613,980.78	102	1,715,000.00	1,715,000.00	9
31 4100	Hotel/Motel Tax	9,003,074.25	7,524,102.00	4,836,549.22	64	7,524,102.00	7,894,737.00	5
31 4101	Hotel/Motel Tax - DMO	2,275,997.00	1,932,000.00	1,225,259.15	63	1,932,000.00	2,000,000.00	4
31 4102	Hotel/Motel Tax - TPD	715,184.11	500,000.00	386,923.95	77	500,000.00	631,579.00	26
31 9000	Interest On Taxes	4,138.08	5,000.00	923.98	18	5,000.00	5,000.00	
31 9110	Penalties/Int on Delinque	.00	660.00	.00		660.00	660.00	
31 9500	Fl Fa Tax	19.50	110.00	5.50	5	110.00	110.00	
<i>Taxes Totals</i>		\$13,669,013.66	\$11,536,872.00	\$8,063,642.58	70%	\$11,676,872.00	\$12,247,086.00	6%
Other Income								
34 1900	Miscellaneous Income	33,304.75	33,305.00	208.16	1	33,305.00	33,305.00	
<i>Other Income Totals</i>		\$33,304.75	\$33,305.00	\$208.16	1%	\$33,305.00	\$33,305.00	0%
Interest								
36 1010	Interest - Restricted	.00	300.00	.00		300.00	300.00	
<i>Interest Totals</i>		\$0.00	\$300.00	\$0.00	0%	\$300.00	\$300.00	0%
Budget Carryforward								
39 9900	Budget Carryforward	.00	1,045,000.00	.00		.00	.00	(100)
<i>Budget Carryforward Totals</i>		\$0.00	\$1,045,000.00	\$0.00	0%	\$0.00	\$0.00	(100%)
Department 4975 - Hospitality Totals		\$13,702,318.41	\$12,615,477.00	\$8,063,850.74	64%	\$11,710,477.00	\$12,280,691.00	(3%)
REVENUE TOTALS		\$13,702,318.41	\$12,615,477.00	\$8,063,850.74	64%	\$11,710,477.00	\$12,280,691.00	(3%)
EXPENSE								
Department 4975 - Hospitality								
Other Services & Charges								
52 5450	Legal Fees	124,545.65	20,000.00	80,865.58	404	95,000.00	95,000.00	375
52 5510	Consulting Fees	29,700.00	29,700.00	14,850.00	50	29,700.00	29,700.00	
52 6010	DMO Distribution	2,273,935.21	1,932,000.00	734,443.51	38	1,932,000.00	2,000,000.00	4
52 6050	Bank Charges	.00	270.00	.00		270.00	270.00	
52 6300	Tourist Product Development	35,000.00	684,990.00	78,600.00	11	684,990.00	631,579.00	(8)
52 6590	Contingencies	.00	14,445.00	.00		14,445.00	271,670.00	1,781
<i>Other Services & Charges Totals</i>		\$2,463,180.86	\$2,681,405.00	\$908,759.09	34%	\$2,756,405.00	\$3,028,219.00	13%
Operating Transfers Out								
61 1100	Oper. Transfer Out Gen	2,344,436.00	2,426,841.00	.00		2,426,841.00	2,526,316.00	4
61 1555	Oper. Trans.GICC	6,451,676.00	6,532,231.00	.00		6,462,231.00	6,726,156.00	3
61 1556	Operating Transfers Out - GICC ARENA	.00	975,000.00	.00		.00	.00	(100)

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 275 - HOSPITALITY FUND								
	EXPENSE							
	Department 4975 - Hospitality							
	Operating Transfers Out							
	Operating Transfers Out Totals	\$8,796,112.00	\$9,934,072.00	\$0.00	0%	\$8,889,072.00	\$9,252,472.00	(7%)
	Department 4975 - Hospitality Totals	\$11,259,292.86	\$12,615,477.00	\$908,759.09	7%	\$11,645,477.00	\$12,280,691.00	(3%)
	EXPENSE TOTALS	\$11,259,292.86	\$12,615,477.00	\$908,759.09	7%	\$11,645,477.00	\$12,280,691.00	(3%)
Fund 275 - HOSPITALITY FUND Totals								
	REVENUE TOTALS	\$13,702,318.41	\$12,615,477.00	\$8,063,850.74	64%	\$11,710,477.00	\$12,280,691.00	(3%)
	EXPENSE TOTALS	\$11,259,292.86	\$12,615,477.00	\$908,759.09	7%	\$11,645,477.00	\$12,280,691.00	(3%)
Fund 275 - HOSPITALITY FUND Totals		\$2,443,025.55	\$0.00	\$7,155,091.65	+++	\$65,000.00	\$0.00	+++
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$13,702,318.41	\$12,615,477.00	\$8,063,850.74	64%	\$11,710,477.00	\$12,280,691.00	(3%)
	EXPENSE GRAND TOTALS	\$11,259,292.86	\$12,615,477.00	\$908,759.09	7%	\$11,645,477.00	\$12,280,691.00	(3%)
	Net Grand Totals	\$2,443,025.55	\$0.00	\$7,155,091.65	+++	\$65,000.00	\$0.00	+++

Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 275 - HOSPITALITY FUND				
Department 4975 - Hospitality				
Account 52 5450 - Legal Fees				
275 4975 52 5450	Legal Fees/DMO	1.0000	95,000.00	95,000.00
	Account 52 5450 - Legal Fees Totals	Transactions	1	<u>\$95,000.00</u>
Account 52 5510 - Consulting Fees				
275 4975 52 5510	GMA Annual Contract for Hotel/Motel	1.0000	29,700.00	29,700.00
	Account 52 5510 - Consulting Fees Totals	Transactions	1	<u>\$29,700.00</u>
Account 52 6010 - DMO Distribution				
275 4975 52 6010	DMO Distribution of Revenue collected	12.0000	161,000.00	1,932,000.00
	Account 52 6010 - DMO Distribution Totals	Transactions	1	<u>\$1,932,000.00</u>
Account 61 1100 - Oper. Transfer Out Gen				
275 4975 61 1100	Operating Xfer-Gen	1.0000	2,526,316.00	2,526,316.00
	Account 61 1100 - Oper. Transfer Out Gen Totals	Transactions	1	<u>\$2,526,316.00</u>
Account 61 1555 - Oper. Trans.GICC				
275 4975 61 1555	Xfer to cover 2005 BIDA Civic Ctr Bond(Interest)	1.0000	381,693.00	381,693.00
275 4975 61 1555	Xfer to cover 2005 BIDA Civic Ctr Bond(Interest)	1.0000	337,941.00	337,941.00
275 4975 61 1555	Xfer to cover 2005 BIDA Civic Ctr Bond(Principal)	1.0000	3,685,000.00	3,685,000.00
275 4975 61 1555	Xfer to cover 2013 Series 2001 CC Refunding(Interest)	1.0000	96,581.00	96,581.00
275 4975 61 1555	Xfer to cover 2013 Series 2001 CC Refunding(Interest)	1.0000	109,244.00	109,244.00
275 4975 61 1555	Xfer to cover 2013 Series 2001 CC Refunding(Principal)	1.0000	1,260,000.00	1,260,000.00
275 4975 61 1555	Xfer to cover operating expenses	1.0000	765,674.00	765,674.00
275 4975 61 1555	Xfer to cover Patrolman at GICC from TPD Expense Line	1.0000	90,023.00	90,023.00
	Account 61 1555 - Oper. Trans.GICC Totals	Transactions	8	<u>\$6,726,156.00</u>
	Department 4975 - Hospitality Totals	Transactions	12	<u>\$11,309,172.00</u>
	Fund 275 - HOSPITALITY FUND Totals	Transactions	12	<u>\$11,309,172.00</u>
	EXPENSES Totals	Transactions	12	<u>\$11,309,172.00</u>
	Grand Totals	Transactions	12	<u>\$11,309,172.00</u>

**Car Rental
Tax Fund**

Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	Used	2020 Dept Head Requested	2020 City Mgr Recommended	% Chg 2020 CM to 2019 Amend
Fund 300 - CAR RENTAL TAX FUND								
REVENUE								
Department 4971 - Car Rental Tax								
Taxes								
31 1302	Car Rental Tax Earned	3,700,000.00	3,300,000.00	3,647,610.90	111	3,600,000.00	3,600,000.00	9
	<i>Taxes Totals</i>	<u>\$3,700,000.00</u>	<u>\$3,300,000.00</u>	<u>\$3,647,610.90</u>	<u>111%</u>	<u>\$3,600,000.00</u>	<u>\$3,600,000.00</u>	<u>9%</u>
Interest								
36 1000	Interest - Nonrestricted	.00	300.00	.00		300.00	300.00	
	<i>Interest Totals</i>	<u>\$0.00</u>	<u>\$300.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$300.00</u>	<u>\$300.00</u>	<u>0%</u>
	Department 4971 - Car Rental Tax Totals	<u>\$3,700,000.00</u>	<u>\$3,300,300.00</u>	<u>\$3,647,610.90</u>	<u>111%</u>	<u>\$3,600,300.00</u>	<u>\$3,600,300.00</u>	<u>9%</u>
	REVENUE TOTALS	<u>\$3,700,000.00</u>	<u>\$3,300,300.00</u>	<u>\$3,647,610.90</u>	<u>111%</u>	<u>\$3,600,300.00</u>	<u>\$3,600,300.00</u>	<u>9%</u>
EXPENSE								
Department 4971 - Car Rental Tax								
Other Services & Charges								
52 5450	Legal Fees	442.00	.00	6,630.00		7,500.00	7,500.00	
52 6590	Contingencies	.00	227,675.00	.00		300,000.00	.00	(100)
	<i>Other Services & Charges Totals</i>	<u>\$442.00</u>	<u>\$227,675.00</u>	<u>\$6,630.00</u>	<u>3%</u>	<u>\$307,500.00</u>	<u>\$7,500.00</u>	<u>(97%)</u>
Operating Transfers Out								
61 1100	Oper. Transfer Out Gen	1,072,597.00	1,400,000.00	.00		527,220.00	1,602,374.00	14
61 1558	Transfer BIDA	730,000.00	.00	.00		1,311,000.00	1,990,426.00	
	<i>Operating Transfers Out Totals</i>	<u>\$1,802,597.00</u>	<u>\$1,400,000.00</u>	<u>\$0.00</u>	<u>0%</u>	<u>\$1,838,220.00</u>	<u>\$3,592,800.00</u>	<u>157%</u>
Capital Outlay								
54 7520	Buildings	34,993.75	.00	.00		.00	.00	
54 7590	Vehicles - Replace	297,023.50	295,650.00	.00		.00	.00	(100)
54 7630	Other Equipment - New	516,493.35	656,975.00	129,837.43	20	.00	.00	(100)
54 7920	Recreation Capitol Projec	.00	37,336.00	37,336.00	100	.00	.00	(100)
	<i>Capital Outlay Totals</i>	<u>\$848,510.60</u>	<u>\$989,961.00</u>	<u>\$167,173.43</u>	<u>17%</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(100%)</u>
Debt Service								
58 1100	Bond Principal	730,000.00	720,000.00	3,500,000.00	486	720,000.00	.00	(100)
58 1200	CAPITAL LEASE PRINCIPAL	172,651.30	.00	.00		.00	.00	
	<i>Debt Service Totals</i>	<u>\$902,651.30</u>	<u>\$720,000.00</u>	<u>\$3,500,000.00</u>	<u>486%</u>	<u>\$720,000.00</u>	<u>\$0.00</u>	<u>(100%)</u>
	Department 4971 - Car Rental Tax Totals	<u>\$3,554,200.90</u>	<u>\$3,337,636.00</u>	<u>\$3,673,803.43</u>	<u>110%</u>	<u>\$2,865,720.00</u>	<u>\$3,600,300.00</u>	<u>8%</u>
	EXPENSE TOTALS	<u>\$3,554,200.90</u>	<u>\$3,337,636.00</u>	<u>\$3,673,803.43</u>	<u>110%</u>	<u>\$2,865,720.00</u>	<u>\$3,600,300.00</u>	<u>8%</u>
Fund 300 - CAR RENTAL TAX FUND Totals								
	REVENUE TOTALS	<u>\$3,700,000.00</u>	<u>\$3,300,300.00</u>	<u>\$3,647,610.90</u>	<u>111%</u>	<u>\$3,600,300.00</u>	<u>\$3,600,300.00</u>	<u>9%</u>
	EXPENSE TOTALS	<u>\$3,554,200.90</u>	<u>\$3,337,636.00</u>	<u>\$3,673,803.43</u>	<u>110%</u>	<u>\$2,865,720.00</u>	<u>\$3,600,300.00</u>	<u>8%</u>
	Fund 300 - CAR RENTAL TAX FUND Totals	<u>\$145,799.10</u>	<u>(\$37,336.00)</u>	<u>(\$26,192.53)</u>	<u>70%</u>	<u>\$734,580.00</u>	<u>\$0.00</u>	<u>(100%)</u>

Budget Worksheet Report

Budget Year 2020

Net Grand Totals							
REVENUE GRAND TOTALS	\$3,700,000.00	\$3,300,300.00	\$3,647,610.90	111%	\$3,600,300.00	\$3,600,300.00	9%
EXPENSE GRAND TOTALS	\$3,554,200.90	\$3,337,636.00	\$3,673,803.43	110%	\$2,865,720.00	\$3,600,300.00	8%
Net Grand Totals	\$145,799.10	(\$37,336.00)	(\$26,192.53)	70%	\$734,580.00	\$0.00	(100%)



Budget Transaction Report

Report by Budget Transactions

Budget Year of 2020

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 300 - CAR RENTAL TAX FUND				
Department 4971 - Car Rental Tax				
Account 61 1100 - Oper. Transfer Out Gen				
300 4971 61 1100	Airbag Data Retrieval System	1.0000	10,000.00	10,000.00
300 4971 61 1100	Operating Transfers Out	1.0000	975,154.00	975,154.00
300 4971 61 1100	Replacement Investigation Vehicle	1.0000	29,500.00	29,500.00
300 4971 61 1100	Replacement Patrol Vehicles	7.0000	45,760.00	320,320.00
300 4971 61 1100	Replacement Police Motorcycle	1.0000	27,000.00	27,000.00
300 4971 61 1100	Rugged Laptops For Patrol Officers	40.0000	2,460.00	98,400.00
300 4971 61 1100	Stationary License Plate Reader	2.0000	15,000.00	30,000.00
300 4971 61 1100	Surveillance Camera System	1.0000	100,000.00	100,000.00
300 4971 61 1100	Vehicle Data Retrieval System	1.0000	12,000.00	12,000.00
	Account 61 1100 - Oper. Transfer Out Gen Totals	Transactions	9	<u>\$1,602,374.00</u>
Account 61 1558 - Transfer BIDA				
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding (Interest)	1.0000	38,295.50	38,295.50
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding (Interest)	1.0000	45,553.50	45,553.50
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding (Principal)	1.0000	760,000.00	760,000.00
300 4971 61 1558	2018 APM Refinance (Interest)	1.0000	110,035.00	110,035.00
300 4971 61 1558	2018 APM Refinance (Interest)	1.0000	110,035.00	110,035.00
300 4971 61 1558	2018 APM Refinance (Principal)	1.0000	345,000.00	345,000.00
300 4971 61 1558	2018 Arena Bonds Debt Service (Interest)	1.0000	581,506.25	581,506.25
	Account 61 1558 - Transfer BIDA Totals	Transactions	7	<u>\$1,990,425.25</u>
	Department 4971 - Car Rental Tax Totals	Transactions	16	<u>\$3,592,799.25</u>
	Fund 300 - CAR RENTAL TAX FUND Totals	Transactions	16	<u>\$3,592,799.25</u>
	EXPENSES Totals	Transactions	16	<u>\$3,592,799.25</u>
	Grand Totals	Transactions	16	<u>\$3,592,799.25</u>