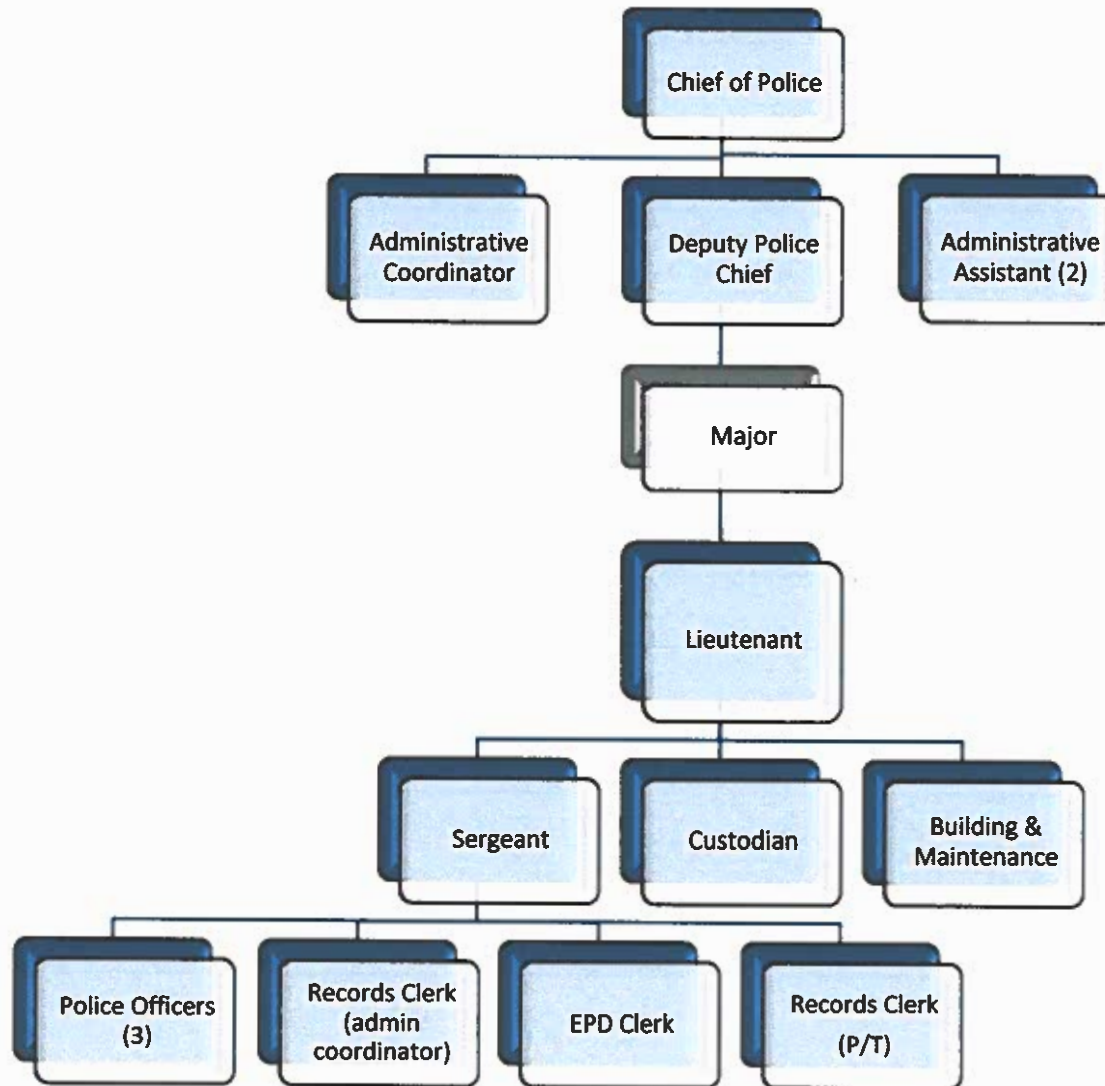


**April 21, 2020**



# Police Administration Organizational Chart



**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET**

**Fund: 100 Department and Number: Police Administration 3200**

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	2017-18	2018-19	2019-20	2020-21	2020-21
Full Time				Department	City Manager
<u>Positions:</u>	<u>Actual</u>	<u>Actual</u>	<u>Current</u>	<u>Requested</u>	<u>Recommend</u>
Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	1	1	1	1	1
Police Officer	3	3	3	3	3
Administrative Assistant	2	2	2	2	2
Administrative Coordinator	2	2	2	2	2
Building Maint. Spec	1	1	1	1	1
EDP Technician	1	1	1	1	1
Custodian	1	1	1	1	1
<b>Part Time Positions:</b>					
Records Clerk	1	1	1	1	1
<b>Total Personnel:</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3200 - POLICE ADMINISTRATION</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	615,017.40	672,362.00	456,674.02	68	597,043.00	666,973.00	(1)
51 5020	Salary/Overtime	21,155.68	6,000.00	5,802.15	97	6,000.00	6,000.00	
51 5030	Salary/Partime	13,865.25	15,600.00	14,200.51	91	108,930.00	39,000.00	150
51 5040	Shared Utility Payments	3,787.36	9,600.00	4,005.94	42	9,600.00	9,600.00	
51 5060	Salary-Holiday Pay	2,457.08	.00	3,211.93		.00	.00	
51 5190	Medicare	8,795.57	9,975.00	6,400.71	64	10,237.00	10,237.00	3
51 5200	Fica	1,553.56	967.00	908.56	94	6,754.00	2,418.00	150
<i>Personnel Services Totals</i>		<b>\$666,631.90</b>	<b>\$714,504.00</b>	<b>\$491,203.82</b>	<b>69%</b>	<b>\$738,564.00</b>	<b>\$734,228.00</b>	<b>3%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	123,731.44	129,191.00	89,867.21	70	125,002.00	128,071.00	(1)
51 5161	Life Insurance	796.66	842.00	590.83	70	793.00	793.00	(6)
51 5163	ST Disability Insurance	1,214.23	1,793.00	823.59	46	1,793.00	1,793.00	
51 5164	LT Disability Insurance	1,054.18	1,663.00	733.01	44	1,663.00	1,663.00	
51 5165	Health Insurance	93,874.74	84,242.00	72,906.79	87	107,891.00	121,378.00	44
51 5166	Dental Insurance	2,613.47	2,868.00	1,804.68	63	2,817.00	2,817.00	(2)
51 5180	Uniforms	12,587.67	9,000.00	9,525.23	106	9,000.00	9,000.00	
<i>Employee Benefits Totals</i>		<b>\$235,872.39</b>	<b>\$229,599.00</b>	<b>\$176,251.34</b>	<b>77%</b>	<b>\$248,959.00</b>	<b>\$265,515.00</b>	<b>16%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	6,534.02	12,132.00	5,835.88	48	29,632.00	9,632.00	(21)
52 5260	Heat & Power	663.57	103,572.00	95,560.07	92	105,972.00	105,972.00	2
52 5270	Water	(76,807.71)	1,000.00	2,064.86	206	2,000.00	2,000.00	100
<i>Communications &amp; Util. Totals</i>		<b>(\$69,610.12)</b>	<b>\$116,704.00</b>	<b>\$103,460.81</b>	<b>89%</b>	<b>\$137,604.00</b>	<b>\$117,604.00</b>	<b>1%</b>
<i>Rentals</i>								
52 5340	Vehicle Rental	803.60	.00	.00		.00	.00	
<i>Rentals Totals</i>		<b>\$803.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	13,929.56	12,896.00	11,358.96	88	12,896.00	12,896.00	
52 5710	R&M Furn. & Equip.	935.51	1,000.00	.00		10,500.00	6,500.00	550
52 5720	R&M Communication Equip	491.34	1,000.00	.00		1,000.00	1,000.00	
52 5730	R&M - D/P Equipment	18,859.60	22,422.00	12,881.71	57	22,239.00	22,239.00	(1)
53 5680	Tires	.00	400.00	.00		400.00	400.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$34,216.01</b>	<b>\$37,718.00</b>	<b>\$24,240.67</b>	<b>64%</b>	<b>\$47,035.00</b>	<b>\$43,035.00</b>	<b>14%</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3200 - POLICE ADMINISTRATION</b>								
<i>Building Maintenance</i>								
52 5749	R&M Bldg-PubSafety	121,409.75	108,450.00	73,444.80	68	110,140.00	110,140.00	2
<i>Building Maintenance Totals</i>		\$121,409.75	\$108,450.00	\$73,444.80	68%	\$110,140.00	\$110,140.00	2%
<i>Training &amp; Education</i>								
52 6200	Training	12,334.42	8,800.00	6,028.13	69	10,400.00	8,800.00	
52 6210	Dues	1,084.00	2,575.00	1,153.00	45	2,725.00	2,725.00	6
52 6220	Subscription/Publications	40.00	1,250.00	915.84	73	1,250.00	1,250.00	
52 6230	Conventions/Meetings	4,420.95	8,768.00	6,939.02	79	7,800.00	7,800.00	(11)
<i>Training &amp; Education Totals</i>		\$17,879.37	\$21,393.00	\$15,035.99	70%	\$22,175.00	\$20,575.00	(4%)
<i>Other Services &amp; Charges</i>								
52 6041	Special Operations	668.68	4,000.00	720.00	18	4,000.00	2,500.00	(38)
52 6100	Auto Insurance	5,727.68	5,938.00	4,881.23	82	5,485.00	5,485.00	(8)
52 6110	Other Insurance	11,186.00	16,916.00	13,208.05	78	14,841.00	14,841.00	(12)
52 6130	Miscellaneous Services	13,499.73	46,000.00	27,778.73	60	30,550.00	30,550.00	(34)
52 6170	Contractual Services	569,923.78	445,369.00	218,591.01	49	475,749.00	475,749.00	7
52 6193	City Wide Events	35,057.97	45,500.00	31,870.23	70	51,000.00	51,000.00	12
52 6510	Claims Not Workmans Comp.	20,746.72	50,000.00	.00		50,000.00	20,000.00	(60)
52 6560	Workers Comp/Administrati	(21,381.08)	3,889.00	3,478.73	89	3,817.00	3,817.00	(2)
52 6600	Claims Workers Comp.	88,124.50	1,000.00	75,359.02	7,536	1,000.00	1,000.00	
<i>Other Services &amp; Charges Totals</i>		\$723,553.98	\$618,612.00	\$375,887.00	61%	\$636,442.00	\$604,942.00	(2%)
<i>Materials &amp; Supplies</i>								
52 7300	Postage	2,820.89	2,000.00	1,199.16	60	2,100.00	1,800.00	(10)
52 7320	Stationery & Printing	1,627.49	3,000.00	1,731.11	58	3,000.00	2,500.00	(17)
52 7330	Copy Expense	9,232.26	14,000.00	6,952.66	50	14,008.00	14,008.00	
53 7000	Gas & Oil	2,500.00	2,000.00	365.68	18	2,000.00	2,000.00	
53 7020	Janitorial Supplies	8,636.77	14,000.00	6,687.34	48	14,000.00	13,000.00	(7)
53 7050	Medical Services/Supplies	272.28	2,000.00	448.00	22	2,500.00	2,000.00	
53 7060	Firearms Supplies	3,604.75	5,000.00	1,177.06	24	5,300.00	4,500.00	(10)
53 7121	Computer Hardware	5,838.67	9,600.00	2,966.06	31	9,600.00	9,600.00	
53 7122	Computer Supplies	2,531.21	3,000.00	1,881.16	63	3,000.00	3,000.00	
53 7150	Other Operating Supplies	279.29	500.00	5.49	1	.00	.00	(100)
53 7310	Office Supplies	4,856.70	4,000.00	3,094.76	77	4,000.00	4,000.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund	<b>100 - GENERAL FUND</b>							
	<b>EXPENSE</b>							
	Department <b>3200 - POLICE ADMINISTRATION</b>							
	Materials & Supplies							
53 7360	Other Admin. Supplies	721.22	1,020.00	410.28	40	1,200.00	1,200.00	18
	<i>Materials &amp; Supplies Totals</i>	\$42,921.53	\$60,120.00	\$26,918.76	45%	\$60,708.00	\$57,608.00	(4%)
	<i>Capital Outlay</i>							
54 1400	Infrastructure	.00	.00	.00		150,000.00	100,000.00	
54 7590	Vehicles - Replace	.00	.00	.00		30,500.00	30,500.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	+++	\$180,500.00	\$130,500.00	+++
Department	<b>3200 - POLICE ADMINISTRATION Totals</b>	\$1,773,678.41	\$1,907,100.00	\$1,286,443.19	67%	\$2,182,127.00	\$2,084,147.00	9%
	<b>EXPENSE TOTALS</b>	\$1,773,678.41	\$1,907,100.00	\$1,286,443.19	67%	\$2,182,127.00	\$2,084,147.00	9%
Fund	<b>100 - GENERAL FUND Totals</b>	\$1,773,678.41	\$1,907,100.00	\$1,286,443.19	67%	\$2,182,127.00	\$2,084,147.00	9%
	<b>EXPENSE TOTALS</b>	\$1,773,678.41	\$1,907,100.00	\$1,286,443.19	67%	\$2,182,127.00	\$2,084,147.00	9%
Fund	<b>100 - GENERAL FUND Totals</b>	(\$1,773,678.41)	(\$1,907,100.00)	(\$1,286,443.19)	67%	(\$2,182,127.00)	(\$2,084,147.00)	9%
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	<b>EXPENSE GRAND TOTALS</b>	\$1,773,678.41	\$1,907,100.00	\$1,286,443.19	67%	\$2,182,127.00	\$2,084,147.00	9%
	Net Grand Totals	(\$1,773,678.41)	(\$1,907,100.00)	(\$1,286,443.19)	67%	(\$2,182,127.00)	(\$2,084,147.00)	9%



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3200 - POLICE ADMINISTRATION</b>				
Account <b>52 5240 - Telephone</b>				
100 3200 52 5240	Cisco Phone	1.0000	3,508.00	3,508.00
100 3200 52 5240	Misc Charges	1.0000	1,000.00	1,000.00
100 3200 52 5240	Verizon	12.0000	214.00	2,568.00
100 3200 52 5240	Windstream, (distribution amount)	12.0000	83.00	996.00
100 3200 52 5240	XO Communication Services (distribution Amount)	12.0000	130.00	1,560.00
Account <b>52 5240 - Telephone</b> Totals		Transactions	5	<u>\$9,632.00</u>
Account <b>52 5260 - Heat &amp; Power</b>				
100 3200 52 5260	Heat and Power payment	1.0000	101,172.00	101,172.00
100 3200 52 5260	Utilities for Retired Employees (distribution amount)	12.0000	400.00	4,800.00
Account <b>52 5260 - Heat &amp; Power</b> Totals		Transactions	2	<u>\$105,972.00</u>
Account <b>52 5270 - Water</b>				
100 3200 52 5270	Quarterly water payment	1.0000	2,000.00	2,000.00
Account <b>52 5270 - Water</b> Totals		Transactions	1	<u>\$2,000.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>				
100 3200 52 5700	Moody's allocated cost	1.0000	10,896.00	10,896.00
100 3200 52 5700	Repair and Maintenance for admin vehicles	1.0000	2,000.00	2,000.00
Account <b>52 5700 - R&amp;M - Vehicles</b> Totals		Transactions	2	<u>\$12,896.00</u>
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b>				
100 3200 52 5710	Replace conference room chairs	10.0000	650.00	6,500.00
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals		Transactions	1	<u>\$6,500.00</u>
Account <b>52 5720 - R&amp;M Communication Equip</b>				
100 3200 52 5720	Repair/replace radio batteries, antennae, etc	1.0000	1,000.00	1,000.00
Account <b>52 5720 - R&amp;M Communication Equip</b> Totals		Transactions	1	<u>\$1,000.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 3200 52 5730	CivicLive (Shared cost)	1.0000	607.00	607.00
100 3200 52 5730	Email License	1.0000	2,685.00	2,685.00
100 3200 52 5730	Maintain wireless access system (Shared cost)	1.0000	2,200.00	2,200.00
100 3200 52 5730	Mime Cast (Shared cost)	1.0000	719.00	719.00
100 3200 52 5730	Tyler Technologies (Shared cost)	1.0000	10,028.00	10,028.00
100 3200 52 5730	UBS, Community room equip	1.0000	6,000.00	6,000.00
Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals		Transactions	6	<u>\$22,239.00</u>
Account <b>52 5749 - R&amp;M Bldg-PubSafety</b>				
100 3200 52 5749	Additional repairs and materials	1.0000	6,000.00	6,000.00
100 3200 52 5749	ALSCO floor mats	12.0000	250.00	3,000.00
100 3200 52 5749	Automated gate maintenance	1.0000	1,400.00	1,400.00
100 3200 52 5749	Bug Busters	12.0000	120.00	1,440.00
100 3200 52 5749	CINTAS fire protection inspection (yearly)	1.0000	1,000.00	1,000.00





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3200 - POLICE ADMINISTRATION</b>			
Account	<b>52 5749 - R&amp;M Bldg-PubSafety</b>			
100 3200 52 5749	Control Concepts tech support	1.0000	10,000.00	10,000.00
100 3200 52 5749	Genetech repair and labor annual support	1.0000	7,000.00	7,000.00
100 3200 52 5749	Gym equipment maintenance	4.0000	350.00	1,400.00
100 3200 52 5749	High window cleaning	2.0000	1,200.00	2,400.00
100 3200 52 5749	HVAC maintenance	1.0000	10,000.00	10,000.00
100 3200 52 5749	Meggitt Systems Range Maintenance	1.0000	10,000.00	10,000.00
100 3200 52 5749	Overhead door maintenance, sally ports	1.0000	1,500.00	1,500.00
100 3200 52 5749	Plumbing repairs	1.0000	3,400.00	3,400.00
100 3200 52 5749	Repair HVAC unit as needed	1.0000	17,000.00	17,000.00
100 3200 52 5749	Repair/replace flooring as needed	1.0000	12,000.00	12,000.00
100 3200 52 5749	Rug cleaning	2.0000	800.00	1,600.00
100 3200 52 5749	Thyssen Kupp elevaotr	12.0000	500.00	6,000.00
100 3200 52 5749	Update/upgrade climate control system software	1.0000	15,000.00	15,000.00
	Account 52 5749 - R&M Bldg-PubSafety Totals	Transactions	18	\$110,140.00
Account	<b>52 6041 - Special Operations</b>			
100 3200 52 6041	Job fairs and recruitment activities	1.0000	1,250.00	1,250.00
100 3200 52 6041	Promotional items for recruitment	1.0000	1,250.00	1,250.00
	Account 52 6041 - Special Operations Totals	Transactions	2	\$2,500.00
Account	<b>52 6100 - Auto Insurance</b>			
100 3200 52 6100	Apex Auto Liability (Allocation)	1.0000	5,485.00	5,485.00
	Account 52 6100 - Auto Insurance Totals	Transactions	1	\$5,485.00
Account	<b>52 6110 - Other Insurance</b>			
100 3200 52 6110	Apex Insurance Personnel Allocation	1.0000	14,841.00	14,841.00
	Account 52 6110 - Other Insurance Totals	Transactions	1	\$14,841.00
Account	<b>52 6130 - Miscellaneous Services</b>			
100 3200 52 6130	Advertising	1.0000	2,000.00	2,000.00
100 3200 52 6130	Atlanta job search	1.0000	1,000.00	1,000.00
100 3200 52 6130	Fingerprint fees to GBI for background checks	100.0000	55.00	5,500.00
100 3200 52 6130	GA POST fees	30.0000	35.00	1,050.00
100 3200 52 6130	Misc services as needed	1.0000	1,000.00	1,000.00
100 3200 52 6130	Promotional assessment	1.0000	16,000.00	16,000.00
100 3200 52 6130	Psychological services and traumatic instances	1.0000	4,000.00	4,000.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions	7	\$30,550.00
Account	<b>52 6170 - Contractual Services</b>			
100 3200 52 6170	AT&T Router Maintenance	1.0000	1,440.00	1,440.00
100 3200 52 6170	Body Camera Service Agreement	1.0000	16,600.00	16,600.00
100 3200 52 6170	CellbriteForensic Cell Phone Analysis Annual	1.0000	3,700.00	3,700.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3200 - POLICE ADMINISTRATION</b>			
Account	<b>52 6170 - Contractual Services</b>			
100 3200 52 6170	Central Square Records Mgmt.	1.0000	84,000.00	84,000.00
100 3200 52 6170	Clear (Thompson Reuters) Investigative Search Engine	12.0000	550.00	6,600.00
100 3200 52 6170	Data Woks Plus (Biometric Field Fingerprint)	1.0000	2,000.00	2,000.00
100 3200 52 6170	Data Works Printer Maintenance	5.0000	500.00	2,500.00
100 3200 52 6170	Electronic Warrant Annual License, Fulton & Clayton	2.0000	1,000.00	2,000.00
100 3200 52 6170	FARRO Yearly Update and Callibration	1.0000	5,000.00	5,000.00
100 3200 52 6170	Formulytics, Gangs Data Base	1.0000	12,000.00	12,000.00
100 3200 52 6170	Fulton Co. Radio Subscription	1.0000	95,000.00	95,000.00
100 3200 52 6170	Identix, Inc. Maintenance Agreement (Livescan Fingerprint)	1.0000	6,618.00	6,618.00
100 3200 52 6170	L-3 Video In-Dash Car Camera Service Agreement	1.0000	4,090.00	4,090.00
100 3200 52 6170	Leads on Line	1.0000	8,637.00	8,637.00
100 3200 52 6170	License Plate Reader Renewal	17.0000	2,000.00	34,000.00
100 3200 52 6170	Meggitt (FATS) SA	1.0000	4,200.00	4,200.00
100 3200 52 6170	Motorola Service Agreement	12.0000	4,667.00	56,004.00
100 3200 52 6170	NC4 Active Crme Software Annual License	1.0000	8,000.00	8,000.00
100 3200 52 6170	Nixle Emergency Communications App	1.0000	6,000.00	6,000.00
100 3200 52 6170	Pattco Priority Live Scanner Maintenance Agreement	2.0000	400.00	800.00
100 3200 52 6170	Power DMS	1.0000	6,700.00	6,700.00
100 3200 52 6170	Spex Forensic AFIS System, Annual License, Update	1.0000	4,500.00	4,500.00
100 3200 52 6170	TLO Investigative Search Engine	1.0000	1,800.00	1,800.00
100 3200 52 6170	V-Citadel Cloud Services	12.0000	6,430.00	77,160.00
100 3200 52 6170	Warren Bond	12.0000	2,200.00	26,400.00
	Account <b>52 6170 - Contractual Services</b> Totals	Transactions	25	<u>\$475,749.00</u>
Account	<b>52 6193 - City Wide Events</b>			
100 3200 52 6193	Halloween Trunk or Treat	1.0000	4,000.00	4,000.00
100 3200 52 6193	Holiday Open House	1.0000	3,000.00	3,000.00
100 3200 52 6193	Leadership Academy (LEEDA)	3.0000	1,500.00	4,500.00
100 3200 52 6193	Misc. Meetings & Events	1.0000	1,500.00	1,500.00
100 3200 52 6193	National Night Out, Annual Event	1.0000	10,000.00	10,000.00
100 3200 52 6193	Outreach Cookouts	6.0000	500.00	3,000.00
100 3200 52 6193	Senior Social	1.0000	25,000.00	25,000.00
	Account <b>52 6193 - City Wide Events</b> Totals	Transactions	7	<u>\$51,000.00</u>
Account	<b>52 6200 - Training</b>			
100 3200 52 6200	Chaplain Training	1.0000	2,500.00	2,500.00
100 3200 52 6200	Chief/Deputy Chief Annual Training	2.0000	1,500.00	3,000.00
100 3200 52 6200	Misc. Staff Training	1.0000	2,000.00	2,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3200 - POLICE ADMINISTRATION</b>			
Account	<b>52 6200 - Training</b>			
100 3200 52 6200	Software Maintenance Training	1.0000	1,300.00	1,300.00
	Account 52 6200 - Training Totals	Transactions	4	<u>\$8,800.00</u>
Account	<b>52 6210 - Dues</b>			
100 3200 52 6210	Chaplains Assoc.	5.0000	125.00	625.00
100 3200 52 6210	GA Chiefs Assoc.	6.0000	150.00	900.00
100 3200 52 6210	International Assoc. of Chiefs of Police	6.0000	200.00	1,200.00
	Account 52 6210 - Dues Totals	Transactions	3	<u>\$2,725.00</u>
Account	<b>52 6220 - Subscription/Publications</b>			
100 3200 52 6220	GA Code Books	5.0000	90.00	450.00
100 3200 52 6220	GA Trial Handbook	2.0000	400.00	800.00
	Account 52 6220 - Subscription/Publications Totals	Transactions	2	<u>\$1,250.00</u>
Account	<b>52 6230 - Conventions/Meetings</b>			
100 3200 52 6230	Chaplains Conference	1.0000	3,900.00	3,900.00
100 3200 52 6230	IACP Conference	1.0000	2,400.00	2,400.00
100 3200 52 6230	TAC/UCR Conference/Training	1.0000	1,500.00	1,500.00
	Account 52 6230 - Conventions/Meetings Totals	Transactions	3	<u>\$7,800.00</u>
Account	<b>52 6510 - Claims Not Workmans Comp.</b>			
100 3200 52 6510	Departmental Accident Liability Claims	1.0000	10,000.00	10,000.00
100 3200 52 6510	Inmate Medical Care Deductables	1.0000	10,000.00	10,000.00
	Account 52 6510 - Claims Not Workmans Comp. Totals	Transactions	2	<u>\$20,000.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 3200 52 6560	Apex Insurance Workers Comp Allocation	1.0000	3,360.00	3,360.00
100 3200 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	457.00	457.00
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	2	<u>\$3,817.00</u>
Account	<b>52 6600 - Claims Workers Comp.</b>			
100 3200 52 6600	Claims-Workers Comp	1.0000	1,000.00	1,000.00
	Account 52 6600 - Claims Workers Comp. Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>52 7300 - Postage</b>			
100 3200 52 7300	Monthly ADM Postage Mailing Charges	12.0000	65.00	780.00
100 3200 52 7300	Monthly Records & ID Mailing Charges	12.0000	25.00	300.00
100 3200 52 7300	Pitney Bowes Postage Machine	1.0000	720.00	720.00
	Account 52 7300 - Postage Totals	Transactions	3	<u>\$1,800.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 3200 52 7320	Blank Forms, Toner, Executive Stationary,Paper, etc.	1.0000	1,300.00	1,300.00
100 3200 52 7320	Business Cards	4.0000	50.00	200.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3200 - POLICE ADMINISTRATION</b>			
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 3200 52 7320	Event Flyers/Brochures	1.0000	1,000.00	1,000.00
	Account 52 7320 - Stationery & Printing Totals	Transactions	3	<u>2,500.00</u>
Account	<b>52 7330 - Copy Expense</b>			
100 3200 52 7330	Additional Copying Expenses	1.0000	976.00	976.00
100 3200 52 7330	Administration Monthly Copying Expense	12.0000	280.00	3,360.00
100 3200 52 7330	Records & ID Copying Expense	12.0000	806.00	9,672.00
	Account 52 7330 - Copy Expense Totals	Transactions	3	<u>\$14,008.00</u>
Account	<b>53 5680 - Tires</b>			
100 3200 53 5680	Tires for Admin. Vehicles	1.0000	400.00	400.00
	Account 53 5680 - Tires Totals	Transactions	1	<u>\$400.00</u>
Account	<b>53 7000 - Gas &amp; Oil</b>			
100 3200 53 7000	Gas and Oil For Admin. Vehicles	1.0000	2,000.00	2,000.00
	Account 53 7000 - Gas & Oil Totals	Transactions	1	<u>\$2,000.00</u>
Account	<b>53 7020 - Janitorial Supplies</b>			
100 3200 53 7020	Misc. Janitorial Supplies for Safety Building & Precinct	1.0000	13,000.00	13,000.00
	Account 53 7020 - Janitorial Supplies Totals	Transactions	1	<u>\$13,000.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 3200 53 7050	Psych. Exams. for New Hires	20.0000	100.00	2,000.00
	Account 53 7050 - Medical Services/Supplies Totals	Transactions	1	<u>\$2,000.00</u>
Account	<b>53 7060 - Firearms Supplies</b>			
100 3200 53 7060	Academy Ammo for Mandate Students	1.0000	2,000.00	2,000.00
100 3200 53 7060	Replace Weapons as Needed	2.0000	500.00	1,000.00
100 3200 53 7060	Training Ammo.	5.0000	300.00	1,500.00
	Account 53 7060 - Firearms Supplies Totals	Transactions	3	<u>\$4,500.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
100 3200 53 7121	Replace Outdated Work Stations	1.0000	9,600.00	9,600.00
	Account 53 7121 - Computer Hardware Totals	Transactions	1	<u>\$9,600.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 3200 53 7122	Ink for Admin. Computers	1.0000	1,300.00	1,300.00
100 3200 53 7122	Misc. Items, Keyboard, Mouse, Monitor	1.0000	500.00	500.00
100 3200 53 7122	Replace Printers as Needed	4.0000	300.00	1,200.00
	Account 53 7122 - Computer Supplies Totals	Transactions	3	<u>\$3,000.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 3200 53 7310	Various Office Supplies-Folders, Paper, Pens, Batteries, etc.	1.0000	4,000.00	4,000.00
	Account 53 7310 - Office Supplies Totals	Transactions	1	<u>\$4,000.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3200 - POLICE ADMINISTRATION</b>			
Account	<b>53 7360 - Other Admin. Supplies</b>			
100 3200 53 7360	DVD's for Video Camera Backup	60.0000	20.00	1,200.00
	Account <b>53 7360 - Other Admin. Supplies</b> Totals	Transactions	1	<u>1,200.00</u>
Account	<b>54 1400 - Infrastructure</b>			
100 3200 54 1400	Replace HVAC Unit Over Courtroom Wing	1.0000	100,000.00	100,000.00
	Account <b>54 1400 - Infrastructure</b> Totals	Transactions	1	<u>\$100,000.00</u>
Account	<b>54 7590 - Vehicles - Replace</b>			
100 3200 54 7590	Replace Administrative Vehicle	1.0000	30,500.00	30,500.00
	Account <b>54 7590 - Vehicles - Replace</b> Totals	Transactions	1	<u>\$30,500.00</u>
	Department <b>3200 - POLICE ADMINISTRATION</b> Totals	Transactions	120	<u>\$1,084,404.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	120	<u>\$1,084,404.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	120	<u>\$1,084,404.00</u>
	Grand Totals	Transactions	120	<u>\$1,084,404.00</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and  
 Number: **Police Administration -3200**

Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions:			
	From:			
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part- time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
<b>Fringe Benefits</b>				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
<b>Training and Education</b>				
	Training			-
	Dues/ Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
<b>Material and Supplies</b>				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
<b>Capital Outlay (Needed if position is approved)</b>				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
<b>Vehicle (Additional Needed if Position Approved)</b>				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	<b>Total</b>			-

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Administration 3200</b>	
<input checked="" type="checkbox"/>	New Replacement for Vehicle/Equipment No. 1 (Unit #610)	Priority:	High
<input type="checkbox"/>	Sedan 2 Door	<b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced <u>13</u> Units of Use to Date (hours, miles, etc.) <u>132,842</u> Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost  Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
<input checked="" type="checkbox"/>	Sedan 4 Door Cruiser		
<input type="checkbox"/>	Station Wagon		
<input type="checkbox"/>	Van		
<input type="checkbox"/>	1/2 ton Truck		
<input type="checkbox"/>	3/4 ton Truck		
<input type="checkbox"/>	Sanitation Front Loader		
<input type="checkbox"/>	Sanitation Rear Loader		
<input type="checkbox"/>	Other		
<b>List of Special Features, Not Standard:</b>			
<b>Emergency equipment: radio, blue lights, siren</b> <b>Justification/Description:</b> In service January 2007, Police Administration, in excess of 130,000 miles. All warranties are expired. Combination of high mileage and higher engine hours lead to increased reliability concerns		<b>Recommended Disposition of Replaced Item:</b>  <input checked="" type="checkbox"/> Sell by Sealed Bid <input type="checkbox"/> Sell at Auction <input type="checkbox"/> Retain as Backup <input type="checkbox"/> Dismantle and Use for Parts <input type="checkbox"/> Junk <input type="checkbox"/> Other	
<b>Purchase Option New Vehicle/Equipment</b> <u>\$30,500</u> Purchase Price <u>10-12 years</u> Estimated Useful Life <u>12,000 miles</u> Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	



**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: Police**

Fuel Type:

<b>Unit #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Cost</b>	<b>D.O.P.</b>	<b>Prior Year Mileage</b>	<b>Curr Year Mileage</b>	<b>Tag #.</b>
<b>Admin</b>									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
<b>CID</b>									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
<b>Jail</b>									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
<b>COPs</b>									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FM5U63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
<b>Motors</b>									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
<b>Patrol</b>									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

**EXHIBIT F-1****City of College Park, Georgia****Vehicle Inventory List**

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

**Traffic**

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685

**Spec Op**

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXEH132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infinity	M35	JNKAY01E97M302198			140000	145307	REJ8196

**Decoy**

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

**SURPLUS**

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totald ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2020-21

Department: Police Administration		Fund: 100	Department Number: 3200				
Account Number	Description/Justification	Suggested Funding Source	2020-21	2021-22	2022-23	2023-24	2024-25
100 3200 54 1400	Replaced worn HVAC	General Fund	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000
100 3200 54 7590	Replace Admin vehicle	General Fund	\$30,500	\$31,500	\$0	\$31,500	\$0
<b>Totals</b>			\$130,500	\$56,500	\$25,000	\$56,500	\$25,000

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Administration

Fund: 100

Division:

Department Number: 3200

Item/Project Name: Replace HVAC Unit

Item/Project Manager: Major Patterson

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand: 1

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Description of Item/Project: 30 ton HVAC unit, Public Safety Building, courtroom and court admin wing

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. Replacing 30 ton HVAC unit

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: HVAC unit #RTU4, largest unit on the Public Safety building. Unit is 14 years old, no longer under warranty, has had a number of repairs, and parts are becoming difficult to obtain. Unit is in poor condition and obsolete.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 10-15 years

Estimated Cost \$100,000

Less: Trade-In \_\_\_\_\_

Net Cost \$100,000

Comparable Quotes:

Vendor Name

Vendor Quote

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1.	Legacy Mechanical Services	\$150,000
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2.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Administration

**Project Name or Title:** HVAC Unit

**Project Description:** Replace 30 ton HVAC unit, Public Safety building.

**Project Justification and Impact:** Current unit has had several repairs in the last 3-4 years, unit is 14 years old, parts are becoming difficult to obtain, unit is obsolete, and needs to be replaced. Unit has malfunctioned on several occasions during court, creating unhealthy heat issues for court occupants and employees.

**Project Costs:** \$100,000

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$25,600	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000

**Useful Life:** 10-15 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Administration

Fund: 100

Division:

Department Number: 3200

Item/Project Name: Replace Admin Vehicle

Item/Project Manager: Major Ward

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand: 3

---

Description of Item/Project: Replace Police Admin Vehicle

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

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If the item is a replacement, please describe the item that needs replaced. Replacing PD Unit #610, 2007 Chev Impala

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Current unit has in excess of 130,000 miles, 13 years old, and rough and worn condition.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$30,500

Less: Trade-In \_\_\_\_\_

Net Cost \$30,500

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Akins Ford/Chrysler (State Contract) \$30,500

2.

3.



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Administration

**Project Name or Title:** Admin Vehicle

**Project Description:** Replace Admin vehicle #610

**Project Justification and Impact:** Current unit has in excess of 130,000, is 14 years old, out of warranty, exterior scratches, interior worn, rough condition, and the combination of high mileage and higher engine hours can lead to increased reliability concerns.

**Project Costs:** \$30,500

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$30,500	\$31,500	\$ -	\$31,500	\$ -	\$93,500

**Useful Life:** 10-12 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

# EXHIBIT I - BUDGET PERFORMANCE

## PROGRAM NAME: POLICE ADMINISTRATION

### Program Description:

The Office of the Chief provides the leadership, management, strategic planning and administrative support necessary to ensure the most effective delivery of public safety services and awareness to the community. These include special community functions such as the Citizen Police Academy, National Night Out, Senior Social, citizen and media requests for information and the reporting of newsworthy items of community interest. This office is also responsible for coordination and administration of fiscal control, record keeping, accountability functions and overall oversight of the Department.

### Trends:

Retaining the open lines of communication with the community remains vital to our public safety mission. Thus, this outreach effort is established as a key objective of the Office of the Chief of Police. Attending community meetings/events and hosting the same are a significant part of CPPD's outreach efforts. Identify and implement strategies, initiatives, staffing needs and assessments to ensure the department continues to meet service demands, monitor crime trends and reduce crime, while being fiscally responsible.

### Program Broad Goals:

Coordinate the structure of the Police Department for effective and timely services to the community and unity of command. Create positive community partnerships and enhance quality communication with our citizens. In order to continue providing quality law enforcement services to the City of College Park and in order to enhance our services and mitigate concerns of liability claims, focus on ongoing training, such as legal updates and scenario training. Additional elements include enhanced training for supervision, improved documentation, more use of force alternatives and a broader deployment of technical equipment.

### Program Objectives:

Identify and implement efficient and effective improvements in the Police Department. Continue community outreach efforts through the Citizen Police Academy, National Night Out, Trunk-Or-Treat and other community events. Utilize social media platforms, such as Facebook, Instagram, Nixle, etc., as a method to keep citizens informed and fostering a more comprehensive relationship with the community.

### Performance Measures

#### Program / Service Outputs: (goods, services, units produced)

# of community meetings attended

Actual: 19/20  
48

#### Program / Service Outcomes: (based on program objectives)

Conduct Community Neighborhood Watch meetings,

Actual: 19/20

## EXHIBIT I - BUDGET PERFORMANCE

Crime Prevention, and Awareness Events.

225

Ensure College Park Uniform Crime Report, Part I crimes are well below (75%) East Point's crime numbers.

East Point  
4,143

College Park  
1,323

### POLICE ADMINISTRATION (Continued)

#### Prior Year Highlights

- The College Park Police Department continues to recruit and hire qualified applicants while maintaining our standards, however retention continues to be an issue not only in this agency but metro wide. The Department is constantly competing in a continually evolving demand market for qualified and/or experienced police officers; some officers leave this agency seeking what appears to be better opportunities elsewhere, and some initiate complete career changes. Recent retirements of several veteran officers have also created a void. The newly adopted pay scale for officers has had some positive impact for retention, however the competitive market place for qualified officers continues to be a challenge.
- During our in-service training period we ensured that all personnel received the training mandated. With us having several instructors within the department, several assisted in the training as well as utilizing online courses hosted by the Georgia Public Safety Training Center. As a result, personnel were exposed to a wide range of knowledge and experiences.
- As we continue to strive to hold ourselves accountable for our actions and instill an atmosphere of fair and equitable discipline, the department entertains all citizen complaints and investigations are conducted when necessary. In doing so, we ensure that the concerned citizens and the involved agency personnel receive fair and impartial treatment.
- The Department obtained State Accreditation in July of 2010 and we are consistently updating and making policy changes to maintain compliance with Accreditation requirements and have undergone an Accreditation update inspection and have been re-accredited.
- The Department began tracking open record requests in an effort to assess effectiveness of handling requests and continuous quality improvement of those processes. The demand for filling open record requests has increased significantly over the past several months. Records personnel assets are strained as a result of the increased demand for open record requests fulfillment. All indications are that this trend will continue.

#### Goals

## **EXHIBIT I - BUDGET PERFORMANCE**

- Continue the use of Body Cameras to be used by all officers. This will assist with officer accountability in reviewing critical incidents.
- Continue to integrate the use of tasers. This equipment can aid officers when encountering combative persons where force may be necessary.
- Continue to track open record requests related to police activities and meet state mandated requirements.
- Train in-house driver instructors in order to continuously provide defensive driver and simulator training for departmental employees and expand to other city-wide departments in an effort to reduce motor vehicle accidents.
- Encourage participation in career development and leadership training for management and supervisory staff; FBI LEEDA, FBI Academy, etc.

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2020-21

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Fund: 100

Department and Number: Police Administration / 3200

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Department Submitting Request:

Division Submitting Request:

Requested For Department:

Prepared By:

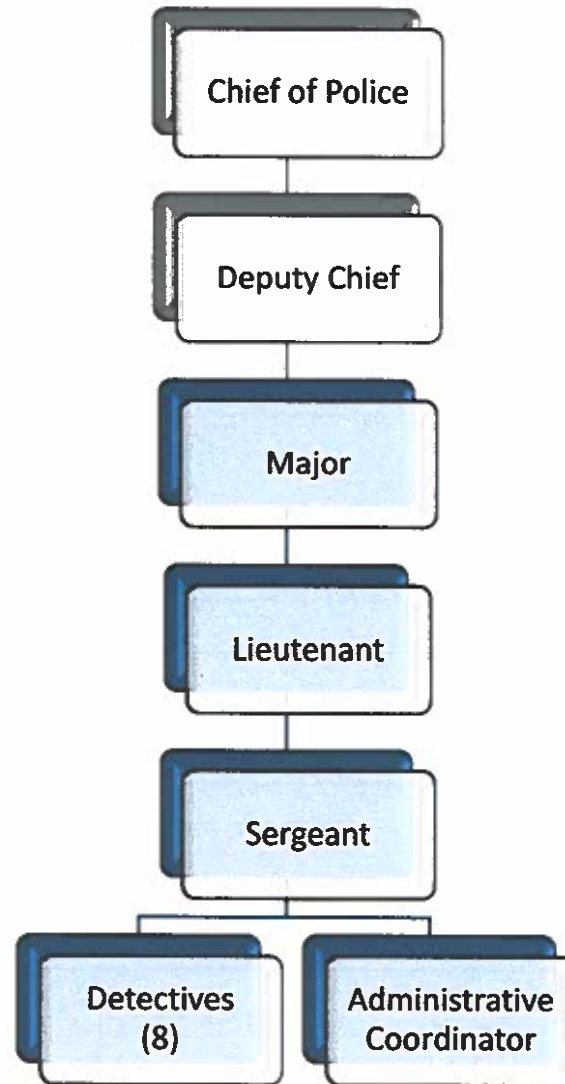
Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:



# Police Investigations Organizational Chart



**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET**

**Fund: 100**

**Department and Number: Police Investigations 3220**

	2017-18	2018-19	2019-20	2020-21	2020-21
Full Time				Department	City Manager
<u>Positions:</u>	<u>Actual</u>	<u>Actual</u>	<u>Current</u>	<u>Requested</u>	<u>Recommend</u>
Major	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	1	1	1	1	1
Detective	8	8	8	8	8
Admin Coordinator	1	1	1	1	1

**Total Personnel:**

**12**

**12**

**12**

**12**

**12**





# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3220 - Police Investigations</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	558,183.15	655,933.00	396,725.26	60	790,566.00	672,275.00	2
51 5016	Salary On-Call	.00	.00	8.00		.00	.00	
51 5020	Salary/Overtime	42,513.24	40,000.00	24,416.94	61	40,000.00	40,000.00	
51 5030	Salary/Partime	.00	.00	424.65		.00	.00	
51 5040	Shared Utility Payments	2,305.09	2,400.00	1,504.50	63	2,400.00	2,400.00	
51 5060	Salary-Holiday Pay	18,967.75	5,868.00	1,919.11	33	5,868.00	5,868.00	
51 5190	Medicare	8,320.53	9,511.00	5,545.57	58	11,463.00	9,748.00	2
51 5200	Fica	4.58	.00	.00		.00	.00	
<i>Personnel Services Totals</i>		<b>\$630,294.34</b>	<b>\$713,712.00</b>	<b>\$430,544.03</b>	<b>60%</b>	<b>\$850,297.00</b>	<b>\$730,291.00</b>	<b>2%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	129,951.08	130,924.00	86,518.69	66	157,797.00	137,884.00	5
51 5161	Life Insurance	943.49	1,139.00	653.48	57	1,337.00	1,139.00	
51 5163	ST Disability Insurance	996.62	1,274.00	711.24	56	1,274.00	1,274.00	
51 5164	LT Disability Insurance	963.25	1,114.00	632.85	57	1,114.00	1,114.00	
51 5165	Health Insurance	100,166.52	114,122.00	66,049.67	58	125,459.00	118,420.00	4
51 5166	Dental Insurance	3,263.99	4,383.00	2,194.41	50	3,654.00	3,306.00	(25)
51 5180	Uniforms	7,919.10	9,200.00	7,137.00	78	9,200.00	9,200.00	
<i>Employee Benefits Totals</i>		<b>\$244,204.05</b>	<b>\$262,156.00</b>	<b>\$163,897.34</b>	<b>63%</b>	<b>\$299,835.00</b>	<b>\$272,337.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	59,986.66	42,612.00	31,525.22	74	72,240.00	60,000.00	41
<i>Communications &amp; Util. Totals</i>		<b>\$59,986.66</b>	<b>\$42,612.00</b>	<b>\$31,525.22</b>	<b>74%</b>	<b>\$72,240.00</b>	<b>\$60,000.00</b>	<b>41%</b>
<i>Rentals</i>								
52 5340	Vehicle Rental	415.29	2,000.00	413.23	21	2,000.00	2,000.00	
<i>Rentals Totals</i>		<b>\$415.29</b>	<b>\$2,000.00</b>	<b>\$413.23</b>	<b>21%</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>0%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	19,846.32	21,028.00	12,665.43	60	17,528.00	17,528.00	(17)
52 5710	R&M Furn. & Equip.	322.69	400.00	220.78	55	400.00	400.00	
52 5720	R&M Communication Equip	24.77	500.00	.00		500.00	500.00	
52 5730	R&M - D/P Equipment	450.00	.00	.00		3,120.00	3,120.00	
53 5680	Tires	.00	600.00	968.76	161	600.00	600.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$20,643.78</b>	<b>\$22,528.00</b>	<b>\$13,854.97</b>	<b>62%</b>	<b>\$22,148.00</b>	<b>\$22,148.00</b>	<b>(2%)</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3220 - Police Investigations</b>								
<i>Training &amp; Education</i>								
52 6200	Training	8,397.56	8,375.00	1,710.00	20	8,375.00	8,375.00	
52 6210	Dues	.00	1,025.00	.00		1,050.00	1,050.00	2
52 6220	Subscription/Publications	.00	230.00	.00		230.00	230.00	
52 6230	Conventions/Meetings	1,958.10	4,600.00	.00		4,600.00	3,500.00	(24)
<i>Training &amp; Education Totals</i>		<b>\$10,355.66</b>	<b>\$14,230.00</b>	<b>\$1,710.00</b>	<b>12%</b>	<b>\$14,255.00</b>	<b>\$13,155.00</b>	<b>(8%)</b>
<i>Other Services &amp; Charges</i>								
52 6041	Special Operations	.00	3,900.00	.00		4,300.00	3,500.00	(10)
52 6100	Auto Insurance	11,677.23	11,875.00	12,203.07	103	13,712.00	13,712.00	15
52 6110	Other Insurance	8,077.62	12,417.00	11,321.19	91	12,721.00	12,721.00	2
52 6130	Miscellaneous Services	15,740.98	2,000.00	.00		5,000.00	4,000.00	100
52 6170	Contractual Services	3,232.70	.00	.00		.00	.00	
52 6510	Claims Not Workmans Comp.	.00	900.00	.00		900.00	900.00	
52 6560	Workers Comp/Administrati	4,088.94	2,974.00	2,981.77	100	3,272.00	3,272.00	10
52 6600	Claims Workers Comp.	1,227.95	2,000.00	245.59	12	2,000.00	2,000.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$44,045.42</b>	<b>\$36,066.00</b>	<b>\$26,751.62</b>	<b>74%</b>	<b>\$41,905.00</b>	<b>\$40,105.00</b>	<b>11%</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	.00	200.00	.00		200.00	200.00	
52 7320	Stationery & Printing	140.00	725.00	267.08	37	425.00	425.00	(41)
52 7330	Copy Expense	2,940.02	3,500.00	1,978.57	57	3,500.00	3,500.00	
53 7000	Gas & Oil	3,000.00	1,500.00	.00		1,500.00	1,500.00	
53 7020	Janitorial Supplies	305.96	.00	.00		.00	.00	
53 7050	Medical Services/Supplies	125.00	500.00	250.00	50	500.00	500.00	
53 7090	Investigative Supplies	3,033.26	3,200.00	982.04	31	3,300.00	3,300.00	3
53 7121	Computer Hardware	2,335.35	11,000.00	2,293.53	21	9,200.00	9,200.00	(16)
53 7122	Computer Supplies	1,516.68	1,500.00	1,022.29	68	1,500.00	1,500.00	
53 7150	Other Operating Supplies	174.10	1,410.00	256.18	18	600.00	600.00	(57)
53 7310	Office Supplies	2,558.09	2,300.00	2,251.13	98	2,250.00	2,250.00	(2)
53 7360	Other Admin. Supplies	519.50	1,000.00	68.09	7	1,000.00	1,000.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$16,647.96</b>	<b>\$26,835.00</b>	<b>\$9,368.91</b>	<b>35%</b>	<b>\$23,975.00</b>	<b>\$23,975.00</b>	<b>(11%)</b>
<i>Capital Outlay</i>								
54 7580	Vehicles - New	.00	.00	.00		63,000.00	31,500.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund	<b>100 - GENERAL FUND</b>							
	<b>EXPENSE</b>							
	Department <b>3220 - Police Investigations</b>							
	Capital Outlay							
54 7590	Vehicles - Replace	.00	29,500.00	.00		31,500.00	31,500.00	7
54 7620	Office Equipment-Replace	.00	8,000.00	.00		.00	.00	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$37,500.00	\$0.00	0%	\$94,500.00	\$63,000.00	68%
Department	<b>3220 - Police Investigations Totals</b>	\$1,026,593.16	\$1,157,639.00	\$678,065.32	59%	\$1,421,155.00	\$1,227,011.00	6%
	<b>EXPENSE TOTALS</b>	\$1,026,593.16	\$1,157,639.00	\$678,065.32	59%	\$1,421,155.00	\$1,227,011.00	6%
Fund	<b>100 - GENERAL FUND Totals</b>							
	<b>EXPENSE TOTALS</b>	\$1,026,593.16	\$1,157,639.00	\$678,065.32	59%	\$1,421,155.00	\$1,227,011.00	6%
Fund	<b>100 - GENERAL FUND Totals</b>	(\$1,026,593.16)	(\$1,157,639.00)	(\$678,065.32)	59%	(\$1,421,155.00)	(\$1,227,011.00)	6%
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	<b>EXPENSE GRAND TOTALS</b>	\$1,026,593.16	\$1,157,639.00	\$678,065.32	59%	\$1,421,155.00	\$1,227,011.00	6%
	Net Grand Totals	(\$1,026,593.16)	(\$1,157,639.00)	(\$678,065.32)	59%	(\$1,421,155.00)	(\$1,227,011.00)	6%



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3220 - Police Investigations</b>			
Account	<b>52 5240 - Telephone</b>			
100 3220 52 5240	Comcast	12.0000	315.00	3,780.00
100 3220 52 5240	Landline charges (Windstream)	12.0000	194.00	2,328.00
100 3220 52 5240	Mobile laptop aircards for mobile data system	12.0000	3,566.00	42,792.00
100 3220 52 5240	Verizon Cell Phone	12.0000	731.00	8,772.00
100 3220 52 5240	Windstream	12.0000	194.00	2,328.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	5	<u>\$60,000.00</u>
Account	<b>52 5340 - Vehicle Rental</b>			
100 3220 52 5340	Rental vehicle for undercover use as needed	1.0000	2,000.00	2,000.00
	Account <b>52 5340 - Vehicle Rental</b> Totals	Transactions	1	<u>\$2,000.00</u>
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
100 3220 52 5700	Moody's Allocation	1.0000	14,528.00	14,528.00
100 3220 52 5700	Vehicle parts and maintenance	1.0000	3,000.00	3,000.00
	Account <b>52 5700 - R&amp;M - Vehicles</b> Totals	Transactions	2	<u>\$17,528.00</u>
Account	<b>52 5710 - R&amp;M Furn. &amp; Equip.</b>			
100 3220 52 5710	Repair and replace furniture/equipment as needed	2.0000	200.00	400.00
	Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals	Transactions	1	<u>\$400.00</u>
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
100 3220 52 5720	Telephone/radio repairs and maintenance	1.0000	500.00	500.00
	Account <b>52 5720 - R&amp;M Communication Equip</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
100 3220 52 5730	Email License	1.0000	2,461.00	2,461.00
100 3220 52 5730	Mimecast	1.0000	659.00	659.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	2	<u>\$3,120.00</u>
Account	<b>52 6041 - Special Operations</b>			
100 3220 52 6041	Crisis Negotiation Communication System	2.0000	300.00	600.00
100 3220 52 6041	Reward fund	1.0000	1,000.00	1,000.00
100 3220 52 6041	Undercover stings (drugs, alcohol, prostitution, etc)	1.0000	1,900.00	1,900.00
	Account <b>52 6041 - Special Operations</b> Totals	Transactions	3	<u>\$3,500.00</u>
Account	<b>52 6100 - Auto Insurance</b>			
100 3220 52 6100	Apex Auto Liability (Allocation)	1.0000	13,712.00	13,712.00
	Account <b>52 6100 - Auto Insurance</b> Totals	Transactions	1	<u>\$13,712.00</u>
Account	<b>52 6110 - Other Insurance</b>			
100 3220 52 6110	Apex Insurance Personnel Allocation	1.0000	12,721.00	12,721.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	1	<u>\$12,721.00</u>
Account	<b>52 6130 - Miscellaneous Services</b>			
100 3220 52 6130	Court parking	1.0000	500.00	500.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3220 - Police Investigations</b>				
Account <b>52 6130 - Miscellaneous Services</b>				
100 3220 52 6130	Crime scene incidentals	1.0000	500.00	500.00
100 3220 52 6130	Investigative subpoenas (cellphone/search engine data)	1.0000	2,000.00	2,000.00
100 3220 52 6130	Moody's towing for investigative purpose	1.0000	1,000.00	1,000.00
Account <b>52 6130 - Miscellaneous Services</b> Totals		Transactions	4	<u>\$4,000.00</u>
Account <b>52 6200 - Training</b>				
100 3220 52 6200	Crime scene investigation/processing	4.0000	200.00	800.00
100 3220 52 6200	Homicide investigation courses	2.0000	500.00	1,000.00
100 3220 52 6200	Interviews and Interrogations advanced course	3.0000	1,000.00	3,000.00
100 3220 52 6200	Various investigative courses	1.0000	3,575.00	3,575.00
Account <b>52 6200 - Training</b> Totals		Transactions	4	<u>\$8,375.00</u>
Account <b>52 6210 - Dues</b>				
100 3220 52 6210	Computerized voice stress membership	3.0000	100.00	300.00
100 3220 52 6210	Gang Investigator Association membership	2.0000	200.00	400.00
100 3220 52 6210	Georgia Chief's Association	1.0000	150.00	150.00
100 3220 52 6210	IACP	1.0000	200.00	200.00
Account <b>52 6210 - Dues</b> Totals		Transactions	4	<u>\$1,050.00</u>
Account <b>52 6220 - Subscription/Publications</b>				
100 3220 52 6220	Matthew Bender updated GA criminal code book	2.0000	115.00	230.00
Account <b>52 6220 - Subscription/Publications</b> Totals		Transactions	1	<u>\$230.00</u>
Account <b>52 6230 - Conventions/Meetings</b>				
100 3220 52 6230	Case Management	1.0000	1,000.00	1,000.00
100 3220 52 6230	Investigators Seminars	2.0000	250.00	500.00
100 3220 52 6230	Managing a CID Unit	1.0000	1,000.00	1,000.00
100 3220 52 6230	ROCIC Drug and Gang Seminar	1.0000	1,000.00	1,000.00
Account <b>52 6230 - Conventions/Meetings</b> Totals		Transactions	4	<u>\$3,500.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 3220 52 6560	Apex Insurance Workers Comp Allocation	1.0000	2,880.00	2,880.00
100 3220 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	392.00	392.00
Account <b>52 6560 - Workers Comp/Administrati</b> Totals		Transactions	2	<u>\$3,272.00</u>
Account <b>52 7300 - Postage</b>				
100 3220 52 7300	Certified mail. Property returns and background letters	1.0000	100.00	100.00
100 3220 52 7300	Monthly postage mailing charges	1.0000	100.00	100.00
Account <b>52 7300 - Postage</b> Totals		Transactions	2	<u>\$200.00</u>
Account <b>52 7320 - Stationery &amp; Printing</b>				
100 3220 52 7320	Investigative business cards	1.0000	425.00	425.00
Account <b>52 7320 - Stationery &amp; Printing</b> Totals		Transactions	1	<u>\$425.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3220 - Police Investigations</b>			
Account	<b>52 7330 - Copy Expense</b>			
100 3220 52 7330	Copier monthly expense	1.0000	3,000.00	3,000.00
100 3220 52 7330	Wanted posters	1.0000	500.00	500.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	2	<u>\$3,500.00</u>
Account	<b>53 5680 - Tires</b>			
100 3220 53 5680	Tires for detective cars	1.0000	600.00	600.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	1	<u>\$600.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 3220 53 7050	Misc supplies; gloves, bio suits, etc.	1.0000	500.00	500.00
	Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>53 7090 - Investigative Supplies</b>			
100 3220 53 7090	Crime Scene bags, fingerprint kits, evidence tape	1.0000	900.00	900.00
100 3220 53 7090	Cyanol shots (superglue)	1.0000	500.00	500.00
100 3220 53 7090	Digital voice recorders	5.0000	100.00	500.00
100 3220 53 7090	DNA blood test, rape exam kits	1.0000	600.00	600.00
100 3220 53 7090	Fingerprint/magnetic powder	1.0000	500.00	500.00
100 3220 53 7090	Narcotics field test kits	1.0000	300.00	300.00
	Account <b>53 7090 - Investigative Supplies</b> Totals	Transactions	6	<u>\$3,300.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
100 3220 53 7121	Replace laptop with ruggedized units	4.0000	2,300.00	9,200.00
	Account <b>53 7121 - Computer Hardware</b> Totals	Transactions	1	<u>\$9,200.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 3220 53 7122	Laser printer color cartridges and print supplies	1.0000	750.00	750.00
100 3220 53 7122	Storage drives, DVDs, misc computer supplies	1.0000	750.00	750.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	2	<u>\$1,500.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 3220 53 7150	Fees, misc records requests	1.0000	600.00	600.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	1	<u>\$600.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 3220 53 7310	copy paper	1.0000	1,000.00	1,000.00
100 3220 53 7310	General office supplies (pens, pencils, notepads, etc)	1.0000	950.00	950.00
100 3220 53 7310	storage drives, DVDs, etc	1.0000	300.00	300.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	3	<u>\$2,250.00</u>
Account	<b>53 7360 - Other Admin. Supplies</b>			
100 3220 53 7360	Forensic fingerprint paper	1.0000	500.00	500.00
100 3220 53 7360	re-writable CDs and DVDs	1.0000	500.00	500.00
	Account <b>53 7360 - Other Admin. Supplies</b> Totals	Transactions	2	<u>\$1,000.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3220 - Police Investigations</b>			
Account	<b>54 7580 - Vehicles - New</b>			
100 3220 54 7580	CID Vehicle (Take Home)	1.0000	31,500.00	31,500.00
	Account <b>54 7580 - Vehicles - New</b> Totals	Transactions	1	<u>31,500.00</u>
	Account <b>54 7590 - Vehicles - Replace</b>			
100 3220 54 7590	Replace Investigation vehicle	1.0000	31,500.00	31,500.00
	Account <b>54 7590 - Vehicles - Replace</b> Totals	Transactions	1	<u>\$31,500.00</u>
	Department <b>3220 - Police Investigations</b> Totals	Transactions	60	<u>\$219,983.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	60	<u>\$219,983.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	60	<u>\$219,983.00</u>
	Grand Totals	Transactions	60	<u>\$219,983.00</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and Number: **Police Investigations - 3220** Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions:			
	From:			
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
<b>Fringe Benefits</b>				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
<b>Training and Education</b>				
	Training			-
	Dues/Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
<b>Material and Supplies</b>				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
<b>Capital Outlay (Needed if position is approved)</b>				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
<b>Vehicle (Additional Needed if Position Approved)</b>				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	<b>Total</b>			-



**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Investigations 3220</b>	
<b>1</b> New Vehicle/Equipment No. 678		Priority: High	
<b>Vehicle Type</b> Sedan 2 Door <b>X</b> Sedan 4 Door Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader Other		<b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
<b>List of Special Features, Not Standard:</b> Emergency response equipment.		<b>Specific Description &amp; Condition of Item Being Replaced including VIN#:</b>	
<b>Justification/Description:</b> Increased life span of vehicle, reduced maintenance costs over time, quicker response to calls, force multiplier. Enhance employee retention and recruiting.		<b>Recommended Disposition of Replaced Item:</b> Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
<b>Purchase Option New Vehicle/Equipment</b> \$31,500 Purchase Price 10-12 years Estimated Useful Life Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Investigations 3220</b>	
<b>1</b> New Vehicle/Equipment No. 692		<b>Priority: High</b>	
<b>Vehicle Type</b> _____ Sedan 2 Door <b>X</b> _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other		<b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced <u>13</u> Units of Use to Date (hours, miles, etc.) <u>94,937</u> Total Operating/Maintenance Costs to Date _____ Actual FYE 2019-20 Maintenance Cost _____ Actual FYE 2019-20 Operating Cost _____ Estimated FYE 2020-21 Maintenance Cost _____ Estimated FYE 2020-21 Operating Cost	
<b>List of Special Features, Not Standard:</b>  Emergency response equipment.		<b>Specific Description &amp; Condition of Item Being Replaced including VIN#: 2G1WB58K579253704, 2007 Chevrolet Impala, 4Dr. Sedan, Rough Condition, Transmission Blown</b>	
<b>Justification/Description: Vehicle is high mileage, in rough condition, blown transmission, no warranty in place, vehicle has become unreliable.</b>		<b>Recommended Disposition of Replaced Item:</b> Sell at Auction Retain as Backup Dismantle and Use for Parts <b>X</b> Junk Other	
<b>Purchase Option New Vehicle/Equipment</b> <u>\$31,500</u> Purchase Price <u>7-10 years</u> Estimated Useful Life _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21	

**EXHIBIT F-1****City of College Park, Georgia  
Vehicle Inventory List****Dept: Police**

Fuel Type:

<b>Unit #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Cost</b>	<b>D.O.P.</b>	<b>Prior Year Mileage</b>	<b>Curr Year Mileage</b>	<b>Tag #.</b>
<b><u>Admin</u></b>									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
<b><u>CID</u></b>									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
<b><u>Jail</u></b>									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
<b><u>COPs</u></b>									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
<b>Motors</b>									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
<b>Patrol</b>									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

**EXHIBIT F-1****City of College Park, Georgia  
Vehicle Inventory List**

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

**Traffic**

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685

**Spec Op**

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXEH132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infiniti	M35	JNKAY01E97M302198			140000	145307	REJ8196

**Decoy**

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

**SURPLUS**

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totaled ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2020-21

Department: Police Investigations		Fund: 100		Department Number: 3220				
Account Number	Description/Justification	Suggested Funding		2020-21	2021-22	2022-23	2023-24	2024-25
		Source						
100 3220 54 7590	Replace CID Vehicle	General Fund		\$31,500	\$63,000	\$31,500	\$31,500	\$31,500
100 3223 54 7580	CID Vehicle (Take Hm)	General Fund		\$31,500				
<b>Totals</b>				\$63,000	\$63,000	\$31,500	\$31,500	\$31,500



EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Investigations

Fund: 100

Division:

Department Number: 3220

Item/Project Name: CID Vehicle (Take Home)

Item/Project Manager: Major Ward

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

<input type="checkbox"/> Scheduled Replacement	<input checked="" type="checkbox"/> Expanded Service
<input type="checkbox"/> Replace Worn-Out Equipment	<input checked="" type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input type="checkbox"/> Additional

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale       Trade-In       Scrap       Other Department Use

Justify need for this item, including use: Increase life span of vehicle, decreased maintenance costs over time, quicker response to calls for service, force multiplier. Improved employee retention and recruiting.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 10-12 years

Estimated Cost \$31,500

Less: Trade-In \_\_\_\_\_

Net Cost \$31,500

Comparable Quotes:

Vendor Name

Vendor Quote

1. Akins Ford/Chrysler (State Contract)

\$31,500

2.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Investigations

**Project Name or Title:** CID Vehicle (Take Home)

**Project Description:** This capital improvement project is to purchase new vehicles for the Criminal Investigation Division's proposed take home vehicle project.

**Project Justification and Impact:** Increase life span of vehicles, decreased maintenance costs over time, quicker response to calls for service, force multiplier. Improved employee retention and recruitment.

**Project Costs:** \$31,500

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ 31,500

**Useful Life:** 10-12 Years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Investigations

Fund: 100

Division:

Department Number: 3220

Item/Project Name: Replace CID Vehicle

Item/Project Manager: Major Ward

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand: 1

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

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If the item is a replacement, please describe the item that needs replaced. 2007 Chev Impala, 4 door sedan, unit #692

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

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Justify need for this item, including use: Vehicle has high mileage and in rough condition, out of warranty, will require major maintenance costs (blown transmission)

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$31,500

Less: Trade-In \_\_\_\_\_

Net Cost \$31,500

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Akins Ford/Chrysler (State Contract)

\$31,500

2.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Investigations

**Project Name or Title:** Replace CID Vehicle

**Project Description:** This capital improvement project is to replace a vehicle for the Criminal Investigation Division.

**Project Justification and Impact:** Vehicle has high mileage, is in rough condition, out of warranty, and has been involved in an accident in 2018.

**Project Costs:** \$31,500

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$29,500	\$ 31,500	\$63,000	\$31,500	\$31,500	\$31,500	\$189,000

**Useful Life:** 7-10 Years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## **EXHIBIT I - BUDGET PERFORMANCE**

### **PROGRAM NAME: POLICE INVESTIGATIONS**

#### **Program Description:**

The Criminal Investigation Division is responsible for the investigation of all manner of crimes: both felony and misdemeanor which occur within the jurisdiction of the City of College Park.

#### **Trends:**

Crimes involving thefts of and from vehicles adversely impact our crime statistics. In response, the Criminal Investigations Division continues to implement the Motor Vehicle Theft Unit, who works closely with the Special Operations Division, the Intelligence Unit (F.I.T.T.), as well as C.I.D. to continue enforcement operations aimed at reducing the number of quality of life issues (prostitution, loitering, etc.), and theft from vehicles throughout the city.

#### **Program Broad Goals:**

Conduct thorough and complete investigations in a timely manner with an emphasis of targeting repeat offenders in order to exceed NIBRS (National Incident-Based Reporting System) clearance rates. Utilize a multi-disciplinary approach to burglary and property crime investigations through intelligence, crime analysis, investigation, and crime prevention, in an effort to increase the burglary and property crime clearance rates and obtain a reduction in these same crimes. Use of the Fugitive Intelligence Tactical Team and Motor Vehicle Theft Unit to aid the department in apprehending numerous violent offenders and identify and target offenders responsible for multiple thefts from vehicles throughout our jurisdiction and others. Collaborate with other jurisdictions in a continuous effort to establish a pattern of criminal activity throughout the metro area, thereby compelling the courts to impose stricter sentences. Work closely with neighboring agencies and outlying jurisdictions in an effort to reduce property crimes by apprehending multi-jurisdictional offenders by targeting burglars and car thieves. Following apprehension, collaborate with the Fulton and Clayton County District Attorney's Offices to ensure appropriate attention is given to repeat offenders and to influence the participation of Court Watch during scheduled court hearings.

#### **Program Objectives:**

Exceed the NIBRS clearance rate for homicide, aggravated assault, robbery and other violent crimes. Identify violent crime and property crime trends and concentrate investigative efforts on dangerous repeat offenders and distribute information in a timely manner as well as identifying violent repeat offenders who may qualify for federal prosecution. Increase the clearance rate in burglary and theft cases by proactively and aggressively investigating crimes, crime trends and repeat offenders with a goal of burglary and theft reduction.

#### **Performance Measures**

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## EXHIBIT I - BUDGET PERFORMANCE

### Program / Service Outputs: (goods, services, units produced)

Actual:	2018	2019
# of property crimes	1229	1323
# of violent crimes	168	180
Case clearance rate:	17%	20%

### Program / Service Outcomes: (based on program objectives)

FY 19/20

Achieve a 26% clearance rate for property crimes and violent crimes combined. This goal is consistent with the national average. Our overall crime clearance rate is at 44%; a 2% increase over 2018.

### POLICE CRIMINAL INVESTIGATION DIVISION (Continued)

#### Prior Year Highlights

- The number of residential burglaries was decreased from 146 the previous year to 124 (a 15% decrease) throughout the city, due to both aggressive patrol efforts and aggressive investigations. We had 100 aggravated assault cases in 2019 compared to 103 in 2018, giving us a 3% decrease.
  - Aggressive investigations and intelligence information sharing between ourselves and other jurisdictions in our area has resulted in the identification and arrests of several multi-jurisdictional offenders for property crimes, most specifically burglary and motor vehicle theft and illegal business practices.
-

**EXHIBIT J**  
City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2020-21

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Fund: **100**

Department and Number: **Police Investigations / 3220**

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Department Submitting Request:

Division Submitting Request:

Requested For Department:

Prepared By:

Description of Item:

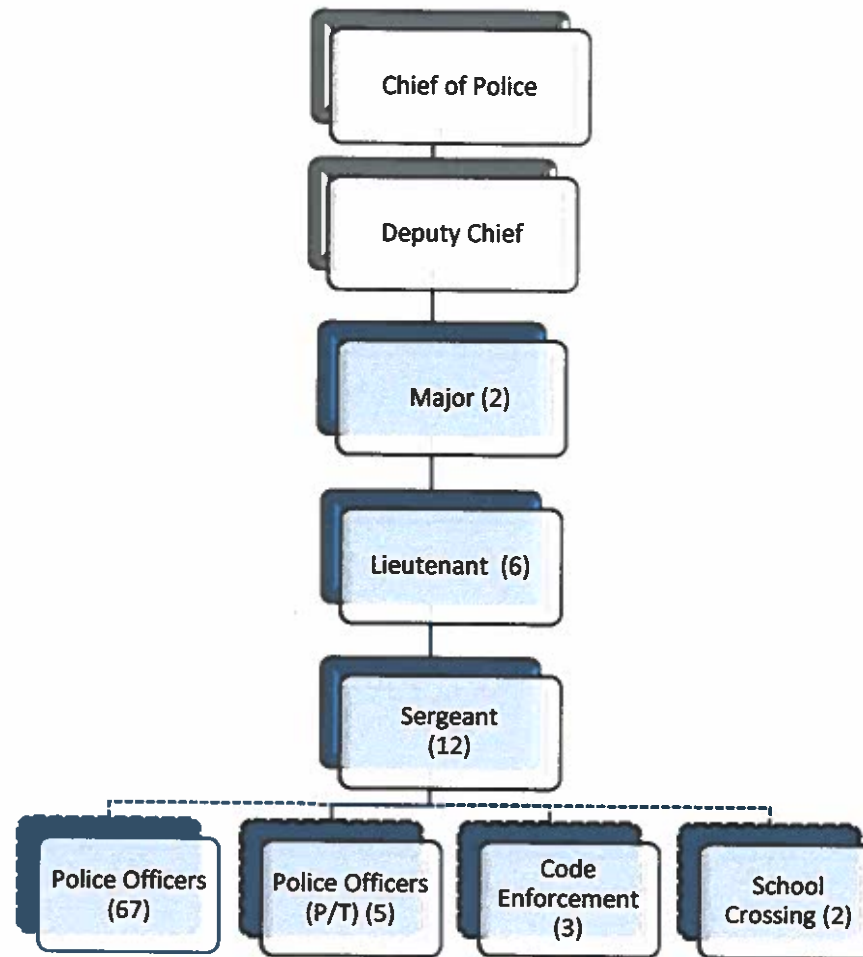
Reason for Requesting:

Cost Estimate/Revenue Enhancement:





# Police Patrol Organizational Chart



**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET**

Fund: 100

Department and Number: Patrol 3223

	2017-18	2018-19	2019-20	2020-21	2020-21
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Major	1	2	2	2	2
Lieutenant	6	6	6	6	6
Sergeant	9	9	12	12	12
Police Officer	68	68	67	67	67
Code Enforcement	0	0	3	3	3
<b>Part Time Positions:</b>					
Police Officer	2	2	5	5	5
School Crossing Guard	2	2	2	2	2
<b>Total Personnel:</b>	<b>95</b>	<b>96</b>	<b>97</b>	<b>97</b>	<b>97</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3223 - Police Patrol</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	4,447,742.56	4,608,512.00	3,145,040.19	68	4,570,565.00	4,305,230.00	(7)
51 5016	Salary On-Call	12.00	.00	144.00		.00	.00	
51 5020	Salary/Overtime	254,972.81	155,000.00	148,202.41	96	155,000.00	155,000.00	
51 5030	Salary/Partime	65,459.18	152,067.00	81,573.78	54	175,149.00	175,149.00	15
51 5040	Shared Utility Payments	16,160.98	31,200.00	13,223.39	42	31,200.00	31,200.00	
51 5041	Shared Personnel Costs	.00	.00	7,525.00		.00	.00	
51 5060	Salary-Holiday Pay	114,029.61	72,500.00	67,665.98	93	72,500.00	72,500.00	
51 5190	Medicare	65,012.16	69,028.00	44,821.51	65	68,813.00	64,966.00	(6)
51 5200	Fica	6,239.04	9,428.00	6,151.03	65	10,859.00	10,859.00	15
	<i>Personnel Services Totals</i>	<b>\$4,969,628.34</b>	<b>\$5,097,735.00</b>	<b>\$3,514,347.29</b>	<b>69%</b>	<b>\$5,084,086.00</b>	<b>\$4,814,904.00</b>	<b>(6%)</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	994,202.84	940,095.00	674,015.94	72	938,884.00	910,335.00	(3)
51 5161	Life Insurance	7,494.27	1,179.00	5,534.39	469	1,279.00	1,279.00	8
51 5163	ST Disability Insurance	5,444.65	8,000.00	3,041.86	38	8,000.00	8,000.00	
51 5164	LT Disability Insurance	4,964.28	7,000.00	2,816.68	40	7,000.00	7,000.00	
51 5165	Health Insurance	660,813.57	666,846.00	454,531.79	68	721,406.00	762,537.00	14
51 5166	Dental Insurance	18,316.03	19,264.00	12,515.26	65	18,367.00	17,999.00	(7)
51 5180	Uniforms	72,991.79	65,000.00	65,988.30	102	65,000.00	65,000.00	
	<i>Employee Benefits Totals</i>	<b>\$1,764,227.43</b>	<b>\$1,707,384.00</b>	<b>\$1,218,444.22</b>	<b>71%</b>	<b>\$1,759,936.00</b>	<b>\$1,772,150.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	138,911.78	160,404.00	89,497.57	56	145,464.00	145,464.00	(9)
52 5260	Heat & Power	.00	6,922.00	.00		.00	.00	(100)
	<i>Communications &amp; Util. Totals</i>	<b>\$138,911.78</b>	<b>\$167,326.00</b>	<b>\$89,497.57</b>	<b>53%</b>	<b>\$145,464.00</b>	<b>\$145,464.00</b>	<b>(13%)</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	273,014.46	214,700.00	170,143.74	79	222,144.00	222,144.00	3
52 5710	R&M Furn. & Equip.	.00	1,000.00	.00		1,000.00	1,000.00	
52 5720	R&M Communication Equip	8,475.80	12,000.00	4,575.20	38	36,500.00	26,700.00	123
52 5730	R&M - D/P Equipment	26,266.84	21,743.00	20,716.74	95	47,835.00	45,335.00	109
53 5680	Tires	23,642.42	20,000.00	13,764.53	69	.00	20,000.00	
	<i>Repair &amp; Maintenance Totals</i>	<b>\$331,399.52</b>	<b>\$269,443.00</b>	<b>\$209,200.21</b>	<b>78%</b>	<b>\$307,479.00</b>	<b>\$315,179.00</b>	<b>17%</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	2,043.95	.00	.00		.00	.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
EXPENSE								
Department <b>3223 - Police Patrol</b>								
Building Maintenance								
<i>Building Maintenance Totals</i>		\$2,043.95	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<i>Training &amp; Education</i>								
52 6200	Training	14,884.22	18,770.00	10,858.50	58	30,770.00	22,000.00	17
52 6210	Dues	2,920.60	1,975.00	430.00	22	2,050.00	2,050.00	4
52 6220	Subscription/Publications	322.32	1,440.00	.00		1,940.00	1,440.00	
52 6230	Conventions/Meetings	3,549.60	4,500.00	1,660.00	37	4,500.00	4,000.00	(11)
<i>Training &amp; Education Totals</i>		\$21,676.74	\$26,685.00	\$12,948.50	49%	\$39,260.00	\$29,490.00	11%
<i>Other Services &amp; Charges</i>								
52 5450	Legal Fees	.00	500.00	.00		500.00	500.00	
52 6041	Special Operations	52,147.24	38,425.00	2,742.50	7	43,125.00	41,125.00	7
52 6100	Auto Insurance	91,745.70	94,996.00	82,657.59	87	78,543.00	78,543.00	(17)
52 6110	Other Insurance	121,977.20	148,557.00	145,027.95	98	162,959.00	162,959.00	10
52 6130	Miscellaneous Services	10,854.07	12,000.00	9,629.89	80	14,500.00	12,500.00	4
52 6510	Claims Not Workmans Comp.	451.62	5,000.00	.00		5,000.00	5,000.00	
52 6560	Workers Comp/Administrati	215,740.49	19,444.00	24,102.68	124	26,449.00	26,449.00	36
52 6580	Unemployment Compensation	.00	1,000.00	.00		.00	.00	(100)
52 6600	Claims Workers Comp.	85,414.48	30,000.00	33,638.85	112	.00	.00	(100)
53 6500	Police Technology - Equipment	42,794.62	32,600.00	6,743.99	21	26,600.00	26,600.00	(18)
53 7200	Reimburse Expenses	642.64	1,000.00	920.45	92	1,450.00	1,450.00	45
<i>Other Services &amp; Charges Totals</i>		\$621,768.06	\$383,522.00	\$305,463.90	80%	\$359,126.00	\$355,126.00	(7%)
<i>Materials &amp; Supplies</i>								
52 7320	Stationery & Printing	2,137.51	2,000.00	1,479.94	74	2,000.00	2,000.00	
52 7330	Copy Expense	4,515.02	3,360.00	1,870.90	56	3,360.00	3,360.00	
53 7000	Gas & Oil	155,022.77	100,000.00	61,955.79	62	100,000.00	100,000.00	
53 7010	Tools/Shop Supplies	11,241.07	3,000.00	3,380.49	113	4,000.00	4,000.00	33
53 7020	Janitorial Supplies	715.95	500.00	377.44	75	500.00	500.00	
53 7050	Medical Services/Supplies	23,248.83	17,750.00	8,856.00	50	22,900.00	15,500.00	(13)
53 7060	Firearms Supplies	17,480.81	47,000.00	18,079.32	38	50,000.00	30,000.00	(36)
53 7090	Investigative Supplies	1,797.79	28,500.00	2,492.52	9	8,500.00	8,500.00	(70)
53 7110	Safety Supplies	4,448.17	10,475.00	579.02	6	10,475.00	7,975.00	(24)



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund	<b>100 - GENERAL FUND</b>							
	<b>EXPENSE</b>							
	Department <b>3223 - Police Patrol</b>							
	<i>Materials &amp; Supplies</i>							
53 7121	Computer Hardware	83,844.83	98,400.00	9,525.63	10	65,500.00	65,500.00	(33)
53 7122	Computer Supplies	1,155.84	1,000.00	973.47	97	6,450.00	6,450.00	545
53 7150	Other Operating Supplies	13,509.98	15,000.00	11,116.98	74	15,000.00	15,000.00	
53 7310	Office Supplies	6,531.08	6,000.00	3,204.51	53	6,000.00	6,000.00	
	<i>Materials &amp; Supplies Totals</i>	<b>\$325,649.65</b>	<b>\$332,985.00</b>	<b>\$123,892.01</b>	<b>37%</b>	<b>\$294,685.00</b>	<b>\$264,785.00</b>	<b>(20%)</b>
	<i>Capital Outlay</i>							
54 7520	Buildings	1,858,342.97	.00	5,690.00		.00	.00	
54 7580	Vehicles - New	.00	120,000.00	.00		1,130,000.00	565,000.00	371
54 7590	Vehicles - Replace	24,338.00	347,320.00	.00		527,500.00	289,500.00	(17)
54 7640	Other Equipment - Replace	.00	100,000.00	.00		.00	.00	(100)
	<i>Capital Outlay Totals</i>	<b>\$1,882,680.97</b>	<b>\$567,320.00</b>	<b>\$5,690.00</b>	<b>1%</b>	<b>\$1,657,500.00</b>	<b>\$854,500.00</b>	<b>51%</b>
	<i>Debt Service</i>							
58 1200	CAPITAL LEASE PRINCIPAL	148,564.19	172,600.00	172,561.30	100	172,600.00	157,735.00	(9)
58 2200	CAPITAL LEASE INTEREST	49,827.14	.00	.00		.00	14,828.00	
	<i>Debt Service Totals</i>	<b>\$198,391.33</b>	<b>\$172,600.00</b>	<b>\$172,561.30</b>	<b>100%</b>	<b>\$172,600.00</b>	<b>\$172,563.00</b>	<b>0%</b>
	Department <b>3223 - Police Patrol Totals</b>	<b>\$10,256,377.77</b>	<b>\$8,725,000.00</b>	<b>\$5,652,045.00</b>	<b>65%</b>	<b>\$9,820,136.00</b>	<b>\$8,724,161.00</b>	<b>0%</b>
	<b>EXPENSE TOTALS</b>	<b>\$10,256,377.77</b>	<b>\$8,725,000.00</b>	<b>\$5,652,045.00</b>	<b>65%</b>	<b>\$9,820,136.00</b>	<b>\$8,724,161.00</b>	<b>0%</b>
	Fund <b>100 - GENERAL FUND Totals</b>	<b>\$10,256,377.77</b>	<b>\$8,725,000.00</b>	<b>\$5,652,045.00</b>	<b>65%</b>	<b>\$9,820,136.00</b>	<b>\$8,724,161.00</b>	<b>0%</b>
	<b>EXPENSE TOTALS</b>	<b>\$10,256,377.77</b>	<b>\$8,725,000.00</b>	<b>\$5,652,045.00</b>	<b>65%</b>	<b>\$9,820,136.00</b>	<b>\$8,724,161.00</b>	<b>0%</b>
	Fund <b>100 - GENERAL FUND Totals</b>	<b>(\$10,256,377.77)</b>	<b>(\$8,725,000.00)</b>	<b>(\$5,652,045.00)</b>	<b>65%</b>	<b>(\$9,820,136.00)</b>	<b>(\$8,724,161.00)</b>	<b>0%</b>
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
	<b>EXPENSE GRAND TOTALS</b>	<b>\$10,256,377.77</b>	<b>\$8,725,000.00</b>	<b>\$5,652,045.00</b>	<b>65%</b>	<b>\$9,820,136.00</b>	<b>\$8,724,161.00</b>	<b>0%</b>
	Net Grand Totals	<b>(\$10,256,377.77)</b>	<b>(\$8,725,000.00)</b>	<b>(\$5,652,045.00)</b>	<b>65%</b>	<b>(\$9,820,136.00)</b>	<b>(\$8,724,161.00)</b>	<b>0%</b>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3223 - Police Patrol</b>			
Account	<b>52 5240 - Telephone</b>			
100 3223 52 5240	AT&T Club (Alteon Training)	12.0000	122.00	1,464.00
100 3223 52 5240	AT&T Club (Jail)	12.0000	58.00	696.00
100 3223 52 5240	AT&T Club (Police)	12.0000	206.00	2,472.00
100 3223 52 5240	AT&T Club (Public Safety Elevator)	12.0000	47.00	564.00
100 3223 52 5240	AT&T Club (Public Safety-Police)	12.0000	82.00	984.00
100 3223 52 5240	Comcast	1.0000	2,916.00	2,916.00
100 3223 52 5240	Rapid ID	5.0000	600.00	3,000.00
100 3223 52 5240	Verizon Aircards	12.0000	3,591.00	43,092.00
100 3223 52 5240	Verizon Cell Phone	12.0000	4,387.00	52,644.00
100 3223 52 5240	Windstream Landline and Internet	12.0000	3,136.00	37,632.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	10	<u>\$145,464.00</u>
Account	<b>52 5450 - Legal Fees</b>			
100 3223 52 5450	Allocated costs for City Attorney	1.0000	500.00	500.00
	Account <b>52 5450 - Legal Fees</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
100 3223 52 5700	General R&M Vehicles	1.0000	115,000.00	115,000.00
100 3223 52 5700	Moody's Allocated	1.0000	107,144.00	107,144.00
	Account <b>52 5700 - R&amp;M - Vehicles</b> Totals	Transactions	2	<u>\$222,144.00</u>
Account	<b>52 5710 - R&amp;M Furn. &amp; Equip.</b>			
100 3223 52 5710	Replace Chairs in Patrol Division	5.0000	200.00	1,000.00
	Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
100 3223 52 5720	Portable Radio Antennas, replacements	30.0000	20.00	600.00
100 3223 52 5720	Radio Batteries, repl;acement	60.0000	85.00	5,100.00
100 3223 52 5720	Replace portable radios	3.0000	4,900.00	14,700.00
100 3223 52 5720	VoiceLink	12.0000	525.00	6,300.00
	Account <b>52 5720 - R&amp;M Communication Equip</b> Totals	Transactions	4	<u>\$26,700.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
100 3223 52 5730	Comcast (shared)	12.0000	243.00	2,916.00
100 3223 52 5730	Email License	1.0000	20,462.00	20,462.00
100 3223 52 5730	ESRI (shared)	1.0000	5,560.00	5,560.00
100 3223 52 5730	Mimecast	1.0000	5,629.00	5,629.00
100 3223 52 5730	Mobile Docking Stations for mobile computers	15.0000	500.00	7,500.00
100 3223 52 5730	NWS-Fin Mgt (shared)	1.0000	2,373.00	2,373.00
100 3223 52 5730	NWS-HR (shared)	1.0000	895.00	895.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	7	<u>\$45,335.00</u>



# Budget Transaction Report

Report by Budget Transactions

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Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3223 - Police Patrol</b>			
Account	<b>52 6041 - Special Operations</b>			
100 3223 52 6041	Ballistic Shield, replace	1.0000	5,000.00	5,000.00
100 3223 52 6041	Radar Units for Traffic	3.0000	3,000.00	9,000.00
100 3223 52 6041	Replace LIdar Units	3.0000	3,500.00	10,500.00
100 3223 52 6041	Surveillance equipment for undercover ops	2.0000	1,000.00	2,000.00
100 3223 52 6041	SWAT Headsets	5.0000	325.00	1,625.00
100 3223 52 6041	Tactical Ballistic Vests	3.0000	2,500.00	7,500.00
100 3223 52 6041	Tactical Lighting for SWAT weapons	4.0000	125.00	500.00
100 3223 52 6041	Undercover Operations	5.0000	1,000.00	5,000.00
	Account 52 6041 - Special Operations Totals	Transactions	8	\$41,125.00
Account	<b>52 6100 - Auto Insurance</b>			
100 3223 52 6100	Apex Auto Liability (Allocation)	1.0000	78,543.00	78,543.00
	Account 52 6100 - Auto Insurance Totals	Transactions	1	\$78,543.00
Account	<b>52 6110 - Other Insurance</b>			
100 3223 52 6110	Apex Insurance Patrol Liability	1.0000	60,131.00	60,131.00
100 3223 52 6110	Apex Insurance Personnel Allocation	1.0000	102,828.00	102,828.00
	Account 52 6110 - Other Insurance Totals	Transactions	2	\$162,959.00
Account	<b>52 6130 - Miscellaneous Services</b>			
100 3223 52 6130	Chaplain Meeting/Outreach	1.0000	2,250.00	2,250.00
100 3223 52 6130	Community Policing Programs	1.0000	6,000.00	6,000.00
100 3223 52 6130	Flowers for special events	10.0000	75.00	750.00
100 3223 52 6130	Hayes Coffee Service	1.0000	1,000.00	1,000.00
100 3223 52 6130	Vehicle Data Retrieval Maintenance	1.0000	2,500.00	2,500.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions	5	\$12,500.00
Account	<b>52 6200 - Training</b>			
100 3223 52 6200	Certification Fees to POST	15.0000	35.00	525.00
100 3223 52 6200	FBI LEEDA Courses for Supervisors	11.0000	425.00	4,675.00
100 3223 52 6200	Ongoing Drivers Training	1.0000	8,000.00	8,000.00
100 3223 52 6200	Onsite training	1.0000	800.00	800.00
100 3223 52 6200	Patrol Training Courses	6.0000	650.00	3,900.00
100 3223 52 6200	SWAT Training	3.0000	700.00	2,100.00
100 3223 52 6200	Training Seminars and classes	1.0000	2,000.00	2,000.00
	Account 52 6200 - Training Totals	Transactions	7	\$22,000.00
Account	<b>52 6210 - Dues</b>			
100 3223 52 6210	Hostage Negotiations Assoc Membership	4.0000	100.00	400.00
100 3223 52 6210	IACP dues	6.0000	200.00	1,200.00
100 3223 52 6210	NTOA Membership	1.0000	450.00	450.00
	Account 52 6210 - Dues Totals	Transactions	3	\$2,050.00



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<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3223 - Police Patrol</b>			
Account	<b>52 6220 - Subscription/Publications</b>			
100 3223 52 6220	GA Law Pocket Guide for Field Officers	100.0000	10.00	1,000.00
100 3223 52 6220	Updated GA Law books	1.0000	440.00	440.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	2	<u>1,440.00</u>
Account	<b>52 6230 - Conventions/Meetings</b>			
100 3223 52 6230	Chief's Conference for Supervisor	2.0000	1,500.00	3,000.00
100 3223 52 6230	Out of Area training conferences	1.0000	1,000.00	1,000.00
	Account <b>52 6230 - Conventions/Meetings</b> Totals	Transactions	2	<u>4,000.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 3223 52 6560	Apex Insurance Workers Comp Allocation	1.0000	23,280.00	23,280.00
100 3223 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	3,169.00	3,169.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	2	<u>26,449.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 3223 52 7320	Business cards	6.0000	50.00	300.00
100 3223 52 7320	Community Police safety program pamphlets	1.0000	700.00	700.00
100 3223 52 7320	Misc printing	1.0000	300.00	300.00
100 3223 52 7320	Supplies for employee ID cards	1.0000	700.00	700.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	4	<u>2,000.00</u>
Account	<b>52 7330 - Copy Expense</b>			
100 3223 52 7330	Squad Room monthly copier expense	12.0000	280.00	3,360.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>3,360.00</u>
Account	<b>53 6500 - Police Technology - Equipment</b>			
100 3223 53 6500	Computer Supplies; printers, external storage, ink, etc	1.0000	2,600.00	2,600.00
100 3223 53 6500	Stationary License Plate Reader	12.0000	2,000.00	24,000.00
	Account <b>53 6500 - Police Technology - Equipment</b> Totals	Transactions	2	<u>26,600.00</u>
Account	<b>53 7000 - Gas &amp; Oil</b>			
100 3223 53 7000	Gas and oil	1.0000	100,000.00	100,000.00
	Account <b>53 7000 - Gas &amp; Oil</b> Totals	Transactions	1	<u>100,000.00</u>
Account	<b>53 7010 - Tools/Shop Supplies</b>			
100 3223 53 7010	Tools purchased by Moody's	1.0000	4,000.00	4,000.00
	Account <b>53 7010 - Tools/Shop Supplies</b> Totals	Transactions	1	<u>4,000.00</u>
Account	<b>53 7020 - Janitorial Supplies</b>			
100 3223 53 7020	Disinfectant cleaning supplies for patrol equipment	1.0000	80.00	80.00
100 3223 53 7020	Hand sanitizer for patrol stations	12.0000	35.00	420.00
	Account <b>53 7020 - Janitorial Supplies</b> Totals	Transactions	2	<u>500.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 3223 53 7050	Alcohol and Blood testing kits	10.0000	150.00	1,500.00





# Budget Transaction Report

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G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3223 - Police Patrol</b>			
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 3223 53 7050	Certification Renewal physical exams	10.0000	500.00	5,000.00
100 3223 53 7050	Post accident drug/alcohol screen	12.0000	200.00	2,400.00
100 3223 53 7050	Psychological test	12.0000	125.00	1,500.00
100 3223 53 7050	Rape Kit	15.0000	60.00	900.00
100 3223 53 7050	Trauma tourniquets for Officers	120.0000	35.00	4,200.00
	Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	6	\$15,500.00
Account	<b>53 7060 - Firearms Supplies</b>			
100 3223 53 7060	.40 cal duty ammo SWAT	2.0000	210.00	420.00
100 3223 53 7060	.40 cal training ammo SWAT	12.0000	140.00	1,680.00
100 3223 53 7060	9mm duty ammo SWAT	1.0000	200.00	200.00
100 3223 53 7060	9mm training ammo SWAT	4.0000	200.00	800.00
100 3223 53 7060	ammo for mandate candidates	12.0000	350.00	4,200.00
100 3223 53 7060	ammo for SWAT	12.0000	200.00	2,400.00
100 3223 53 7060	Annual ammo, weapon repair, and range supplies	1.0000	2,000.00	2,000.00
100 3223 53 7060	Replace and update SWAT weapons	3.0000	1,000.00	3,000.00
100 3223 53 7060	Replace SWAT rifles	4.0000	2,250.00	9,000.00
100 3223 53 7060	Rifle ammo for SWAT	12.0000	375.00	4,500.00
100 3223 53 7060	Simunition for active shooter training	6.0000	300.00	1,800.00
	Account <b>53 7060 - Firearms Supplies</b> Totals	Transactions	11	\$30,000.00
Account	<b>53 7090 - Investigative Supplies</b>			
100 3223 53 7090	Crime scene gear, fingerprint supplies, etc	1.0000	2,000.00	2,000.00
100 3223 53 7090	Crisis Situation Audio Surveillance	1.0000	5,000.00	5,000.00
100 3223 53 7090	Narcotics field test kits	1.0000	800.00	800.00
100 3223 53 7090	Patrol fingerprint kits	20.0000	35.00	700.00
	Account <b>53 7090 - Investigative Supplies</b> Totals	Transactions	4	\$8,500.00
Account	<b>53 7110 - Safety Supplies</b>			
100 3223 53 7110	Accident Investigative supplies/flares, etc.	1.0000	375.00	375.00
100 3223 53 7110	CBRN Protective Masks	12.0000	392.00	4,704.00
100 3223 53 7110	DOT certified reflective vests	20.0000	35.00	700.00
100 3223 53 7110	Protective gloves	12.0000	150.00	1,800.00
100 3223 53 7110	Traffic Cones	33.0000	12.00	396.00
	Account <b>53 7110 - Safety Supplies</b> Totals	Transactions	5	\$7,975.00
Account	<b>53 7121 - Computer Hardware</b>			
100 3223 53 7121	Replace desktops as needed	3.0000	1,000.00	3,000.00
100 3223 53 7121	Ruggedized laptops	25.0000	2,500.00	62,500.00
	Account <b>53 7121 - Computer Hardware</b> Totals	Transactions	2	\$65,500.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3223 - Police Patrol</b>			
Account	<b>53 7122 - Computer Supplies</b>			
100 3223 53 7122	Computer supplies, keyboard, mouse, printer, etc	1.0000	1,200.00	1,200.00
100 3223 53 7122	Docking stations for laptops	10.0000	525.00	5,250.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	2	<u>\$6,450.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 3223 53 7150	Citizen Police Academy Classes	2.0000	2,500.00	5,000.00
100 3223 53 7150	Community Policing Supplies and Programs	1.0000	2,500.00	2,500.00
100 3223 53 7150	K-9 Maintenance (Food, medical care, etc.)	1.0000	3,000.00	3,000.00
100 3223 53 7150	Replace Patrol bicycles	3.0000	1,500.00	4,500.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	4	<u>\$15,000.00</u>
Account	<b>53 7200 - Reimburse Expenses</b>			
100 3223 53 7200	Parking reimbursements for court, meetings, etc.	1.0000	700.00	700.00
100 3223 53 7200	POST fees for Officer certification renewals	1.0000	750.00	750.00
	Account <b>53 7200 - Reimburse Expenses</b> Totals	Transactions	2	<u>\$1,450.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 3223 53 7310	Ink cartridges, pens, notepads, patrol forms, supplies, etc	1.0000	3,000.00	3,000.00
100 3223 53 7310	Paper for printers and copiers	1.0000	3,000.00	3,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	2	<u>\$6,000.00</u>
Account	<b>54 7580 - Vehicles - New</b>			
100 3223 54 7580	New Cars for Take Home Car Program	10.0000	56,500.00	565,000.00
	Account <b>54 7580 - Vehicles - New</b> Totals	Transactions	1	<u>\$565,000.00</u>
Account	<b>54 7590 - Vehicles - Replace</b>			
100 3223 54 7590	Replace Patrol units	5.0000	51,500.00	257,500.00
100 3223 54 7590	Replace police motorcycles	1.0000	32,000.00	32,000.00
	Account <b>54 7590 - Vehicles - Replace</b> Totals	Transactions	2	<u>\$289,500.00</u>
Account	<b>58 1200 - CAPITAL LEASE PRINCIPAL</b>			
100 3223 58 1200	Motorola Lease payment	1.0000	157,734.19	157,734.19
	Account <b>58 1200 - CAPITAL LEASE PRINCIPAL</b> Totals	Transactions	1	<u>\$157,734.19</u>
Account	<b>58 2200 - CAPITAL LEASE INTEREST</b>			
100 3223 58 2200	Motorola Lease	1.0000	14,827.11	14,827.11
	Account <b>58 2200 - CAPITAL LEASE INTEREST</b> Totals	Transactions	1	<u>\$14,827.11</u>
	Department <b>3223 - Police Patrol</b> Totals	Transactions	111	<u>\$2,112,105.30</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	111	<u>\$2,112,105.30</u>
	<b>EXPENSES</b> Totals	Transactions	111	<u>\$2,112,105.30</u>
	Grand Totals	Transactions	111	<u>\$2,112,105.30</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and  
 Number: **Police Patrol -3223**

Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions:			
	From:			
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part- time only			-
	<b>Total (5210 Proposed New Personnel – Personnel Services)</b>			-
<b>Fringe Benefits</b>				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	<b>Total (5211 Proposed New Personnel – Benefits)</b>			-
<b>Training and Education</b>				
	Training			-
	Dues/ Memberships			-
	Other			-
	<b>Total (5212 Proposed New Personnel – Training/ Education)</b>			-
<b>Material and Supplies</b>				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	<b>Total (5213 Proposed New Personnel – Supplies)</b>			-
<b>Capital Outlay (Needed if position is approved)</b>				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	<b>Total (5214 Proposed New Personnel – Capital Outlay)</b>			-
<b>Vehicle (Additional Needed if Position Approved)</b>				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	<b>Total (5215 New Personnel – Vehicles)</b>			-
	<b>Total</b>			-

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Patrol 3223</b>	
<input checked="" type="checkbox"/>	New (10 Take Home vehicles) Replacement for Vehicle/Equipment	<b>Priority:</b>	<b>High</b>
<b>Vehicle Type</b>		<b>Information on Vehicle/Equipment Being Replaced</b>	
<input type="checkbox"/>	Sedan 2 Door	<input type="checkbox"/>	Age of Vehicle/Equipment Being Replaced
<input type="checkbox"/>	Sedan 4 Door	<input type="checkbox"/>	Units of Use to Date (hours, miles, etc.)
<input checked="" type="checkbox"/>	Cruiser	<input type="checkbox"/>	Total Operating/Maintenance Costs to Date
<input type="checkbox"/>	Station Wagon	<input type="checkbox"/>	Actual FYE 2019-20 Maintenance Cost
<input type="checkbox"/>	Van	<input type="checkbox"/>	Actual FYE 2019-20 Operating Cost
<input type="checkbox"/>	1/2 ton Truck	<input type="checkbox"/>	Estimated FYE 2020-21 Maintenance Cost
<input type="checkbox"/>	3/4 ton Truck	<input type="checkbox"/>	Estimated FYE 2020-21 Operating Cost
<input type="checkbox"/>	Sanitation Front Loader		
<input type="checkbox"/>	Sanitation Rear Loader		
<input type="checkbox"/>	Other		
<b>List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system</b>		<b>Specific Description &amp; Condition of Item Being Replaced including VIN#:</b>	
<b>Justification/Description: Increased lifespan of vehicles, long term cost savings per vehicle in maintenance costs. Increased operational efficiency and quicker response to critical incidents and increase of overall police visibility. Most police agencies in the metro area have turned to take home vehicles, which has aided in employee retention. This is also a competitive advantage in recruitment, especially for the recruitment of experienced officers.</b>		<b>Recommended Disposition of Replaced Item:</b> Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
<b>Purchase Option New Vehicle/Equipment</b> \$56,500 each      Purchase Price 7-10 years        Estimated Useful Life 15,000 miles     Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
 City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Patrol 3223</b>	
New Replacement for Vehicle/Equipment No.617		Priority: High	
<b>Vehicle Type</b> _____ Sedan 2 Door _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader <input checked="" type="checkbox"/> Other _____ Motorcycle		Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 13 years Units of Use to Date (hours, miles, etc.) 35,162 mi. Total Operating/Maintenance Costs to Date _____ Actual FYE 2019-20 Maintenance Cost _____ Actual FYE 2019-20 Operating Cost _____ Estimated FYE 2020-21 Maintenance Cost _____ Estimated FYE 2020-21 Operating Cost	
List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio.		Specific Description & Condition of Item Being Replaced including VIN#: 1HDFHM157Y661750, 2007 Harley Davidson Road King police package motorcycle. Rough condition.	
Justification/Description: Put in service December 2006, Patrol Division. Vehicle has been involved in 3 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund.		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction <input checked="" type="checkbox"/> Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment \$32,000 Purchase Price 5-7 years Estimated Useful Life 10,000 miles Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21		Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Patrol 3223</b>	
New Replacement for Vehicle/Equipment No.601		Priority: High	
<b>Vehicle Type</b> Sedan 2 Door Sedan 4 Door x Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader Other		Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 12 years 138,947 mi. Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system		Specific Description & Condition of Item Being Replaced including VIN#: 2FAFP71V58X125507, 2008 Ford Police Interceptor, 4door sedan, scratches, small dents, paint peeling. Rough condition. Interior is worn.	
Justification/Description: Put in service Sept.2007, Patrol Division, is in excess of 138,947 miles. Vehicle has been involved in 4 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. This vehicle is no longer manufactured and the parts availability is increasingly difficult.		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction <input checked="" type="checkbox"/> X Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment \$51,500.00 Purchase Price 3-5 Estimated Useful Life 20,000 miles Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>	<b>Department and Number:</b>	<b>Police Patrol 3223</b>
New Replacement for Vehicle/Equipment No.609 <hr/> <b>Vehicle Type</b> <hr/> Sedan 2 Door <hr/> Sedan 4 Door x Cruiser <hr/> Station Wagon <hr/> Van 1/2 ton Truck 3/4 ton Truck <hr/> Sanitation Front Loader Sanitation Rear Loader Other	Priority: High <hr/> Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 12 years 117858 mi. Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost <hr/> Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
List of Special Features, Not Standard: Emergency ar fety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system	Specific Description & Condition of Item Being Replaced including VIN#: 2FAFP71V68X154935, 2008 Ford Police Interceptor, 4door sedan, scratches. Rough condition. Interior has foul odor.	
Justification/Description: Put in service July 2008, Patrol Division, is in excess of 117,858 miles. Vehicle has been involved in 2 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. This vehicle is no longer manufactured and the parts availability is increasingly difficult.	Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction <input checked="" type="checkbox"/> Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment \$51,500.00 Purchase Price 3-5 Estimated Useful Life 20,000 miles Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	



**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Patrol 3223</b>	
New Replacement for Vehicle/Equipment No.624		Priority: High	
<b>Vehicle Type</b> Sedan 2 Door Sedan 4 Door x Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader Other		<b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced 6 years 131,922 mi. Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system		Specific Description & Condition of Item Being Replaced including VIN#: 6G3NSSU26EL950493, 2014 Chevrolet Caprice, 4door sedan, scratches. Rough condition. Interior is worn.	
Justification/Description: Put in service Sept.2014, Patrol Division, is in excess of 131,922 miles. Vehicle has been involved in 2 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. This vehicle is no longer manufactured and the parts availability is increasingly difficult.		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction X Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment \$51,500.00 Purchase Price 3-5 Estimated Useful Life 20,000 miles Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

<b>Fund: 100</b>		<b>Department and Number: Police Patrol 3223</b>	
New Replacement for Vehicle/Equipment No.626		Priority: High	
<b>Vehicle Type</b> Sedan 2 Door Sedan 4 Door x Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader Other		<b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced 6 years 114,248 mi. Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2019-20 Maintenance Cost Actual FYE 2019-20 Operating Cost Estimated FYE 2020-21 Maintenance Cost Estimated FYE 2020-21 Operating Cost	
List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system		<b>Specific Description &amp; Condition of Item Being Replaced including VIN#:</b> 6G3NS5U20EL956919, 2014 Chevrolet Caprice, 4door sedan, scratches. Rough condition. Interior is worn.	
<b>Justification/Description:</b> Put in service Sept.2014, Patrol Division, is in excess of 114,248 miles. Vehicle has been involved in 6 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. This vehicle is no longer manufactured and the parts availability is increasingly difficult.		<b>Recommended Disposition of Replaced Item:</b> Sell by Sealed Bid Sell at Auction <input checked="" type="checkbox"/> Retain as Backup Dismantle and Use for Parts Junk Other	
<b>Purchase Option New Vehicle/Equipment</b> \$51,500.00 Purchase Price 3-5 Estimated Useful Life 20,000 miles Estimated Use During 2020-21 Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2020-21 Estimated Operating Cost During 2020-21	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2020-21

Fund: 100		Department and Number:	Police Patrol 3223
New Replacement for Vehicle/Equipment No.629		Priority:	High
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
Sedan 2 Door		Age of Vehicle/Equipment Being Replaced	11 years
Sedan 4 Door		Units of Use to Date (hours, miles, etc.)	132,380 mi.
x Cruiser		Total Operating/Maintenance Costs to Date	
Station Wagon		Actual FYE 2019-20 Maintenance Cost	
Van		Actual FYE 2019-20 Operating Cost	
1/2 ton Truck		Estimated FYE 2020-21 Maintenance Cost	
3/4 ton Truck		Estimated FYE 2020-21 Operating Cost	
Sanitation Front Loader			
Sanitation Rear Loader			
Other			
List of Special Features, Not Standard: Emergency and safety equipment (lights, siren, screen, etc.) police radio, computer, mobile video system		Specific Description & Condition of Item Being Replaced including VIN#: 2FAFP71V99X154936, 2009 Ford Police Interceptor, 4door sedan, scratches, small dents, paint peeling. Rough condition. Interior is worn.	
Justification/Description: Put in service July 2011, Patrol Division, is in excess of 132,380 miles. Vehicle has been involved in 0 accidents in addition to various repairs. All warranties are expired leaving repair and maintenance costs to come from the General Fund. This vehicle is no longer manufactured and the parts availability is increasingly difficult.		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction <input checked="" type="checkbox"/> Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment	Rental Option New Vehicle/Equipment		
\$51,500.00 Purchase Price	Rental/Lease Cost per Year		
3-5 Estimated Useful Life	Estimated Length of Rental/Lease		
20,000 miles Estimated Use During 2020-21	Estimated Use During 2020-21		
Estimated Operating Cost During 2020-21	Estimated Operating Cost During 2020-21		

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: Police**

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year	Curr Year	Tag #.
							Mileage	Mileage	
<b><u>Admin</u></b>									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
<b><u>CID</u></b>									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
<b><u>Jail</u></b>									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
<b><u>COPs</u></b>									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
<b>Motors</b>									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
<b>Patrol</b>									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

**Traffic**

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685 Feltman

**Spec Op**

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXEH132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infinity	M35	JNKAY01E97M302198			140000	145307	REJ8196

**Decoy**

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

627S	2002	Chevy	Impala	2G1WF55KX29194182	1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521	7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937	7/30/2008	130312	130312	GV19256

**SURPLUS**

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556	N/A	71,874	Dead lined	128805	
631-G	2001	FORD	Taurus	1FAFP53U11A185324	12/11/2000	108,856		AUN0741	
614-G	2009	FORD	Crown	2FAHP71V69X147994	7/14/2011	132,660		GV183B	
622-G	2009	FORD	Crown	2FAHP71V29X147992	7/14/2011	103,800	totaled ins	GV7180B	
643S	1996	FORD	Crown	2FALP71W9TX114515	7/1/2006	91,624	dead lined	136706	
645-G	2002	Ford	Crown	2FAFP71W33X194066	7/1/2002	119412	116130	133174	
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	NA	
638-G	2001	Chevy	Impala	2G1WF52K619217086	11/1/2000	73558	77814	GV6468E	
604-G	2005	Ford	Taurus	1FAFP53255A136065	1/1/2005	77531	86242	133150	
620-G	2000	Ford	E350	1FTSS34L9YHA69405	2/2/2000	142443	151514	133157	
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938	7/30/2008	58515	70915	GV19264	
607-G	2008	Dodge	Charger	2B3KA43H28H134807	1/1/2008	74417	91033	GV0655C	
695-G	2005	Dodge	Magnum	2D4FV48T35H140034	1/1/2009	115404	120201	BZD2077	
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992		107346	110656	BFM0034	
642S	1996	Ford	Crown	2FALP71W0TX114516	7/1/1996	86801	86801	136708 pink	
657-G	2008	Ford	Crown	2FAFP71V78X154944	7/30/2008	97387	107879	GV19261 Fields	
612-G	2006	Ford	Taurus	1FAFP53266A242039	7/1/2006	89908	89908	133158	
634-G	2005	Ford	Taurus	1FAFP53265A230083	1/1/2005	74915	80587	136713	

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2020-21

Department: Police Patrol		Fund: 100		Department Number: 3223				
Account Number	Description/Justification	Suggested Funding		2020-21	2021-22	2022-23	2023-24	2024-25
		Source						
100 3223 54 7590	Replace Patrol Veh	General Fund		\$257,500	\$463,500	\$309,000	\$309,000	\$309,000
100 3223 54 7580	New Veh. Take Home	General Fund		\$565,000	\$1,130,000	\$1,130,000		
100 3223 54 7590	Replace Patrol Motors	General Fund		\$32,000				
<b>Totals</b>				<b>\$854,500</b>	<b>\$1,593,500</b>	<b>\$1,439,000</b>	<b>\$309,000</b>	<b>\$309,000</b>



EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Patrol

Fund: 100

Division:

Department Number: 3223

Item/Project Name: Replace Patrol Motorcycles

Item/Project Manager: Officer Jennifer Balliew

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand: 3

---

Description of Item/Project: Replace Patrol Units

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. Replace two police motorcycles.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: High mileage, rough condition, increased mechanical costs for repairs. Decreased reliability.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 5-7 years

Estimated Cost \$32,000

Less: Trade-In \_\_\_\_\_

Net Cost \$32,000

---

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Patrol

**Project Name or Title:**  
Replace Police Motorcycles

**Project Description:**  
This is a capital improvement project to replace police motorcycles.

**Project Justification and Impact:**  
Motorcycles to be replaced are high in mileage, in rough condition, and have been involved in a number of accidents. Maintenance costs continue to increase and need to be replaced.

**Project Costs: \$32,000**

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$29,000	\$32,000	\$ -	\$ -	\$ -	\$ -	\$61,000

**Useful Life:** 5-7 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Patrol

Fund: 100

Division:

Department Number: 3223

Item/Project Name: New Patrol Vehicles (10 Take Home)

Item/Project Manager: Officer Jennifer Balliew

Priority Rating: High

Units Requested: 10

Number of Similar Units on Hand:

---

Description of Item/Project: Replace Patrol Units

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Decreased maintenance costs, increased vehicle longevity, enhanced force multiplier, higher visibility, and improved officer retention/recruitment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$565,000

Less: Trade-In \_\_\_\_\_

Net Cost \$565,000

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Comparable Quotes:

Vendor Name

Vendor Quote

1. Akins Ford/Chrysler (State Contract)

\$565,000

2. Wade Ford (State Contract)

\$565,000

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Patrol

**Project Name or Title:**  
Purchase New Patrol Vehicles (10)

**Project Description:**  
This is a capital improvement project to obtain new patrol vehicles for police officer take home vehicle program.

**Project Justification and Impact:**  
Decreased maintenance costs, increased vehicle longevity, enhanced force multiplier, higher visibility, and improved officer retention/recruitment.

**Project Costs: \$565,000**

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$565,000	\$1,130,000	\$1,130,000	\$ -	\$ -	\$2,825,000

**Useful Life:** 7-10 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Patrol

Fund: 100

Division:

Department Number: 3223

Item/Project Name: Replace Patrol (9)Vehicles

Item/Project Manager: Officer Jennifer Balliew

Priority Rating: High

Units Requested: 5

Number of Similar Units on Hand: 38

---

Description of Item/Project: Replace Patrol Units

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. Replace nine police patrol units.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Vehicles Scheduled for replacement are high in mileage. These vehicle models are no longer being manufactured and parts are becoming decreasingly available.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 3-5 years

Estimated Cost \$257,500

Less: Trade-In \_\_\_\_\_

Net Cost \$257,500

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Comparable Quotes:

Vendor Name

Vendor Quote

1. Akins Ford/Chrysler (State Contract)

\$257,500

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**

Police Patrol

**Project Name or Title:**

Replace Patrol Vehicles (5)

**Project Description:**

This is a capital improvement project to replace patrol vehicles for the Patrol Division.

**Project Justification and Impact:**

A number of patrol vehicles are high mileage, in rough condition, and involved in a number of accidents and need replacing. Vehicles in this replacement project are no longer being manufactured and parts are decreasingly available.

**Project Costs: \$257,500**

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$347,320	\$257,500	\$463,500	\$309,000	\$309,000	\$309,000	\$1,995,320

**Useful Life:** 3-5 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I - BUDGET PERFORMANCE

### PROGRAM NAME: POLICE PATROL

#### Program Description:

The Uniform Patrol Division consists of four Patrol shifts, whose primary responsibility is to deter crime by enforcing state law and city ordinances while responding to calls for service; Traffic, who investigate serious motor vehicle accidents and conduct enforcement of traffic laws; Special Operations, which conducts crime suppression as well as narcotics investigations; and Community Oriented Policing, who act as a liaison between the Police Department and the community. The Police Department also oversees Code Enforcement officers, which enforces code compliance related to property maintenance, business license requirements, and other violations of city ordinance.

#### Trends:

Retaining the open lines of communication with the community remains vital to our public safety mission. Identify and implement strategies, initiatives and staffing needs assessments to ensure the department continues to meet service demands during economic challenges. Continuing to improve the quality of training our personnel receives; we will be better equipped to meet the ever-evolving demand for police accountability and transparency.

#### Program Broad Goals:

Coordinate the structure of the Police Department for effective and timely services to the community and unity of command. Create positive community partnerships and enhance quality communication with our citizens. In order to continue providing quality law enforcement services to the City of College Park and in order to enhance our services and mitigate concerns of liability claims, annual in-service training is conducted. This training focuses on subjects such as high liability topics such as The Use of Force, Sexual Harassment, and Pursuits. In addition, Criminal Procedure, Legal Updates, Search and Seizure, as well as others are covered. Our department continues to host attend FBI LEEDA supervisory courses, which focuses on law enforcement leadership.

#### Program Objectives:

It is the primary objective of the Patrol Division to deter criminal activity throughout the City of College Park. The Patrol Division responds to calls for service, enforces traffic laws, and works diligently to identify persons attempting to commit offences. Through aggressive narcotics investigations, specific directed patrols, and strategic deployment of personnel to hot spot areas, we look to improve upon our accomplishments of years past.

#### Performance Measures

##### Program / Service Outputs: (goods, services, units produced)

	<b>Actual:</b>	<b>19/20</b>
# of criminal cases charged		15,275

##### Program / Service Outcomes: (based on program objectives)

## EXHIBIT I - BUDGET PERFORMANCE

# of custodial arrests	<b>Actual: 19/20</b> 3,340
Ensure College Park Uniform Crime Report, Part I crimes are well below (31%) East Point's crime numbers.	<b>East Point</b> 4,314
	<b>College Park</b> 1,323

### Prior Year Highlights

- From 2015 – 2018, the College Park Police Department had an overall cumulative crime reduction average of 11.3%.
- During 2019 there was an 8% increase in crime compared to 2018 (12% reduction). This is largely due to an increase in motor vehicle related thefts and crimes and changes in the crime reporting standards (NIBRS).
- During our in-service training period we continued to ensure that all personnel received the training mandated. With us having several instructors within the department, several assisted in the training as well as utilizing online courses hosted by the Georgia Public Safety Training Center. As a result, personnel were exposed to a wide range of knowledge and experiences. Personnel have also begun to attend training outside of the traditional venues.
- Officers underwent driver's training on a simulator and behind the wheel on a coned course to improve driver awareness with the long-range goal of reducing vehicular accidents.

### Goals

- To continue with the trend of reducing criminal activity, we have set a goal of achieving a 10% reduction in crime for 2020. We will accomplish this by continuing to employ strategies that have proven successful in the past, as well as identify new ones. We will also increase our education efforts of the citizenry, to better insulate them against being victimized.
- The Department is working to leverage technology; via installation of fixed license plate readers throughout the city in hot spots and city gateways. Additionally, in an effort to make school zones safer, deploying speed detection cameras and citing violators.
- We will continue our efforts to better train personnel through encouraged reading, on-line courses, and traditional classroom instruction. We will also identify line level personnel who have demonstrated a desire to advance and proven history of



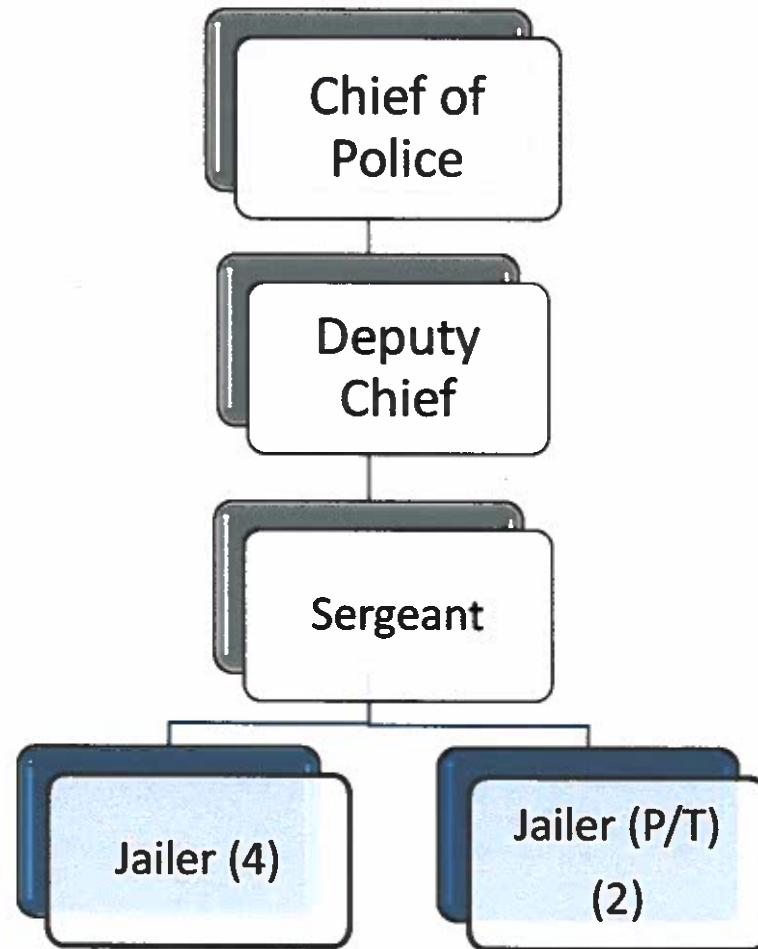
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## **EXHIBIT I - BUDGET PERFORMANCE**

exemplary performance. These individuals will be selected for specialized training in an effort to better prepare them for future leadership roles with our agency. Emphasis on leadership training for Supervisors will continue, utilizing the resources of FBI LEEDA courses as well as Supervision and Management programs through the Georgia Public Safety Training Center.

**Corrections**

# Police Corrections Organizational Chart







# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3400 - Corrections</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	141,430.50	133,854.00	93,276.72	70	117,811.00	133,412.00	
51 5016	Salary On-Call	.00	.00	12.00		.00	.00	
51 5020	Salary/Overtime	8,290.78	5,000.00	2,501.43	50	5,000.00	5,000.00	
51 5030	Salary/Partime	23,835.44	43,200.00	12,305.80	28	46,800.00	31,200.00	(28)
51 5060	Salary-Holiday Pay	3,788.78	5,000.00	2,641.70	53	5,000.00	5,000.00	
51 5190	Medicare	2,336.83	2,567.00	1,427.89	56	2,387.00	2,387.00	(7)
51 5200	Fica	1,560.27	2,678.00	1,561.45	58	2,902.00	1,934.00	(28)
<i>Personnel Services Totals</i>		<b>\$181,242.60</b>	<b>\$192,299.00</b>	<b>\$113,726.99</b>	<b>59%</b>	<b>\$179,900.00</b>	<b>\$178,933.00</b>	<b>(7%)</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	31,083.35	26,717.00	18,100.64	68	26,629.00	27,363.00	2
51 5161	Life Insurance	200.55	199.00	122.24	61	199.00	199.00	
51 5163	ST Disability Insurance	192.69	235.00	132.06	56	235.00	235.00	
51 5164	LT Disability Insurance	141.67	205.00	96.89	47	205.00	205.00	
51 5165	Health Insurance	25,964.26	24,970.00	22,744.62	91	40,737.00	36,960.00	48
51 5166	Dental Insurance	355.68	429.00	293.44	68	478.00	478.00	11
51 5180	Uniforms	2,861.10	3,200.00	2,611.95	82	3,200.00	3,200.00	
<i>Employee Benefits Totals</i>		<b>\$60,799.30</b>	<b>\$55,955.00</b>	<b>\$44,101.84</b>	<b>79%</b>	<b>\$71,683.00</b>	<b>\$68,640.00</b>	<b>23%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	2,206.62	2,216.00	1,371.05	62	2,816.00	2,816.00	27
52 5710	R&M Furn. & Equip.	311.74	400.00	352.54	88	400.00	400.00	
52 5730	R&M - D/P Equipment	.00	500.00	.00		1,635.00	1,635.00	227
53 5680	Tires	.00	400.00	.00		600.00	600.00	50
<i>Repair &amp; Maintenance Totals</i>		<b>\$2,518.36</b>	<b>\$3,516.00</b>	<b>\$1,723.59</b>	<b>49%</b>	<b>\$5,451.00</b>	<b>\$5,451.00</b>	<b>55%</b>
<i>Training &amp; Education</i>								
52 6200	Training	64.00	350.00	.00		350.00	350.00	
52 6220	Subscription/Publications	.00	100.00	79.00	79	100.00	100.00	
<i>Training &amp; Education Totals</i>		<b>\$64.00</b>	<b>\$450.00</b>	<b>\$79.00</b>	<b>18%</b>	<b>\$450.00</b>	<b>\$450.00</b>	<b>0%</b>
<i>Other Services &amp; Charges</i>								
52 6100	Auto Insurance	1,431.92	1,485.00	1,220.31	82	1,371.00	1,371.00	(8)
52 6110	Other Insurance	4,038.81	5,971.00	5,660.59	95	12,331.00	6,360.00	7
52 6130	Miscellaneous Services	.00	100.00	.00		.00	.00	(100)
52 6170	Contractual Services	317,783.89	260,000.00	176,992.15	68	261,000.00	261,000.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund	<b>100 - GENERAL FUND</b>							
	<b>EXPENSE</b>							
	Department <b>3400 - Corrections</b>							
	<i>Other Services &amp; Charges</i>							
52 6560	Workers Comp/Administrati	2,003.71	1,373.00	1,490.89	109	1,636.00	1,636.00	19
52 6580	Unemployment Compensation	.00	1,000.00	.00		1,000.00	1,000.00	
	<i>Other Services &amp; Charges Totals</i>	<b>\$325,258.33</b>	<b>\$269,929.00</b>	<b>\$185,363.94</b>	<b>69%</b>	<b>\$277,338.00</b>	<b>\$271,367.00</b>	<b>1%</b>
	<i>Materials &amp; Supplies</i>							
52 7320	Stationery & Printing	.00	200.00	.00		200.00	200.00	
53 7000	Gas & Oil	600.00	300.00	55.00	18	300.00	300.00	
53 7020	Janitorial Supplies	.00	500.00	120.08	24	500.00	500.00	
53 7040	Boarding Supplies	883.96	1,000.00	.00		1,000.00	1,000.00	
53 7050	Medical Services/Supplies	192.28	400.00	213.86	53	400.00	400.00	
53 7060	Firearms Supplies	.00	500.00	.00		3,100.00	3,100.00	520
53 7110	Safety Supplies	324.04	1,500.00	.00		1,500.00	1,500.00	
53 7121	Computer Hardware	1,348.85	1,200.00	164.89	14	1,500.00	1,500.00	25
53 7122	Computer Supplies	127.98	300.00	166.68	56	500.00	500.00	67
53 7150	Other Operating Supplies	1,127.95	2,500.00	1,305.92	52	3,000.00	3,000.00	20
53 7310	Office Supplies	359.75	800.00	707.89	88	1,000.00	1,000.00	25
53 7360	Other Admin. Supplies	36.83	1,000.00	900.17	90	1,200.00	1,200.00	20
	<i>Materials &amp; Supplies Totals</i>	<b>\$5,001.64</b>	<b>\$10,200.00</b>	<b>\$3,634.49</b>	<b>36%</b>	<b>\$14,200.00</b>	<b>\$14,200.00</b>	<b>39%</b>
	<i>Cost Of Sales</i>							
53 7030	Food & Dietary Supplies	65.11	3,000.00	.00		1,500.00	1,500.00	(50)
	<i>Cost Of Sales Totals</i>	<b>\$65.11</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>(50%)</b>
	Department <b>3400 - Corrections Totals</b>	<b>\$574,949.34</b>	<b>\$535,349.00</b>	<b>\$348,629.85</b>	<b>65%</b>	<b>\$550,522.00</b>	<b>\$540,541.00</b>	<b>1%</b>
	<b>EXPENSE TOTALS</b>	<b>\$574,949.34</b>	<b>\$535,349.00</b>	<b>\$348,629.85</b>	<b>65%</b>	<b>\$550,522.00</b>	<b>\$540,541.00</b>	<b>1%</b>
	Fund <b>100 - GENERAL FUND Totals</b>	<b>\$574,949.34</b>	<b>\$535,349.00</b>	<b>\$348,629.85</b>	<b>65%</b>	<b>\$550,522.00</b>	<b>\$540,541.00</b>	<b>1%</b>
	<b>EXPENSE TOTALS</b>	<b>\$574,949.34</b>	<b>\$535,349.00</b>	<b>\$348,629.85</b>	<b>65%</b>	<b>\$550,522.00</b>	<b>\$540,541.00</b>	<b>1%</b>
	Fund <b>100 - GENERAL FUND Totals</b>	<b>(\$574,949.34)</b>	<b>(\$535,349.00)</b>	<b>(\$348,629.85)</b>	<b>65%</b>	<b>(\$550,522.00)</b>	<b>(\$540,541.00)</b>	<b>1%</b>
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
	<b>EXPENSE GRAND TOTALS</b>	<b>\$574,949.34</b>	<b>\$535,349.00</b>	<b>\$348,629.85</b>	<b>65%</b>	<b>\$550,522.00</b>	<b>\$540,541.00</b>	<b>1%</b>
	Net Grand Totals	<b>(\$574,949.34)</b>	<b>(\$535,349.00)</b>	<b>(\$348,629.85)</b>	<b>65%</b>	<b>(\$550,522.00)</b>	<b>(\$540,541.00)</b>	<b>1%</b>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3400 - Corrections</b>			
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
100 3400 52 5700	General Repairs	1.0000	1,000.00	1,000.00
100 3400 52 5700	Moody's Allocated costs	1.0000	1,816.00	1,816.00
	Account 52 5700 - R&M - Vehicles Totals	Transactions	2	<u>\$2,816.00</u>
Account	<b>52 5710 - R&amp;M Furn. &amp; Equip.</b>			
100 3400 52 5710	Replace new chairs as needed	1.0000	400.00	400.00
	Account 52 5710 - R&M Furn. & Equip. Totals	Transactions	1	<u>\$400.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
100 3400 52 5730	Email License	1.0000	895.00	895.00
100 3400 52 5730	Maintain and repair intoximeter	1.0000	500.00	500.00
100 3400 52 5730	Mimecast	1.0000	240.00	240.00
	Account 52 5730 - R&M - D/P Equipment Totals	Transactions	3	<u>\$1,635.00</u>
Account	<b>52 6100 - Auto Insurance</b>			
100 3400 52 6100	Apex Auto Liability (Allocation)	1.0000	1,371.00	1,371.00
	Account 52 6100 - Auto Insurance Totals	Transactions	1	<u>\$1,371.00</u>
Account	<b>52 6110 - Other Insurance</b>			
100 3400 52 6110	Apex Insurance Personnel Allocation	1.0000	6,360.00	6,360.00
	Account 52 6110 - Other Insurance Totals	Transactions	1	<u>\$6,360.00</u>
Account	<b>52 6170 - Contractual Services</b>			
100 3400 52 6170	East Point Jail contract	1.0000	241,000.00	241,000.00
100 3400 52 6170	Inmate medical care insurance	1.0000	20,000.00	20,000.00
	Account 52 6170 - Contractual Services Totals	Transactions	2	<u>\$261,000.00</u>
Account	<b>52 6200 - Training</b>			
100 3400 52 6200	Additional Jailer training	1.0000	350.00	350.00
	Account 52 6200 - Training Totals	Transactions	1	<u>\$350.00</u>
Account	<b>52 6220 - Subscription/Publications</b>			
100 3400 52 6220	Corrections publications	1.0000	100.00	100.00
	Account 52 6220 - Subscription/Publications Totals	Transactions	1	<u>\$100.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 3400 52 6560	Apex Insurance Workers Comp Allocation	1.0000	1,440.00	1,440.00
100 3400 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	196.00	196.00
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	2	<u>\$1,636.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 3400 52 7320	Misc jail forms	1.0000	200.00	200.00
	Account 52 7320 - Stationery & Printing Totals	Transactions	1	<u>\$200.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3400 - Corrections</b>			
Account	<b>53 5680 - Tires</b>			
100 3400 53 5680	Replacement tires for jail van	4.0000	150.00	600.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	1	<u>600.00</u>
Account	<b>53 7000 - Gas &amp; Oil</b>			
100 3400 53 7000	Fuel for transport of inmates	1.0000	300.00	300.00
	Account <b>53 7000 - Gas &amp; Oil</b> Totals	Transactions	1	<u>300.00</u>
Account	<b>53 7020 - Janitorial Supplies</b>			
100 3400 53 7020	Disinfectant cleaning supplies for the jail	1.0000	500.00	500.00
	Account <b>53 7020 - Janitorial Supplies</b> Totals	Transactions	1	<u>500.00</u>
Account	<b>53 7030 - Food &amp; Dietary Supplies</b>			
100 3400 53 7030	Inmate meals	1.0000	1,500.00	1,500.00
	Account <b>53 7030 - Food &amp; Dietary Supplies</b> Totals	Transactions	1	<u>1,500.00</u>
Account	<b>53 7040 - Boarding Supplies</b>			
100 3400 53 7040	Inmate bedding	1.0000	500.00	500.00
100 3400 53 7040	Tooth brushes, soap, deodorant, washing powder, etc	1.0000	500.00	500.00
	Account <b>53 7040 - Boarding Supplies</b> Totals	Transactions	2	<u>1,000.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 3400 53 7050	First aid supplies	1.0000	200.00	200.00
100 3400 53 7050	Inmate medications	1.0000	200.00	200.00
	Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	2	<u>400.00</u>
Account	<b>53 7060 - Firearms Supplies</b>			
100 3400 53 7060	Replace Taser units as needed	2.0000	1,300.00	2,600.00
100 3400 53 7060	Replacement cartridges for Taser as needed	1.0000	500.00	500.00
	Account <b>53 7060 - Firearms Supplies</b> Totals	Transactions	2	<u>\$3,100.00</u>
Account	<b>53 7110 - Safety Supplies</b>			
100 3400 53 7110	Protective vests	6.0000	250.00	1,500.00
	Account <b>53 7110 - Safety Supplies</b> Totals	Transactions	1	<u>1,500.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
100 3400 53 7121	Replace desktop computer	1.0000	1,500.00	1,500.00
	Account <b>53 7121 - Computer Hardware</b> Totals	Transactions	1	<u>1,500.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 3400 53 7122	Replace keyboards, mouse, toner cartridge, etc	1.0000	500.00	500.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	1	<u>500.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 3400 53 7150	Evidence bags	1.0000	1,500.00	1,500.00





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3400 - Corrections</b>				
Account <b>53 7150 - Other Operating Supplies</b>				
100 3400 53 7150	Jail property bags, flex cuffs, intox supplies, etc	1.0000	1,500.00	1,500.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	2	<u>\$3,000.00</u>
Account <b>53 7310 - Office Supplies</b>				
100 3400 53 7310	Pens, papers, notepads, fingerprinting supplies	1.0000	1,000.00	1,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account <b>53 7360 - Other Admin. Supplies</b>				
100 3400 53 7360	Misc supplies as needed	1.0000	1,200.00	1,200.00
	Account <b>53 7360 - Other Admin. Supplies</b> Totals	Transactions	1	<u>\$1,200.00</u>
	Department <b>3400 - Corrections</b> Totals	Transactions	32	<u>\$291,968.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	32	<u>\$291,968.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	32	<u>\$291,968.00</u>
	Grand Totals	Transactions	32	<u>\$291,968.00</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and  
 Number:

**Police Corrections - 3400**

Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions:			
	From:			
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part-time only			-
	Total (5210 Proposed New Personnel – Personnel Services)			-
<b>Fringe Benefits</b>				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	Total (5211 Proposed New Personnel – Benefits)			-
<b>Training and Education</b>				
	Training			-
	Dues/Memberships			-
	Other			-
	Total (5212 Proposed New Personnel – Training/ Education)			-
<b>Material and Supplies</b>				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	Total (5213 Proposed New Personnel – Supplies)			-
<b>Capital Outlay (Needed if position is approved)</b>				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	Total (5214 Proposed New Personnel – Capital Outlay)			-
<b>Vehicle (Additional Needed if Position Approved)</b>				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	Total (5215 New Personnel – Vehicles)			-
	<b>Total</b>			-

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
 City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2020-21

Fund: **100** Department and Number: **Police Corrections 3400**

New Replacement for Vehicle/Equipment No.	Priority:
Vehicle Type _____ Sedan 2 Door _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other	Information on Vehicle/Equipment Being Replaced _____ Age of Vehicle/Equipment Being Replaced _____ Units of Use to Date (hours, miles, etc.) _____ Total Operating/Maintenance Costs to Date _____ Actual FYE 2019-20 Maintenance Cost _____ Actual FYE 2019-20 Operating Cost _____ Estimated FYE 2020-21 Maintenance Cost _____ Estimated FYE 2020-21 Operating Cost
List of Special Features, Not Standard:	Specific Description & Condition of Item Being Replaced including VIN#:
Justification/Description:	Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
Purchase Option New Vehicle/Equipment _____ Purchase Price _____ Estimated Useful Life _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21	Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: Police**

Fuel Type:

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year Mileage	Curr Year Mileage	Tag #.
<b>Admin</b>									
612-G	2018	Dodge	Charger	2C3CDXAT5JH262374	26,088.00	5/24/2018	50	8022	RLU8712
627-G	2014	Dodge	Charger	2C3DXAT0EH358614	26,452.00	12/5/2014	46777	60701	PXH1807
628-G	1999	Ford	E-150	1FTRE1426XHB80915		5/7/1999	37728	41369	133162
638-G	2018	Dodge	Charger	2C3CDXAT3JH262373	26,088.00	5/24/2018	50	9860	RKE0309
<b>CID</b>									
603-G	2008	Chevy	Impala	2G1WS553681376893		10/1/2008	75430	99977	133140
604-G	2017	Dodge	Charger	2C3CDXAT3HH650844	26,151.12	8/4/2017	10213	26430	RCP1033
606-G	2016	Dodge	Charger	2C3CDXAT7GH231300	27,542.55	6/2/2016	21482	35410	RBE1493
610-G	2007	Chevy	Impala	2G1WB55KX79201845		1/1/2007	95235	123496	GV6467E
613-G	2007	Ford	Explorer	1FMEU63E17UA88026		7/1/2007	29564	34012	159318
615-G	1998	Ford	Crown Vic	2FAFP74W4WX121837	9,000.00	4/19/2018	41693	49184	GV9910L
631-G	2014	Dodge	Charger	2C3DXAT6EH362375	26,452.00	12/5/2014	43571	73686	PSD9136
692-G	2007	Chevy	Impala	2G1WB58K579253704		9/1/2007	91450	95245	GV6469E
693-G	2007	Chevy	Impala	2G1WB58K479164643		9/1/2007	42864	77745	AUN0741
<b>Jail</b>									
620-G	2016	Ford	Transit T350	1FBZX2ZM0GKB52593	44,538.09	4/18/2017	7968	16216	GV2698L
<b>COPs</b>									
601-G	2008	Ford	Crown	2FAFP71V58X125507		7/1/2007	134167	137518	136718
602-G	2008	Ford	Crown	2FAFP71V88X154936		6/13/2008	131487	135341	136711
609-G	2008	Ford	Crown	2FAFP71V68X154935		7/1/2008	111226	115737	136709
629-G	2009	Ford	Crown	2FAHP71V99X148427	25,655.00	7/14/2011	130867	132380	GV7181B

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

644-G	2006	Dodge	Charger	2B3KA43G46H398776		7/1/2006	73077	75485	GV0692C
654-G	2018	Ford	F150	1FTEW1C52JFC65650	35,282.00	7/20/2018	50	4088	GV19256
690-G	2007	Ford	E350	1FBSS31L17DA05812		7/1/2007	53874	58186	GV19257
872-G	2008	Ford	Explorer	1FMEU63EX8UA53602	18,371.00	11/12/2007	unknown	57338	GV19223
873-G	2014	Ford	F150	1FTMF1CM6EFC97087	17,027.00	8/7/2014	unknown	28212	GV6470E
<b>Motors</b>									
617-G	2007	Harley	FXDP	1HD1FHM157Y661750		12/1/2006	29574	33078	GM0354
618-G	2000	Harley	FXDP	1HD1FJV17YY629583		2/14/2000	28677	33081	1018
621-G	2014	Harley	FXDP	1HD1FHM16EB619913		12/5/2013	4876	12487	40834048
S1-G	2008	Yamaha	Scooter	LPRSA20A88A814293		7/1/2008	3733	3733	NA
S2-G	2008	Yamaha	Scooter	LPRSA20A88A817596		7/1/2008	3880	3880	NA
T-1	2009	Carr	Utility	4YMUL10139G049766		7/1/2009	n/a	n/a	GV14686
<b>Patrol</b>									
600-G	2011	Ford	Crown	2FABP7BV8AX142417		9/29/2016	16431	61800	GV4301K
605-G	2009	Ford	Crown	2FAHP71V39X148424	25,655.00	7/14/2011	129128	135344	GV9327B
607-G	2018	Ford	Explorer	1FM5K8AR5JGB34423	35,282.00	7/20/2018	50	19787	GV9914L
608-G	2011	Ford	Crown	2FABP7BV1BX144172	23,123.33	9/29/2016	62005	141280	GV4238K
614-G	2014	Chevy	Caprice	6G3NS5U22EL952418	31,848.00	9/1/2015	40205	108819	GV6123F
616-G	2011	Ford	Crown	2FABP7BV8BX100721	23,123.33	9/29/2016	44324	56548	GV8328K
622-G	2016	Ford	Expedition	1FMJU1FT2GEF53774	42,931.71	5/19/2016	42670	63762	GV6420J
624-G	2014	Chevy	Caprice	6G3NS5U26EL950493	35,750.00	9/9/2014	86758	112133	GV3112E
625-G	2016	Ford	Expedition	1FMJU1FT2GEF53773	42,931.71	5/19/2016	40075	60595	GV64195
626-G	2014	Chevy	Caprice	6G3NS5U20EL956919	35,750.00	9/9/2014	50420	95362	GV3111E
630-G	2014	Chevy	Caprice	6G3NS5U29EL950519	31,848.00	9/1/2015	81896	100790	GV6120F
632-G	2009	Ford	Crown	2FABP7BV1BX121166	22,280.00	7/1/2012	102125	126597	GV3957C
636-G	2014	Chevy	Caprice	6G3NS5U2XEL950366	31,848.00	9/1/2015	35982	35982	GV6121F
637-G	2009	Ford	Crown	2FAHP71V39X147919		7/1/2009	105127	114134	GV14686
639-G	2018	Ford	Explorer	1FM5K8AR1JGB34421	35,282.00	7/20/2018	50	12977	GV9919L

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

641-G	2014	Chevy	Caprice	6G3NS5U26EL945066	35,750.00	11/7/2014	90893	108247	GV3114E
643-G	2011	Ford	Crown	2FABP7BV5BX152713	23,123.33	9/29/2016	26067	59269	GV8329K
653-G	2011	Ford	Crown	2FABP7BV8BX100699	23,123.33	9/29/2016	25727	60983	GV4236K
655-G	2018	Ford	Explorer	1FM5K8AR3JGB34422	35,282.00	7/20/2018	50	21860	GV9915L
658-G	2008	Ford	Crown	2FAFP71V08X154946		7/30/2008	77787	77867	GV19262
659-G	2011	Ford	Crown	2FABP7BV3BX100691		9/29/2016	54481	75202	GV2377K

**Traffic**

652-G	2018	Ford	explorer	1FM5K8AT6JGB12670	38,949.00	7/20/2018	50	2928	GV9918L
656-G	2014	Chevy	Caprice	6G3NS5U26EL952339	31,848.00	9/1/2015	26010	49856	GV6889F
685-G	2018	Ford	explorer	1FM5K8AT6JGB12669	38,949.00	7/20/2018	50	2774	GV9917L
686-G	2008	Dodge	Charger	2B3KA43H18H134555		4/1/2008	114396	120984	159316
687-G	2009	Ford	Crown	2FAHP71V19X147918		7/1/2009	73949	87541	GV14685

**Spec Op**

611-G	2010	Ford	Crown	2FABP7BV7AX100496	9,500.00	1/26/2017	75517	88388	GV2697L
623-G	2009	Ford	Crown	2FABP7BV1BX128277	22,280.00	7/1/2012	164232	170218	GV3956C
645-G	2018	Dodge	Durango	1C4RDHFG4JC329461	26,785.00	4/16/2018	50	18210	REJ8238
691-G	2007	Chevy	Impala	2G1WB58K379205702		9/1/2007	66650	80195	AVU9486
694-G	2015	Ford	F250	1FT7W2B66FEC40983	27,140.00	1/19/2015	20647	39915	GV3159E
696-G	1999	Ford	E-250	1FTPS24I4XHA44040		1/1/2009	8549	9612	975CGZ
697-G	2014	Dodge	Charger	2C3CDXCTXE132786			1000	5786	PENDING
698-G	2004	Lexus	RX330	2T2GA31U04C003583		5/17/2017	93000	195664	REJ8199
695-G	2007	Infinity	M35	JNKAY01E97M302198			140000	145307	REJ8196

**Decoy**

605S	2008	Ford	Crown	2FAFP71V98X125509		7/1/2008	149586	149586	133080
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**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

627S	2002	Chevy	Impala	2G1WF55KX29194182		1/1/2002	118627	118627	133151
636S	2008	Ford	Crown	2FAFP71V98X138521		7/1/2008	129227	129227	133145
654-G	2009	Ford	Crown	2FAFP71VX8X154937		7/30/2008	130312	130312	GV19256

**SURPLUS**

633-D	1992	Swat	CF-7000	1FDWH70P3NYA22556		N/A	71,874	Dead lined	128805
631-G	2001	FORD	Taurus	1FAFP53U11A185324		12/11/2000	108,856		AUN0741
614-G	2009	FORD	Crown	2FAHP71V69X147994		7/14/2011	132,660		GV183B
622-G	2009	FORD	Crown	2FAHP71V29X147992		7/14/2011	103,800	totald ins	GV7180B
643S	1996	FORD	Crown	2FALP71W9TX114515		7/1/2006	91,624	dead lined	136706
645-G	2002	Ford	Crown	2FAFP71W33X194066		7/1/2002	119412	116130	133174
651	N/A	SMART	5901 Trailer	1K99BS0816TK118439	N/A	N/A	N/A	N/A	NA
638-G	2001	Chevy	Impala	2G1WF52K619217086		11/1/2000	73558	77814	GV6468E
604-G	2005	Ford	Taurus	1FAFP53255A136065		1/1/2005	77531	86242	133150
620-G	2000	Ford	E350	1FTSS34L9YHA69405		2/2/2000	142443	151514	133157
635-G	2014	Chevy	Caprice	6G3NS5U26EL951546	31,848.00	9/1/2015	1727	24681	GV6122F
655-G	2008	ford	crown	2FAFP71V18X154938		7/30/2008	58515	70915	GV19264
607-G	2008	Dodge	Charger	2B3KA43H28H134807		1/1/2008	74417	91033	GV0655C
695-G	2005	Dodge	Magnum	2D4FV48T35H140034		1/1/2009	115404	120201	BZD2077
697-G	2002	Dodge	Intrepid	2B3HD46R32H182992			107346	110656	BFM0034
642S	1996	Ford	Crown	2FALP71W0TX114516		7/1/1996	86801	86801	136708
657-G	2008	Ford	Crown	2FAFP71V78X154944		7/30/2008	97387	107879	GV19261
612-G	2006	Ford	Taurus	1FAFP53266A242039		7/1/2006	89908	89908	133158
634-G	2005	Ford	Taurus	1FAFP53265A230083		1/1/2005	74915	80587	136713



**EXHIBIT G**  
City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2020-21

Department: Police Corrections		Fund: 100	Department Number: 3400				
Account Number	Description/Justification:	Suggested Funding Source	2020-21	2021-22	2022-23	2023-24	2024-25
	Repl. Fingerprint Sys		\$0	\$0	\$0	\$0	\$40,000
Totals			\$0	\$0	\$0	\$0	\$40,000

**EXHIBIT G-1**  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Police Corrections

Fund: 100

Division:

Department Number: 3400

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost \_\_\_\_\_

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

1.

3

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Police Corrections

**Project Name or Title:**

**Project Description:**

**Project Justification and Impact:**

**Project Costs:**

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I - BUDGET PERFORMANCE

### PROGRAM NAME: CORRECTIONS - 3400

#### Program Description:

The Corrections Program provides short-term holding for persons arrested by College Park police officers, prisoner transportation coordination between our jail, the county jails (both Fulton and Clayton) and City Court, and fingerprinting services for City Court and the public.

#### Trends:

Detention continues to be a large volume in the number of bookings, which drives workload activities. The unit is also experiencing more hearings in which our prisoners housed at the East Point city jail have to be brought back to City Court. Current costs are \$65 a day per inmate to house at the East Point city jail.

#### Program Broad Goals:

Provide quality care, custody and control of detainees in a safe environment. We will continue to provide prisoner transportation between East Point city jail, County jails, and City Court, with current law enforcement personnel. Part time jailers will provide prisoner transportation for Special Operations and The Patrol Division conducting investigations where large numbers of arrests will be anticipated. We will also be able to handle the increased court cases by utilizing part time jailers to assist with the managing of the inmates.

#### Program Objectives:

Respond to increased number of prisoner bookings and ensure proper identification and compliance with ongoing training on the fingerprinting system (Live Scan) for all detention officers. Keep Patrol officers on the streets by using part time detention personnel to assist with the processing of inmates during court days and night time special operations. Inmate property will be maintained and released back to them or their designee within 30 days of release from incarceration. Items that inmates fail to reclaim after the 30 days will be either disposed of by destruction or donated to charitable organizations for use, such as clothing and electronic items, particularly cell phones and their accessories.

#### Performance Measures

##### Program / Service Outputs: (goods, services, units produced)

	<b>Actual:</b>	<b>19/20</b>
# of bookings performed fiscal year to date		3,407
# of prisoner transports completed fiscal year to date		1,342

##### Program / Service Outcomes: (based on program objectives)

	<b>Estimated:</b>	<b>20/21</b>
Continue to reduce prisoner processing time.		30%

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## **EXHIBIT I - BUDGET PERFORMANCE**

### **Prior Year Highlights**

The Corrections Division has continued to meet the required guidelines for the State Certification.

Data collection and the efficiency of booking procedures for inmates have improved.

Each jailer was issued a puncture resistant safety vest for improved officer protection.

Each jailer is equipped with a Taser for defense purposes with violent arrestees.

### **Goals**

Continue to decrease the booking time for inmates processed into our facility.

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**EXHIBIT J**  
City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2020-21

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Fund: 100

Department and Number: **Police Corrections / 3400**

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Department Submitting Request:

Division Submitting Request:

Requested For Department:

Prepared By:

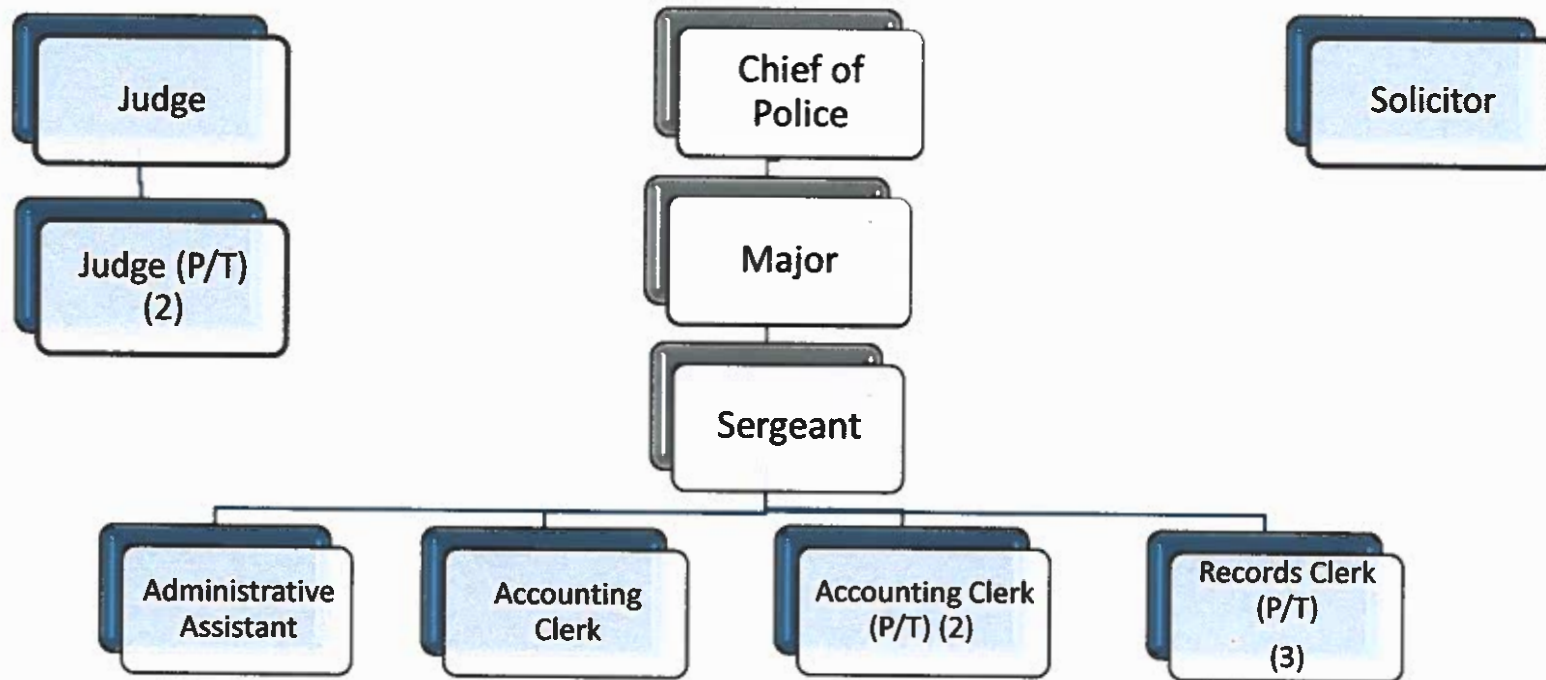
Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

**Municipal Court**

# Municipal Court Organizational Chart





**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET**

**Fund: 100**                      **Department and Number: Municipal Court 2560**

	2017-18	2018-19	2019-20	2020-21	2020-21
<b>Full Time Positions:</b>	<b>Actual</b>	<b>Actual</b>	<b>Current</b>	<b>Department Requested</b>	<b>City Manager Recommend</b>
Judge	1	1	1	1	1
Solicitor	1	1	1	1	1
Admin Assistant	1	1	1	1	1
Accounting Clerk	1	1	1	1	1
Ops Supv. (Court Clerk)	0	0	0	0	0
<b>Part Time Positions:</b>					
Judge	2	2	2	2	2
Accounting Clerk	1	2	2	2	2
Records Clerk	3	3	3	3	3
<b>Total Personnel:</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>2650 - Municipal Court</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	188,008.85	168,034.00	136,410.59	81	140,686.00	172,965.00	3
51 5020	Salary/Overtime	157.74	4,000.00	181.24	5	4,000.00	4,000.00	
51 5030	Salary/Partime	91,682.01	119,778.00	61,455.46	51	114,970.00	95,620.00	(20)
51 5040	Shared Utility Payments	3,768.07	2,400.00	2,884.25	120	2,400.00	2,400.00	
51 5190	Medicare	4,103.12	4,239.00	2,884.90	68	3,707.00	3,894.00	(8)
51 5200	Fica	13,085.46	10,418.00	8,226.46	79	8,723.00	10,724.00	3
<i>Personnel Services Totals</i>		<b>\$300,805.25</b>	<b>\$308,869.00</b>	<b>\$212,042.90</b>	<b>69%</b>	<b>\$274,486.00</b>	<b>\$289,603.00</b>	<b>(6%)</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	10,176.56	15,998.00	9,039.22	57	12,887.00	13,242.00	(17)
51 5161	Life Insurance	74.49	50.00	68.76	138	99.00	99.00	98
51 5163	ST Disability Insurance	80.16	178.00	55.44	31	178.00	178.00	
51 5164	LT Disability Insurance	71.57	147.00	49.50	34	147.00	147.00	
51 5165	Health Insurance	780.15	15,766.00	.00		14,117.00	15,882.00	1
51 5166	Dental Insurance	417.04	429.00	331.20	77	356.00	356.00	(17)
51 5180	Uniforms	1,004.00	1,500.00	900.00	60	1,500.00	1,500.00	
<i>Employee Benefits Totals</i>		<b>\$12,603.97</b>	<b>\$34,068.00</b>	<b>\$10,444.12</b>	<b>31%</b>	<b>\$29,284.00</b>	<b>\$31,404.00</b>	<b>(8%)</b>
<i>Repair &amp; Maintenance</i>								
52 5710	R&M Furn. & Equip.	783.58	300.00	.00		1,498.00	1,498.00	399
52 5730	R&M - D/P Equipment	236.13	5,561.00	5,456.21	98	8,227.00	8,227.00	48
<i>Repair &amp; Maintenance Totals</i>		<b>\$1,019.71</b>	<b>\$5,861.00</b>	<b>\$5,456.21</b>	<b>93%</b>	<b>\$9,725.00</b>	<b>\$9,725.00</b>	<b>66%</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	.00	.00	.00		1,000.00	1,000.00	
<i>Building Maintenance Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>+++</b>
<i>Training &amp; Education</i>								
52 6200	Training	1,760.64	3,500.00	1,600.41	46	5,250.00	5,250.00	50
52 6210	Dues	300.00	180.00	300.00	167	450.00	450.00	150
52 6220	Subscription/Publications	.00	800.00	.00		800.00	800.00	
<i>Training &amp; Education Totals</i>		<b>\$2,060.64</b>	<b>\$4,480.00</b>	<b>\$1,900.41</b>	<b>42%</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>45%</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	.00	.00	106.14		.00	.00	
52 5450	Legal Fees	35,212.27	50,000.00	20,833.35	42	50,004.00	50,004.00	
52 5550	Court Fees & Costs	23,673.12	22,000.00	26,934.28	122	21,996.00	21,996.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund 100 - GENERAL FUND								
<b>EXPENSE</b>								
Department 2650 - Municipal Court								
Other Services & Charges								
52 6050	Bank Charges	.00	2,500.00	568.42	23	2,500.00	2,500.00	
52 6110	Other Insurance	6,731.36	9,832.00	9,434.32	96	10,601.00	10,601.00	8
52 6130	Miscellaneous Services	1,802.00	5,000.00	1,400.00	28	5,000.00	3,000.00	(40)
52 6170	Contractual Services	8,210.01	4,500.00	1,200.00	27	8,000.00	6,000.00	33
52 6540	Cash Over/Short	(27.00)	.00	(15.00)	(1,500)	.00	.00	
52 6560	Workers Comp/Administrati	3,339.51	2,288.00	2,484.82	109	2,727.00	2,727.00	19
52 6600	Claims Workers Comp.	.00	150.00	.00		350.00	350.00	133
<i>Other Services &amp; Charges Totals</i>		\$78,941.27	\$96,270.00	\$62,946.33	65%	\$101,178.00	\$97,178.00	1%
<i>Materials &amp; Supplies</i>								
52 7300	Postage	1,362.91	3,840.00	2,353.57	61	3,840.00	3,000.00	(22)
52 7320	Stationery & Printing	5,466.96	4,500.00	.00		4,500.00	4,500.00	
52 7330	Copy Expense	3,035.54	3,120.00	1,265.97	41	3,120.00	3,120.00	
53 7050	Medical Services/Supplies	.00	.00	115.00		.00	.00	
53 7121	Computer Hardware	.00	.00	.00		13,500.00	.00	
53 7122	Computer Supplies	597.48	1,000.00	364.76	36	1,000.00	1,000.00	
53 7150	Other Operating Supplies	100.19	900.00	.00		900.00	900.00	
53 7310	Office Supplies	2,497.07	2,500.00	1,311.30	52	2,500.00	2,500.00	
<i>Materials &amp; Supplies Totals</i>		\$13,060.15	\$15,860.00	\$5,410.60	34%	\$29,360.00	\$15,020.00	(5%)
<i>Capital Outlay</i>								
54 7620	Office Equipment-Replace	.00	32,000.00	28,700.00	90	.00	.00	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$32,000.00	\$28,700.00	90%	\$0.00	\$0.00	(100%)
Department 2650 - Municipal Court Totals		\$408,490.99	\$497,408.00	\$326,900.57	66%	\$451,533.00	\$450,430.00	(9%)
<b>EXPENSE TOTALS</b>		\$408,490.99	\$497,408.00	\$326,900.57	66%	\$451,533.00	\$450,430.00	(9%)
Fund 100 - GENERAL FUND Totals		\$408,490.99	\$497,408.00	\$326,900.57	66%	\$451,533.00	\$450,430.00	(9%)
<b>EXPENSE TOTALS</b>		\$408,490.99	\$497,408.00	\$326,900.57	66%	\$451,533.00	\$450,430.00	(9%)
Fund 100 - GENERAL FUND Totals		(\$408,490.99)	(\$497,408.00)	(\$326,900.57)	66%	(\$451,533.00)	(\$450,430.00)	(9%)
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<b>EXPENSE GRAND TOTALS</b>		\$408,490.99	\$497,408.00	\$326,900.57	66%	\$451,533.00	\$450,430.00	(9%)
Net Grand Totals		(\$408,490.99)	(\$497,408.00)	(\$326,900.57)	66%	(\$451,533.00)	(\$450,430.00)	(9%)



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
<b>EXPENSES</b>					
Fund <b>100 - GENERAL FUND</b>					
Department <b>2650 - Municipal Court</b>					
Account <b>52 5450 - Legal Fees</b>					
100 2650 52 5450	Public Defender Services	12.0000	4,167.00	50,004.00	
		Account <b>52 5450 - Legal Fees</b> Totals	Transactions	1	<u>50,004.00</u>
Account <b>52 5550 - Court Fees &amp; Costs</b>					
100 2650 52 5550	Syscon Court Software	12.0000	1,833.00	21,996.00	
		Account <b>52 5550 - Court Fees &amp; Costs</b> Totals	Transactions	1	<u>21,996.00</u>
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b>					
100 2650 52 5710	Repair/Resurface Courtroom Benches	1.0000	1,000.00	1,000.00	
100 2650 52 5710	Replace Worn Office Chairs	3.0000	166.00	498.00	
		Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals	Transactions	2	<u>1,498.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>					
100 2650 52 5730	CivicLive	1.0000	607.00	607.00	
100 2650 52 5730	Email License	1.0000	2,237.00	2,237.00	
100 2650 52 5730	MimeCast	1.0000	599.00	599.00	
100 2650 52 5730	Tyler NW	1.0000	4,784.00	4,784.00	
		Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	4	<u>\$8,227.00</u>
Account <b>52 5740 - R&amp;M-Buildings</b>					
100 2650 52 5740	Replace Courtroom Microphone	1.0000	1,000.00	1,000.00	
		Account <b>52 5740 - R&amp;M-Buildings</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account <b>52 6050 - Bank Charges</b>					
100 2650 52 6050	Charges for Credit Card Fees	1.0000	2,500.00	2,500.00	
		Account <b>52 6050 - Bank Charges</b> Totals	Transactions	1	<u>\$2,500.00</u>
Account <b>52 6110 - Other Insurance</b>					
100 2650 52 6110	Apex Insurance Personnel Allocation	1.0000	10,601.00	10,601.00	
		Account <b>52 6110 - Other Insurance</b> Totals	Transactions	1	<u>\$10,601.00</u>
Account <b>52 6130 - Miscellaneous Services</b>					
100 2650 52 6130	Certified Language Translator	1.0000	3,000.00	3,000.00	
		Account <b>52 6130 - Miscellaneous Services</b> Totals	Transactions	1	<u>\$3,000.00</u>
Account <b>52 6170 - Contractual Services</b>					
100 2650 52 6170	Contract Solicitor	1.0000	6,000.00	6,000.00	
		Account <b>52 6170 - Contractual Services</b> Totals	Transactions	1	<u>\$6,000.00</u>
Account <b>52 6200 - Training</b>					
100 2650 52 6200	Annual Court Clerk Training	2.0000	750.00	1,500.00	
100 2650 52 6200	Annual Judges Training	3.0000	750.00	2,250.00	
100 2650 52 6200	Annual Solicitors Training	2.0000	750.00	1,500.00	
		Account <b>52 6200 - Training</b> Totals	Transactions	3	<u>\$5,250.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>2650 - Municipal Court</b>			
Account	<b>52 6210 - Dues</b>			
100 2650 52 6210	Annual Court Clerk Association Membership	1.0000	270.00	270.00
100 2650 52 6210	Annual Judges Association Membership	3.0000	60.00	180.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	2	<u>450.00</u>
Account	<b>52 6220 - Subscription/Publications</b>			
100 2650 52 6220	Criminal Trial Practice Manual	1.0000	200.00	200.00
100 2650 52 6220	Legal Subscriptions for Court (Judges, Solicitor, Court)	1.0000	600.00	600.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	2	<u>800.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 2650 52 6560	Apex Insurance Workers Comp Allocation	1.0000	2,400.00	2,400.00
100 2650 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	327.00	327.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	2	<u>\$2,727.00</u>
Account	<b>52 7300 - Postage</b>			
100 2650 52 7300	Monthly Postage Mailing Charges	12.0000	250.00	3,000.00
	Account <b>52 7300 - Postage</b> Totals	Transactions	1	<u>\$3,000.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 2650 52 7320	Criminal and City Citations	10.0000	140.00	1,400.00
100 2650 52 7320	Parking Citations (Boxes)	1.0000	300.00	300.00
100 2650 52 7320	Traffic Citations	20.0000	140.00	2,800.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	3	<u>\$4,500.00</u>
Account	<b>52 7330 - Copy Expense</b>			
100 2650 52 7330	Monthly Copying Charges	12.0000	260.00	3,120.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>\$3,120.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 2650 53 7122	Replace Keyboards, Mouse , and Momnitors as Needed	1.0000	1,000.00	1,000.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 2650 53 7150	Legal Stamps, Judges Robes, Tapes,, Notary	1.0000	900.00	900.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	1	<u>\$900.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 2650 53 7310	Ink Cartridge,, pens, notepads, etc.	1.0000	2,500.00	2,500.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$2,500.00</u>
	Department <b>2650 - Municipal Court</b> Totals	Transactions	30	<u>\$129,073.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	30	<u>\$129,073.00</u>
	<b>EXPENSES</b> Totals	Transactions	30	<u>\$129,073.00</u>
	Grand Totals	Transactions	30	<u>\$129,073.00</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and Number: **Municipal Court - 2650** Fund: **100**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
1	Court Clerk	0	1	62

Additional Positions – Full Time  
 Additional Positions – Part Time  
 Reclassified Positions: Court Clerk  
 From: Administrative Assistant To: Court Clerk

Justification (including assignment and responsibilities of position requested)  
 See attached Exhibit D-I

<b>Wages</b>		
Regular		\$44,000
Overtime		-
Medicare (1.45%)		\$638
FICA (6.2%) part- time only		-
Total (5210 Proposed New Personnel – Personnel Services)		-
<b>Fringe Benefits</b>		
Group Life and AD & D \$350 per year		\$350
Health Insurance \$7,800 per position per year		\$7,800
Pensions (18%)*		\$7,920
Uniforms		\$250
Total (5211 Proposed New Personnel – Benefits)		\$60,958
<b>Training and Education</b>		
Training		-
Dues/ Memberships		-
Other		-
Total (5212 Proposed New Personnel – Training/ Education)		-
<b>Material and Supplies</b>		
Office Supplies		-
Safety Clothing and Equipment		-
Other		-
Total (5213 Proposed New Personnel – Supplies)		-
<b>Capital Outlay (Needed if position is approved)</b>		
Furniture and Fixtures		-
Office Machines and Equipment		-
Other		-
Total (5214 Proposed New Personnel – Capital Outlay)		-
<b>Vehicle (Additional Needed if Position Approved)</b>		
Vehicle Type and Cost		-
Vehicle Service Costs		-
Total (5215 New Personnel – Vehicles)		-
<b>Total</b>		<b>\$60,958</b>

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:** Court Clerk

**Job Summary:** This position is responsible for supervision of Court Services performing court-level administrative support, liaison, office coordination, word processing and typing, stenographic, transcription, and file maintenance duties.

**Major Duties:**

- Coordinates and manages departmental correspondence for Court Services/Records
- Create, maintain, and manage Court Dockets.
- Receives inquiries and complaints from public; coordinates with others as necessary to obtain the required information; may compose appropriate written responses;
- Searches files, gathers facts and compiles a variety of data required for preparation of reports; acts as liaison to expedite the flow of information;
- Receives visitors, schedules appointments, and receives calls for information requests, directing caller or relaying information to the appropriate parties; may open, sort and distribute mail;
- Coordinates activities to ensure timely submission of documents or information that may be required of several staff personnel to complete a major project.
- Types drafts and finished documents of a variety of materials from written or verbal instruction;
- Composes a variety of letters, memoranda, instructions, and other documents on own initiative or from brief notes or verbal instructions;
- Coordinate and maintain Court Dispositions records.
- Prepare employee evaluations;
- Prepares various weekly and monthly reports;
- Assists with departmental book keeping activities within Court activities;
- Supervise Court personnel
- Performs other related duties as assigned.

**Knowledge Required by the Position:**

- Knowledge of modern office practices, methods, equipment, and standard clerical procedures;
- Knowledge of or ability to learn the department's rules, regulations, policies, and procedures;
- Knowledge of all municipal functions, contacts, and activities of various departments;
- Skill in operating a computer;
- Skill in oral and written communications;
- Ability to learn, understand and apply the concepts, practices and procedures of the department;
- Ability to pay close attention to details;
- Ability to handle several projects simultaneously;
- Ability to understand and follow quickly and accurately oral and written instructions;
- Ability to prepare clear and concise reports and maintain accurate records
- Ability to maintain alphabetical and chronological files;

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**Supervisory Controls:** Work is assigned by the Division Commander in terms of department goals and objectives

**Guidelines:** Supervise the Court Services personnel, policies, and procedures.

**Complexity:** The work consists of supervisory and administrative and recordkeeping duties.

**Scope and Effect:** The purpose of this position is to create and manage court dockets and provide oversight of court records personnel.

**Personal Contacts:** Contacts are typically with co-workers and the general public.

**Purpose of Contacts:** Contacts are typically to give and exchange information and provide services.

**Physical Demands:** The work is typically performed with the employee sitting at a desk. The employee uses tools or equipment requiring dexterity.

**Work Environment:** The work is typically performed in an office sitting at a desk. Employee is exposed to a moderate amount of noise.

**Supervisory and Management Responsibility:** Court Services personnel and operations.

**Minimum Qualifications:**

High School diploma or equivalent; Associate's degree preferred, with significant coursework in Business Administration and/or Court Services; three (3) years' experience in general office, records, finance or related field; preference given to experience in court operations.

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**EXHIBIT F**  
**City of College Park, Georgia**  
**Vehicle Request**  
**Budget Year 2020-21**

<b>Fund: 100</b>		<b>Department and Number: Municipal Court 2650</b>	
New Replacement for Vehicle/Equipment No. <hr/> <b>Vehicle Type</b> <hr/> Sedan 2 Door <hr/> Sedan 4 Door <hr/> Cruiser <hr/> Station Wagon <hr/> Van <hr/> 1/2 ton Truck <hr/> 3/4 ton Truck <hr/> Sanitation Front Loader <hr/> Sanitation Rear Loader <hr/> Other		<b>Priority:</b> <hr/> <b>Information on Vehicle/Equipment Being Replaced</b> Age of Vehicle/Equipment Being Replaced <hr/> Units of Use to Date (hours, miles, etc.) <hr/> Total Operating/Maintenance Costs to Date <hr/> Actual FYE 2019-20 Maintenance Cost <hr/> Actual FYE 2019-20 Operating Cost <hr/> Estimated FYE 2020-21 Maintenance Cost <hr/> Estimated FYE 2020-21 Operating Cost	
<b>List of Special Features, Not Standard:</b> <hr/>		<b>Specific Description &amp; Condition of Item Being Replaced including VIN#:</b> <hr/>	
<b>Justification/Description:</b> <hr/>		<b>Recommended Disposition of Replaced Item:</b> Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
<b>Purchase Option New Vehicle/Equipment</b> <hr/> Purchase Price <hr/> Estimated Useful Life <hr/> Estimated Use During 2020-21 <hr/> Estimated Operating Cost During 2020-21		<b>Rental Option New Vehicle/Equipment</b> <hr/> Rental/Lease Cost per Year <hr/> Estimated Length of Rental/Lease <hr/> Estimated Use During 2020-21 <hr/> Estimated Operating Cost During 2020-21	

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: *Municipal Court*    Fuel Type:**

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
<b>N/A</b>										

***G=Gas***

***D=Diesel***

***AF=Alternative Fuel***

***N/A=Not Available or Required***

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2020-21

Department: Municipal Court                                  Fund: 100                                  Department Number: 2650

Account Number	Description/Justification	Suggested Funding Source	2020-21	2021-22	2022-23	2023-24	2024-25
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N/A

Totals			\$0	\$0	\$0	\$0	\$0
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EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: Municipal Court

Fund: 100

Division:

Department Number: 2650

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost \_\_\_\_\_

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
Municipal Court

**Project Name or Title:**

**Project Description:**

**Project Justification and Impact:**

**Project Costs:**

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I-BUDGET PERFORMANCE

### PROGRAM NAME - MUNICIPAL COURT

#### Program Description:

The court division provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to all members of society.

#### Trends:

We continue our commitment to discover and utilize alternatives to incarceration while holding offenders accountable. The Court continues to identify our core services and focus our resources on these services in innovative ways to accomplish our mission.

#### Program Broad Goals:

The Court Division provides an efficient program for the representation of indigent criminal defendants to those who are charged with a crime and cannot afford an attorney. Provide quality service that continuously improves, that meets or exceeds public expectations, and that ensures that all are treated with courtesy, dignity, and respect. Maintain a high quality of customer service and provide annual customer service training to all personnel. Increase efficiency and effectiveness of the court system.

#### Program Objectives:

Acknowledge and enhance the potential of every employee in our organization to contribute to the administration of justice through participation, training, and technology.

Utilize technology to disseminate essential information.

The Court Division provides and improves customer service by developing informational pamphlets and brochures for individuals to resolve vehicle and licensing registration issues that are handled by entities outside the court (DMV, State, DPS, etc.).

Administer specific court calendars to address code enforcement/environmental violations by creating a special environmental court. This project is in line with current trends in addressing these various types of violations.

#### Performance Measures

<b>Program/Service Outputs: (goods, services, units produced)</b>	<b>Actual 19/20</b>
Court cases handled and citations entered for previous year.	
Court Cases	9,336
Citations	15,246

#### Program/Service Outcomes: (based on program objectives)

\*Provide training for court software for employees.

\*Provide cross training in all software applications to court staff for a more efficient court system.

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## **EXHIBIT I-BUDGET PERFORMANCE**

### **COURT SERVICES (Continued)**

#### **Prior Year Highlights:**

- The Court Division provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to all members of society
- The Court Division re-established two trial court sessions per month to aid in providing a higher adjudication rate.

#### **Goals**

- Achieve and maintain 100% accuracy with court and citation entries and customer service interaction.
  - Achieve and maintain 100% accountability on all monies received, ensuring accurate balancing with receipts.
-

**EXHIBIT J**  
City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2020-21

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**Fund: 100**

**Department and Number: Municipal Court / 2650**

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Department Submitting Request:

Division Submitting Request:

Requested For Department:

Prepared By:

Description of Item:

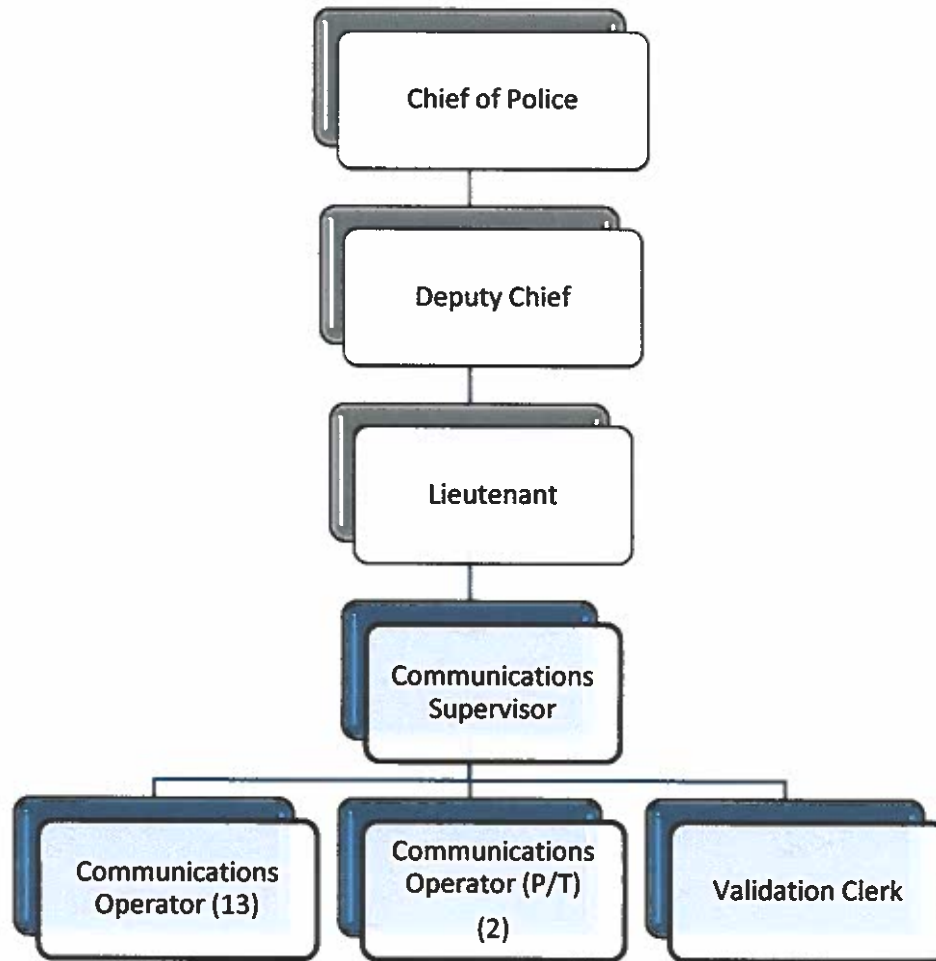
Reason for Requesting:

Cost Estimate/Revenue Enhancement:





# Police E911 Organizational Chart



**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET**

**Fund: 215**

**Department and Number: E911 Communications**

	2017-18	2018-19	2019-20	2020-21	2020-21
<b>Full Time Positions:</b>	<b>Actual</b>	<b>Actual</b>	<b>Current</b>	<b>Department Requested</b>	<b>City Manager Recommend</b>
911 Supervisor	1	1	1	1	1
911 Dispatcher	13	13	13	13	13
Validation Clerk	1	1	1	1	1
<b>Part Time Positions:</b>					
911 Dispatcher	2	2	2	2	2
<b>Total Personnel:</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>215 - E 911 SERVICES FUND</b>								
<b>REVENUE</b>								
Department <b>3800 - E911 Communications</b>								
<i>Other Income</i>								
34 2500	E911 Fees (Land)	120,390.43	180,000.00	73,300.87	41	180,000.00	180,000.00	
34 2501	E911 Fees (Cell)	271,918.24	305,813.00	115,209.18	38	300,000.00	300,000.00	(2)
<i>Other Income Totals</i>		<b>\$392,308.67</b>	<b>\$485,813.00</b>	<b>\$188,510.05</b>	<b>39%</b>	<b>\$480,000.00</b>	<b>\$480,000.00</b>	<b>(1%)</b>
<i>Interest</i>								
36 1010	Interest - Restricted	.00	121.00	.00		.00	.00	(100)
<i>Interest Totals</i>		<b>\$0.00</b>	<b>\$121.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(100%)</b>
<i>Operating Transfers In</i>								
39 1200	Operating Transfers In	481,248.00	483,957.00	.00		533,992.00	516,156.00	7
<i>Operating Transfers In Totals</i>		<b>\$481,248.00</b>	<b>\$483,957.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$533,992.00</b>	<b>\$516,156.00</b>	<b>7%</b>
Department <b>3800 - E911 Communications Totals</b>		<b>\$873,556.67</b>	<b>\$969,891.00</b>	<b>\$188,510.05</b>	<b>19%</b>	<b>\$1,013,992.00</b>	<b>\$996,156.00</b>	<b>3%</b>
<b>REVENUE TOTALS</b>		<b>\$873,556.67</b>	<b>\$969,891.00</b>	<b>\$188,510.05</b>	<b>19%</b>	<b>\$1,013,992.00</b>	<b>\$996,156.00</b>	<b>3%</b>
<b>EXPENSE</b>								
Department <b>3800 - E911 Communications</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	463,014.11	517,580.00	321,298.53	62	491,686.00	491,687.00	(5)
51 5020	Salary/Overtime	15,813.41	18,000.00	14,434.46	80	18,000.00	18,000.00	
51 5030	Salary/Partime	34,316.13	35,241.00	13,648.59	39	62,868.00	62,868.00	78
51 5040	Shared Utility Payments	5,506.78	4,800.00	187.79	4	4,800.00	4,800.00	
51 5060	Salary-Holiday Pay	7,872.73	12,710.00	6,088.85	48	12,710.00	12,710.00	
51 5190	Medicare	7,024.52	8,350.00	4,655.51	56	8,375.00	8,375.00	
51 5200	Fica	860.21	2,185.00	237.76	11	3,898.00	3,898.00	78
<i>Personnel Services Totals</i>		<b>\$534,407.89</b>	<b>\$598,866.00</b>	<b>\$360,551.49</b>	<b>60%</b>	<b>\$602,337.00</b>	<b>\$602,338.00</b>	<b>1%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	104,099.45	107,912.00	70,149.59	65	108,221.00	111,203.00	3
51 5161	Life Insurance	586.37	695.00	399.19	57	695.00	695.00	
51 5163	ST Disability Insurance	719.42	1,335.00	453.54	34	1,335.00	1,335.00	
51 5164	LT Disability Insurance	629.72	1,140.00	396.20	35	1,140.00	1,140.00	
51 5165	Health Insurance	105,382.41	116,080.00	70,847.28	61	113,451.00	127,632.00	10
51 5166	Dental Insurance	2,664.66	3,213.00	2,237.54	70	3,664.00	3,664.00	14
51 5180	Uniforms	7,590.94	5,500.00	3,675.00	67	5,500.00	5,500.00	
<i>Employee Benefits Totals</i>		<b>\$221,672.97</b>	<b>\$235,875.00</b>	<b>\$148,158.34</b>	<b>63%</b>	<b>\$234,006.00</b>	<b>\$251,169.00</b>	<b>6%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	66,923.28	95,859.00	51,317.72	54	95,864.00	95,864.00	



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>215 - E 911 SERVICES FUND</b>								
<b>EXPENSE</b>								
Department <b>3800 - E911 Communications</b> <i>Communications &amp; Util.</i>								
<i>Communications &amp; Util. Totals</i>		\$66,923.28	\$95,859.00	\$51,317.72	54%	\$95,864.00	\$95,864.00	0%
<i>Repair &amp; Maintenance</i>								
52 5710	R&M Furn. & Equip.	6,138.00	3,200.00	241.78	8	3,200.00	3,200.00	
52 5720	R&M Communication Equip	.00	1,000.00	.00		1,000.00	1,000.00	
52 5730	R&M - D/P Equipment	236.02	.00	1,180.63		4,254.00	4,254.00	
<i>Repair &amp; Maintenance Totals</i>		\$6,374.02	\$4,200.00	\$1,422.41	34%	\$8,454.00	\$8,454.00	101%
<i>Training &amp; Education</i>								
52 6200	Training	2,096.27	3,480.00	1,769.35	51	4,900.00	4,900.00	41
52 6210	Dues	92.00	850.00	94.00	11	1,075.00	1,075.00	26
52 6230	Conventions/Meetings	1,291.70	2,100.00	.00		2,100.00	2,100.00	
<i>Training &amp; Education Totals</i>		\$3,479.97	\$6,430.00	\$1,863.35	29%	\$8,075.00	\$8,075.00	26%
<i>Other Services &amp; Charges</i>								
52 6110	Other Insurance	11,993.58	16,797.00	14,580.32	87	18,021.00	18,021.00	7
52 6170	Contractual Services	32.00	.00	.00		.00	.00	
52 6560	Workers Comp/Administrati	5,677.16	3,889.00	4,224.18	109	4,635.00	4,635.00	19
52 6600	Claims Workers Comp.	1,895.02	200.00	245.59	123	200.00	200.00	
<i>Other Services &amp; Charges Totals</i>		\$19,597.76	\$20,886.00	\$19,050.09	91%	\$22,856.00	\$22,856.00	9%
<i>Materials &amp; Supplies</i>								
52 7320	Stationery & Printing	77.90	500.00	.00		500.00	500.00	
52 7330	Copy Expense	80.32	800.00	.00		800.00	800.00	
53 7050	Medical Services/Supplies	393.50	375.00	.00		.00	.00	(100)
53 7150	Other Operating Supplies	98.29	1,500.00	60.32	4	1,500.00	1,500.00	
53 7310	Office Supplies	1,114.61	1,000.00	440.57	44	1,000.00	1,000.00	
53 7360	Other Admin. Supplies	1,063.64	3,600.00	585.83	16	3,600.00	3,600.00	
<i>Materials &amp; Supplies Totals</i>		\$2,828.26	\$7,775.00	\$1,086.72	14%	\$7,400.00	\$7,400.00	(5%)
<i>Capital Outlay</i>								
54 7620	Office Equipment-Replace	.00	.00	.00		35,000.00	.00	
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	+++	\$35,000.00	\$0.00	+++
Department <b>3800 - E911 Communications Totals</b>		\$855,284.15	\$969,891.00	\$583,450.12	60%	\$1,013,992.00	\$996,156.00	3%
<b>EXPENSE TOTALS</b>		\$855,284.15	\$969,891.00	\$583,450.12	60%	\$1,013,992.00	\$996,156.00	3%
Fund <b>215 - E 911 SERVICES FUND Totals</b>								



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
	REVENUE TOTALS	\$873,556.67	\$969,891.00	\$188,510.05	19%	\$1,013,992.00	\$996,156.00	3%
	EXPENSE TOTALS	\$855,284.15	\$969,891.00	\$583,450.12	60%	\$1,013,992.00	\$996,156.00	3%
Fund	<b>215 - E 911 SERVICES FUND</b> Totals	\$18,272.52	\$0.00	(\$394,940.07)	+++	\$0.00	\$0.00	+++
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$873,556.67	\$969,891.00	\$188,510.05	19%	\$1,013,992.00	\$996,156.00	3%
	EXPENSE GRAND TOTALS	\$855,284.15	\$969,891.00	\$583,450.12	60%	\$1,013,992.00	\$996,156.00	3%
	Net Grand Totals	\$18,272.52	\$0.00	(\$394,940.07)	+++	\$0.00	\$0.00	+++



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>215 - E 911 SERVICES FUND</b>			
Department	<b>3800 - E911 Communications</b>			
Account	<b>52 5240 - Telephone</b>			
215 3800 52 5240	AT&T 911/Monthly Maintenance for System	12.0000	3,500.00	42,000.00
215 3800 52 5240	AT&T 911Lines(Back up & Admin Lines in 911 Center)	12.0000	250.00	3,000.00
215 3800 52 5240	AT&T E911 "Phase 2" Recap 911 Fees	12.0000	660.00	7,920.00
215 3800 52 5240	Audio Log Maintenance Yearly Fee	1.0000	12,200.00	12,200.00
215 3800 52 5240	E-Agent Annual Support (Mobile Computers)	1.0000	8,500.00	8,500.00
215 3800 52 5240	E911 Wireless "Phase 1" Recap 911 Fees	12.0000	95.00	1,140.00
215 3800 52 5240	GCIC Annual Server Support	1.0000	920.00	920.00
215 3800 52 5240	Georgia Technology Authority (Monthly Acces Fee)	12.0000	600.00	7,200.00
215 3800 52 5240	Moblie Communications of Dekalb	12.0000	900.00	10,800.00
215 3800 52 5240	RUOK Line	1.0000	840.00	840.00
215 3800 52 5240	Smartphone	1.0000	600.00	600.00
215 3800 52 5240	Spanish Line for E911	12.0000	62.00	744.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	12	<u>\$95,864.00</u>
Account	<b>52 5710 - R&amp;M Furn. &amp; Equip.</b>			
215 3800 52 5710	Repair/Replace Other Furnishings as Needed	1.0000	1,200.00	1,200.00
215 3800 52 5710	Replace 24/7 Chairs as Needed	2.0000	1,000.00	2,000.00
	Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals	Transactions	2	<u>\$3,200.00</u>
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
215 3800 52 5720	replace radio antennas, mics, etc.	1.0000	1,000.00	1,000.00
	Account <b>52 5720 - R&amp;M Communication Equip</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
215 3800 52 5730	Email License	1.0000	3,356.00	3,356.00
215 3800 52 5730	Mimecast	1.0000	898.00	898.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	2	<u>\$4,254.00</u>
Account	<b>52 6110 - Other Insurance</b>			
215 3800 52 6110	Apex Insurance Personnel Allocation	1.0000	18,021.00	18,021.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	1	<u>\$18,021.00</u>
Account	<b>52 6200 - Training</b>			
215 3800 52 6200	Emergency Medical Dispatch Recert	15.0000	80.00	1,200.00
215 3800 52 6200	Medical Dispatch Training	5.0000	500.00	2,500.00
215 3800 52 6200	TAC Officer Recertification	1.0000	1,200.00	1,200.00
	Account <b>52 6200 - Training</b> Totals	Transactions	3	<u>\$4,900.00</u>
Account	<b>52 6210 - Dues</b>			
215 3800 52 6210	APCO Membership for 911 Operators	5.0000	95.00	475.00
215 3800 52 6210	National Emergency Numbers Association for 911	5.0000	120.00	600.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	2	<u>\$1,075.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>215 - E 911 SERVICES FUND</b>			
Department	<b>3800 - E911 Communications</b>			
Account	<b>52 6230 - Conventions/Meetings</b>			
215 3800 52 6230	Emergency Medical Dispatch Conference	1.0000	600.00	600.00
215 3800 52 6230	Georgia TAC Conference	1.0000	1,500.00	1,500.00
	Account <b>52 6230 - Conventions/Meetings</b> Totals	Transactions	2	<u>\$2,100.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
215 3800 52 6560	Apex Insurance Workers Comp Allocation	1.0000	4,080.00	4,080.00
215 3800 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	555.00	555.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	2	<u>\$4,635.00</u>
Account	<b>52 6600 - Claims Workers Comp.</b>			
215 3800 52 6600	Claims, Workers Comp	1.0000	200.00	200.00
	Account <b>52 6600 - Claims Workers Comp.</b> Totals	Transactions	1	<u>\$200.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
215 3800 52 7320	Ink, forms, misc printing supplies.	1.0000	500.00	500.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 7330 - Copy Expense</b>			
215 3800 52 7330	copier maintenance/ copy supplies	1.0000	800.00	800.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>\$800.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
215 3800 53 7150	Misc. Supplies as Needed	1.0000	1,500.00	1,500.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	1	<u>\$1,500.00</u>
Account	<b>53 7310 - Office Supplies</b>			
215 3800 53 7310	Pens, Paper, Pads, and General Office Supplies	1.0000	1,000.00	1,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>53 7360 - Other Admin. Supplies</b>			
215 3800 53 7360	Computer Supplies, Printers, Keyboard, Mouse, etc.	6.0000	200.00	1,200.00
215 3800 53 7360	Replace Computer Hardware	2.0000	1,200.00	2,400.00
	Account <b>53 7360 - Other Admin. Supplies</b> Totals	Transactions	2	<u>\$3,600.00</u>
	Department <b>3800 - E911 Communications</b> Totals	Transactions	34	<u>\$142,649.00</u>
	Fund <b>215 - E 911 SERVICES FUND</b> Totals	Transactions	34	<u>\$142,649.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	34	<u>\$142,649.00</u>
	Grand Totals	Transactions	34	<u>\$142,649.00</u>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2020-21**

Department and  
 Number: **E911 - 3800**

Fund: **215**

Number of Positions Requested	Position Title	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
	Additional Positions – Full Time			
	Additional Positions – Part Time			
	Reclassified Positions:			
	From:			
Justification (including assignment and responsibilities of position requested)				
<u>See attached</u>				
<b>Wages</b>				
	Regular			-
	Overtime			-
	Medicare (1.45%)			-
	FICA (6.2%) part- time only			-
	<b>Total (5210 Proposed New Personnel – Personnel Services)</b>			<b>-</b>
<b>Fringe Benefits</b>				
	Group Life and AD & D \$350 per year			-
	Health Insurance \$7,800 per position per year			-
	Pensions (18%)*			-
	Uniforms			-
	<b>Total (5211 Proposed New Personnel – Benefits)</b>			<b>-</b>
<b>Training and Education</b>				
	Training			-
	Dues/ Memberships			-
	Other			-
	<b>Total (5212 Proposed New Personnel – Training/ Education)</b>			<b>-</b>
<b>Material and Supplies</b>				
	Office Supplies			-
	Safety Clothing and Equipment			-
	Other			-
	<b>Total (5213 Proposed New Personnel – Supplies)</b>			<b>-</b>
<b>Capital Outlay (Needed if position is approved)</b>				
	Furniture and Fixtures			-
	Office Machines and Equipment			-
	Other			-
	<b>Total (5214 Proposed New Personnel – Capital Outlay)</b>			<b>-</b>
<b>Vehicle (Additional Needed if Position Approved)</b>				
	Vehicle Type and Cost			-
	Vehicle Service Costs			-
	<b>Total (5215 New Personnel – Vehicles)</b>			<b>-</b>
	<b>Total</b>			<b>-</b>

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
 City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2020-21

Fund: **215** Department and Number: **E911 Communications**

New Replacement for Vehicle/Equipment No. \_\_\_\_\_ Priority: \_\_\_\_\_

Vehicle Type _____ Sedan 2 Door _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1/2 ton Truck _____ 3/4 ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other	Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced _____ Units of Use to Date (hours, miles, etc.) _____ Total Operating/Maintenance Costs to Date _____ Actual FYE 2019-20 Maintenance Cost _____ Actual FYE 2019-20 Operating Cost _____ Estimated FYE 2020-21 Maintenance Cost _____ Estimated FYE 2020-21 Operating Cost _____
---	--

List of Special Features, Not Standard: \_\_\_\_\_ Specific Description & Condition of Item Being Replaced including VIN#:: \_\_\_\_\_

Justification/Description: _____	Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
----------------------------------	--

Purchase Option New Vehicle/Equipment _____ Purchase Price _____ Estimated Useful Life _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21	Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2020-21 _____ Estimated Operating Cost During 2020-21
---	--

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: E911**

**Fuel Type:**

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
<b>N/A</b>										

**G=Gas**

**D=Diesel**

**AF=Alternative Fuel**

**N/A=Not Available or Required**

**EXHIBIT G**  
City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2020-21

Department: E911		Fund: 215		Department Number: 3800				
Account Number	Description/Justification	Suggested Funding Source						
		2020-21	2021-22	2022-23	2023-24	2024-25		
		<b>N/A</b>						
<b>Totals</b>		\$0	\$0	\$0	\$0	\$0		

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2020-2021

Department: E911

Fund: 215

Division:

Department Number: 3800

Item/Project Name: Replace 911 Recording System

Item/Project Manager: Major Patterson

Priority Rating: High

Units Requested: 1

Number of Similar Units on Hand: 1

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

If the item is a replacement, please describe the item that needs replaced. Current system records 911 calls and other non-emergency calls in the Dispatch Center. System is server based recording system.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

Justify need for this item, including use: Current system is at end of life and is being phased out. Support for the system will be terminated in the next 18 months.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 5-7 years

Estimated Cost \$35,000

Less: Trade-In \_\_\_\_\_

Net Cost \$35,000

Comparable Quotes:

Vendor Name

Vendor Quote

1. Sound Communications

\$35,000

2.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2021 BUDGET

**Department/Division:**  
E911

**Project Name or Title:** Replace 911 Recording System

**Project Description:** Replace end of life 911 recording system.

**Project Justification and Impact:** 911 recording systems are required by law in 911 centers. Current system is at end of life by manufacturer and will no longer be supported for updates and maintenance.

**Project Costs:** \$35,000

<u>Prior Year</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
\$ -	\$35,000	\$ -	\$ -	\$ -	\$ -	\$35,000

**Useful Life:** 5-7 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** E911 Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I - BUDGET PERFORMANCE

### COMMUNICATIONS – E911

#### Program Description:

The E911 Communications Center receives all calls for police, fire, and EMS services. Calls are then processed and dispatched to the appropriate unit/s for service. The Communications Center also provides pre-arrival instructions for appropriate EMS calls. They are also the record keepers of GCIC/NCIC entries for persons, guns, vehicles and articles.

#### Trends:

Most E911 Communications Centers are holding themselves to a higher standard to ensure the quickest and most appropriate responses to their citizens and people within their jurisdictions. This is a trend that the College Park E911 Center sees as vital to our public safety mission. Nationally, E911 dispatching is considered one of the most stressful jobs in the nation; we have not been immune to the national trend of high turnover rates. While maintaining staffing levels is a challenge, CPPD strives to select individuals that are most suited for the stressful environment by hiring candidates who have successfully completed a multi-level selection process.

#### Program Broad Goals:

Create positive community awareness, educating them of the appropriate use of E911 versus utilization of non-emergency lines. Provide a positive work environment to reduce stress and subsequently reduce the dispatcher turnover rate. Conduct market salary review and implement adjustments in salary structure. Increase training to provide prompt, accurate and appropriate processing of emergency and non-emergency calls for service. Provide training and resources for 911 personnel to reduce stress and fatigue. Continue to provide educational opportunities in the area of emergency dispatching.

#### Program Objectives:

Maintain a Quality Assurance Program to ensure proper telephone etiquette, EMD and proper information is obtained from caller by communications operators. Continue community outreach efforts to educate the public on the use of 911. Develop a continuing education program for emergency dispatchers. Maintain call processing times as they have an impact on response times.

#### Performance Measures

**Program / Service Outputs: (goods, services, units produced):**      **Actual 19/20**

Calls Received –      41,521 - 911

Calls Handled –      98,215 - Police  
   6,682 - Fire/EMS

**Program / Service Outcomes: (based on program objectives):**      **Actual 19/20**



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## **EXHIBIT I - BUDGET PERFORMANCE**

- Weekly Quality Assurance Reviews
- Attend neighborhood meetings and community events to provide community awareness and education on E911 capabilities and use.
- Monthly reviews of average dispatch time on all calls.

### **Prior Year Highlights**

- Inspections were maintained of validation entries in order to ensure accuracy and timely processing. There were no errors during the last year.
- We maintained our adherence to GCIC/NCIC standards set by the State of Georgia. Communications Supervisor ensured that upon hire all sworn officers and dispatch personnel completed a GCIC/NCIC workbook as required.
- E911 Standard Operating Procedures in compliance with accreditation standards were maintained. This was confirmed through the audit process.

### **Goals**

- Replacement of the 911 recording system.
  - Send Dispatchers to relevant training, including the Dispatch Supervisor, in order increase skill sets and knowledge base.
  - Track call taking and response times each week for quality control and improvement.
  - Implement a salary tier system similar to those of police officers and fire fighters.
-

**EXHIBIT J**  
City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2020-21

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Fund: **215**

Department and Number: **E911 Communications**

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Department Submitting Request:

Division Submitting Request:

Requested For Department:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:





# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
<b>Fund 210 - CONFISCATED DRUGS FUND</b>								
<b>REVENUE</b>								
Department <b>3227 - CONFISCATED DRUGS</b>								
Budget Carryforward								
39 9900	Budget Carryforward	.00	10,000.00	.00		10,000.00	10,000.00	
<i>Budget Carryforward Totals</i>		\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
Department <b>3227 - CONFISCATED DRUGS Totals</b>		\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
<b>REVENUE TOTALS</b>		\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
<b>EXPENSE</b>								
Department <b>3227 - CONFISCATED DRUGS</b>								
Training & Education								
52 6200	Training	3,156.00	5,000.00	.00		5,000.00	5,000.00	
<i>Training &amp; Education Totals</i>		\$3,156.00	\$5,000.00	\$0.00	0%	\$5,000.00	\$5,000.00	0%
<i>Other Services &amp; Charges</i>								
52 6130	Miscellaneous Services	7,074.00	1,000.00	500.00	50	1,000.00	1,000.00	
<i>Other Services &amp; Charges Totals</i>		\$7,074.00	\$1,000.00	\$500.00	50%	\$1,000.00	\$1,000.00	0%
<i>Materials &amp; Supplies</i>								
53 7060	Firearms Supplies	.00	4,000.00	.00		4,000.00	4,000.00	
<i>Materials &amp; Supplies Totals</i>		\$0.00	\$4,000.00	\$0.00	0%	\$4,000.00	\$4,000.00	0%
Department <b>3227 - CONFISCATED DRUGS Totals</b>		\$10,230.00	\$10,000.00	\$500.00	5%	\$10,000.00	\$10,000.00	0%
<b>EXPENSE TOTALS</b>		\$10,230.00	\$10,000.00	\$500.00	5%	\$10,000.00	\$10,000.00	0%
Fund <b>210 - CONFISCATED DRUGS FUND Totals</b>								
<b>REVENUE TOTALS</b>		\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
<b>EXPENSE TOTALS</b>		\$10,230.00	\$10,000.00	\$500.00	5%	\$10,000.00	\$10,000.00	0%
Fund <b>210 - CONFISCATED DRUGS FUND Totals</b>		(\$10,230.00)	\$0.00	(\$500.00)	+++	\$0.00	\$0.00	+++
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$0.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	0%
<b>EXPENSE GRAND TOTALS</b>		\$10,230.00	\$10,000.00	\$500.00	5%	\$10,000.00	\$10,000.00	0%
Net Grand Totals		(\$10,230.00)	\$0.00	(\$500.00)	+++	\$0.00	\$0.00	+++



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>210 - CONFISCATED DRUGS FUND</b>			
Department	<b>3227 - CONFISCATED DRUGS</b>			
Account	<b>52 6130 - Miscellaneous Services</b>			
210 3227 52 6130	Misc. Services and Supplies as Needed	1.0000	1,000.00	1,000.00
	Account <b>52 6130 - Miscellaneous Services</b> Totals	Transactions	1	<u>1,000.00</u>
Account	<b>52 6200 - Training</b>			
210 3227 52 6200	Training for SWAT/Spec. Ops.	1.0000	2,500.00	2,500.00
210 3227 52 6200	Training for Vice Crimes (Drugs, Human Trafficking, etc.)	1.0000	2,500.00	2,500.00
	Account <b>52 6200 - Training</b> Totals	Transactions	2	<u>\$5,000.00</u>
Account	<b>53 7060 - Firearms Supplies</b>			
210 3227 53 7060	Repair/Replace Weapons as Needed	1.0000	4,000.00	4,000.00
	Account <b>53 7060 - Firearms Supplies</b> Totals	Transactions	1	<u>\$4,000.00</u>
	Department <b>3227 - CONFISCATED DRUGS</b> Totals	Transactions	4	<u>\$10,000.00</u>
	Fund <b>210 - CONFISCATED DRUGS FUND</b> Totals	Transactions	4	<u>\$10,000.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	4	<u>\$10,000.00</u>
	Grand Totals	Transactions	4	<u>\$10,000.00</u>





# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>211 - STATE DRUG FUNDS</b>								
<b>REVENUE</b>								
Department <b>3222 - STATE DRUG FUNDS</b>								
<i>Other Income</i>								
35 1310	Drug Conf. State	(7,952.90)	.00	(4,844.27)	(484,427)	.00	.00	
	<i>Other Income Totals</i>	(\$7,952.90)	\$0.00	(\$4,844.27)	+++	\$0.00	\$0.00	+++
<i>Interest</i>								
36 1000	Interest - Nonrestricted	450.69	.00	.00		.00	.00	
	<i>Interest Totals</i>	\$450.69	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<i>Budget Carryforward</i>								
39 9900	Budget Carryforward	.00	14,000.00	.00		14,000.00	14,000.00	
	<i>Budget Carryforward Totals</i>	\$0.00	\$14,000.00	\$0.00	0%	\$14,000.00	\$14,000.00	0%
	Department <b>3222 - STATE DRUG FUNDS Totals</b>	(\$7,502.21)	\$14,000.00	(\$4,844.27)	(35%)	\$14,000.00	\$14,000.00	0%
	<b>REVENUE TOTALS</b>	(\$7,502.21)	\$14,000.00	(\$4,844.27)	(35%)	\$14,000.00	\$14,000.00	0%
<b>EXPENSE</b>								
Department <b>3222 - STATE DRUG FUNDS</b>								
<i>Rentals</i>								
52 5340	Vehicle Rental	545.06	1,000.00	867.36	87	.00	.00	(100)
	<i>Rentals Totals</i>	\$545.06	\$1,000.00	\$867.36	87%	\$0.00	\$0.00	(100%)
<i>Training &amp; Education</i>								
52 6200	Training	1,710.00	5,000.00	6,276.60	126	5,000.00	5,000.00	
	<i>Training &amp; Education Totals</i>	\$1,710.00	\$5,000.00	\$6,276.60	126%	\$5,000.00	\$5,000.00	0%
<i>Other Services &amp; Charges</i>								
52 6130	Miscellaneous Services	16,354.73	3,000.00	1,445.00	48	4,000.00	4,000.00	33
	<i>Other Services &amp; Charges Totals</i>	\$16,354.73	\$3,000.00	\$1,445.00	48%	\$4,000.00	\$4,000.00	33%
<i>Materials &amp; Supplies</i>								
53 7060	Firearms Supplies	.00	5,000.00	.00		2,000.00	2,000.00	(60)
53 7150	Other Operating Supplies	.00	.00	.00		3,000.00	3,000.00	
	<i>Materials &amp; Supplies Totals</i>	\$0.00	\$5,000.00	\$0.00	0%	\$5,000.00	\$5,000.00	0%
	Department <b>3222 - STATE DRUG FUNDS Totals</b>	\$18,609.79	\$14,000.00	\$8,588.96	61%	\$14,000.00	\$14,000.00	0%
	<b>EXPENSE TOTALS</b>	\$18,609.79	\$14,000.00	\$8,588.96	61%	\$14,000.00	\$14,000.00	0%
Fund <b>211 - STATE DRUG FUNDS Totals</b>								
	<b>REVENUE TOTALS</b>	(\$7,502.21)	\$14,000.00	(\$4,844.27)	(35%)	\$14,000.00	\$14,000.00	0%
	<b>EXPENSE TOTALS</b>	\$18,609.79	\$14,000.00	\$8,588.96	61%	\$14,000.00	\$14,000.00	0%
	Fund <b>211 - STATE DRUG FUNDS Totals</b>	(\$26,112.00)	\$0.00	(\$13,433.23)	+++	\$0.00	\$0.00	+++
<i>Net Grand Totals</i>								
	<b>REVENUE GRAND TOTALS</b>	(\$7,502.21)	\$14,000.00	(\$4,844.27)	(35%)	\$14,000.00	\$14,000.00	0%
	<b>EXPENSE GRAND TOTALS</b>	\$18,609.79	\$14,000.00	\$8,588.96	61%	\$14,000.00	\$14,000.00	0%



# Budget Worksheet Report

Budget Year 2021

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Net Grand Totals	(\$26,112.00)	\$0.00	(\$13,433.23)	+++	\$0.00	\$0.00	+++
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# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>211 - STATE DRUG FUNDS</b>			
Department	<b>3222 - STATE DRUG FUNDS</b>			
Account	<b>52 6130 - Miscellaneous Services</b>			
211 3222 52 6130	K9 Care and Maintenance, Emergency	1.0000	1,500.00	1,500.00
211 3222 52 6130	Misc. Services and Supplies as Needed	1.0000	2,500.00	2,500.00
	Account <b>52 6130 - Miscellaneous Services</b> Totals	Transactions	2	<u>\$4,000.00</u>
Account	<b>52 6200 - Training</b>			
211 3222 52 6200	Crisis Intervention Training	1.0000	1,500.00	1,500.00
211 3222 52 6200	Supervisory Training	1.0000	2,000.00	2,000.00
211 3222 52 6200	SWAT/ Spec. Ops. Training	1.0000	1,500.00	1,500.00
	Account <b>52 6200 - Training</b> Totals	Transactions	3	<u>\$5,000.00</u>
Account	<b>53 7060 - Firearms Supplies</b>			
211 3222 53 7060	Replace/Repair SWAT Weapons as Needed	1.0000	1,000.00	1,000.00
211 3222 53 7060	SWAT Ammunition	1.0000	1,000.00	1,000.00
	Account <b>53 7060 - Firearms Supplies</b> Totals	Transactions	2	<u>\$2,000.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
211 3222 53 7150	Other Supplies as Needed	1.0000	3,000.00	3,000.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	1	<u>\$3,000.00</u>
	Department <b>3222 - STATE DRUG FUNDS</b> Totals	Transactions	8	<u>\$14,000.00</u>
	Fund <b>211 - STATE DRUG FUNDS</b> Totals	Transactions	8	<u>\$14,000.00</u>
	<b>EXPENSES</b> Totals	Transactions	8	<u>\$14,000.00</u>
	Grand Totals	Transactions	8	<u>\$14,000.00</u>

## Hospitality



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund <b>275 - HOSPITALITY FUND</b>								
<b>REVENUE</b>								
Department <b>4975 - Hospitality</b>								
<i>Taxes</i>								
31 1190	Special District Tax	1,655,921.87	1,715,000.00	1,756,098.62	102	2,022,949.00	1,900,000.00	11
31 4100	Hotel/Motel Tax	8,875,393.34	7,894,737.00	5,558,278.62	70	8,299,948.00	7,875,000.00	
31 4101	Hotel/Motel Tax - DMO	2,248,433.01	2,000,000.00	1,408,097.25	70	2,102,654.00	1,995,000.00	
31 4102	Hotel/Motel Tax - TPD	710,031.48	631,579.00	444,662.28	70	663,996.00	630,000.00	
31 9000	Interest On Taxes	4,270.71	5,000.00	1,175.51	24	5,000.00	5,000.00	
31 9110	Penalties/Int on Delinque	.00	660.00	.00		.00	.00	(100)
31 9500	Fi Fa Tax	12.50	110.00	.00		.00	.00	(100)
	<i>Taxes Totals</i>	<b>\$13,494,062.91</b>	<b>\$12,247,086.00</b>	<b>\$9,168,312.28</b>	<b>75%</b>	<b>\$13,094,547.00</b>	<b>\$12,405,000.00</b>	<b>1%</b>
<i>Other Income</i>								
34 1900	Miscellaneous Income	208.16	33,305.00	.00		.00	.00	(100)
	<i>Other Income Totals</i>	<b>\$208.16</b>	<b>\$33,305.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(100%)</b>
<i>Interest</i>								
36 1010	Interest - Restricted	13,943.43	300.00	.00		.00	.00	(100)
	<i>Interest Totals</i>	<b>\$13,943.43</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(100%)</b>
	Department <b>4975 - Hospitality Totals</b>	<b>\$13,508,214.50</b>	<b>\$12,280,691.00</b>	<b>\$9,168,312.28</b>	<b>75%</b>	<b>\$13,094,547.00</b>	<b>\$12,405,000.00</b>	<b>1%</b>
	<b>REVENUE TOTALS</b>	<b>\$13,508,214.50</b>	<b>\$12,280,691.00</b>	<b>\$9,168,312.28</b>	<b>75%</b>	<b>\$13,094,547.00</b>	<b>\$12,405,000.00</b>	<b>1%</b>
<b>EXPENSE</b>								
Department <b>4975 - Hospitality</b>								
<i>Other Services &amp; Charges</i>								
52 5450	Legal Fees	124,970.55	95,000.00	6,886.52	7	95,000.00	95,000.00	
52 5510	Consulting Fees	14,850.00	29,700.00	43,650.00	147	29,700.00	29,700.00	
52 6010	DMO Distribution	2,248,433.02	2,000,000.00	1,272,179.24	64	2,102,654.00	1,995,000.00	
52 6050	Bank Charges	.00	270.00	.00		.00	.00	(100)
52 6300	Tourist Product Development	144,225.00	631,579.00	33,000.00	5	663,996.00	630,000.00	
52 6590	Contingencies	.00	271,670.00	.00		100,000.00	37,484.00	(86)
	<i>Other Services &amp; Charges Totals</i>	<b>\$2,532,478.57</b>	<b>\$3,028,219.00</b>	<b>\$1,355,715.76</b>	<b>45%</b>	<b>\$2,991,350.00</b>	<b>\$2,787,184.00</b>	<b>(8%)</b>
<i>Operating Transfers Out</i>								
61 1100	Oper. Transfer Out Gen	2,426,841.00	2,526,316.00	.00		1,263,619.00	2,526,316.00	
61 1555	Oper. Trans.GICC	6,532,230.00	6,726,156.00	.00		5,969,759.00	7,091,500.00	5
61 1556	Operating Transfers Out - GICC ARENA	975,000.00	.00	.00		2,869,819.00	.00	
	<i>Operating Transfers Out Totals</i>	<b>\$9,934,071.00</b>	<b>\$9,252,472.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$10,103,197.00</b>	<b>\$9,617,816.00</b>	<b>4%</b>
	Department <b>4975 - Hospitality Totals</b>	<b>\$12,466,549.57</b>	<b>\$12,280,691.00</b>	<b>\$1,355,715.76</b>	<b>11%</b>	<b>\$13,094,547.00</b>	<b>\$12,405,000.00</b>	<b>1%</b>
	<b>EXPENSE TOTALS</b>	<b>\$12,466,549.57</b>	<b>\$12,280,691.00</b>	<b>\$1,355,715.76</b>	<b>11%</b>	<b>\$13,094,547.00</b>	<b>\$12,405,000.00</b>	<b>1%</b>



# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
Fund	<b>275 - HOSPITALITY FUND</b> Totals							
	REVENUE TOTALS	\$13,508,214.50	\$12,280,691.00	\$9,168,312.28	75%	\$13,094,547.00	\$12,405,000.00	1%
	EXPENSE TOTALS	\$12,466,549.57	\$12,280,691.00	\$1,355,715.76	11%	\$13,094,547.00	\$12,405,000.00	1%
Fund	<b>275 - HOSPITALITY FUND</b> Totals	\$1,041,664.93	\$0.00	\$7,812,596.52	+++	\$0.00	\$0.00	+++
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$13,508,214.50	\$12,280,691.00	\$9,168,312.28	75%	\$13,094,547.00	\$12,405,000.00	1%
	EXPENSE GRAND TOTALS	\$12,466,549.57	\$12,280,691.00	\$1,355,715.76	11%	\$13,094,547.00	\$12,405,000.00	1%
	Net Grand Totals	\$1,041,664.93	\$0.00	\$7,812,596.52	+++	\$0.00	\$0.00	+++



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>275 - HOSPITALITY FUND</b>			
Department	<b>4975 - Hospitality</b>			
Account	<b>61 1100 - Oper. Transfer Out Gen</b>			
275 4975 61 1100	Transfer to Cover Operating Expenses	1.0000	2,526,316.00	2,526,316.00
	Account <b>61 1100 - Oper. Transfer Out Gen</b> Totals	Transactions	1	<u>\$2,526,316.00</u>
Account	<b>61 1555 - Oper. Trans.GICC</b>			
275 4975 61 1555	2005 BIDA Civic Center Bond (Interest)	1.0000	292,919.00	292,919.00
275 4975 61 1555	2005 BIDA Civic Center Bond (Interest)	1.0000	337,841.00	337,841.00
275 4975 61 1555	2005 BIDA Civic Center Bond (Principal)	1.0000	3,775,000.00	3,775,000.00
275 4975 61 1555	2013 Series 2001 CC Refunding (Interest)	1.0000	96,581.00	96,581.00
275 4975 61 1555	2013 Series 2001 CC Refunding (Interest)	1.0000	83,616.00	83,616.00
275 4975 61 1555	2013 Series 2001 CC Refunding (Principal)	1.0000	1,290,000.00	1,290,000.00
275 4975 61 1555	GICC Patrolman from TPD Expense	1.0000	93,802.00	93,802.00
275 4975 61 1555	Transfer to Cover Operating Expenses	1.0000	1,121,741.00	1,121,741.00
	Account <b>61 1555 - Oper. Trans.GICC</b> Totals	Transactions	8	<u>\$7,091,500.00</u>
	Department <b>4975 - Hospitality</b> Totals	Transactions	9	<u>\$9,617,816.00</u>
	Fund <b>275 - HOSPITALITY FUND</b> Totals	Transactions	9	<u>\$9,617,816.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	9	<u>\$9,617,816.00</u>
	Grand Totals	Transactions	9	<u>\$9,617,816.00</u>





# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	% Used	2021 Dept Head Requested	2021 City Mgr Recommended	% Chg 2021 CM to 2020 Amend
<b>Fund 300 - CAR RENTAL TAX FUND</b>								
<b>REVENUE</b>								
Department <b>4971 - Car Rental Tax</b>								
Taxes								
31 1302	Car Rental Tax Earned	7,261,064.93	3,600,000.00	(2,124,103.57)	(59)	3,600,000.00	3,600,000.00	
<i>Taxes Totals</i>		\$7,261,064.93	\$3,600,000.00	(\$2,124,103.57)	(59%)	\$3,600,000.00	\$3,600,000.00	0%
Interest								
36 1000	Interest - Nonrestricted	17,688.30	300.00	.00		300.00	300.00	
<i>Interest Totals</i>		\$17,688.30	\$300.00	\$0.00	0%	\$300.00	\$300.00	0%
Budget Carryforward								
39 9900	Budget Carryforward	.00	.00	.00		.00	1,603,602.00	
<i>Budget Carryforward Totals</i>		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$1,603,602.00	+++
Department <b>4971 - Car Rental Tax Totals</b>		\$7,278,753.23	\$3,600,300.00	(\$2,124,103.57)	(59%)	\$3,600,300.00	\$5,203,902.00	45%
<b>REVENUE TOTALS</b>		\$7,278,753.23	\$3,600,300.00	(\$2,124,103.57)	(59%)	\$3,600,300.00	\$5,203,902.00	45%
<b>EXPENSE</b>								
Department <b>4971 - Car Rental Tax</b>								
Other Services & Charges								
52 5450	Legal Fees	6,630.00	7,500.00	.00		7,500.00	7,500.00	
<i>Other Services &amp; Charges Totals</i>		\$6,630.00	\$7,500.00	\$0.00	0%	\$7,500.00	\$7,500.00	0%
Operating Transfers Out								
61 1000	Operating Trans.	.00	.00	.00		.00	2,869,819.00	
61 1100	Oper. Transfer Out Gen	1,400,000.00	1,602,374.00	.00		1,602,374.00	917,500.00	(43)
61 1558	Transfer BIDA	878,940.00	1,990,426.00	.00		1,990,426.00	1,409,083.00	(29)
<i>Operating Transfers Out Totals</i>		\$2,278,940.00	\$3,592,800.00	\$0.00	0%	\$3,592,800.00	\$5,196,402.00	45%
Capital Outlay								
54 7590	Vehicles - Replace	250,530.50	.00	.00		.00	.00	
54 7630	Other Equipment - New	251,345.95	.00	91,145.00		.00	.00	
54 7920	Recreation Capitol Projec	37,336.00	.00	.00		.00	.00	
<i>Capital Outlay Totals</i>		\$539,212.45	\$0.00	\$91,145.00	+++	\$0.00	\$0.00	+++
Department <b>4971 - Car Rental Tax Totals</b>		\$2,824,782.45	\$3,600,300.00	\$91,145.00	3%	\$3,600,300.00	\$5,203,902.00	45%
<b>EXPENSE TOTALS</b>		\$2,824,782.45	\$3,600,300.00	\$91,145.00	3%	\$3,600,300.00	\$5,203,902.00	45%
<b>Fund 300 - CAR RENTAL TAX FUND Totals</b>								
<b>REVENUE TOTALS</b>		\$7,278,753.23	\$3,600,300.00	(\$2,124,103.57)	(59%)	\$3,600,300.00	\$5,203,902.00	45%
<b>EXPENSE TOTALS</b>		\$2,824,782.45	\$3,600,300.00	\$91,145.00	3%	\$3,600,300.00	\$5,203,902.00	45%
Fund <b>300 - CAR RENTAL TAX FUND Totals</b>		\$4,453,970.78	\$0.00	(\$2,215,248.57)	+++	\$0.00	\$0.00	+++
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$7,278,753.23	\$3,600,300.00	(\$2,124,103.57)	(59%)	\$3,600,300.00	\$5,203,902.00	45%



# Budget Worksheet Report

Budget Year 2021

EXPENSE GRAND TOTALS	\$2,824,782.45	\$3,600,300.00	\$91,145.00	3%	\$3,600,300.00	\$5,203,902.00	45%
Net Grand Totals	\$4,453,970.78	\$0.00	(\$2,215,248.57)	+++	\$0.00	\$0.00	+++





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>REVENUES</b>				
Fund	<b>300 - CAR RENTAL TAX FUND</b>			
Department	<b>4971 - Car Rental Tax</b>			
Account	<b>39 9900 - Budget Carryforward</b>			
300 4971 39 9900	Budget Carryforward	1.0000	686,102.00	686,102.00
300 4971 39 9900	Funding to General Fund for Police Patrol/Investigation	1.0000	917,500.00	917,500.00
Account	<b>39 9900 - Budget Carryforward</b> Totals	Transactions	2	<u>\$1,603,602.00</u>
Department	<b>4971 - Car Rental Tax</b> Totals	Transactions	2	<u>\$1,603,602.00</u>
Fund	<b>300 - CAR RENTAL TAX FUND</b> Totals	Transactions	2	<u>\$1,603,602.00</u>
	<b>REVENUES</b> Totals	Transactions	2	<u>\$1,603,602.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2021

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>300 - CAR RENTAL TAX FUND</b>			
Department	<b>4971 - Car Rental Tax</b>			
Account	<b>61 1000 - Operating Trans.</b>			
300 4971 61 1000	2018 BIDA Arena Bond Interest	1.0000	581,506.25	581,506.25
300 4971 61 1000	2018 BIDA Arena Bond Interest	1.0000	553,312.50	553,312.50
300 4971 61 1000	2018 BIDA Arena Bond Principal	1.0000	1,735,000.00	1,735,000.00
	Account <b>61 1000 - Operating Trans. Totals</b>	Transactions	3	<u>\$2,869,818.75</u>
Account	<b>61 1100 - Oper. Transfer Out Gen</b>			
300 4971 61 1100	New Cars for Take Home Car Program	10.0000	56,500.00	565,000.00
300 4971 61 1100	Replace Investigation vehicle	1.0000	31,500.00	31,500.00
300 4971 61 1100	Replace Patrol units	5.0000	51,500.00	257,500.00
300 4971 61 1100	Replace Police Motorcycles	1.0000	32,000.00	32,000.00
300 4971 61 1100	Take Home vehicle (CID)	1.0000	31,500.00	31,500.00
	Account <b>61 1100 - Oper. Transfer Out Gen Totals</b>	Transactions	5	<u>\$917,500.00</u>
Account	<b>61 1558 - Transfer BIDA</b>			
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding Interest	1.0000	30,894.25	30,894.25
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding Interest	1.0000	38,295.50	38,295.50
300 4971 61 1558	2013A Series 2004 Pub Safety Refunding Principal	1.0000	775,000.00	775,000.00
300 4971 61 1558	2018 APM Refinance Interest	1.0000	104,946.25	104,946.25
300 4971 61 1558	2018 APM Refinance Interest	1.0000	104,946.25	104,946.25
300 4971 61 1558	2018 APM Refinance Principal	1.0000	355,000.00	355,000.00
	Account <b>61 1558 - Transfer BIDA Totals</b>	Transactions	6	<u>\$1,409,082.25</u>
	Department <b>4971 - Car Rental Tax Totals</b>	Transactions	14	<u>\$5,196,401.00</u>
	Fund <b>300 - CAR RENTAL TAX FUND Totals</b>	Transactions	14	<u>\$5,196,401.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	<b>14</b>	<u><b>\$5,196,401.00</b></u>
	<b>Grand Totals</b>	<b>Transactions</b>	<b>16</b>	<u><u><b>\$6,800,003.00</b></u></u>