



APRIL 24, 2022

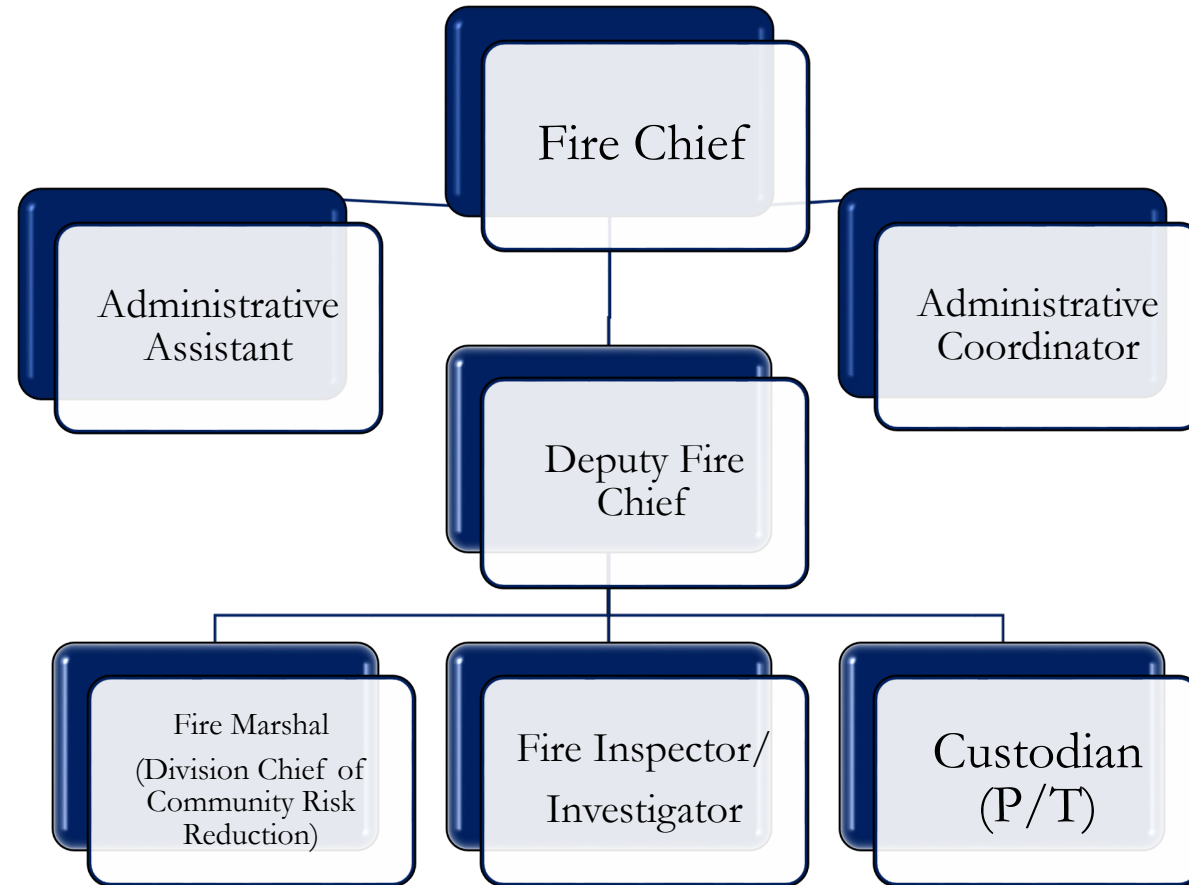
MAYOR AND  
COUNCIL BUDGET  
MEETING

PROPOSED BUDGET  
FY2023-2024



# FIRE ADMINISTRATION

# Fire Administration Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3500 - FIRE ADMINISTRATION</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	265,172.79	457,251.00	233,602.44	51	490,729.00	490,729.00	7
51 5017	Salary/EMS Incentive Pay	4,375.05	3,500.00	2,333.36	67	3,500.00	3,500.00	
51 5020	Salary/Overtime	1,573.56	3,000.00	781.46	26	3,000.00	3,000.00	
51 5030	Salary/Partime	15,990.00	16,800.00	11,970.00	71	17,199.00	17,199.00	2
51 5040	Employee Utility Credit	2,199.75	4,800.00	200.00	4	4,800.00	4,800.00	
51 5190	Medicare	3,264.31	6,868.00	2,300.00	33	7,365.00	7,365.00	7
51 5200	Fica	1,097.11	1,016.00	808.80	80	1,066.00	1,066.00	5
<i>Personnel Services Totals</i>		<b>\$293,672.57</b>	<b>\$493,235.00</b>	<b>\$251,996.06</b>	<b>51%</b>	<b>\$527,659.00</b>	<b>\$527,659.00</b>	<b>7%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	56,270.51	111,807.00	52,377.33	47	120,425.00	120,425.00	8
51 5161	Life Insurance	135.20	463.00	65.93	14	397.00	397.00	(14)
51 5163	ST Disability Insurance	415.22	669.00	218.69	33	552.00	552.00	(17)
51 5164	LT Disability Insurance	468.00	641.00	249.66	39	524.00	524.00	(18)
51 5165	Health Insurance	44,428.92	66,889.00	32,681.69	49	70,178.00	70,178.00	5
51 5166	Dental Insurance	1,415.96	1,636.00	1,262.38	77	1,635.00	1,635.00	
51 5180	Uniforms	2,527.68	7,500.00	3,390.38	45	4,000.00	4,000.00	(47)
<i>Employee Benefits Totals</i>		<b>\$105,661.49</b>	<b>\$189,605.00</b>	<b>\$90,246.06</b>	<b>48%</b>	<b>\$197,711.00</b>	<b>\$197,711.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	2,663.55	1,849.00	2,134.51	115	4,560.00	6,564.00	255
52 5260	Heat & Power	123,756.53	126,873.00	91,000.09	72	135,756.00	127,620.00	1
52 5270	Water	1,976.95	2,157.00	1,546.62	72	2,316.00	2,040.00	(5)
52 5280	Other Communication/Util	701.32	1,403.00	.00		1,824.00	.00	(100)
<i>Communications &amp; Util. Totals</i>		<b>\$129,098.35</b>	<b>\$132,282.00</b>	<b>\$94,681.22</b>	<b>72%</b>	<b>\$144,456.00</b>	<b>\$136,224.00</b>	<b>3%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	11,481.41	18,417.00	13,596.05	74	18,417.00	18,417.00	
52 5710	R&M Furn. & Equip.	58.95	1,000.00	900.59	90	2,000.00	1,500.00	50
52 5720	R&M Communication Equip	139.99	.00	.00		.00	.00	
52 5730	R&M - D/P Equipment	6,492.23	17,485.00	11,965.75	68	23,456.00	23,692.00	35
52 5780	Grounds	123.90	.00	.00		.00	.00	
53 5680	Tires	.00	700.00	278.40	40	700.00	.00	(100)
<i>Repair &amp; Maintenance Totals</i>		<b>\$18,296.48</b>	<b>\$37,602.00</b>	<b>\$26,740.79</b>	<b>71%</b>	<b>\$44,573.00</b>	<b>\$43,609.00</b>	<b>16%</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3500 - FIRE ADMINISTRATION</b>								
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	14,269.02	10,000.00	8,553.80	86	31,000.00	10,000.00	
52 5743	R&M Bldg-Fire	13,508.21	15,000.00	12,045.34	80	22,500.00	15,000.00	
52 5749	R&M Bldg-PubSafety	2,681.06	.00	93.83		.00	.00	
<i>Building Maintenance Totals</i>		<b>\$30,458.29</b>	<b>\$25,000.00</b>	<b>\$20,692.97</b>	<b>83%</b>	<b>\$53,500.00</b>	<b>\$25,000.00</b>	<b>0%</b>
<i>Training &amp; Education</i>								
52 6200	Training	5,556.18	8,000.00	4,423.57	55	7,200.00	6,000.00	(25)
52 6210	Dues	750.00	1,795.00	475.00	26	1,780.00	1,780.00	(1)
52 6220	Subscription/Publications	3,610.72	1,787.00	1,851.62	104	2,275.00	2,275.00	27
52 6230	Conventions/Meetings	.00	6,800.00	2,553.73	38	7,800.00	7,800.00	15
52 6270	Fire Prevention	.00	3,000.00	3,176.88	106	22,072.00	19,072.00	536
<i>Training &amp; Education Totals</i>		<b>\$9,916.90</b>	<b>\$21,382.00</b>	<b>\$12,480.80</b>	<b>58%</b>	<b>\$41,127.00</b>	<b>\$36,927.00</b>	<b>73%</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	.00	100.00	.00		100.00	100.00	
52 6000	Advertising Expense	.00	3,700.00	.00		3,700.00	1,000.00	(73)
52 6100	Auto Insurance	7,991.09	8,277.00	8,420.04	102	9,645.00	9,645.00	17
52 6110	Other Insurance	16,464.53	16,834.00	16,558.52	98	19,265.00	19,265.00	14
52 6130	Miscellaneous Services	4,692.00	.00	.00		.00	.00	
52 6560	Workers Comp/Administrati	1,037.31	1,496.00	1,612.91	108	2,744.00	2,744.00	83
52 6600	Claims Workers Comp.	.00	1,000.00	.00		1,000.00	1,000.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$30,184.93</b>	<b>\$31,407.00</b>	<b>\$26,591.47</b>	<b>85%</b>	<b>\$36,454.00</b>	<b>\$33,754.00</b>	<b>7%</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	43.86	.00	4.56		.00	.00	
52 7320	Stationery & Printing	70.32	3,000.00	2,890.01	96	5,500.00	4,000.00	33
52 7330	Copy Expense	2,060.67	3,000.00	2,043.48	68	3,000.00	3,000.00	
53 7020	Janitorial Supplies	2,462.01	2,000.00	1,828.38	91	2,500.00	2,000.00	
53 7050	Medical Services/Supplies	.00	.00	822.96		800.00	800.00	
53 7121	Computer Hardware	.00	3,500.00	321.50	9	3,500.00	3,500.00	
53 7122	Computer Supplies	458.54	.00	.00		.00	.00	
53 7310	Office Supplies	979.93	3,000.00	2,522.04	84	3,000.00	3,000.00	
53 7360	Other Admin. Supplies	168.69	.00	192.20		.00	.00	
53 7400	Emergency/Pandemic Expense	7,630.93	.00	.00		.00	.00	



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Fund <b>100 - GENERAL FUND</b>								
EXPENSE								
Department <b>3500 - FIRE ADMINISTRATION</b>								
<i>Materials &amp; Supplies</i>								
53 7450	Emergency/Water Restoration	.00	.00	11,475.00		.00	.00	
	<i>Materials &amp; Supplies Totals</i>	\$13,874.95	\$14,500.00	\$22,100.13	152%	\$18,300.00	\$16,300.00	12%
<i>Cost Of Sales</i>								
53 7030	Food & Dietary Supplies	2,093.97	4,000.00	6,590.68	165	8,000.00	6,000.00	50
	<i>Cost Of Sales Totals</i>	\$2,093.97	\$4,000.00	\$6,590.68	165%	\$8,000.00	\$6,000.00	50%
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	.00	144,000.00	116,637.00	81	139,000.00	.00	(100)
54 7630	Other Equipment - New	.00	50,000.00	.00		.00	.00	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$194,000.00	\$116,637.00	60%	\$139,000.00	\$0.00	(100%)
Department <b>3500 - FIRE ADMINISTRATION Totals</b>		\$633,257.93	\$1,143,013.00	\$668,757.18	59%	\$1,210,780.00	\$1,023,184.00	(10%)
<b>EXPENSE TOTALS</b>		\$633,257.93	\$1,143,013.00	\$668,757.18	59%	\$1,210,780.00	\$1,023,184.00	(10%)
Fund <b>100 - GENERAL FUND Totals</b>		\$633,257.93	\$1,143,013.00	\$668,757.18	59%	\$1,210,780.00	\$1,023,184.00	(10%)
<b>EXPENSE TOTALS</b>		\$633,257.93	\$1,143,013.00	\$668,757.18	59%	\$1,210,780.00	\$1,023,184.00	(10%)
Fund <b>100 - GENERAL FUND Totals</b>		(\$633,257.93)	(\$1,143,013.00)	(\$668,757.18)	59%	(\$1,210,780.00)	(\$1,023,184.00)	(10%)
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<b>EXPENSE GRAND TOTALS</b>		\$633,257.93	\$1,143,013.00	\$668,757.18	59%	\$1,210,780.00	\$1,023,184.00	(10%)
Net Grand Totals		(\$633,257.93)	(\$1,143,013.00)	(\$668,757.18)	59%	(\$1,210,780.00)	(\$1,023,184.00)	(10%)



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3500 - FIRE ADMINISTRATION</b>				
Account <b>52 5240 - Telephone</b>				
100 3500 52 5240	AT&T Telephone (Fax Lines, Elevator, ATM, Security System)	12.0000	284.00	3,408.00
100 3500 52 5240	Comcast (Internet Service Failover)	12.0000	67.00	804.00
100 3500 52 5240	Windstream (Internet & VOIP/Cisco Phones)	12.0000	196.00	2,352.00
Account <b>52 5240 - Telephone Totals</b>		Transactions	3	<u>\$6,564.00</u>
Account <b>52 5260 - Heat &amp; Power</b>				
100 3500 52 5260	Fireside Natural Gas	12.0000	40.00	480.00
100 3500 52 5260	Georgia Power	12.0000	50.00	600.00
100 3500 52 5260	Power Allocation: Based on Monthly Average	12.0000	10,545.00	126,540.00
Account <b>52 5260 - Heat &amp; Power Totals</b>		Transactions	3	<u>\$127,620.00</u>
Account <b>52 5270 - Water</b>				
100 3500 52 5270	Based on Monthly Average	12.0000	170.00	2,040.00
Account <b>52 5270 - Water Totals</b>		Transactions	1	<u>\$2,040.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>				
100 3500 52 5700	Moody's Contract (Allocation Payments)	12.0000	1,211.00	14,532.00
100 3500 52 5700	Square Rigger (Annual Maint Fee-Allocation)	1.0000	89.00	89.00
100 3500 52 5700	Square rigger Monthly Cost (Allocation)	12.0000	58.00	696.00
100 3500 52 5700	Vehicle Repairs (Outside Vendors)	1.0000	3,100.00	3,100.00
Account <b>52 5700 - R&amp;M - Vehicles Totals</b>		Transactions	4	<u>\$18,417.00</u>
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b>				
100 3500 52 5710	Office Furniture Replacement	1.0000	1,500.00	1,500.00
Account <b>52 5710 - R&amp;M Furn. &amp; Equip. Totals</b>		Transactions	1	<u>\$1,500.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 3500 52 5730	Civic Live	1.0000	606.00	606.00
100 3500 52 5730	Comcast Cable and Internet Services (Station 1,2&3)	1.0000	9,384.00	9,384.00
100 3500 52 5730	Docusign	1.0000	2,601.00	2,601.00
100 3500 52 5730	Email Account License	1.0000	1,723.00	1,723.00
100 3500 52 5730	Mimecast (Email)	1.0000	633.00	633.00
100 3500 52 5730	Quantum Workplace	12.0000	53.00	636.00
100 3500 52 5730	Tyler NW	1.0000	8,109.00	8,109.00
Account <b>52 5730 - R&amp;M - D/P Equipment Totals</b>		Transactions	7	<u>\$23,692.00</u>
Account <b>52 5740 - R&amp;M-Buildings</b>				
100 3500 52 5740	Facility Maintenance (Fore Station 2&3)	2.0000	5,000.00	10,000.00
Account <b>52 5740 - R&amp;M-Buildings Totals</b>		Transactions	1	<u>\$10,000.00</u>
Account <b>52 5743 - R&amp;M Bldg-Fire</b>				
100 3500 52 5743	Facility Maintenance (Station 1/Public Safety Complex)	1.0000	15,000.00	15,000.00
Account <b>52 5743 - R&amp;M Bldg-Fire Totals</b>		Transactions	1	<u>\$15,000.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3500 - FIRE ADMINISTRATION</b>				
Account <b>52 6000 - Advertising Expense</b>				
100 3500 52 6000	Recruitment Expenses	1.0000	1,000.00	1,000.00
	Account <b>52 6000 - Advertising Expense</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account <b>52 6100 - Auto Insurance</b>				
100 3500 52 6100	Apex Auto Insurance	1.0000	9,645.00	9,645.00
	Account <b>52 6100 - Auto Insurance</b> Totals	Transactions	1	<u>\$9,645.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 3500 52 6110	Apex EPLI Policy	1.0000	3,813.00	3,813.00
100 3500 52 6110	Apex General Liability	1.0000	5,952.00	5,952.00
100 3500 52 6110	GIRMA (Firefighter Cancer Policy)	2.0000	4,750.00	9,500.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	3	<u>\$19,265.00</u>
Account <b>52 6200 - Training</b>				
100 3500 52 6200	EMC Meeting (Savannah, GA)	1.0000	1,800.00	1,800.00
100 3500 52 6200	Fire Inspector Training/ Certification	2.0000	500.00	1,000.00
100 3500 52 6200	FM Office Certifications (Savannah, GA)	1.0000	2,000.00	2,000.00
100 3500 52 6200	Microsoft Certifications	1.0000	1,200.00	1,200.00
	Account <b>52 6200 - Training</b> Totals	Transactions	4	<u>\$6,000.00</u>
Account <b>52 6210 - Dues</b>				
100 3500 52 6210	Black Chief's Officers Committee	1.0000	120.00	120.00
100 3500 52 6210	GA Association of Fire Chiefs	2.0000	65.00	130.00
100 3500 52 6210	GA Fire Inspector Association	2.0000	25.00	50.00
100 3500 52 6210	GA Fire Investigator Association	2.0000	25.00	50.00
100 3500 52 6210	GMAG (GA Mutual Aid Group)	1.0000	100.00	100.00
100 3500 52 6210	IAAP (International Association of Admin, Professionals)	1.0000	130.00	130.00
100 3500 52 6210	Internal Affairs Investigators	1.0000	150.00	150.00
100 3500 52 6210	International Association of Arson Investigators (Group)	1.0000	150.00	150.00
100 3500 52 6210	International Association of Fire Chiefs	2.0000	250.00	500.00
100 3500 52 6210	Metro Atlanta Fire Chiefs Association	2.0000	150.00	300.00
100 3500 52 6210	Metro Fire Investigators Association	2.0000	25.00	50.00
100 3500 52 6210	National Fire Investigators Association	1.0000	50.00	50.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	12	<u>\$1,780.00</u>
Account <b>52 6220 - Subscription/Publications</b>				
100 3500 52 6220	Adobe Acrobat Pro PC	1.0000	400.00	400.00
100 3500 52 6220	GA Criminal Codes (Annual)	1.0000	275.00	275.00
100 3500 52 6220	NFPA Codes (Annual)	1.0000	1,600.00	1,600.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	3	<u>\$2,275.00</u>





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 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3500 - FIRE ADMINISTRATION</b>				
Account <b>52 6230 - Conventions/Meetings</b>				
100 3500 52 6230	FDIC 2024 (Indianapolis, IN)	1.0000	2,500.00	2,500.00
100 3500 52 6230	FRI Conference (Kansas City, MO)	1.0000	2,800.00	2,800.00
100 3500 52 6230	IAFC Symposium (Clearwater, FL)	1.0000	2,500.00	2,500.00
Account <b>52 6230 - Conventions/Meetings</b> Totals		Transactions	3	<u>\$7,800.00</u>
Account <b>52 6270 - Fire Prevention</b>				
100 3500 52 6270	Fire Safety Education Items (Helments, Activity Books, Bags)	1.0000	5,000.00	5,000.00
100 3500 52 6270	Knox Box System Upgrade	8.0000	1,759.00	14,072.00
Account <b>52 6270 - Fire Prevention</b> Totals		Transactions	2	<u>\$19,072.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 3500 52 6560	Apex Insurance Workers Comp	1.0000	1,333.00	1,333.00
100 3500 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	163.00	163.00
100 3500 52 6560	NFP	1.0000	1,248.00	1,248.00
Account <b>52 6560 - Workers Comp/Administrati</b> Totals		Transactions	3	<u>\$2,744.00</u>
Account <b>52 6600 - Claims Workers Comp.</b>				
100 3500 52 6600	Claims-Worker Comp	1.0000	1,000.00	1,000.00
Account <b>52 6600 - Claims Workers Comp.</b> Totals		Transactions	1	<u>\$1,000.00</u>
Account <b>52 7320 - Stationery &amp; Printing</b>				
100 3500 52 7320	Mailers, posters, flyers, banner	1.0000	2,500.00	2,500.00
100 3500 52 7320	Promotional Items (Community Events)	1.0000	1,500.00	1,500.00
Account <b>52 7320 - Stationery &amp; Printing</b> Totals		Transactions	2	<u>\$4,000.00</u>
Account <b>52 7330 - Copy Expense</b>				
100 3500 52 7330	Copier Lease Fees, toner & paper	1.0000	3,000.00	3,000.00
Account <b>52 7330 - Copy Expense</b> Totals		Transactions	1	<u>\$3,000.00</u>
Account <b>53 7020 - Janitorial Supplies</b>				
100 3500 53 7020	Janitorial and Cleaning Supplies	1.0000	2,000.00	2,000.00
Account <b>53 7020 - Janitorial Supplies</b> Totals		Transactions	1	<u>\$2,000.00</u>
Account <b>53 7030 - Food &amp; Dietary Supplies</b>				
100 3500 53 7030	Event Refreshments/snacks, water & beverages	1.0000	6,000.00	6,000.00
Account <b>53 7030 - Food &amp; Dietary Supplies</b> Totals		Transactions	1	<u>\$6,000.00</u>
Account <b>53 7121 - Computer Hardware</b>				
100 3500 53 7121	Laptop & PC	2.0000	1,750.00	3,500.00
Account <b>53 7121 - Computer Hardware</b> Totals		Transactions	1	<u>\$3,500.00</u>
Account <b>53 7310 - Office Supplies</b>				
100 3500 53 7310	Pens,binders, clips, paper, staples & folders	1.0000	3,000.00	3,000.00
Account <b>53 7310 - Office Supplies</b> Totals		Transactions	1	<u>\$3,000.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
	Department <b>3500 - FIRE ADMINISTRATION</b> Totals	Transactions	61	\$296,914.00
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	61	\$296,914.00
	<b>EXPENSES Totals</b>	<b>Transactions</b>	<b>61</b>	<b>\$296,914.00</b>
	Grand Totals	Transactions	61	\$296,914.00

**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

Fund: 100	Department and Number: Fire Administration 3500				
	2020-21	2021-22	2022-23	2023-24	2023-24
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Fire Chief	1	1	1	1	1
Deputy Fire Chief	0	0	1	1	1
Administrative Assistant	1	1	1	1	1
Fire Marshal/Division Chief	1	1	1	1	1
Administrative Coordinator	1	1	1	1	1
Fire Inspector/Investigator	0	1	1	1	1
Part Time Positions:					
Custodian	1	1	1	1	1
<b>Total Personnel :</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Fire Administration -3500**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<hr/>				
Wages				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$130 per year			-	
Health Insurance \$8,115 per position per year			-	
Pensions (23.99%)*			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
Training and Education				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
Material and Supplies				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

N/A

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**

City of College Park, Georgia  
Vehicle Request  
Budget Year 2023-2024

Fund: <b>100</b>		Department and Number: <b>Fire Administration 3500</b>	
New Replacement for Vehicle/Equipment No.		Priority:	
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
_____ Sedan 2 Door		_____	Age of Vehicle/Equipment Being Replaced
_____ Sedan 4 Door		_____	Units of Use to Date (hours, miles, etc.)
_____ Cruiser		_____	Total Operating/Maintenance Costs to Date
_____ Station Wagon		_____	Actual FYE 2022-23 Maintenance Cost
_____ Van		_____	Actual FYE 2022-23 Operating Cost
_____ 1/2-ton Truck		_____	Estimated FYE 2023-24 Maintenance Cost
_____ 3/4-ton Truck		_____	Estimated FYE 2023-24 Operating Cost
_____ Sanitation Front Loader			
_____ Sanitation Rear Loader			
_____ Other			
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#:	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment		Rental Option New Vehicle/Equipment	
_____ Purchase Price		_____ Rental/Lease Cost per Year	
_____ Estimated Useful Life		_____ Estimated Length of Rental/Lease	
_____ Estimated Use During 2023-24		_____ Estimated Use During 2023-24	
_____ Estimated Operating Cost During 2023-24		_____ Estimated Operating Cost During 2023-24	

**EXHIBIT F-1**

City of College Park, Georgia  
Vehicle Inventory List

<b>Dept: Fire</b>							<b>Prior Year</b>	<b>Current Year</b>			<b>Surplus</b>
<b>Unit#</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Cost</b>	<b>D.O.P.</b>	<b>Mileage</b>	<b>Mileage</b>	<b>Hours</b>	<b>Tag #</b>	<b>Date</b>
29-G	2006	Ford	F250-SD	1FTNX20516EC01913	\$ 19,382.00	11/22/2005	89,846	95,352	N/A	GV19231	N/A
30-G	2008	Ford	Crown	2FAHP71V89X108937	\$ 20,088.00	9/18/2008	Broken Display	Broken Display	N/A	GV6200M	N/A
33-G	2010	Ford	F250 4x2 Crew C	1FTSW2A57AEB25255	\$ 21,676.00	1/26/2010	88,871	90,281	N/A	GV6202M	N/A
44-G	2020	Ford	Explorer	1FM5K8AB9LGB67172	\$ 34,000.00	8/13/2019	22,000	35,154	N/A	GV6829N	N/A
45-G	2023	Chevy	Tahoe 4WD	1GNSKLED3PR173251	\$ 38,879.00	10/04/22	10	655	N/A	GV7814M	N/A
46-G	2023	Chevy	Tahoe 4WD	1GNSKLED9PR172573	\$ 38,879.00	10/04/22	10	22	N/A	GV7813M	N/A
47-G	2023	Chevy	Tahoe 4WD	1GNSKLED0PR172560	\$ 38,879.00	10/04/22	10	975	N/A	GV7812M	N/A
2005-N/A	29ft.	2 level Fire Safety House		1F9BA29236S217628	\$ 29,967.00	10/1/2005	Grant funded	N/A	N/A	GV6207M	N/A
25-G	2002	Ford	Crown	2FAP71W82X113688	\$ 20,899.00	8/31/2001	107,270	N/A	N/A	GV3910M	TBD
35-G	2008	Ford	Crown	2FAHP71V78X139899	\$ 22,817.00	12/27/2007	126,036	N/A	N/A	GV19219	TBD
37-G	1999	Ford	Crown	2FAFP71W8XX232297	\$ 19,937.00	9/13/1999	92,032	N/A	N/A	GV6205M	TBD

Surplus  
Surplus  
Surplus

G= Gas

D= Diesel

AF= Alternative Fuel

N/A= Not Applicable or Required

**EXHIBIT G**

City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2023-2024

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Department: Fire Administration Department Number: 3500

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Account Number	Description/Justification	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27
	N/A					
Totals			\$0	\$0	\$0	\$0



EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire Administration

Fund: 100

Division:

Department Number: 3500

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost \_\_\_\_\_

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**  
Fire Administration

**Project Name or Title:**

**Project Description:**

**Project Justification and Impact:**

**Project Costs: \$**

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Public Safety | Fire Suppression**

**Program Description:**

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, fire safety education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and state statutes. The department operates two fire stations.

**Trends:**

The Fire Department's mission is to improve the quality of life for residents and visitors of the City of College Park by protecting lives and property through fire suppressions, emergency medical services, fire prevention and community education. With increasing demands, the fire service must utilize the best tools, techniques, and training methods to meet the expectations of its residents, businesses, and visitors. Risk assessment, preparedness, and mitigation are primary issues challenging today's fire and emergency medical services departments. Timely and effective emergency response cannot be continually achieved without adequate planning and preparedness.

**Office of the Fire Chief/Administration**

**Goals:**

1. Revise our Emergency Response Plan for Fire/EMS Operations. Continue to provide a timely and efficient emergency response, with safety as a priority by keeping all members of our department safe.
2. Fill the position of the Emergency Manager Coordinator, so the city would be better prepared to handle disasters when they occur. Develop a revise the College Park Emergency Operations plan and guidelines.
3. Improve the department's staffing shortages by creating a hiring experienced firefighters that will fill the department vacancies at a minimum cost.
4. Improve the fire dispatch information from the CAD to our vehicle tablets and laptops. This will allow members of the department to conduct their reports on the scene.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:** temporarily hired an emergency manager, they returned to their original position.

**Prior Year Highlights:** conducted Lieutenant and Sergeant promotional exams. And nine firefighters were promoted to officers and two were promoted to Lieutenants.

## **Public Safety | Fire Suppression**

### **Performance Measures**

#### **Program /Service Outputs: (goods, services, units produced)**

1. All structural firefighting operations will have a minimum of 18 personnel on scene 100% of the time.
2. Provide training and equipment to ensure all major hazardous materials events will have a minimum of 9 appropriately trained personnel on scene 100% of the time.
3. All EMS incidents will have a minimum of 2 personnel on scene 100% of the time.

#### **Program/Service Output:**

#### **CPFR THREE YEAR CALL HISTORY**

	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Fire Calls</b>	709	1403	2309
<b>EMS Calls</b>	1369	4886	4256
<b>Total Calls</b>	2078	6289	6565

Call volumes noted for year 2020 demonstrate change from Firehouse to Image trend. Statistics for period reported in Firehouse not shown.

Spike in fire call volume in 2022 attributed to freezing temperatures and burst pipes in December '22

#### **Prior Year Highlights / Fire Suppression**

- Promoted seven firefighters to Sergeant/FAO and two firefighters to the position of Lieutenant.
- Completed Driver Operator II (Aerial Operator Class) (six new Truck Drivers)
- All Operations personnel completed the Incident Management System training
- Developed Standard Operating Procedures for the department
- Completed the annual Live Fire training at DeKalb County

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Emergency Medical Services (EMS)**

**Goals**

**Provided additional focus on preventative health measures to increase physical and mental health awareness. Identify and designate staffing to target community health initiatives.**

**Pursue medical transport licensing to provide economical and efficient medical transport to the citizens and visitors.**

**Improve staffing of medical units to provide more coverage for emergency medical responses.**

**Upgrade all Automatic External Defibrillators (AED) within city owned buildings.**

**Program 23/24 Objectives:**

**Prior Year Highlights:**

**Established community and in-house virtual training programs:**

- Virtual community CPR
- Virtual in-house (Fire Rescue One Academy)

**Training and Support Services**

**Goal:**

1. Assure all member certifications are maintained
2. Increase Strategy and Tactics Training to include a 3<sup>rd</sup> station.
3. Increase participation in outside training opportunities
4. Increase the number of NPQ Evaluator's
5. Increase applicants and work on a plan for retention
6. Continue virtual training and accountability programs to ensure employees are appropriately trained to safely meet applicable requirements.

**Fire Marshal/Community Risk Reduction**

**Goal:**

Coordinate with Fire & EMS Operations on developing a systematic approach to yearly in-service and company level fire inspections. This year's goal is that assembly occupancies be inspected two times per year. One inspection from the Fire Marshal's Office, and one being performed as an in-service/company level inspection.

Research and identify a third-party system or software for documenting and provide billing for annual fire inspections.

Purchase a new and state of the art fire safety house. Identify new methods for utilizing the safety house in teaching residents on the dangers of fire.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:**

**Objectives:**

1. Continue to improve the relationship among public safety and code enforcement. Identify ways to demonstrate to the public fire and police are all working together to help keep them safe.
2. Establish a method for collecting and tracking money generated by inspections, plan review, fines, and other fire recovery services.
3. Grow our Car Safety Seat Program and establish safe and efficient guidelines for citizens to make a request and have a car seat installed.
4. Increase education and Code Enforcement of Hotel Properties.

**Program/Service Output:**

**FIRE AND LIFE SAFETY ACTIVITIES**

<b>Investigations &amp; Inspections 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Investigations (Fire &amp; Code Enforcement)</b>	686	163	260
<b>Inspections (New &amp; Existing Structures)</b>	318	275	368

<b>Plan Reviews 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>New Construction, ADA Life Safety Codes, etc.</b>	312	163	326

<b>Public Education /Fire Safety Education 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Community Presentations, Schools, Fire Prevention Week</b>	22	28	24

<b>Arrests 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Arrests (charges) resulting from arson fires, code violations</b>	2	3	2

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **100**

Department and Number: **Fire Administration / 3500**

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Department Submitting Request:

Division Submitting Request:

Requested for Department:

Prepared By:

Description of Item:

Reason for Requesting:

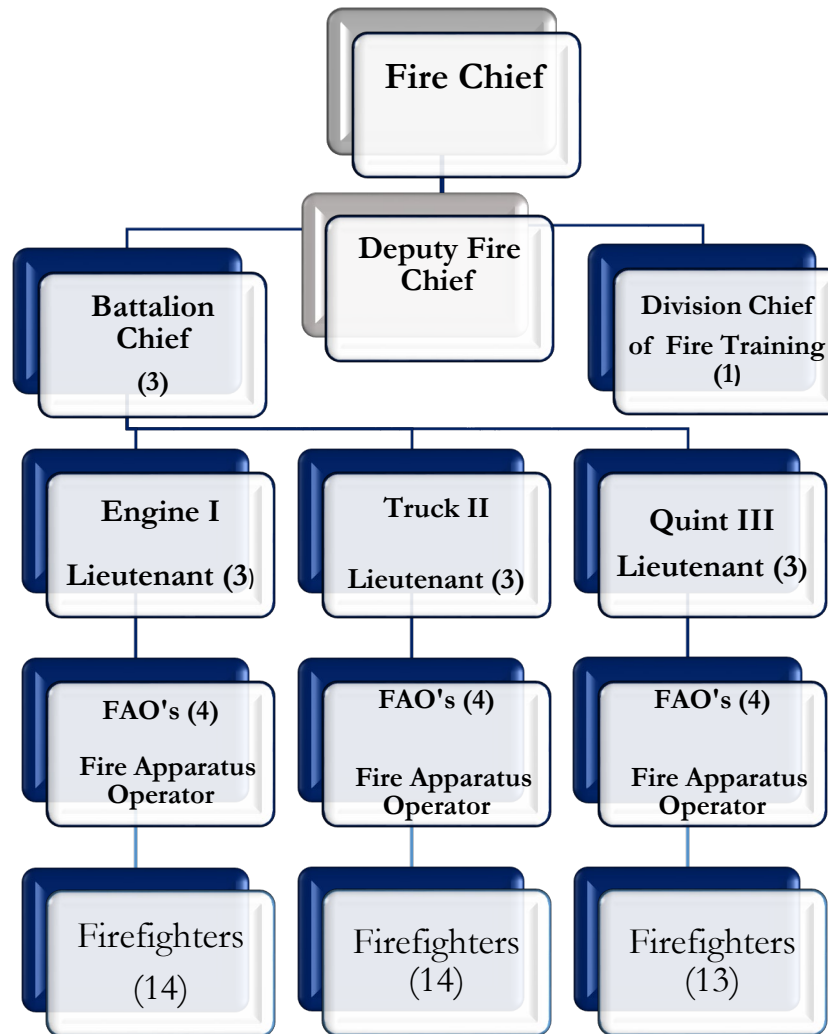
Cost Estimate/Revenue Enhancement:



# FIRE SUPPRESSION



# Fire Suppression Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3520 - Fire Suppression</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	1,719,547.95	4,484,366.00	2,662,700.96	59	4,721,495.00	4,701,495.00	5
51 5017	Salary/EMS Incentive Pay	72,334.16	77,000.00	36,458.75	47	77,000.00	77,000.00	
51 5020	Salary/Overtime	510,353.05	250,000.00	459,920.88	184	250,000.00	250,000.00	
51 5040	Employee Utility Credit	4,730.61	19,200.00	4,068.24	21	19,200.00	19,200.00	
51 5060	Salary-Holiday Pay	132,918.13	80,000.00	69,301.28	87	80,000.00	80,000.00	
51 5190	Medicare	43,690.38	65,024.00	38,830.25	60	68,172.00	68,172.00	5
51 5200	Fica	3,520.47	.00	13.96		.00	.00	
<i>Personnel Services Totals</i>		<b>\$2,487,094.75</b>	<b>\$4,975,590.00</b>	<b>\$3,271,294.32</b>	<b>66%</b>	<b>\$5,215,867.00</b>	<b>\$5,195,867.00</b>	<b>4%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	796,739.42	1,100,463.00	714,255.66	65	1,153,747.00	1,153,747.00	5
51 5161	Life Insurance	2,184.80	6,241.00	1,411.17	23	6,241.00	6,241.00	
51 5163	ST Disability Insurance	3,876.62	9,564.00	3,109.83	33	9,564.00	9,564.00	
51 5164	LT Disability Insurance	4,230.52	8,427.00	2,845.81	34	8,427.00	8,427.00	
51 5165	Health Insurance	518,537.51	662,919.00	413,353.88	62	709,577.00	675,917.00	2
51 5166	Dental Insurance	13,979.71	19,401.00	13,305.83	69	19,401.00	19,401.00	
51 5180	Uniforms	58,661.24	47,000.00	28,961.64	62	47,000.00	47,000.00	
<i>Employee Benefits Totals</i>		<b>\$1,398,209.82</b>	<b>\$1,854,015.00</b>	<b>\$1,177,243.82</b>	<b>63%</b>	<b>\$1,953,957.00</b>	<b>\$1,920,297.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	70,676.71	75,337.00	53,474.16	71	108,171.00	75,161.00	
52 5260	Heat & Power	966.75	534.00	414.71	78	576.00	996.00	87
52 5270	Water	2,036.69	1,885.00	984.62	52	2,016.00	2,100.00	11
52 5280	Other Communication/Util	1,341.48	1,565.00	1,458.65	93	2,035.00	1,382.00	(12)
<i>Communications &amp; Util. Totals</i>		<b>\$75,021.63</b>	<b>\$79,321.00</b>	<b>\$56,332.14</b>	<b>71%</b>	<b>\$112,798.00</b>	<b>\$79,639.00</b>	<b>0%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	96,401.69	67,317.00	47,792.59	71	67,317.00	71,325.00	6
52 5710	R&M Furn. & Equip.	1,703.07	.00	.00		6,000.00	60,600.00	
52 5720	R&M Communication Equip	18,640.01	20,817.00	8,000.00	38	20,817.00	20,817.00	
52 5730	R&M - D/P Equipment	4,341.74	15,564.00	1,350.16	9	13,681.00	13,681.00	(12)
52 5780	Grounds	2,219.96	2,826.00	925.38	33	2,000.00	2,000.00	(29)
53 5680	Tires	14,392.10	8,000.00	8,098.38	101	8,000.00	8,000.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$137,698.57</b>	<b>\$114,524.00</b>	<b>\$66,166.51</b>	<b>58%</b>	<b>\$117,815.00</b>	<b>\$176,423.00</b>	<b>54%</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3520 - Fire Suppression</b>								
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	3,967.60	.00	4,665.41		.00	.00	
<i>Building Maintenance Totals</i>		<b>\$3,967.60</b>	<b>\$0.00</b>	<b>\$4,665.41</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Training &amp; Education</i>								
52 6200	Training	4,317.84	5,000.00	7,329.13	147	8,000.00	57,972.00	1,059
52 6210	Dues	225.00	900.00	225.00	25	900.00	900.00	
52 6220	Subscription/Publications	2,633.77	3,000.00	170.17	6	3,000.00	3,000.00	
<i>Training &amp; Education Totals</i>		<b>\$7,176.61</b>	<b>\$8,900.00</b>	<b>\$7,724.30</b>	<b>87%</b>	<b>\$11,900.00</b>	<b>\$61,872.00</b>	<b>595%</b>
<i>Other Services &amp; Charges</i>								
52 5510	Consulting Fees	.00	15,000.00	15,000.00	100	.00	.00	(100)
52 6100	Auto Insurance	7,991.09	8,277.00	8,420.04	102	9,645.00	9,645.00	17
52 6110	Other Insurance	93,925.51	98,268.00	93,751.35	95	107,208.00	107,208.00	9
52 6130	Miscellaneous Services	5,800.00	10,900.00	16,814.02	154	25,180.00	18,900.00	73
52 6170	Contractual Services	5,778.30	19,190.00	5,931.42	31	19,190.00	28,940.00	51
52 6560	Workers Comp/Administrati	13,899.99	20,053.00	15,207.46	76	36,774.00	36,774.00	83
52 6600	Claims Workers Comp.	5,436.09	25,000.00	2,823.31	11	25,000.00	10,000.00	(60)
<i>Other Services &amp; Charges Totals</i>		<b>\$132,830.98</b>	<b>\$196,688.00</b>	<b>\$157,947.60</b>	<b>80%</b>	<b>\$222,997.00</b>	<b>\$211,467.00</b>	<b>8%</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	7.38	800.00	.00		800.00	800.00	
52 7320	Stationery & Printing	.00	500.00	129.16	26	500.00	500.00	
52 7330	Copy Expense	1,605.69	2,000.00	388.89	19	2,000.00	2,000.00	
53 7000	Gas & Oil	61,500.16	40,100.00	22,416.45	56	40,100.00	40,100.00	
53 7010	Tools/Shop Supplies	2,308.05	2,500.00	2,638.55	106	5,000.00	2,500.00	
53 7020	Janitorial Supplies	10,413.08	4,000.00	9,773.41	244	10,000.00	10,000.00	150
53 7050	Medical Services/Supplies	18,230.00	10,000.00	4,439.00	44	21,670.00	11,640.00	16
53 7070	Firefighting Supplies	10,075.05	36,510.00	6,454.70	18	27,876.00	19,988.00	(45)
53 7100	Lubricants & Chemicals	4,240.78	10,000.00	6,212.87	62	10,000.00	10,000.00	
53 7110	Safety Supplies	3,486.89	6,180.00	4,518.20	73	8,180.00	6,180.00	
53 7121	Computer Hardware	324.86	9,000.00	12,302.00	137	9,000.00	9,000.00	
53 7130	Rescue Supplies	1,968.23	3,500.00	1,853.64	53	3,500.00	3,500.00	
53 7150	Other Operating Supplies	350.35	.00	.00		.00	.00	
53 7161	Protective Clothing	41,811.58	40,000.00	32,766.03	82	298,413.00	298,413.00	646



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3520 - Fire Suppression</b>								
<i>Materials &amp; Supplies</i>								
53 7310	Office Supplies	600.30	1,500.00	1,386.67	92	2,000.00	2,000.00	33
53 7360	Other Admin. Supplies	398.97	.00	42.23		.00	.00	
53 7400	Emergency/Pandemic Expense	47.12	.00	.00		.00	.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$157,368.49</b>	<b>\$166,590.00</b>	<b>\$105,321.80</b>	<b>63%</b>	<b>\$439,039.00</b>	<b>\$416,621.00</b>	<b>150%</b>
<i>Cost Of Sales</i>								
53 7030	Food & Dietary Supplies	1,882.46	2,856.00	1,893.74	66	3,356.00	3,356.00	18
<i>Cost Of Sales Totals</i>		<b>\$1,882.46</b>	<b>\$2,856.00</b>	<b>\$1,893.74</b>	<b>66%</b>	<b>\$3,356.00</b>	<b>\$3,356.00</b>	<b>18%</b>
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	.00	.00	.00		41,300.00	41,300.00	
54 7630	Other Equipment - New	34,576.33	.00	.00		71,647.00	71,647.00	
54 7640	Other Equipment - Replace	.00	.00	.00		57,600.00	.00	
<i>Capital Outlay Totals</i>		<b>\$34,576.33</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$170,547.00</b>	<b>\$112,947.00</b>	<b>+++</b>
<i>Debt Service</i>								
58 1200	CAPITAL LEASE PRINCIPAL	292,790.94	301,548.00	301,547.64	100	426,996.00	426,996.00	42
58 2200	CAPITAL LEASE INTEREST	22,262.35	13,991.00	13,506.65	97	54,917.00	54,917.00	293
<i>Debt Service Totals</i>		<b>\$315,053.29</b>	<b>\$315,539.00</b>	<b>\$315,054.29</b>	<b>100%</b>	<b>\$481,913.00</b>	<b>\$481,913.00</b>	<b>53%</b>
Department <b>3520 - Fire Suppression Totals</b>		<b>\$4,750,880.53</b>	<b>\$7,714,023.00</b>	<b>\$5,163,643.93</b>	<b>67%</b>	<b>\$8,730,189.00</b>	<b>\$8,660,402.00</b>	<b>12%</b>
<b>EXPENSE TOTALS</b>		<b>\$4,750,880.53</b>	<b>\$7,714,023.00</b>	<b>\$5,163,643.93</b>	<b>67%</b>	<b>\$8,730,189.00</b>	<b>\$8,660,402.00</b>	<b>12%</b>
Fund <b>100 - GENERAL FUND Totals</b>								
<b>EXPENSE TOTALS</b>		<b>\$4,750,880.53</b>	<b>\$7,714,023.00</b>	<b>\$5,163,643.93</b>	<b>67%</b>	<b>\$8,730,189.00</b>	<b>\$8,660,402.00</b>	<b>12%</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>(\$4,750,880.53)</b>	<b>(\$7,714,023.00)</b>	<b>(\$5,163,643.93)</b>	<b>67%</b>	<b>(\$8,730,189.00)</b>	<b>(\$8,660,402.00)</b>	<b>12%</b>
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE GRAND TOTALS</b>		<b>\$4,750,880.53</b>	<b>\$7,714,023.00</b>	<b>\$5,163,643.93</b>	<b>67%</b>	<b>\$8,730,189.00</b>	<b>\$8,660,402.00</b>	<b>12%</b>
Net Grand Totals		<b>(\$4,750,880.53)</b>	<b>(\$7,714,023.00)</b>	<b>(\$5,163,643.93)</b>	<b>67%</b>	<b>(\$8,730,189.00)</b>	<b>(\$8,660,402.00)</b>	<b>12%</b>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3520 - Fire Suppression</b>				
Account <b>52 5240 - Telephone</b>				
100 3520 52 5240	AT&T Telephone (Fax Lines, Elevator, ATM, Security System)	12.0000	140.00	1,680.00
100 3520 52 5240	Comcast (Internet Service Failover)	12.0000	67.00	804.00
100 3520 52 5240	Imagetrend Software & Support (Annual)	1.0000	11,000.00	11,000.00
100 3520 52 5240	Verizon Data	12.0000	1,437.12	17,245.44
100 3520 52 5240	Verizon Mobile Command Center	1.0000	3,079.00	3,079.00
100 3520 52 5240	Verizon Wireless	12.0000	1,175.00	14,100.00
100 3520 52 5240	Windstream (Telephone & Internet Service-Station 1,2 & 3)	12.0000	2,271.00	27,252.00
Account <b>52 5240 - Telephone</b> Totals		Transactions	7	<u>\$75,160.44</u>
Account <b>52 5260 - Heat &amp; Power</b>				
100 3520 52 5260	Based on monthly average	12.0000	83.00	996.00
Account <b>52 5260 - Heat &amp; Power</b> Totals		Transactions	1	<u>\$996.00</u>
Account <b>52 5270 - Water</b>				
100 3520 52 5270	Based on Monthly Average	12.0000	175.00	2,100.00
Account <b>52 5270 - Water</b> Totals		Transactions	1	<u>\$2,100.00</u>
Account <b>52 5280 - Other Communication/Util</b>				
100 3520 52 5280	Sanitation & Stormwater	1.0000	1,382.00	1,382.00
Account <b>52 5280 - Other Communication/Util</b> Totals		Transactions	1	<u>\$1,382.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>				
100 3520 52 5700	Moody's Allocation	12.0000	1,545.00	18,540.00
100 3520 52 5700	Squarerigger Annual Maintenance Fee (Allocation)	1.0000	89.00	89.00
100 3520 52 5700	Squarerigger Monthly cost (Allocation)	12.0000	58.00	696.00
100 3520 52 5700	Truck repair cost (Outside Vendors)	1.0000	52,000.00	52,000.00
Account <b>52 5700 - R&amp;M - Vehicles</b> Totals		Transactions	4	<u>\$71,325.00</u>
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b>				
100 3520 52 5710	Dayroom Chairs/ replacements (Station 2&3)	3.0000	1,000.00	3,000.00
100 3520 52 5710	SCBA Cylinders - Car Rental Funding	40.0000	1,440.00	57,600.00
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals		Transactions	2	<u>\$60,600.00</u>
Account <b>52 5720 - R&amp;M Communication Equip</b>				
100 3520 52 5720	Emergency Warning System repairs	1.0000	3,225.00	3,225.00
100 3520 52 5720	Equipment installs/updates	1.0000	4,000.00	4,000.00
100 3520 52 5720	Pulse point software/support (Annual)	1.0000	8,000.00	8,000.00
100 3520 52 5720	Radio repairs (Annual)	12.0000	466.00	5,592.00
Account <b>52 5720 - R&amp;M Communication Equip</b> Totals		Transactions	4	<u>\$20,817.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 3520 52 5730	Email license	1.0000	5,482.00	5,482.00
100 3520 52 5730	Mimecast	1.0000	5,960.00	5,960.00



# Budget Transaction Report

Report by Budget Transactions

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Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3520 - Fire Suppression</b>				
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 3520 52 5730	NWS License Fees	1.0000	2,239.00	2,239.00
Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals		Transactions	3	<u>\$13,681.00</u>
Account <b>52 5780 - Grounds</b>				
100 3520 52 5780	Pest Control Services (Station 1,2 &3)	1.0000	2,000.00	2,000.00
Account <b>52 5780 - Grounds</b> Totals		Transactions	1	<u>\$2,000.00</u>
Account <b>52 6100 - Auto Insurance</b>				
100 3520 52 6100	APEX Auto Insurance	1.0000	9,645.00	9,645.00
Account <b>52 6100 - Auto Insurance</b> Totals		Transactions	1	<u>\$9,645.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 3520 52 6110	APEX EPLI Policy	1.0000	51,094.00	51,094.00
100 3520 52 6110	APEX GEneral liability	1.0000	56,114.00	56,114.00
Account <b>52 6110 - Other Insurance</b> Totals		Transactions	2	<u>\$107,208.00</u>
Account <b>52 6130 - Miscellaneous Services</b>				
100 3520 52 6130	Annual Hydro testing (50 bottles)	1.0000	2,300.00	2,300.00
100 3520 52 6130	Hayes Coffee Services	12.0000	300.00	3,600.00
100 3520 52 6130	SCBA Fit test (Annual)	1.0000	4,500.00	4,500.00
100 3520 52 6130	SCBA Repairs	1.0000	2,000.00	2,000.00
100 3520 52 6130	Turnout gear cleaning and repairs (Annual)	1.0000	6,500.00	6,500.00
Account <b>52 6130 - Miscellaneous Services</b> Totals		Transactions	5	<u>\$18,900.00</u>
Account <b>52 6170 - Contractual Services</b>				
100 3520 52 6170	Code Red (Split with PD & Power)	1.0000	1,500.00	1,500.00
100 3520 52 6170	Imagetrend Cloud Maint. fee (Annual)	1.0000	10,390.00	10,390.00
100 3520 52 6170	Motorola Contract	1.0000	9,750.00	9,750.00
100 3520 52 6170	OSSI/CAD maint. fee (Annual)	1.0000	4,500.00	4,500.00
100 3520 52 6170	Westnet Station paging system (Annual)	1.0000	1,200.00	1,200.00
100 3520 52 6170	Westnet/OSSI Sungard Main. support fees	1.0000	1,600.00	1,600.00
Account <b>52 6170 - Contractual Services</b> Totals		Transactions	6	<u>\$28,940.00</u>
Account <b>52 6200 - Training</b>				
100 3520 52 6200	AEMT School (New Hires) - New Requirement	10.0000	3,500.00	35,000.00
100 3520 52 6200	Classes, instructor fees & recertifications	66.0000	121.00	7,986.00
100 3520 52 6200	EMS Recertification (Annual)	66.0000	121.00	7,986.00
100 3520 52 6200	Paramedic School (Reimbursements)	2.0000	3,500.00	7,000.00
Account <b>52 6200 - Training</b> Totals		Transactions	4	<u>\$57,972.00</u>



# Budget Transaction Report

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G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3520 - Fire Suppression</b>				
Account <b>52 6210 - Dues</b>				
100 3520 52 6210	IAFC (International Association of Fire Chiefs) membership	4.0000	225.00	900.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	1	<u>900.00</u>
Account <b>52 6220 - Subscription/Publications</b>				
100 3520 52 6220	Fire training textbooks & workbooks	10.0000	300.00	3,000.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	1	<u>\$3,000.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 3520 52 6560	APEX Insurance Workers Comp	1.0000	17,864.00	17,864.00
100 3520 52 6560	GA Subsequent Injury Assessment Adjustment	1.0000	2,189.00	2,189.00
100 3520 52 6560	NFP	1.0000	16,721.00	16,721.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	3	<u>\$36,774.00</u>
Account <b>52 6600 - Claims Workers Comp.</b>				
100 3520 52 6600	Workers Comp claims	1.0000	10,000.00	10,000.00
	Account <b>52 6600 - Claims Workers Comp.</b> Totals	Transactions	1	<u>\$10,000.00</u>
Account <b>52 7300 - Postage</b>				
100 3520 52 7300	UPS/FedEx fees, mailing, shipping and postage fees	1.0000	800.00	800.00
	Account <b>52 7300 - Postage</b> Totals	Transactions	1	<u>\$800.00</u>
Account <b>52 7330 - Copy Expense</b>				
100 3520 52 7330	Copier lease, fees, toner & paper	1.0000	2,000.00	2,000.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>\$2,000.00</u>
Account <b>53 5680 - Tires</b>				
100 3520 53 5680	Apparatus and vehicles	1.0000	8,000.00	8,000.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	1	<u>\$8,000.00</u>
Account <b>53 7000 - Gas &amp; Oil</b>				
100 3520 53 7000	Fuel & Oil costs (All fire units)	1.0000	40,100.00	40,100.00
	Account <b>53 7000 - Gas &amp; Oil</b> Totals	Transactions	1	<u>\$40,100.00</u>
Account <b>53 7010 - Tools/Shop Supplies</b>				
100 3520 53 7010	Keys, small hand tools, saws, blades	1.0000	2,500.00	2,500.00
	Account <b>53 7010 - Tools/Shop Supplies</b> Totals	Transactions	1	<u>\$2,500.00</u>
Account <b>53 7020 - Janitorial Supplies</b>				
100 3520 53 7020	Cleaning supplies and disinfectants (Station 1,2 &3)	1.0000	10,000.00	10,000.00
	Account <b>53 7020 - Janitorial Supplies</b> Totals	Transactions	1	<u>\$10,000.00</u>
Account <b>53 7030 - Food &amp; Dietary Supplies</b>				
100 3520 53 7030	Extended fire scene meals	1.0000	2,000.00	2,000.00
100 3520 53 7030	Water (Fire stations)	6.0000	226.00	1,356.00
	Account <b>53 7030 - Food &amp; Dietary Supplies</b> Totals	Transactions	2	<u>\$3,356.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3520 - Fire Suppression</b>				
Account <b>53 7050 - Medical Services/Supplies</b>				
100 3520 53 7050	Employee drug screens	20.0000	82.00	1,640.00
100 3520 53 7050	Pre-hire physicals (New recruits)	10.0000	1,000.00	10,000.00
Account <b>53 7050 - Medical Services/Supplies</b> Totals		Transactions	2	<u>\$11,640.00</u>
Account <b>53 7070 - Firefighting Supplies</b>				
100 3520 53 7070	Air Monitors (3 units and support service)	1.0000	4,968.00	4,968.00
100 3520 53 7070	Hose sections (3" and 5")	35.0000	232.00	8,120.00
100 3520 53 7070	Hydro 4 outlet Hose testing machine	1.0000	3,900.00	3,900.00
100 3520 53 7070	Nozzles, pike poles, axes, clamps, tarps, fans	1.0000	3,000.00	3,000.00
Account <b>53 7070 - Firefighting Supplies</b> Totals		Transactions	4	<u>\$19,988.00</u>
Account <b>53 7100 - Lubricants &amp; Chemicals</b>				
100 3520 53 7100	F500 Foam	2.0000	2,500.00	5,000.00
100 3520 53 7100	Truck wash, hydrant grease & paint, DEF fuel	1.0000	5,000.00	5,000.00
Account <b>53 7100 - Lubricants &amp; Chemicals</b> Totals		Transactions	2	<u>\$10,000.00</u>
Account <b>53 7110 - Safety Supplies</b>				
100 3520 53 7110	Lanterns, ropes, safety cones	1.0000	3,000.00	3,000.00
100 3520 53 7110	SCBA Facepieces	10.0000	318.00	3,180.00
Account <b>53 7110 - Safety Supplies</b> Totals		Transactions	2	<u>\$6,180.00</u>
Account <b>53 7121 - Computer Hardware</b>				
100 3520 53 7121	Toughbooks	3.0000	3,000.00	9,000.00
Account <b>53 7121 - Computer Hardware</b> Totals		Transactions	1	<u>\$9,000.00</u>
Account <b>53 7130 - Rescue Supplies</b>				
100 3520 53 7130	Salvage covers, cutters, chain saws	1.0000	3,500.00	3,500.00
Account <b>53 7130 - Rescue Supplies</b> Totals		Transactions	1	<u>\$3,500.00</u>
Account <b>53 7161 - Protective Clothing</b>				
100 3520 53 7161	PPE (Turnout gear-Hats, coats, helmets) - Hotel Motel Funding	71.0000	4,203.00	298,413.00
Account <b>53 7161 - Protective Clothing</b> Totals		Transactions	1	<u>\$298,413.00</u>
Account <b>53 7310 - Office Supplies</b>				
100 3520 53 7310	Binders, legal pads, pens, clips, staples, office supplies	1.0000	2,000.00	2,000.00
Account <b>53 7310 - Office Supplies</b> Totals		Transactions	1	<u>\$2,000.00</u>
Account <b>54 7590 - Vehicles - Replace</b>				
100 3520 54 7590	Battalion Unit #41 replacement (Chevy Tahoe)- Car Rental Funding	1.0000	41,300.00	41,300.00
Account <b>54 7590 - Vehicles - Replace</b> Totals		Transactions	1	<u>\$41,300.00</u>
Account <b>54 7630 - Other Equipment - New</b>				
100 3520 54 7630	Extrication Tools 1 set (New Ladder Truck) Car Rental Funding	1.0000	39,863.00	39,863.00
100 3520 54 7630	Firefighting equipment & tools outfit - Car Rental Funding	1.0000	31,784.00	31,784.00
Account <b>54 7630 - Other Equipment - New</b> Totals		Transactions	2	<u>\$71,647.00</u>





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>3520 - Fire Suppression</b>			
Account	<b>58 1200 - CAPITAL LEASE PRINCIPAL</b>			
100 3520 58 1200	Leases- Fire	1.0000	288,576.00	288,576.00
100 3520 58 1200	Leases- Fire- Final Lease Payment	1.0000	138,420.00	138,420.00
	Account <b>58 1200 - CAPITAL LEASE PRINCIPAL</b> Totals	Transactions	2	<u>\$426,996.00</u>
Account	<b>58 2200 - CAPITAL LEASE INTEREST</b>			
100 3520 58 2200	Fire Trucks	1.0000	50,432.00	50,432.00
100 3520 58 2200	Fire Trucks-Final Lease Payment	1.0000	4,485.00	4,485.00
	Account <b>58 2200 - CAPITAL LEASE INTEREST</b> Totals	Transactions	2	<u>\$54,917.00</u>
	Department <b>3520 - Fire Suppression</b> Totals	Transactions	77	<u>\$1,543,737.44</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	77	<u>\$1,543,737.44</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	77	<u>\$1,543,737.44</u>
	Grand Totals	Transactions	77	<u>\$1,543,737.44</u>

**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

Fund: 100

Department and Number: Fire Suppression 3520

	2020-21	2021-22	2022-23	2023-24	2023-24
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Battalion Chief	3	3	3	3	3
Division Chief of Fire Training	1	1	1	1	1
Lieutenant	9	9	9	9	9
FAO	12	12	12	12	12
Firefighter	42	41	41	41	41
<b>Total Personnel:</b>	<b>67</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>66</b>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Fire Suppression-3520**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
		0		
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<hr/>				
Wages				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$130 per year			-	
Health Insurance \$8,115 per position per year			-	
Pensions (23.99%) *			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
Training and Education				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
Material and Supplies				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2023-2024

<b>Fund: 100</b>	<b>Department and Number: Fire Suppression 3520</b>	
<p>New Replacement for Vehicle/Equipment No.41</p> <hr/> <p>Vehicle Type</p> <p>Sedan 2 Door</p> <hr/> <p>Sedan 4 Door</p> <hr/> <p>Cruiser</p> <hr/> <p>Station Wagon</p> <hr/> <p>Van</p> <hr/> <p>1/2-ton Truck</p> <hr/> <p>3/4-ton Truck</p> <hr/> <p>Sanitation Front Loader</p> <hr/> <p>Sanitation Rear Loader</p> <hr/> <p>XXXXXXX Other                      SUV</p>	<p>Priority: 1</p> <hr/> <p>Information on Vehicle/Equipment Being Replaced</p> <p>Age of Vehicle/Equipment Being Replaced</p> <p><u>7 years</u></p> <p>Units of Use to Date (hours, miles, etc.)</p> <p>Total Operating/Maintenance Costs to Date</p> <p><u>\$13,500</u></p> <p>Actual FYE 2022-23 Maintenance Cost</p> <p><u>\$6,000</u></p> <p>Actual FYE 2022-23 Operating Cost</p> <p><u>\$4,000</u></p> <p>Estimated FYE 2023-24 Maintenance Cost</p> <p><u>\$3,500</u></p> <p>Estimated FYE 2023-24 Operating Cost</p> <p><u>\$4,000</u></p>	
<p>List of Special Features, Not Standard: Emergency lighting, radios, specialized compartments and shelving for gear, command board, fire extinguisher, air paks and equipment.</p>	<p>Specific Description &amp; Condition of Item Being Replaced including VIN#: 1FMJU1FT9GEF38009</p> <p>2016 Ford Expedition</p>	
<p>Justification/Description: Current unit is 7 years old command vehicle driven 7 days a week/ 24 hours a day and is beginning to have some mechanical and operational issues. The transmission is beginning to fail.</p>	<p>Recommended Disposition of Replaced Item:</p> <p>Sell by Sealed Bid</p> <p>XXXXX Sell at Auction</p> <p>Retain as Backup</p> <p>Dismantle and Use for Parts</p> <p>Junk</p> <p>Other</p>	
<p>Purchase Option New Vehicle/Equipment</p> <p><u>\$41,300.00</u> Purchase Price</p> <p><u>7-10 years</u> Estimated Useful Life</p> <p><u>Daily</u> Estimated Use During 2023-24</p> <p><u>\$4,000</u> Estimated Operating Cost During 2023-24</p>	<p>Rental Option New Vehicle/Equipment</p> <p><u>N/A</u> Rental/Lease Cost per Year</p> <p><u>N/A</u> Estimated Length of Rental/Lease</p> <p><u>N/A</u> Estimated Use During 2023-24</p> <p><u>N/A</u> Estimated Operating Cost During 2023-24</p>	

**EXHIBIT F-1**  
City of College Park, Georgia  
Vehicle Inventory List

**DEPARTMENT**  
Fire (Suppression)

Unit #	Year	Make	Model	Vin Number	Purchase Cost	Date of Purchase	Prior Year Mileage	Current Year Mileage	Prior Year Hours	Current Year Hours	Tag No
20-D	2008	Pierce	Arrow XT-Aerial	4P1CA01H28A008130	\$675,194.74	June 13, 2008	70,471	75,325	7,702	8,235	GV3908M
23-D	2001	Pierce	Dash 2000 Pumper	4P1CT02S91A001525	\$309,002.00	June 11, 2001	86,427	87,508	8,582	8,690	GV3909M
27-D	2000	Pierce	Quantum	4P1CT02S0YA000072	\$249,991.00	October 1, 1999	147,517	148,000	6,195	6,654	GV3911M
31-D	2009	Pierce	Arrow XT-Engine	4P1CA01HX9A009768	\$499,556.83	April 30, 2009	76,202	80,396	8,734	9,163	GV6340M
34-D	2008	Chevy	5500	1GBE5C1928F412021	\$200,378.25	July 18, 2008	8,678	8,873	837	975	GV6203M
41-G	2016	Ford	Expedition	1FMJU1FT9GEF38009	\$28,171.71	February 10, 2016	63,481	79,315	N/A	N/A	GV2625L
42-D	2018	Pierce	Arrow XT-Engine	4P1BCAFF9JA019120	\$860,744.00	April 8, 2018	22,938	30,449	2,062	2,837	GV9927L
43-D	2019	Pierce	Enforcer	4P1BAAFF4KA020649	\$650,000.00	July 17, 2019	7,544	13,155	979	1,814	GV9707M

G=Gas

D=Diesel

AF=Alternative Fuel

N/A=Not Available or Required

**EXHIBIT G**  
City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2023-2024

Department: Fire Suppression

Department Number: 3520

Account Number	Description/Justification	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27	2027-28
54-7590	Battalion Vehicle Replacement	Car Rental	\$41,300				
54-7630	Extrication Tools (Ladder Truck)	Car Rental	\$39,863				
54-7630	FF Equipment (Ladder Truck)	Car Rental	\$31,784				
54-7590	Quint Aerial Truck	General Fund			\$1,500,000		
Totals			\$112,947	\$0	\$1,500,000	\$0	\$0

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: Suppression

Department Number: 3520

Item/Project Name: Battalion Unit Chevrolet Tahoe

Item/Project Manager: Derek Riggins, Logistics Officer

Priority Rating: 3

Units Requested: 1

Number of Similar Units on Hand: 1

---

Description of Item/Project: Replacement of Command Vehicle (205) Unit#41 2016 Ford Expedition

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. Current unit is 7 years old command vehicle driven 7 days a week/ 24 hours a day and is beginning to have some mechanical and operational issues. The transmission is being to fail.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: This vehicle will be used as the command vehicle for the Battalion Chiefs. This vehicle is used 24 hours a day/7 days a week continuously. It carries the tools and equipment needed for the Battalion Chiefs to perform their duties during emergency incidents.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$41,300

Less: Trade-In N/A

Net Cost \$41,300

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. GA State Contract Pricing

Hardy Chevrolet

\$41,300

2.



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Fire Suppression

**Project Name or Title:**

Battalion Unit Replacement

**Project Description:** Replacement of 2016 Ford Expedition Unit #41

**Project Justification and Impact:**

Current unit is 7 years old command vehicle driven 7days a week/ 24 hours a day and is beginning to have some mechanical and operational issues. The transmission is beginning to fail.

**Project Costs:** \$41,300

<u>Prior Year</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>Total</u>
\$ -	\$41,300	\$ -	\$ -	\$ -	\$ -	\$41,300

**Useful Life:**

7-10 years

**Estimated Cost Beyond Five -Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: Suppression

Department Number: 3520

Item/Project Name: FF Equipment (New Ladder Truck Outfit)

Item/Project Manager: Derek Riggins, Logistics Officer

Priority Rating: 5

Units Requested: 1 equipment outfit (Ladder Truck)

Number of Similar Units on Hand:

---

Description of Item/Project: This is for the purchase of firefighting equipment and tools needed to outfit the New Ladder truck.

Explain need for this expenditure:

<input type="checkbox"/> Scheduled Replacement	<input type="checkbox"/> Expanded Service
<input type="checkbox"/> Replace Worn-Out Equipment	<input checked="" type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input type="checkbox"/> Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale                       Trade-In                       Scrap                       Other Department Use

---

Justify need for this item, including use: This equipment is needed to outfit the New Ladder truck currently being manufactured and tentatively scheduled for delivery in April 2024.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>5-9 years</u>
	Estimated Cost	<u>\$31,784</u>
	Less: Trade-In	<u>0.00</u>
	Net Cost	<u>\$31,784</u>

Comparable Quotes:	Vendor Name	Vendor Quote
1. NPPGOV (National Bid Member ID: M-5713654)	Ten-8	\$31,784

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Fire Suppression

**Project Name or Title:**

FF Equipment (New Ladder  
Truck Outfit)

**Project Description:** This is for the purchase of firefighting equipment and tools needed to outfit the new ladder truck.

**Project Justification and Impact:** This equipment is needed to outfit the new ladder truck currently being manufactured and tentatively scheduled for delivery in April 2024.

**Project Costs: \$31,784**

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$31,784	\$ -	\$ -	\$ -	\$ -	\$31,784

**Useful Life:** 7-10 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None



**TEN-8 FIRE & SAFETY, LLC**

2904 59TH AVENUE DRIVE EAST  
 BRADENTON, FL 34203  
 USA  
 Phone: 800-228-8368  
 Fax: 941-756-2598

Sell To:

**CITY OF COLLEGE PARK**

3737 COLLEGE STREET  
 COLLEGE PARK GA 30337  
 USA

**Original**

**QUOTATION**

Quote Number	Document Date	Page
<b>231006536</b>	<b>01/30/23</b>	<b>1/4</b>
Customer No.	Federal Tax ID - Business Partner	
<b>C00202</b>	<b>060-89-10109-6</b>	
PO Number	-	
Sales Employee	Email	
<b>Roberts, Van</b>	<b>vroberts@ten8fire.com</b>	
Document Owner	Email	
<b>Pike, Cory R</b>	<b>cpike@ten8fire.com</b>	
Delivery Address		

**CITY OF COLLEGE PARK**

3717 COLLEGE STREET  
 COLLEGE PARK GA 30337

Description	Quantity	UoM	Vendor	Price	Total
4826 "NOZZLE ASSAULT 2.5""	2	EA	AKRON BRASS COMPANY	668.05	1,336.10
QL48Z25C "2.5"" QUIC-LOC MNT CHROME"	2	EA	SOUTH PARK CORPORATION	35.13	70.26
1720 1.5" Turbojet Nozzle with Pistol Grip	1	EA	AKRON BRASS COMPANY	626.23	626.23
1723 Mid-Range Turbojet Nozzle with Pistol Grip	3	EA	AKRON BRASS COMPANY	717.18	2,151.54
QL48Z15C "1.5"" QUIC-LOC MNT CHROME"	4	EA	SOUTH PARK CORPORATION	34.94	139.76
2393 AXIAL PLAYPIPE WITH STACKED TIPS	2	EA	AKRON BRASS COMPANY	865.64	1,731.28
QL48Z25C "2.5"" QUIC-LOC MNT CHROME"	2	EA	SOUTH PARK CORPORATION	35.13	70.26
535 "2.5"" CELLAR NOZZLE"	1	EA	AKRON BRASS COMPANY	555.14	555.14
M-25 "MOUNT PLATE RIGID-M 2.5""	1	EA	RED HEAD BRASS	15.78	15.78
E10-17BLU-50 "ECO-10 1.75"" X 50' BLUE LIGHTWEIGHT D/J"	14	EA	KEY FIRE HOSE CORP.	144.89	2,028.46
CR-20BK-50-25NH "COMBAT READY BLACK 2'X50' CPLD 2.5""NH"	1	EA	KEY FIRE HOSE CORP.	363.35	363.35
PF-50Y-100 "'PRO-FLOW' 5"" X 100' LDH YELLOW W/5"" STORZ"	10	EA	KEY FIRE HOSE CORP.	792.05	7,920.50
F500-005G F-500 FIRE SUPPRESSION AGENT (5 GALLON PAIL)	1	EA	HAZARD CONTROL	139.20	139.20
PF-50Y-25 "'PRO-FLOW' 5"" X 25' LDH YEL W/ 5"" STORZ"	1	EA	KEY FIRE HOSE CORP.	412.78	412.78
EQUIPMENT EQUIPMENT	1	EA		0.00	0.00
02507101 "WYE BALL VALVE 2.5""F X (2) 1.5"" M ALUMINUM LG HDL"	1	EA	ELKHART BRASS MFG CO INC	288.78	288.78

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: Fire Administration

Department Number: 3500

Item/Project Name: Extrication Tools (New Ladder Truck)

Item/Project Manager: Derek Riggins, Logistics Officer

Priority Rating: 6

Units Requested: 1

Number of Similar Units on Hand: 4

---

Description of Item/Project: Purchase of 1 set of Extrication Tools

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: These tools are used to extricate patients from vehicles involved in motor vehicle accidents. Each Apparatus is required to carry a set of the tools. This set will be housed on the New Ladder Truck currently being Manufactured and tentatively scheduled for delivery April 2024.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 5-9 years

Estimated Cost \$39,863.00

Less: Trade-In \_\_\_\_\_

Net Cost \$39,863.00

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Sole Source Vendor

TS Rescue (Sole Regional Brand Vendor)

\$39,863.00

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**  
Fire Suppression

**Project Name or Title:**  
Extrication Tools- New  
Ladder Truck

**Project Description:** Purchase of a set of extrication tools

**Project Justification and Impact:**

These tools are used to extricate patients from vehicles involved in motor vehicle accidents. Each Apparatus is required to carry a set of the tools. This set will be housed on the New Ladder Truck currently being Manufactured and tentatively scheduled for delivery April 2024.

**Project Costs: \$39,863**

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$39,863	\$ -	\$ -	\$ -	\$ -	\$39,863

Useful Life: 5-9 years

**Estimated Cost Beyond Five-Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None

**TS Rescue**  
PO Box 1343  
Monroe, GA 30655 US  
(706) 713-6167  
tshore@tsrescue.com  
www.tsrescue.com



**ESTIMATE #** 3059  
**DATE** 01/25/2023  
**EXPIRATION DATE** 02/24/2023

**ADDRESS**  
College Park Fire Rescue

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

**SALES REP**  
Tim Shore

ACTIVITY	QTY	RATE	AMOUNT
<b>**AMKUS:IC750LB</b> AMKUS ION CUTTER- NEW STYLE	1	12,606.00	12,606.00
<b>**AMKUS:IS320LB</b> AMKUS ION SPREADER- NEW STYLE	1	14,087.00	14,087.00
<b>**AMKUS:ITR500LB</b> AMKUS ION TELESCOPING RAM	1	11,061.00	11,061.00
<b>**AMKUS:ICHRG-4FAST</b> ION FLEXVOLT BATTERY CHARGER - 120V 4 BAY FAST CHARGER	1	387.00	387.00
<b>**AMKUS:AMK-IBATT9V-9</b> 60V BATTERY (9/3 AMP/HR)	6	287.00	1,722.00
<b>SHIPPING</b> INCLUDED IN PRICING	1	0.00	0.00
<b>TOTAL</b>			<b>\$39,863.00</b>

Accepted By

Accepted Date



Original

QUOTATION

Quote Number

Document Date

Page

231006536

01/30/23

2/4

Currency: \$

Description	Quantity	UoM	Vendor	Price	Total
HHGV-25NH-25NH "HYDRANT GATE VALVE 2.5" NH NST F X M"	1	EA	HARRINGTON INC	246.36	246.36
M-25 "MOUNT PLATE RIGID-M 2.5" NH"	2	EA	RED HEAD BRASS	15.78	31.56
44451 LED FIRE VULCAN, 12V CHARGER	4	EA	STREAMLIGHT INC	180.45	721.80
HTV-121410 SALVAGE COVER 12 X 14, 10 OZ	2	EA	HUSKY PORTABLE CONTAINMENT	102.50	205.00
C60FMS36 FLAT HEAD AX, W/SLOT, F/G HANDLE	1	EA	COUNCIL TOOL CO INC	58.73	58.73
C60P36 PICK HEAD AXE F/G	1	EA	COUNCIL TOOL CO INC	103.82	103.82
1004-B TOOL HANDLE LOCK, BLACK STRAP	1	EA	PERFORMANCE ADVANTAGE CO	31.92	31.92
NYF-6 NY HOOK FG/ASH CORE 6'	1	EA	FIREHOOKS UNLIMITED INC	98.18	98.18
NYF-8 NY HOOK FG/ASH CORE 8'	1	EA	FIREHOOKS UNLIMITED INC	121.36	121.36
NYF-12 12' NY HOOK FIBERGLASS /ASH CORE	2	EA	FIREHOOKS UNLIMITED INC	169.09	338.18
RH-8 NY ROOF HOOK 8' GAS SHUT OFF	1	EA	FIREHOOKS UNLIMITED INC	137.95	137.95
RH-6 NEW YORK ROOF HOOK 6'	1	EA	FIREHOOKS UNLIMITED INC	122.73	122.73
VM-5 BRACKET VARIABLE	4	EA	ZICO ZIAMATIC CORP	23.97	95.88
NYF-4 4' NY HOOK FIBERGLASS/ASH CORE W/ D Handle	2	EA	FIREHOOKS UNLIMITED INC	112.73	225.46
VM-7 BRACKET VARIABLE	2	EA	ZICO ZIAMATIC CORP	25.43	50.86
A411 20LB ABC	1	EA	AMEREX	140.63	140.63
240 EXTINGUISH 2.5 GALLON WATER 'CAN'	1	EA	AMEREX	132.90	132.90
UMVS-1625-11 "VARIABLE STRAP 16" NH-25" NH"	2	EA	ZICO ZIAMATIC CORP	36.20	72.40
CPFL000003 "2" NH FOOTMAN'S LOOP"	2	EA	ZICO ZIAMATIC CORP	4.30	8.60
LXMB10-SKA-O FIRST RESPONDER BAG, W BASIC FILL KIT ORANGE	1	EA	LIGHTNING X PRODUCTS	63.40	63.40
148-3 TRIPLE WRENCH SET W/HOLDER	3	SET	RED HEAD BRASS	162.31	486.93
352525 "ADAPTER 2.5" NH DOUBLE FEMALE"	2	EA	RED HEAD BRASS	40.63	81.26
362525 "ADAPTER, 2.5" NH X 2 .5" NH DOUBLE MALE"	2	EA	RED HEAD BRASS	24.06	48.12
M-25 "MOUNT PLATE RIGID-M 2.5" NH"	1	EA	RED HEAD BRASS	15.78	15.78
RMH RUBBER Mallet 32oz	1	EA	FLAMEFIGHTER CORP.	13.72	13.72





Original

QUOTATION

Quote Number

Document Date

Page

231006536

01/30/23

3/4

Currency: \$

Description	Quantity	UoM	Vendor	Price	Total
1001 HOOKLOKS (SOLD IN PAIRS)	1	PR	PERFORMANCE ADVANTAGE CO	26.47	26.47
8215BA 2X/3XL LIME VEST CLASS 2 BREAKAWAY, LIME	6	EA	TENACIOUS HOLDINGS, INC.	6.40	38.40
G106529617 Mutual 5PK 28" LIME CONES COLLAPSIBLE	1	EA		169.38	169.38
NYF-4 4' NY HOOK FIBERGLASS/ASH CORE W/ D Handle	1	EA	FIREHOOKS UNLIMITED INC	96.59	96.59
VM-7 BRACKET VARIABLE	2	EA	ZICO ZIAMATIC CORP	25.43	50.86
HAL1P30 "HALLIGAN, DROP FORGED 1 PIECE 30""	1	EA	COUNCIL TOOL CO INC	184.78	184.78
MB-2-V BRACKET VERTICAL PAINTED	2	EA	ZICO ZIAMATIC CORP	40.19	80.38
60PP "PRY BAR 36""	1	EA	COUNCIL TOOL CO INC	33.88	33.88
CHR55Z01C CROWBAR HOLDER SET	1	EA	SOUTH PARK CORPORATION	40.88	40.88
BC36 36" BOLT CUTTER	1	EA	FLAMEFIGHTER CORP.	70.28	70.28
1001 HOOKLOKS (SOLD IN PAIRS)	1	PR	PERFORMANCE ADVANTAGE CO	26.47	26.47
1009 TOOL HANGER	1	EA	PERFORMANCE ADVANTAGE CO	34.08	34.08
H200-60NHFS-25NH FS "6"" NH Fem. Swivel x (2) 2½"" NH Fem. Swivel"	1	EA	HARRINGTON INC	533.64	533.64
M-60 "MOUNT PLATE 6""	1	EA	RED HEAD BRASS	59.74	59.74
ABD3ST-NX "LO PRO BALL INTAKE 6""F X 5"" STORZ"	1	EA	TASK FORCE TIPS	884.09	884.09
A3820 HOSE ROLLER, TWO MAN	1	EA	TASK FORCE TIPS	196.02	196.02
1001 HOOKLOKS (SOLD IN PAIRS)	1	PR	PERFORMANCE ADVANTAGE CO	26.47	26.47
910-1825 VS-1.2 Standard Plus - 1 Battery, 1 Charger	1	EA	TEMPEST TECHNOLOGY CORP	4,886.02	4,886.02
EQUIPMENT EQUIPMENT	1	EA		0.00	0.00
K12FD74 "K12RD74 12"" RESCUE SAW (BLADE NOT INCLUDED)"	1	EA	TEAM EQUIPMENT INC	1,388.07	1,388.07
375156 Steel Abrasive Wheel 12" x 1"	1	EA		8.86	8.86
AJ572 Warthog Ventilation Blade	1	EA		470.40	470.40
MS 311 STIHL CHAINSAW 20"	1	EA		812.49	812.49
UMVS-1625-11 "VARIABLE STRAP 16""-25""	4	EA	ZICO ZIAMATIC CORP	36.20	144.80
CPFL000003 "2"" FOOTMAN'S LOOP"	4	EA	ZICO ZIAMATIC CORP	4.30	17.20



Original

QUOTATION

Quote Number

Document Date

Page

231006536

01/30/23

4/4

Currency: \$

Description	Quantity	UoM	Vendor	Price	Total
FRGT01	1	EA		0.00	0.00

Shipping:

Subtotal: \$ 31,783.20

Total Before Tax: \$ 31,783.20

Total Tax Amount: \$ 0.00

**Total Amount: \$ 31,783.20**

Valid Until: 02/28/2023

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Public Safety | Fire Suppression**

**Program Description:**

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, fire safety education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and state statutes. The department operates two fire stations.

**Trends:**

The Fire Department's mission is to improve the quality of life for residents and visitors of the City of College Park by protecting lives and property through fire suppressions, emergency medical services, fire prevention and community education. With increasing demands, the fire service must utilize the best tools, techniques, and training methods to meet the expectations of its residents, businesses, and visitors. Risk assessment, preparedness, and mitigation are primary issues challenging today's fire and emergency medical services departments. Timely and effective emergency response cannot be continually achieved without adequate planning and preparedness.

**Office of the Fire Chief/Administration**

**Goals:**

1. Revise our Emergency Response Plan for Fire/EMS Operations. Continue to provide a timely and efficient emergency response, with safety as a priority by keeping all members of our department safe.
2. Fill the position of the Emergency Manager Coordinator, so the city would be better prepared to handle disasters when they occur. Develop a revise the College Park Emergency Operations plan and guidelines.
3. Improve the department's staffing shortages by creating a hiring experienced firefighters that will fill the department vacancies at a minimum cost.
4. Improve the fire dispatch information from the CAD to our vehicle tablets and laptops. This will allow members of the department to conduct their reports on the scene.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:** temporarily hired an emergency manager, they returned to their original position.

**Prior Year Highlights:** conducted Lieutenant and Sergeant promotional exams. And nine firefighters were promoted to officers and two were promoted to Lieutenants.

**Public Safety | Fire Suppression**

**Performance Measures**

**Program /Service Outputs: (goods, services, units produced)**

1. All structural firefighting operations will have a minimum of 18 personnel on scene 100% of the time.
2. Provide training and equipment to ensure all major hazardous materials events will have a minimum of 9 appropriately trained personnel on scene 100% of the time.
3. All EMS incidents will have a minimum of 2 personnel on scene 100% of the time.

**Program/Service Output:**

**CPFR THREE YEAR CALL HISTORY**

	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Fire Calls</b>	709	1403	2309
<b>EMS Calls</b>	1369	4886	4256
<b>Total Calls</b>	2078	6289	6565

Call volumes noted for year 2020 demonstrate change from Firehouse to Image trend. Statistics for period reported in Firehouse not shown.

Spike in fire call volume in 2022 attributed to freezing temperatures and burst pipes in December '22

**Prior Year Highlights / Fire Suppression**

- Promoted seven firefighters to Sergeant/FAO and two firefighters to the position of Lieutenant.
- Completed Driver Operator II (Aerial Operator Class) (six new Truck Drivers)
- All Operations personnel completed the Incident Management System training
- Developed Standard Operating Procedures for the department
- Completed the annual Live Fire training at DeKalb County

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Emergency Medical Services (EMS)**

**Goals**

**Provided additional focus on preventative health measures to increase physical and mental health awareness. Identify and designate staffing to target community health initiatives.**

**Pursue medical transport licensing to provide economical and efficient medical transport to the citizens and visitors.**

**Improve staffing of medical units to provide more coverage for emergency medical responses.**

**Upgrade all Automatic External Defibrillators (AED) within city owned buildings.**

**Program 23/24 Objectives:**

**Prior Year Highlights:**

**Established community and in-house virtual training programs:**

- Virtual community CPR
- Virtual in-house (Fire Rescue One Academy)

**Training and Support Services**

**Goal:**

1. Assure all member certifications are maintained
2. Increase Strategy and Tactics Training to include a 3<sup>rd</sup> station.
3. Increase participation in outside training opportunities
4. Increase the number of NPQ Evaluator's
5. Increase applicants and work on a plan for retention
6. Continue virtual training and accountability programs to ensure employees are appropriately trained to safely meet applicable requirements.

**Fire Marshal/Community Risk Reduction**

**Goal:**

Coordinate with Fire & EMS Operations on developing a systematic approach to yearly in-service and company level fire inspections. This year's goal is that assembly occupancies be inspected two times per year. One inspection from the Fire Marshal's Office, and one being performed as an in-service/company level inspection.

Research and identify a third-party system or software for documenting and provide billing for annual fire inspections.

Purchase a new and state of the art fire safety house. Identify new methods for utilizing the safety house in teaching residents on the dangers of fire.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:**

**Objectives:**

1. Continue to improve the relationship among public safety and code enforcement. Identify ways to demonstrate to the public fire and police are all working together to help keep them safe.
2. Establish a method for collecting and tracking money generated by inspections, plan review, fines, and other fire recovery services.
3. Grow our Car Safety Seat Program and establish safe and efficient guidelines for citizens to make a request and have a car seat installed.
4. Increase education and Code Enforcement of Hotel Properties.

**Program/Service Output:**

**FIRE AND LIFE SAFETY ACTIVITIES**

<b>Investigations &amp; Inspections 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Investigations (Fire &amp; Code Enforcement)</b>	686	163	260
<b>Inspections (New &amp; Existing Structures)</b>	318	275	368

<b>Plan Reviews 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>New Construction, ADA Life Safety Codes, etc.</b>	312	163	326

<b>Public Education /Fire Safety Education 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Community Presentations, Schools, Fire Prevention Week</b>	22	28	24

<b>Arrests 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Arrests (charges) resulting from arson fires, code violations</b>	2	3	2

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **100**

Department and Number: **Fire Suppression / 3520**

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Department Submitting Request:

Division Submitting Request:

Requested for Department:

Prepared By:

Description of Item:

Reason for Requesting:

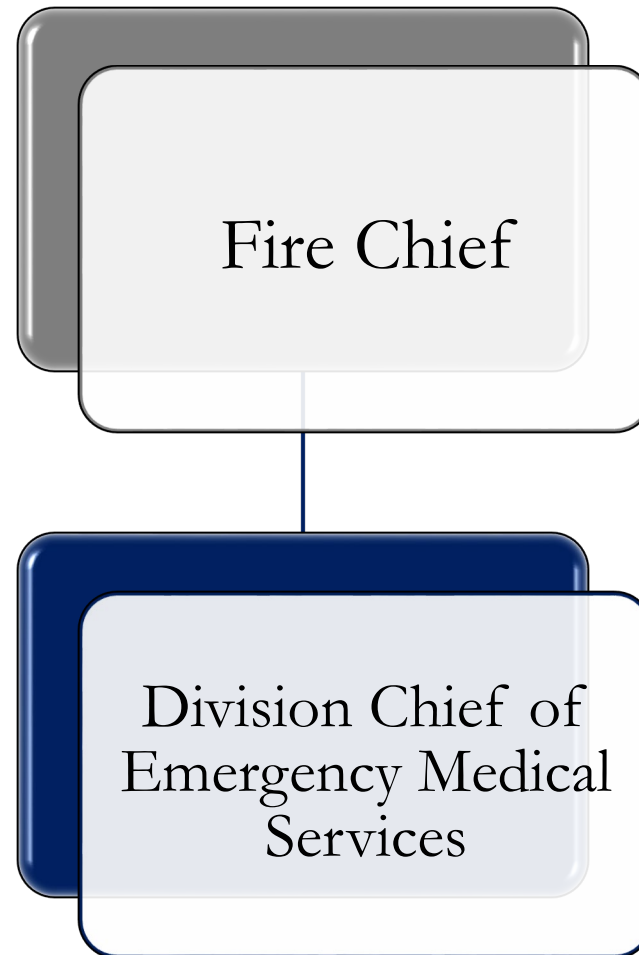
Cost Estimate/Revenue Enhancement:



# FIRE EMS



# Emergency Medical Services Organizational Services





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>3560 - Emergency Medical Service</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	68,540.82	83,127.00	60,110.16	72	87,360.00	87,360.00	5
51 5017	Salary/EMS Incentive Pay	4,375.05	3,500.00	2,333.36	67	3,500.00	3,500.00	
51 5190	Medicare	934.74	1,206.00	779.87	65	1,267.00	1,267.00	5
<i>Personnel Services Totals</i>		<b>\$73,850.61</b>	<b>\$87,833.00</b>	<b>\$63,223.39</b>	<b>72%</b>	<b>\$92,127.00</b>	<b>\$92,127.00</b>	<b>5%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	15,609.70	20,002.00	13,909.34	70	21,438.00	21,438.00	7
51 5161	Life Insurance	44.98	99.00	32.87	33	99.00	99.00	
51 5163	ST Disability Insurance	131.30	214.00	95.95	45	214.00	214.00	
51 5164	LT Disability Insurance	151.58	189.00	110.77	59	189.00	189.00	
51 5165	Health Insurance	14,090.60	14,497.00	10,587.18	73	15,221.00	15,221.00	5
51 5166	Dental Insurance	193.18	193.00	194.18	101	193.00	193.00	
51 5180	Uniforms	616.21	700.00	.00		700.00	700.00	
<i>Employee Benefits Totals</i>		<b>\$30,837.55</b>	<b>\$35,894.00</b>	<b>\$24,930.29</b>	<b>69%</b>	<b>\$38,054.00</b>	<b>\$38,054.00</b>	<b>6%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	23,535.86	12,421.00	8,370.49	67	12,421.00	14,965.00	20
52 5720	R&M Communication Equip	1,404.00	30,000.00	14,881.80	50	15,400.00	15,400.00	(49)
52 5730	R&M - D/P Equipment	820.38	5,620.00	.00		2,837.00	2,837.00	(50)
53 5680	Tires	.00	3,000.00	1,142.40	38	3,000.00	1,500.00	(50)
<i>Repair &amp; Maintenance Totals</i>		<b>\$25,760.24</b>	<b>\$51,041.00</b>	<b>\$24,394.69</b>	<b>48%</b>	<b>\$33,658.00</b>	<b>\$34,702.00</b>	<b>(32%)</b>
<i>Training &amp; Education</i>								
52 6200	Training	8,858.83	15,000.00	2,706.92	18	50,000.00	.00	(100)
52 6210	Dues	.00	.00	.00		350.00	350.00	
52 6230	Conventions/Meetings	.00	3,100.00	3,646.38	118	5,900.00	3,700.00	19
<i>Training &amp; Education Totals</i>		<b>\$8,858.83</b>	<b>\$18,100.00</b>	<b>\$6,353.30</b>	<b>35%</b>	<b>\$56,250.00</b>	<b>\$4,050.00</b>	<b>(78%)</b>
<i>Other Services &amp; Charges</i>								
52 5512	Medical Services Director	24,996.00	25,000.00	16,664.00	67	25,000.00	25,000.00	
52 6100	Auto Insurance	2,663.69	2,759.00	2,806.68	102	3,215.00	3,215.00	17
52 6110	Other Insurance	1,407.46	1,467.00	1,460.79	100	1,614.00	1,614.00	10
52 6560	Workers Comp/Administrati	1,283.46	266.00	230.42	87	516.00	516.00	94
52 6600	Claims Workers Comp.	736.77	500.00	491.18	98	500.00	500.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$31,087.38</b>	<b>\$29,992.00</b>	<b>\$21,653.07</b>	<b>72%</b>	<b>\$30,845.00</b>	<b>\$30,845.00</b>	<b>3%</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>100 - GENERAL FUND</b>								
EXPENSE								
Department <b>3560 - Emergency Medical Service</b>								
<i>Materials &amp; Supplies</i>								
53 7010	Tools/Shop Supplies	169.86	.00	.00		.00	.00	
53 7050	Medical Services/Supplies	26,884.05	22,000.00	20,141.05	92	22,000.00	22,000.00	
53 7130	Rescue Supplies	13,966.78	17,000.00	5,741.48	34	20,000.00	17,000.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$41,020.69</b>	<b>\$39,000.00</b>	<b>\$25,882.53</b>	<b>66%</b>	<b>\$42,000.00</b>	<b>\$39,000.00</b>	<b>0%</b>
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	.00	536,000.00	.00		333,000.00	.00	(100)
54 7630	Other Equipment - New	.00	.00	.00		159,510.00	159,510.00	
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$536,000.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$492,510.00</b>	<b>\$159,510.00</b>	<b>(70%)</b>
Department <b>3560 - Emergency Medical Service Totals</b>		<b>\$211,415.30</b>	<b>\$797,860.00</b>	<b>\$166,437.27</b>	<b>21%</b>	<b>\$785,444.00</b>	<b>\$398,288.00</b>	<b>(50%)</b>
<b>EXPENSE TOTALS</b>		<b>\$211,415.30</b>	<b>\$797,860.00</b>	<b>\$166,437.27</b>	<b>21%</b>	<b>\$785,444.00</b>	<b>\$398,288.00</b>	<b>(50%)</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>\$211,415.30</b>	<b>\$797,860.00</b>	<b>\$166,437.27</b>	<b>21%</b>	<b>\$785,444.00</b>	<b>\$398,288.00</b>	<b>(50%)</b>
<b>EXPENSE TOTALS</b>		<b>\$211,415.30</b>	<b>\$797,860.00</b>	<b>\$166,437.27</b>	<b>21%</b>	<b>\$785,444.00</b>	<b>\$398,288.00</b>	<b>(50%)</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>(\$211,415.30)</b>	<b>(\$797,860.00)</b>	<b>(\$166,437.27)</b>	<b>21%</b>	<b>(\$785,444.00)</b>	<b>(\$398,288.00)</b>	<b>(50%)</b>
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE GRAND TOTALS</b>		<b>\$211,415.30</b>	<b>\$797,860.00</b>	<b>\$166,437.27</b>	<b>21%</b>	<b>\$785,444.00</b>	<b>\$398,288.00</b>	<b>(50%)</b>
Net Grand Totals		<b>(\$211,415.30)</b>	<b>(\$797,860.00)</b>	<b>(\$166,437.27)</b>	<b>21%</b>	<b>(\$785,444.00)</b>	<b>(\$398,288.00)</b>	<b>(50%)</b>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3560 - Emergency Medical Service</b>				
Account <b>52 5512 - Medical Services Director</b>				
100 3560 52 5512	Emory-Medical Director's Contract (Annual)	1.0000	25,000.00	25,000.00
Account <b>52 5512 - Medical Services Director Totals</b>		Transactions	1	<u>25,000.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>				
100 3560 52 5700	Moody's Annual Contract (Allocation)	12.0000	515.00	6,180.00
100 3560 52 5700	Outside Vendors (Repairs-Rescue 1, 2 &3)	1.0000	8,000.00	8,000.00
100 3560 52 5700	Squarerigger Annual Maintenance Fee (Allocation)	1.0000	89.00	89.00
100 3560 52 5700	Squarerigger Monthly Fees (Allocation)	12.0000	58.00	696.00
Account <b>52 5700 - R&amp;M - Vehicles Totals</b>		Transactions	4	<u>\$14,965.00</u>
Account <b>52 5720 - R&amp;M Communication Equip</b>				
100 3560 52 5720	Lifepak Cardiac Monito device support (5 devices)	5.0000	2,400.00	12,000.00
100 3560 52 5720	Priority Dispatch (Dispatch Card System Support)	1.0000	3,400.00	3,400.00
Account <b>52 5720 - R&amp;M Communication Equip Totals</b>		Transactions	2	<u>\$15,400.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 3560 52 5730	Civic Plus- City Website	1.0000	2,500.00	2,500.00
100 3560 52 5730	Email License Fee	1.0000	246.00	246.00
100 3560 52 5730	Mimecast	1.0000	90.30	90.30
Account <b>52 5730 - R&amp;M - D/P Equipment Totals</b>		Transactions	3	<u>\$2,836.30</u>
Account <b>52 6100 - Auto Insurance</b>				
100 3560 52 6100	APEX Auto Insurance	1.0000	3,215.00	3,215.00
Account <b>52 6100 - Auto Insurance Totals</b>		Transactions	1	<u>\$3,215.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 3560 52 6110	APEX EPLI Policy	1.0000	763.00	763.00
100 3560 52 6110	APEX General Liability	1.0000	851.00	851.00
Account <b>52 6110 - Other Insurance Totals</b>		Transactions	2	<u>\$1,614.00</u>
Account <b>52 6210 - Dues</b>				
100 3560 52 6210	IAFC (International Associatiom of Fire Chiefs)	1.0000	250.00	250.00
100 3560 52 6210	NAEMS (National Association of EMS Educators)	1.0000	100.00	100.00
Account <b>52 6210 - Dues Totals</b>		Transactions	2	<u>\$350.00</u>
Account <b>52 6230 - Conventions/Meetings</b>				
100 3560 52 6230	EMS World Expo (Las Vegas, NV) September 2023	1.0000	2,500.00	2,500.00
100 3560 52 6230	Spring EMS Conference (Spring 2024- Lake Lanier)	1.0000	1,200.00	1,200.00
Account <b>52 6230 - Conventions/Meetings Totals</b>		Transactions	2	<u>\$3,700.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 3560 52 6560	APEX Insurance Workers Comp	1.0000	266.00	266.00
100 3560 52 6560	NFP	1.0000	250.00	250.00
Account <b>52 6560 - Workers Comp/Administrati Totals</b>		Transactions	2	<u>\$516.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>3560 - Emergency Medical Service</b>				
Account <b>52 6600 - Claims Workers Comp.</b>				
100 3560 52 6600	Claims Workers Comp	1.0000	500.00	500.00
	Account <b>52 6600 - Claims Workers Comp. Totals</b>	Transactions	1	<u>\$500.00</u>
Account <b>53 5680 - Tires</b>				
100 3560 53 5680	Replacement Tires (Rescue Units 1, 2 &3)	3.0000	500.00	1,500.00
	Account <b>53 5680 - Tires Totals</b>	Transactions	1	<u>\$1,500.00</u>
Account <b>53 7050 - Medical Services/Supplies</b>				
100 3560 53 7050	EMS Pharmaceuticals, medicines and kits	1.0000	22,000.00	22,000.00
	Account <b>53 7050 - Medical Services/Supplies Totals</b>	Transactions	1	<u>\$22,000.00</u>
Account <b>53 7130 - Rescue Supplies</b>				
100 3560 53 7130	BP cuffs, saline, bandages, gloves, masks, IV needles, Syringes	1.0000	17,000.00	17,000.00
	Account <b>53 7130 - Rescue Supplies Totals</b>	Transactions	1	<u>\$17,000.00</u>
Account <b>54 7630 - Other Equipment - New</b>				
100 3560 54 7630	Ambulance Power Stretchers - Car Rental Funding	2.0000	29,200.00	58,400.00
100 3560 54 7630	Lifepak 15 Cardiac Monitors - Car Rental Funding	2.0000	45,205.00	90,410.00
100 3560 54 7630	Manikin - Car Rental Funding	1.0000	10,700.00	10,700.00
	Account <b>54 7630 - Other Equipment - New Totals</b>	Transactions	3	<u>\$159,510.00</u>
	Department <b>3560 - Emergency Medical Service Totals</b>	Transactions	26	<u>\$268,106.30</u>
	Fund <b>100 - GENERAL FUND Totals</b>	Transactions	26	<u>\$268,106.30</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	26	<u>\$268,106.30</u>
	Grand Totals	Transactions	26	<u><u>\$268,106.30</u></u>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Fire EMS-3560**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
		0		
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
Regular			\$	-
Overtime				-
Medicare (1.45%)				-
FICA (6.2%) part- time only				-
Total (5210 Proposed New Personnel – Personnel Services)			\$	-
<b>Fringe Benefits - <i>All Based on Single Coverage</i></b>				
Group Life and AD & D \$350 per year			\$	-
Dental \$130 per year				-
Health Insurance \$8,115 per position per year				-
Pensions (23.99%) *				-
Uniforms				-
Total (5211 Proposed New Personnel – Benefits)			\$	-
<b>Training and Education</b>				
Training			\$	-
Dues/ Memberships				-
Other				-
Total (5212 Proposed New Personnel – Training/ Education)			\$	-
<b>Material and Supplies</b>				
Office Supplies			\$	-
Safety Clothing and Equipment				-
Other				-
Total (5213 Proposed New Personnel – Supplies)			\$	-
<b>Capital Outlay (Needed if position is approved)</b>				
Furniture and Fixtures			\$	-
Office Machines and Equipment				-
Other				-
Total (5214 Proposed New Personnel – Capital Outlay)			\$	-
<b>Vehicle (Additional Needed if Position Approved)</b>				
Vehicle Type and Cost			\$	-
Vehicle Service Costs				-
Total (5215 New Personnel – Vehicles)			\$	-
<b>Total</b>			<b>\$</b>	<b>-</b>

N/A

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**



**EXHIBIT F**

City of College Park, Georgia  
Vehicle Request  
Budget Year 2023-2024

Fund: <b>100</b>		Department and Number: <b>Fire EMS 3560</b>	
New Replacement for Vehicle/Equipment No.		Priority:	
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
_____ Sedan 2 Door		_____	Age of Vehicle/Equipment Being Replaced
_____ Sedan 4 Door		_____	Units of Use to Date (hours, miles, etc.)
_____ Cruiser		_____	Total Operating/Maintenance Costs to Date
_____ Station Wagon		_____	Actual FYE 2022-23 Maintenance Cost
_____ Van		_____	Actual FYE 2022-23 Operating Cost
_____ 1/2-ton Truck		_____	Estimated FYE 2023-24 Maintenance Cost
_____ 3/4-ton Truck		_____	Estimated FYE 2023-24 Operating Cost
_____ Sanitation Front Loader			
_____ Sanitation Rear Loader			
_____ Other			
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#:	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment		Rental Option New Vehicle/Equipment	
_____ Purchase Price		_____ Rental/Lease Cost per Year	
_____ Estimated Useful Life		_____ Estimated Length of Rental/Lease	
_____ Estimated Use During 2023-24		_____ Estimated Use During 2023-24	
_____ Estimated Operating Cost During 2023-24		_____ Estimated Operating Cost During 2023-24	

**EXHIBIT F-1**

City of College Park, Georgia  
Vehicle Inventory List

<b>Dept: Fire</b>							<i>Prior Year</i>	<i>Current Year</i>			Surplus
<b>Unit#</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Cost</b>	<b>D.O.P.</b>	<b>Mileage</b>	<b>Mileage</b>	<b>Hours</b>	<b>Tag #</b>	<b>Date</b>
32-D	2009	Dodge	D 4500	3D6WC66L49G558281	\$ 126,636.00	3/30/2010	78,212	83,824	N/A	GV620PM	TBD
39-D	2015	Dodge	Ram 5500	3C7WRMCL0FG502706	\$ 86,362.00	1/28/2016	32,518	46,518	N/A	GV6135F	TBD
40-D	2015	Dodge	Ram 4500	3C7WRKBL1FG602111	\$ 82,000.00	8/5/2015	53,441	65,288	N/A	GV2524L	

*G= Gas*

*D= Diesel*

*AF= Alternative Fuel*

*N/A= Not Applicable or Required*

**EXHIBIT G**

City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2023-2024

Department: Fire EMS

Department Number: 3560

Account Number	Description/Justification	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27	2027-28
54-7630	Lifepak 15 Cardiac Monitors	Car Rental	\$90,410				
54-7630	Manikin	Car Rental	\$10,700				
54-7630	Power Stretchers	Car Rental	\$58,400				
Totals			\$159,510	\$0	\$0	\$0	\$0

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: EMS

Department Number: 3560

Item/Project Name: Cardiac Monitors

Item/Project Manager: Ron Taylor, Division Chief of EMS

Priority Rating: 2

Units Requested: 2

Number of Similar Units on Hand: 5

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Description of Item/Project: Lifepak 15 Cardiac Monitors are used to assess cardiac dysrhythmias and transmit findings to the hospital or cardiologist prior to transport. One unit is a replacement for an older model and the other unit will be new.

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. The cardiac monitor that is being replaced is a Lifepak 12, older unit.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Lifepak 15 Cardiac Monitors are used to assess cardiac dysrhythmias and transmit findings to the hospital or cardiologist prior to transport.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7 years

Estimated Cost \$91,610.00

Less: Trade-In \$1,200.000

Net Cost \$90,410

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Single Source Vendor

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Fire EMS

**Project Name or Title:**

Cardiac Monitors

**Project Description:** Purchase of two cardiac monitor devices, one replacement and one new.

**Project Justification and Impact:**

Lifepak 15 Cardiac Monitors are used to assess cardiac dysrhythmias and transmit findings to the hospital or cardiologist prior to transport; need two :1 Replacement device and 1 New Addition device

**Project Costs: \$90,410**

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$70,000	\$90,410	\$ -	\$ -	\$ -	\$ -	\$90,410

**Useful Life:**

7-10 years

**Estimated Cost Beyond Five-Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None



## College Park LP15s 1.23.23

Quote Number: 10639577

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: COLLEGE PARK FIRE DEPT

Rep: Jaime Armbrust

Attn:

Email: jaime.armbrust@stryker.com

Phone Number:

Quote Date: 01/23/2023

Expiration Date: 09/30/2023

### Delivery Address

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### End User - Shipping - Billing

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### Bill To Account

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	2	\$39,206.83	\$78,413.66
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	2	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	6	\$432.75	\$2,596.50
4.0	11140-000098	LP15 AC Power Adapter (power cord not included)	2	\$1,504.50	\$3,009.00
5.0	11140-000015	AC power cord	2	\$72.75	\$145.50
6.0	11171-000046	Masimo M-LNCSCI, Adult Reusable SpO2 only Sensor. For use with RC Patient Cable.	2	\$263.25	\$526.50
7.0	11171-000047	Masimo M-LNCSP, Pediatric Reusable SpO2 only Sensor. For use with RC Patient Cable.	2	\$263.25	\$526.50
8.0	11160-000011	NIBP Cuff-Reusable, Infant	2	\$20.25	\$40.50
9.0	11160-000013	NIBP Cuff-Reusable, Child	2	\$23.25	\$46.50
10.0	11160-000017	NIBP Cuff -Reusable, Large Adult	2	\$32.25	\$64.50
11.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	2	\$45.00	\$90.00
12.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	2	\$294.75	\$589.50
13.0	11220-000028	LIFEPAK 15 Carry case top pouch	2	\$53.25	\$106.50



## College Park LP15s 1.23.23

Quote Number: 10639577

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: COLLEGE PARK FIRE DEPT

Rep: Jaime Armbrust

Attn:

Email: jaime.armbrust@stryker.com

Phone Number:

Quote Date: 01/23/2023

Expiration Date: 09/30/2023

#	Product	Description	Qty	Sell Price	Total
14.0	11260-000039	LIFEPAK 15 Carry case back pouch	2	\$75.75	\$151.50
15.0	11996-000471	4G Modem: Verizon Cellular (for use on Stryker data plan; purchased separately)	2	\$1,053.75	\$2,107.50
Equipment Total:					\$88,414.16

### ProCare Products:

#	Product	Description	Qty	Sell Price	Total
16.0	78000168	KORE - Stryker data plan for modem (Verizon)	2	\$349.00	\$698.00
ProCare Total:					\$698.00

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$1,297.46
<b>Grand Total:</b>	<b>\$90,409.62</b>

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: EMS

Department Number: 3560

Item/Project Name: Power Stretchers

Item/Project Manager: Division Chief Ron Taylor

Priority Rating: 3

Units Requested: 2

Number of Similar Units on Hand:2

---

Description of Item/Project: Patient movement device that mounts in the patient compartment of the transport capable units

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. N/A

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Patient movement device that mounts in the patient compartment of the transport capable units

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$58,400

Less: Trade-In \$0.00

Net Cost \$58,400

---

Comparable Quotes:

Vendor Name

Vendor Quote

1. Sole Source Vendor

Stryker

\$58,400

2.

3



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Fire EMS

**Project Name or Title:**

Power Stretchers

**Project Description:** Purchase of Power Stretchers

**Project Justification and Impact:** Patient movement device that mounts in the patient compartment of the transport capable units. These stretchers will decrease the injuries of personnel when lifting bariatric patients.

**Project Costs:** \$58,400

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$58,400	\$ -	\$ -	\$ -	\$ -	\$58,400

**Useful Life:**

7-10 years

**Estimated Cost Beyond Five-Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None



## College Park PPXT 1.23.23

Quote Number: 10639969

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: COLLEGE PARK FIRE DEPT

Rep: Jaime Armbrust

Attn:

Email: jaime.armbrust@stryker.com

Phone Number:

Quote Date: 01/23/2023

Expiration Date: 09/30/2023

### Delivery Address

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### End User - Shipping - Billing

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### Bill To Account

Name: COLLEGE PARK FIRE DEPT

Account #: 1188550

Address: 3737 COLLEGE ST

COLLEGE PARK

Georgia 30337-3541

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	2	\$28,839.00	\$57,678.00
Equipment Total:					\$57,678.00

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$720.98
<b>Grand Total:</b>	<b>\$58,398.98</b>

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. and Canada for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK CR2 automated external defibrillators
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- LIFELINKcentral™ Government Campus Solution
- MultiTech 4G and Titan III gateways
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Vice President, Americas Sales

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## Power-PRO™ XT Cot sole source information

To whom it may concern,

Stryker certifies that we are the sole manufacturer of Stryker's Power-PRO XT Cot (Model 6506). This correspondence is to inform you of the characteristics of the Power-PRO Cot. These characteristics can be broken down into two primary categories: **qualifications** and **ease of use**.

### Qualifications:

- IPX6: The system is tested to withstand powerful water jets.
- IEC 60601-1 and IEC 60601-1-2: The Power-PRO XT Cot conforms to industry standards for mechanical and electrical safety for medical electrical devices, as well as electromagnetic compatibility and immunity.
- BS EN-1789:2007, clause 4.5.9 when used with Power-LOAD Cot Fastener and X-Restraints: This is a European dynamic crash test which subjects a 50th percentile dummy to nominal 10g deceleration for a minimum of 50ms. Following the test there shall be no sharp edges.
- Meets SAE J3027 dynamic crash test safety standards when used with Power-LOAD/Performance-LOAD Cot Fastener and X-Restraints.

### Ease of use:

- The cot has a weight capacity of 700 lb.
- When unloading with the manual release handle, the cot utilizes hydraulic dampening. Thus, the cot will not abruptly jar the operator or patient.
- The battery is placed at the foot end of the stretcher.
- The cot legs power-retract in 3.5 seconds which speeds load time.
- The cot provides a load height of 36" and is operator adjustable to match the deck height of individual ambulances.
- The foot-end of the cot provides lifting bars and operator controls at two different heights, thus providing optimal ergonomics to most operator heights.
- The foot end of the cot contains a large battery indicator light which displays amber or green which indicates battery level. A warning is given by a flashing amber light, providing the operator the time to change the battery before full depletion of power.
- The Model 6506 has 6" x 2" sealed casters and bearings.
- The cot features a foot end mounted hourly usage meter. This tool can be used to determine the timing of preventative maintenance checks.
- The cot features powder-coating of the aluminum frame (including the patient handling surfaces) and sealed caster bearings, thus reducing aluminum oxidation throughout the cot.
- The cot is power washable.

Please contact your Sales Representative for further information.

Sincerely,



John Guyeskey, Sr. Manager, Downstream Marketing

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### Emergency Care

3800 E. Centre Avenue, Portage, MI 49002 USA | P +1 269 329 2100 | Toll-free +1 800 327 0770 | [stryker.com](http://stryker.com)

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Fire

Fund: 100

Division: EMS

Department Number: 3560

Item/Project Name: Manikin (Cardiac Training Simulator)

Item/Project Manager: Division Chief Ron Taylor

Priority Rating: 4

Units Requested: 1

Number of Similar Units on Hand: 0

---

Description of Item/Project: Full body training manikin used to simulate cardiac dysrhythmias, cardiac arrests and has the capability of simulating treatment.

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced. N/A

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use: Full body training manikin used to simulate cardiac dysrhythmias, cardiac arrests and has the capability of simulating treatment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 7-10 years

Estimated Cost \$10,700

Less: Trade-In \$0.00

Net Cost \$10,700

---

Comparable Quotes:

Vendor Name

Vendor Quote

1. Sole Source Vendor

Stryker

\$10,700

2.

3

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Fire EMS

**Project Name or Title:** EMS Training Manikin

**Project Description:** Purchase of a Manikin Cardiac training simulator

---

**Project Justification and Impact:** Full body training manikin used to simulate cardiac dysrhythmias, cardiac arrests and has the capability of simulating treatment. This is a life-sized manikin that provides various realistic cardiac Episodes.

**Project Costs:** \$10,700

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$10,700	\$ -	\$ -	\$ -	\$ -	\$10,700

**Useful Life:**

7-10 years

**Estimated Cost Beyond Five -Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Car Rental Fund

**Relationship to Other Primary Projects:** None

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Public Safety | Fire Suppression**

**Program Description:**

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, fire safety education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and state statutes. The department operates two fire stations.

**Trends:**

The Fire Department's mission is to improve the quality of life for residents and visitors of the City of College Park by protecting lives and property through fire suppressions, emergency medical services, fire prevention and community education. With increasing demands, the fire service must utilize the best tools, techniques, and training methods to meet the expectations of its residents, businesses, and visitors. Risk assessment, preparedness, and mitigation are primary issues challenging today's fire and emergency medical services departments. Timely and effective emergency response cannot be continually achieved without adequate planning and preparedness.

**Office of the Fire Chief/Administration**

**Goals:**

1. Revise our Emergency Response Plan for Fire/EMS Operations. Continue to provide a timely and efficient emergency response, with safety as a priority by keeping all members of our department safe.
2. Fill the position of the Emergency Manager Coordinator, so the city would be better prepared to handle disasters when they occur. Develop a revise the College Park Emergency Operations plan and guidelines.
3. Improve the department's staffing shortages by creating a hiring experienced firefighters that will fill the department vacancies at a minimum cost.
4. Improve the fire dispatch information from the CAD to our vehicle tablets and laptops. This will allow members of the department to conduct their reports on the scene.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:** temporarily hired an emergency manager, they returned to their original position.

**Prior Year Highlights:** conducted Lieutenant and Sergeant promotional exams. And nine firefighters were promoted to officers and two were promoted to Lieutenants.

**Public Safety | Fire Suppression**

**Performance Measures**

**Program /Service Outputs: (goods, services, units produced)**

1. All structural firefighting operations will have a minimum of 18 personnel on scene 100% of the time.
2. Provide training and equipment to ensure all major hazardous materials events will have a minimum of 9 appropriately trained personnel on scene 100% of the time.
3. All EMS incidents will have a minimum of 2 personnel on scene 100% of the time.

**Program/Service Output:**

**CPFR THREE YEAR CALL HISTORY**

	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Fire Calls</b>	709	1403	2309
<b>EMS Calls</b>	1369	4886	4256
<b>Total Calls</b>	2078	6289	6565

Call volumes noted for year 2020 demonstrate change from Firehouse to Image trend. Statistics for period reported in Firehouse not shown.

Spike in fire call volume in 2022 attributed to freezing temperatures and burst pipes in December '22

**Prior Year Highlights / Fire Suppression**

- Promoted seven firefighters to Sergeant/FAO and two firefighters to the position of Lieutenant.
- Completed Driver Operator II (Aerial Operator Class) (six new Truck Drivers)
- All Operations personnel completed the Incident Management System training
- Developed Standard Operating Procedures for the department
- Completed the annual Live Fire training at DeKalb County



**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Emergency Medical Services (EMS)**

**Goals**

**Provided additional focus on preventative health measures to increase physical and mental health awareness. Identify and designate staffing to target community health initiatives.**

**Pursue medical transport licensing to provide economical and efficient medical transport to the citizens and visitors.**

**Improve staffing of medical units to provide more coverage for emergency medical responses.**

**Upgrade all Automatic External Defibrillators (AED) within city owned buildings.**

**Program 23/24 Objectives:**

**Prior Year Highlights:**

**Established community and in-house virtual training programs:**

- Virtual community CPR
- Virtual in-house (Fire Rescue One Academy)

**Training and Support Services**

**Goal:**

1. Assure all member certifications are maintained
2. Increase Strategy and Tactics Training to include a 3<sup>rd</sup> station.
3. Increase participation in outside training opportunities
4. Increase the number of NPQ Evaluator's
5. Increase applicants and work on a plan for retention
6. Continue virtual training and accountability programs to ensure employees are appropriately trained to safely meet applicable requirements.

**Fire Marshal/Community Risk Reduction**

**Goal:**

Coordinate with Fire & EMS Operations on developing a systematic approach to yearly in-service and company level fire inspections. This year's goal is that assembly occupancies be inspected two times per year. One inspection from the Fire Marshal's Office, and one being performed as an in-service/company level inspection.

Research and identify a third-party system or software for documenting and provide billing for annual fire inspections.

Purchase a new and state of the art fire safety house. Identify new methods for utilizing the safety house in teaching residents on the dangers of fire.

**CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

**Program 23/24 Objectives:**

**Objectives:**

1. Continue to improve the relationship among public safety and code enforcement. Identify ways to demonstrate to the public fire and police are all working together to help keep them safe.
2. Establish a method for collecting and tracking money generated by inspections, plan review, fines, and other fire recovery services.
3. Grow our Car Safety Seat Program and establish safe and efficient guidelines for citizens to make a request and have a car seat installed.
4. Increase education and Code Enforcement of Hotel Properties.

**Program/Service Output:**

**FIRE AND LIFE SAFETY ACTIVITIES**

<b>Investigations &amp; Inspections 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Investigations (Fire &amp; Code Enforcement)</b>	686	163	260
<b>Inspections (New &amp; Existing Structures)</b>	318	275	368

<b>Plan Reviews 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>New Construction, ADA Life Safety Codes, etc.</b>	312	163	326

<b>Public Education /Fire Safety Education 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Community Presentations, Schools, Fire Prevention Week</b>	22	28	24

<b>Arrests 2020-2022</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Arrests (charges) resulting from arson fires, code violations</b>	2	3	2

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **100**

Department and Number: **Fire EMS / 3560**

---

Department Submitting Request: Fire

Division Submitting Request: EMS

Requested for Department: All City Facilities

Prepared By: Division Chief Ron Taylor

Description of Item: Wall Mount Automatic External Defibrillators (AED)

Recommend that each of the city's departments that have defibrillators budget for the replacement cost of the units.

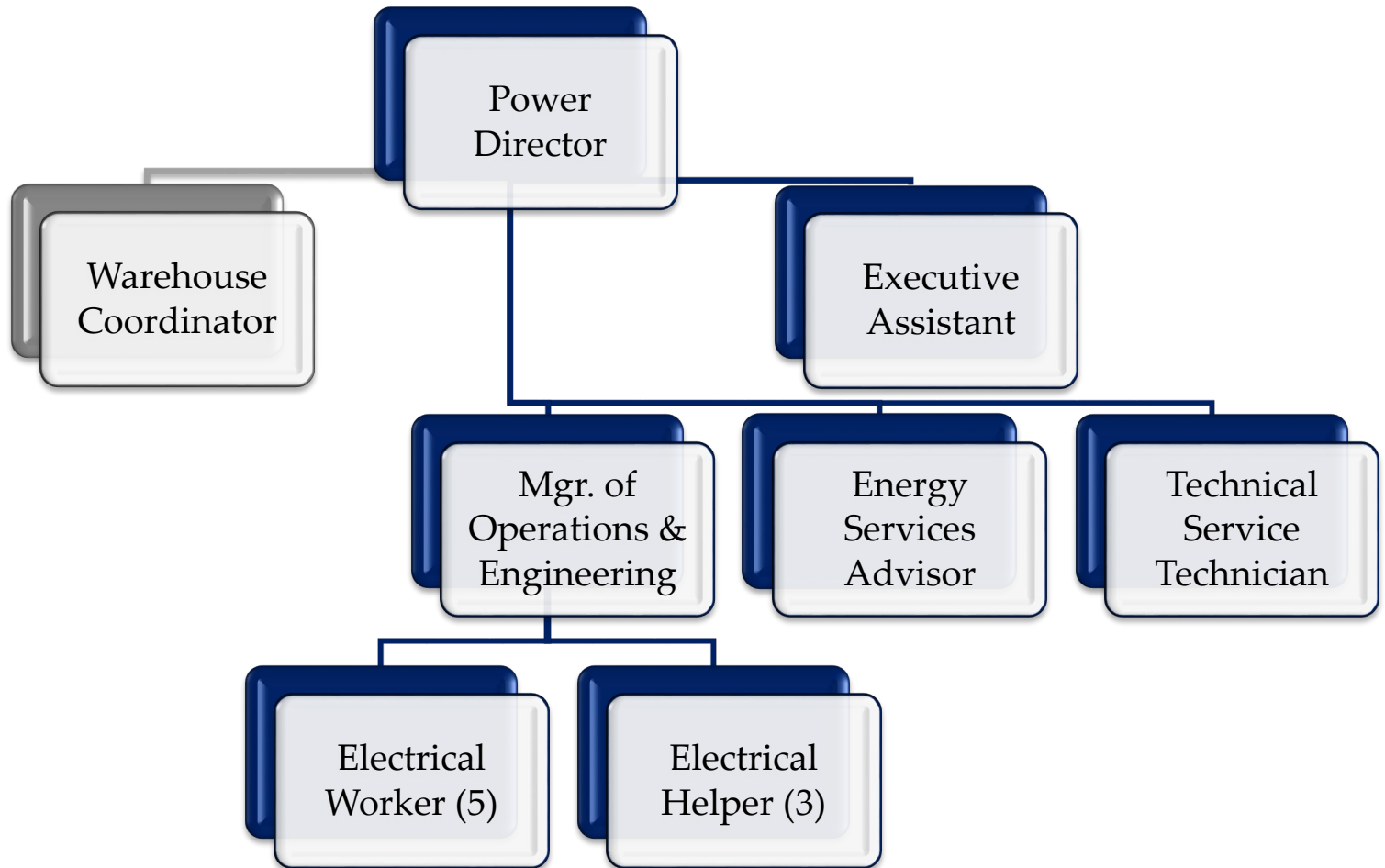
Reason for Requesting: The current defibrillators located in each of the city owned buildings are out of date and requires replacing.

Cost Estimate/Revenue Enhancement: Each defibrillator with mounting cabinet is quoted at \$2600.



# POWER LINE

# Power Line Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 510 - ELECTRIC/POWER FUND</b>								
<b>REVENUE</b>								
Department <b>4600 - Electric/Line Taxes</b>								
31 9110	Penalties/Int on Delinque	183,444.53	450,000.00	265,890.29	59	350,000.00	350,000.00	(22)
<i>Taxes Totals</i>		<b>\$183,444.53</b>	<b>\$450,000.00</b>	<b>\$265,890.29</b>	<b>59%</b>	<b>\$350,000.00</b>	<b>\$350,000.00</b>	<b>(22%)</b>
<i>Charges For Services</i>								
34 4110	Sales To Residential Cust	9,823,606.79	9,300,000.00	6,597,332.67	71	8,900,000.00	8,900,000.00	(4)
34 4112	Sales To Commercial Cust.	27,464,870.73	30,300,000.00	23,797,944.41	79	40,300,000.00	40,300,000.00	33
34 4330	Sales Convention Center	1,401,864.90	1,452,855.00	1,319,244.20	91	1,800,000.00	1,443,921.00	(1)
34 4340	Other City Sales	714,033.17	620,000.00	479,725.33	77	645,000.00	735,454.00	19
34 4380	Meters And Bases	30,747.00	120,000.00	50,555.51	42	120,000.00	120,000.00	
34 4395	Employee Discount	(51,537.79)	.00	(61,115.03)	(6,111,503)	.00	.00	
<i>Charges For Services Totals</i>		<b>\$39,383,584.80</b>	<b>\$41,792,855.00</b>	<b>\$32,183,687.09</b>	<b>77%</b>	<b>\$51,765,000.00</b>	<b>\$51,499,375.00</b>	<b>23%</b>
<i>Leases &amp; Other Rent</i>								
38 1000	Other Rental Income	121,477.55	120,000.00	93,328.81	78	126,000.00	126,000.00	5
38 1001	Gas South Alliance	12,659.00	12,000.00	11,098.00	92	.00	.00	(100)
<i>Leases &amp; Other Rent Totals</i>		<b>\$134,136.55</b>	<b>\$132,000.00</b>	<b>\$104,426.81</b>	<b>79%</b>	<b>\$126,000.00</b>	<b>\$126,000.00</b>	<b>(5%)</b>
<i>Intergovernmental</i>								
33 1100	Federal Grants	256,832.51	.00	.00		.00	.00	
<i>Intergovernmental Totals</i>		<b>\$256,832.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Other Income</i>								
32 2990	Administrative Charge	97,298.09	100,000.00	122,261.91	122	200,000.00	200,000.00	100
34 1900	Miscellaneous Income	436,429.87	1,320,000.00	292,467.14	22	1,800,000.00	1,800,000.00	36
34 4130	Sales - Recycled Material	22,943.46	15,000.00	4,574.96	30	15,000.00	15,000.00	
34 9300	Returned Check Fees	15,039.22	15,000.00	11,900.00	79	18,000.00	18,000.00	20
36 3000	Unrealized Loss (GAIN)	1,453,500.34	.00	10,607.67		.00	.00	
<i>Other Income Totals</i>		<b>\$2,025,210.98</b>	<b>\$1,450,000.00</b>	<b>\$441,811.68</b>	<b>30%</b>	<b>\$2,033,000.00</b>	<b>\$2,033,000.00</b>	<b>40%</b>
<i>Interest</i>								
36 1000	Interest - Nonrestricted	7,713.91	.00	45,393.67		.00	.00	
<i>Interest Totals</i>		<b>\$7,713.91</b>	<b>\$0.00</b>	<b>\$45,393.67</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Commissions</i>								
34 5515	CNG Fuel Facility	25,057.75	21,000.00	22,806.53	109	48,000.00	48,000.00	129
<i>Commissions Totals</i>		<b>\$25,057.75</b>	<b>\$21,000.00</b>	<b>\$22,806.53</b>	<b>109%</b>	<b>\$48,000.00</b>	<b>\$48,000.00</b>	<b>129%</b>
Department <b>4600 - Electric/Line Totals</b>		<b>\$42,015,981.03</b>	<b>\$43,845,855.00</b>	<b>\$33,064,016.07</b>	<b>75%</b>	<b>\$54,322,000.00</b>	<b>\$54,056,375.00</b>	<b>23%</b>
<b>REVENUE TOTALS</b>		<b>\$42,015,981.03</b>	<b>\$43,845,855.00</b>	<b>\$33,064,016.07</b>	<b>75%</b>	<b>\$54,322,000.00</b>	<b>\$54,056,375.00</b>	<b>23%</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4600 - Electric/Line</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	721,044.17	839,387.00	630,902.20	75	1,002,729.00	1,021,390.00	22
51 5016	Salary On-Call	.00	9,000.00	.00		9,000.00	9,000.00	
51 5020	Salary/Overtime	82,316.70	75,000.00	74,592.45	99	125,000.00	125,000.00	67
51 5030	Salary/Partime	.00	.00	348.96		.00	.00	
51 5040	Employee Utility Credit	3,311.66	4,800.00	4,094.80	85	7,200.00	7,200.00	50
51 5190	Medicare	9,095.50	12,171.00	8,986.98	74	14,540.00	14,540.00	19
<i>Personnel Services Totals</i>		<b>\$815,768.03</b>	<b>\$940,358.00</b>	<b>\$718,925.39</b>	<b>76%</b>	<b>\$1,158,469.00</b>	<b>\$1,177,130.00</b>	<b>25%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	157,799.97	170,299.00	145,678.87	86	208,598.00	232,264.00	36
51 5161	Life Insurance	278.31	695.00	199.04	29	695.00	695.00	
51 5163	ST Disability Insurance	1,275.24	1,100.00	1,026.00	93	1,100.00	1,100.00	
51 5164	LT Disability Insurance	1,430.12	1,000.00	1,032.83	103	1,000.00	1,600.00	60
51 5165	Health Insurance	95,645.68	113,727.00	82,537.14	73	119,467.00	119,467.00	5
51 5166	Dental Insurance	1,707.78	2,458.00	1,898.10	77	2,458.00	2,839.00	16
51 5180	Uniforms	18,099.26	14,200.00	13,503.38	95	14,200.00	14,200.00	
<i>Employee Benefits Totals</i>		<b>\$276,236.36</b>	<b>\$303,479.00</b>	<b>\$245,875.36</b>	<b>81%</b>	<b>\$347,518.00</b>	<b>\$372,165.00</b>	<b>23%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	39,356.57	44,195.00	27,897.87	63	47,096.00	42,404.00	(4)
52 5260	Heat & Power	128,468.42	128,273.00	97,126.75	76	137,256.00	137,256.00	7
52 5270	Water	255.99	297.00	257.20	87	324.00	264.00	(11)
52 5280	Other Communication/Util	2,961.81	2,048.00	1,316.61	64	2,662.00	3,051.00	49
<i>Communications &amp; Util. Totals</i>		<b>\$171,042.79</b>	<b>\$174,813.00</b>	<b>\$126,598.43</b>	<b>72%</b>	<b>\$187,338.00</b>	<b>\$182,975.00</b>	<b>5%</b>
<i>Rentals</i>								
52 5330	Office Equipment Rental	.00	2,500.00	.00		2,500.00	2,500.00	
52 5340	Vehicle Rental	.00	500.00	.00		500.00	500.00	
<i>Rentals Totals</i>		<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>0%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	40,806.11	60,000.00	33,595.44	56	60,000.00	54,144.00	(10)
52 5710	R&M Furn. & Equip.	.00	.00	948.11		.00	.00	
52 5720	R&M Communication Equip	.00	5,000.00	.00		5,000.00	5,000.00	
52 5730	R&M - D/P Equipment	589.86	17,348.00	3,239.64	19	16,267.00	16,503.00	(5)
52 5780	Grounds	219,464.78	320,000.00	157,848.00	49	320,000.00	320,000.00	



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4600 - Electric/Line</b>								
<i>Repair &amp; Maintenance</i>								
52 5790	R&M-Distribution System	478,436.01	476,000.00	322,255.75	68	476,000.00	476,000.00	
53 5680	Tires	786.92	3,000.00	633.39	21	3,000.00	3,000.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$740,083.68</b>	<b>\$881,348.00</b>	<b>\$518,520.33</b>	<b>59%</b>	<b>\$880,267.00</b>	<b>\$874,647.00</b>	<b>(1%)</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	2,987.10	7,400.00	3,553.51	48	7,400.00	7,400.00	
<i>Building Maintenance Totals</i>		<b>\$2,987.10</b>	<b>\$7,400.00</b>	<b>\$3,553.51</b>	<b>48%</b>	<b>\$7,400.00</b>	<b>\$7,400.00</b>	<b>0%</b>
<i>Training &amp; Education</i>								
52 6200	Training	24,320.00	34,200.00	22,906.40	67	34,200.00	34,200.00	
52 6210	Dues	15,253.74	15,200.00	8,430.87	55	15,500.00	15,500.00	2
52 6220	Subscription/Publications	361.45	400.00	36.00	9	400.00	400.00	
52 6230	Conventions/Meetings	5,172.02	10,000.00	3,128.16	31	10,000.00	10,000.00	
<i>Training &amp; Education Totals</i>		<b>\$45,107.21</b>	<b>\$59,800.00</b>	<b>\$34,501.43</b>	<b>58%</b>	<b>\$60,100.00</b>	<b>\$60,100.00</b>	<b>1%</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	.00	200.00	283.12	142	200.00	200.00	
52 5450	Legal Fees	.00	1,500.00	.00		1,500.00	1,500.00	
52 5510	Consulting Fees	79,762.61	243,000.00	221,608.93	91	166,000.00	166,000.00	(32)
52 6000	Advertising Expense	.00	10,000.00	.00		10,000.00	10,000.00	
52 6100	Auto Insurance	17,757.98	18,393.00	18,711.21	102	21,433.00	21,433.00	17
52 6110	Other Insurance	17,675.73	18,438.00	16,760.90	91	20,205.00	20,205.00	10
52 6130	Miscellaneous Services	31,397.40	25,400.00	26,035.31	103	25,400.00	25,400.00	
52 6141	Custodial Service	5,600.00	6,000.00	3,600.00	60	6,000.00	6,000.00	
52 6150	Engineering Services	113,157.00	45,000.00	36,288.00	81	45,000.00	45,000.00	
52 6170	Contractual Services	826,887.43	940,000.00	608,115.96	65	958,000.00	958,000.00	2
52 6172	Contractual Services for Projects	46,284.92	.00	700.00		.00	.00	
52 6193	City Wide Events	.00	10,000.00	2,518.46	25	10,000.00	10,000.00	
52 6510	Claims Not Workmans Comp.	.00	2,000.00	.00		2,000.00	2,000.00	
52 6540	Cash Over/Short	39.24	.00	(40.00)	(4,000)	.00	.00	
52 6550	Consulting Fees - Edp	.00	750.00	75.00	10	750.00	750.00	
52 6560	Workers Comp/Administrati	2,489.55	3,200.00	2,995.41	94	3,007.00	3,007.00	(6)
52 6580	Unemployment Compensation	.00	2,500.00	.00		2,500.00	2,500.00	
52 6590	Contingencies	.00	2,027,164.00	.00		.00	3,455,723.00	70





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4600 - Electric/Line</b>								
<i>Other Services &amp; Charges</i>								
52 6600	Claims Workers Comp.	42,041.35	500.00	30,530.71	6,106	500.00	500.00	
53 6460	Sales Tax	5,727.91	.00	5,988.38		.00	.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$1,188,821.12</b>	<b>\$3,354,045.00</b>	<b>\$974,171.39</b>	<b>29%</b>	<b>\$1,272,495.00</b>	<b>\$4,728,218.00</b>	<b>41%</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	.00	600.00	176.79	29	600.00	600.00	
52 7320	Stationery & Printing	.00	300.00	.00		300.00	300.00	
52 7330	Copy Expense	434.05	.00	.00		1.00	1.00	
53 7000	Gas & Oil	15,000.00	15,000.00	5,951.17	40	15,000.00	15,000.00	
53 7010	Tools/Shop Supplies	36,882.41	40,000.00	18,395.37	46	40,000.00	40,000.00	
53 7020	Janitorial Supplies	417.31	1,000.00	366.43	37	1,000.00	1,000.00	
53 7050	Medical Services/Supplies	791.17	1,100.00	.00		1,100.00	1,100.00	
53 7091	Road Signs & Delineators	60,864.12	60,000.00	14,453.13	24	60,000.00	60,000.00	
53 7100	Lubricants & Chemicals	.00	.00	.00		1.00	1.00	
53 7110	Safety Supplies	6,808.82	20,895.00	4,560.50	22	23,495.00	23,495.00	12
53 7121	Computer Hardware	1,622.90	3,000.00	799.00	27	3,000.00	3,000.00	
53 7122	Computer Supplies	88.49	200.00	.00		200.00	200.00	
53 7310	Office Supplies	4,227.49	8,580.00	4,594.52	54	8,580.00	8,580.00	
53 7400	Emergency/Pandemic Expense	.00	500.00	8.30	2	500.00	500.00	
53 7450	Emergency/Water Restoration	.00	.00	3,825.00		.00	.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$127,136.76</b>	<b>\$151,175.00</b>	<b>\$53,130.21</b>	<b>35%</b>	<b>\$153,777.00</b>	<b>\$153,777.00</b>	<b>2%</b>
<i>Cost Of Sales</i>								
53 6030	Power Purchases	32,152,580.58	30,700,000.00	19,230,671.27	63	35,500,000.00	36,500,000.00	19
53 6031	Solar Power Purchases	1,044.17	1,000.00	596.35	60	1,000.00	1,000.00	
<i>Cost Of Sales Totals</i>		<b>\$32,153,624.75</b>	<b>\$30,701,000.00</b>	<b>\$19,231,267.62</b>	<b>63%</b>	<b>\$35,501,000.00</b>	<b>\$36,501,000.00</b>	<b>19%</b>
<i>Operating Transfers Out</i>								
61 1100	Oper. Transfer Out Gen	200,000.04	1,200,000.00	800,000.00	67	.00	2,000,000.00	67
61 1555	Oper. Trans.GICC	253,198.65	.00	.00		.00	.00	
61 1558	Transfer BIDA	231,063.58	.00	.00		.00	.00	
<i>Operating Transfers Out Totals</i>		<b>\$684,262.27</b>	<b>\$1,200,000.00</b>	<b>\$800,000.00</b>	<b>67%</b>	<b>\$0.00</b>	<b>\$2,000,000.00</b>	<b>67%</b>
<i>Accounting Charges</i>								
57 4001	Utility Assistance	210,547.59	.00	2,200.90		.00	.00	
<i>Accounting Charges Totals</i>		<b>\$210,547.59</b>	<b>\$0.00</b>	<b>\$2,200.90</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund	<b>510 - ELECTRIC/POWER FUND</b>							
	<b>EXPENSE</b>							
	Department <b>4600 - Electric/Line</b>							
	Capital Outlay							
54 7590	Vehicles - Replace	.00	37,000.00	.00		597,000.00	597,000.00	1,514
54 7700	Capital Improvement Fund	105,491.50	200,000.00	100,809.13	50	250,000.00	250,000.00	25
54 7710	Electric Improvements	1,803,993.64	3,555,000.00	2,494,172.08	70	4,570,000.00	4,570,000.00	29
54 7850	Other System Improvements	494,306.54	565,000.00	345,090.00	61	670,000.00	670,000.00	19
54 7860	Street Lighting	86,250.00	120,000.00	.00		160,000.00	160,000.00	33
	<i>Capital Outlay Totals</i>	\$2,490,041.68	\$4,477,000.00	\$2,940,071.21	66%	\$6,247,000.00	\$6,247,000.00	40%
	Department <b>4600 - Electric/Line Totals</b>	\$38,905,659.34	\$42,253,418.00	\$25,648,815.78	61%	\$45,818,364.00	\$52,307,412.00	24%
	<b>EXPENSE TOTALS</b>	\$38,905,659.34	\$42,253,418.00	\$25,648,815.78	61%	\$45,818,364.00	\$52,307,412.00	24%
Fund	<b>510 - ELECTRIC/POWER FUND Totals</b>							
	<b>REVENUE TOTALS</b>	\$42,015,981.03	\$43,845,855.00	\$33,064,016.07	75%	\$54,322,000.00	\$54,056,375.00	23%
	<b>EXPENSE TOTALS</b>	\$38,905,659.34	\$42,253,418.00	\$25,648,815.78	61%	\$45,818,364.00	\$52,307,412.00	24%
Fund	<b>510 - ELECTRIC/POWER FUND Totals</b>	\$3,110,321.69	\$1,592,437.00	\$7,415,200.29	466%	\$8,503,636.00	\$1,748,963.00	10%
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$42,015,981.03	\$43,845,855.00	\$33,064,016.07	75%	\$54,322,000.00	\$54,056,375.00	23%
	<b>EXPENSE GRAND TOTALS</b>	\$38,905,659.34	\$42,253,418.00	\$25,648,815.78	61%	\$45,818,364.00	\$52,307,412.00	24%
	Net Grand Totals	\$3,110,321.69	\$1,592,437.00	\$7,415,200.29	466%	\$8,503,636.00	\$1,748,963.00	10%



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>52 5240 - Telephone</b>			
510 4600 52 5240	AT&T Telephone (Fax Lines, Elevator, ATM, Security System)	12.0000	1,217.00	14,604.00
510 4600 52 5240	Cisco Phone	8.0000	292.00	2,336.00
510 4600 52 5240	Comcast (Internet Service Failover)	12.0000	67.00	804.00
510 4600 52 5240	Verizon Data	12.0000	778.00	9,336.00
510 4600 52 5240	Verizon Wireless	12.0000	852.00	10,224.00
510 4600 52 5240	Windstream (Internet & VOIP/Cisco Phones)	12.0000	425.00	5,100.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	6	<u>\$42,404.00</u>
Account	<b>52 5260 - Heat &amp; Power</b>			
510 4600 52 5260	Based on Monthly Average	12.0000	11,438.00	137,256.00
	Account <b>52 5260 - Heat &amp; Power</b> Totals	Transactions	1	<u>\$137,256.00</u>
Account	<b>52 5270 - Water</b>			
510 4600 52 5270	Based on Monthly Average	12.0000	22.00	264.00
	Account <b>52 5270 - Water</b> Totals	Transactions	1	<u>\$264.00</u>
Account	<b>52 5280 - Other Communication/Util</b>			
510 4600 52 5280	Sanitation & Sewer	1.0000	3,051.00	3,051.00
	Account <b>52 5280 - Other Communication/Util</b> Totals	Transactions	1	<u>\$3,051.00</u>
Account	<b>52 5330 - Office Equipment Rental</b>			
510 4600 52 5330	Copier Lease & Maintenance	1.0000	2,500.00	2,500.00
	Account <b>52 5330 - Office Equipment Rental</b> Totals	Transactions	1	<u>\$2,500.00</u>
Account	<b>52 5340 - Vehicle Rental</b>			
510 4600 52 5340	Crane for lifting transformers	1.0000	500.00	500.00
	Account <b>52 5340 - Vehicle Rental</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 5450 - Legal Fees</b>			
510 4600 52 5450	Allocated by Accounting	1.0000	1,500.00	1,500.00
	Account <b>52 5450 - Legal Fees</b> Totals	Transactions	1	<u>\$1,500.00</u>
Account	<b>52 5510 - Consulting Fees</b>			
510 4600 52 5510	ECG ED & Other Services	1.0000	75,000.00	75,000.00
510 4600 52 5510	McLean Engineering Map Service	1.0000	3,000.00	3,000.00
510 4600 52 5510	OMS Upgrade to add IVR & Workpal	1.0000	78,000.00	78,000.00
510 4600 52 5510	Other Consulting such as Hazardous Material	1.0000	10,000.00	10,000.00
	Account <b>52 5510 - Consulting Fees</b> Totals	Transactions	4	<u>\$166,000.00</u>
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
510 4600 52 5700	Allocation for Moody's Garage	12.0000	3,262.00	39,144.00
510 4600 52 5700	R&M for Bucket Trucks & Line Trucks - ALTEC	1.0000	15,000.00	15,000.00
	Account <b>52 5700 - R&amp;M - Vehicles</b> Totals	Transactions	2	<u>\$54,144.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
510 4600 52 5720	Recloser Batteries	1.0000	5,000.00	5,000.00
		Transactions	1	<u>5,000.00</u>
	Account	<b>52 5720 - R&amp;M Communication Equip Totals</b>		
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
510 4600 52 5730	Civic Live	1.0000	606.00	606.00
510 4600 52 5730	Comcast	12.0000	172.00	2,064.00
510 4600 52 5730	DocuSign	1.0000	2,601.00	2,601.00
510 4600 52 5730	Email License	1.0000	1,947.00	1,947.00
510 4600 52 5730	Mimecast	1.0000	1,174.00	1,174.00
510 4600 52 5730	Norstar Maintenance	1.0000	7,475.00	7,475.00
510 4600 52 5730	Quantum	12.0000	53.00	636.00
		Transactions	7	<u>\$16,503.00</u>
	Account	<b>52 5740 - R&amp;M-Buildings</b>		
510 4600 52 5740	Pest Control	1.0000	1,000.00	1,000.00
510 4600 52 5740	R&M for HVAC System & Plumbing	1.0000	6,400.00	6,400.00
		Transactions	2	<u>\$7,400.00</u>
	Account	<b>52 5780 - R&amp;M-Buildings Totals</b>		
Account	<b>52 5780 - Grounds</b>			
510 4600 52 5780	Side Trimming Contract with Trees Unlimited	1.0000	320,000.00	320,000.00
		Transactions	1	<u>\$320,000.00</u>
	Account	<b>52 5790 - R&amp;M-Distribution System</b>		
510 4600 52 5790	35' Class 3 Wooden Poles	80.0000	180.00	14,400.00
510 4600 52 5790	45' Class 3 Wooden Poles	50.0000	325.00	16,250.00
510 4600 52 5790	50' Class 2 Wooden Poles	25.0000	390.00	9,750.00
510 4600 52 5790	55' Class 2 Wooden Poles	20.0000	525.00	10,500.00
510 4600 52 5790	Buffington Road Lighting-Georgia Power	12.0000	974.00	11,688.00
510 4600 52 5790	Construction Hardware, Material & Supplies	1.0000	33,948.00	33,948.00
510 4600 52 5790	Electrical Repair & Assistance for other Departments	1.0000	10,000.00	10,000.00
510 4600 52 5790	Gang Operated Switches	4.0000	3,500.00	14,000.00
510 4600 52 5790	Godby Road Lighting-Georgia Power	12.0000	872.00	10,464.00
510 4600 52 5790	Holiday Decorations Rentals	1.0000	15,000.00	15,000.00
510 4600 52 5790	Holiday Lights	2.0000	3,000.00	6,000.00
510 4600 52 5790	Holiday Pole Lights	50.0000	600.00	30,000.00
510 4600 52 5790	Meter Base Replacement & Repair	50.0000	600.00	30,000.00
510 4600 52 5790	Metering Cable	3.0000	1,000.00	3,000.00
510 4600 52 5790	Miscellaneous Material	1.0000	6,000.00	6,000.00
510 4600 52 5790	Primary PT & CT Equipment	1.0000	8,000.00	8,000.00
510 4600 52 5790	Roadway Lightning & Materials	1.0000	12,000.00	12,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>52 5790 - R&amp;M-Distribution System</b>			
510 4600 52 5790	Transformer & Switch Gear Repair	1.0000	25,000.00	25,000.00
510 4600 52 5790	Wire & Cable	1.0000	210,000.00	210,000.00
	Account <b>52 5790 - R&amp;M-Distribution System</b> Totals	Transactions	19	<u>\$476,000.00</u>
Account	<b>52 6000 - Advertising Expense</b>			
510 4600 52 6000	Marketing & Promotional Items	1.0000	10,000.00	10,000.00
	Account <b>52 6000 - Advertising Expense</b> Totals	Transactions	1	<u>\$10,000.00</u>
Account	<b>52 6100 - Auto Insurance</b>			
510 4600 52 6100	APEX Auto Insurance	1.0000	21,433.00	21,433.00
	Account <b>52 6100 - Auto Insurance</b> Totals	Transactions	1	<u>\$21,433.00</u>
Account	<b>52 6110 - Other Insurance</b>			
510 4600 52 6110	APEX EPLI Policy	1.0000	9,152.00	9,152.00
510 4600 52 6110	APEX General Liability	1.0000	11,053.00	11,053.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	2	<u>\$20,205.00</u>
Account	<b>52 6130 - Miscellaneous Services</b>			
510 4600 52 6130	Commercial Meter Testing	60.0000	150.00	9,000.00
510 4600 52 6130	ECG Services	1.0000	12,900.00	12,900.00
510 4600 52 6130	Georgia 811 Fees	1.0000	3,500.00	3,500.00
	Account <b>52 6130 - Miscellaneous Services</b> Totals	Transactions	3	<u>\$25,400.00</u>
Account	<b>52 6150 - Engineering Services</b>			
510 4600 52 6150	ECG Analytical & Engineering	1.0000	45,000.00	45,000.00
	Account <b>52 6150 - Engineering Services</b> Totals	Transactions	1	<u>\$45,000.00</u>
Account	<b>52 6170 - Contractual Services</b>			
510 4600 52 6170	ECG Pole Attachment Management	1.0000	23,000.00	23,000.00
510 4600 52 6170	Ensignt, Charge Point, Distribution Automation	1.0000	20,000.00	20,000.00
510 4600 52 6170	Grid IQ Advanced Meter Contract	1.0000	885,000.00	885,000.00
510 4600 52 6170	IUC Call Center Service	1.0000	30,000.00	30,000.00
	Account <b>52 6170 - Contractual Services</b> Totals	Transactions	4	<u>\$958,000.00</u>
Account	<b>52 6200 - Training</b>			
510 4600 52 6200	Apprentice Linemen School	1.0000	3,000.00	3,000.00
510 4600 52 6200	ECG Safety Training	1.0000	30,000.00	30,000.00
510 4600 52 6200	Other Training	1.0000	1,200.00	1,200.00
	Account <b>52 6200 - Training</b> Totals	Transactions	3	<u>\$34,200.00</u>
Account	<b>52 6210 - Dues</b>			
510 4600 52 6210	APPA Dues Through MEAG Power	1.0000	15,500.00	15,500.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	1	<u>\$15,500.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>52 6220 - Subscription/Publications</b>			
510 4600 52 6220	Georgia Trend & Atlanta Business Chronicles	1.0000	400.00	400.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	1	<u>400.00</u>
Account	<b>52 6230 - Conventions/Meetings</b>			
510 4600 52 6230	Departmental Development Meetings	1.0000	1,800.00	1,800.00
510 4600 52 6230	ECG Annual Meeting	1.0000	1,800.00	1,800.00
510 4600 52 6230	ECG Economic Development Summit	1.0000	1,800.00	1,800.00
510 4600 52 6230	ECG Engineering & Operations	1.0000	1,800.00	1,800.00
510 4600 52 6230	MEAG Power Annual Meeting	1.0000	1,800.00	1,800.00
510 4600 52 6230	Utility Council Meeting Host	1.0000	1,000.00	1,000.00
	Account <b>52 6230 - Conventions/Meetings</b> Totals	Transactions	6	<u>\$10,000.00</u>
Account	<b>52 6510 - Claims Not Workmans Comp.</b>			
510 4600 52 6510	Allocated by Accounting	1.0000	2,000.00	2,000.00
	Account <b>52 6510 - Claims Not Workmans Comp.</b> Totals	Transactions	1	<u>\$2,000.00</u>
Account	<b>52 6550 - Consulting Fees - Edp</b>			
510 4600 52 6550	AutoCad License Renewal	1.0000	750.00	750.00
	Account <b>52 6550 - Consulting Fees - Edp</b> Totals	Transactions	1	<u>\$750.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
510 4600 52 6560	NFP	1.0000	3,007.00	3,007.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1	<u>\$3,007.00</u>
Account	<b>52 6580 - Unemployment Compensation</b>			
510 4600 52 6580	Allocated Insurance	1.0000	2,500.00	2,500.00
	Account <b>52 6580 - Unemployment Compensation</b> Totals	Transactions	1	<u>\$2,500.00</u>
Account	<b>52 6600 - Claims Workers Comp.</b>			
510 4600 52 6600	Workers Comp Claims	1.0000	500.00	500.00
	Account <b>52 6600 - Claims Workers Comp.</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>53 5680 - Tires</b>			
510 4600 53 5680	3 Pasangers Cars and 2 Pickup Trucks	8.0000	125.00	1,000.00
510 4600 53 5680	9 Construction Vehicles and Trailers	1.0000	2,000.00	2,000.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	2	<u>\$3,000.00</u>
Account	<b>53 6030 - Power Purchases</b>			
510 4600 53 6030	MEGA Power & SEPA	1.0000	36,500,000.00	36,500,000.00
	Account <b>53 6030 - Power Purchases</b> Totals	Transactions	1	<u>\$36,500,000.00</u>
Account	<b>53 7010 - Tools/Shop Supplies</b>			
510 4600 53 7010	1/2 Ton Lift	4.0000	420.00	1,680.00
510 4600 53 7010	Chainsaw - 26" Bar	1.0000	1,000.00	1,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>53 7010 - Tools/Shop Supplies</b>			
510 4600 53 7010	Compression Tool	4.0000	325.00	1,300.00
510 4600 53 7010	Fiberglass Ladder	1.0000	250.00	250.00
510 4600 53 7010	Hand Tools, Cutters, Drills, Wrenches	30.0000	150.00	4,500.00
510 4600 53 7010	Hydraulic Ground Rod Driver	1.0000	550.00	550.00
510 4600 53 7010	Hydraulic Impact Wrence	1.0000	1,000.00	1,000.00
510 4600 53 7010	Hydraulic Tamp	1.0000	1,000.00	1,000.00
510 4600 53 7010	Line Hose	1.0000	500.00	500.00
510 4600 53 7010	Miscellaneous Tools	1.0000	850.00	850.00
510 4600 53 7010	Rotation Meter	2.0000	325.00	650.00
510 4600 53 7010	Stihl Saw	3.0000	365.00	1,095.00
510 4600 53 7010	Two ton Hoise	2.0000	250.00	500.00
510 4600 53 7010	Vonn XF25 Underground Thumper	1.0000	24,000.00	24,000.00
510 4600 53 7010	Wire Grips	5.0000	225.00	1,125.00
	Account <b>53 7010 - Tools/Shop Supplies</b> Totals	Transactions	15	<u>\$40,000.00</u>
Account	<b>53 7091 - Road Signs &amp; Delineators</b>			
510 4600 53 7091	Detector Loop Repair	2.0000	2,000.00	4,000.00
510 4600 53 7091	Pedestrian Signal Equipment	1.0000	3,850.00	3,850.00
510 4600 53 7091	Signal Equipment	1.0000	10,400.00	10,400.00
510 4600 53 7091	Signal Repair	1.0000	41,750.00	41,750.00
	Account <b>53 7091 - Road Signs &amp; Delineators</b> Totals	Transactions	4	<u>\$60,000.00</u>
Account	<b>53 7110 - Safety Supplies</b>			
510 4600 53 7110	30 KV Cover Blankets	8.0000	140.00	1,120.00
510 4600 53 7110	30 KV Split Blankets	8.0000	150.00	1,200.00
510 4600 53 7110	Boom & Derrick Annual Testing	6.0000	350.00	2,100.00
510 4600 53 7110	Cold Weather Gear Replacement	4.0000	250.00	1,000.00
510 4600 53 7110	Defibrillator & Cabinet	1.0000	2,600.00	2,600.00
510 4600 53 7110	Fire Retardant Vest	5.0000	150.00	750.00
510 4600 53 7110	Glove & Blanket Testing	1.0000	4,400.00	4,400.00
510 4600 53 7110	Hard Hats, Safety Glasses, Harnesses	10.0000	700.00	7,000.00
510 4600 53 7110	Rain Gear	3.0000	225.00	675.00
510 4600 53 7110	Safety Cones & Flags	4.0000	250.00	1,000.00
510 4600 53 7110	Tool Apron	2.0000	125.00	250.00
510 4600 53 7110	Utility Work Signs	8.0000	175.00	1,400.00
	Account <b>53 7110 - Safety Supplies</b> Totals	Transactions	12	<u>\$23,495.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
510 4600 53 7121	Laptop/Desktop Replacement	2.0000	1,500.00	3,000.00
	Account <b>53 7121 - Computer Hardware</b> Totals	Transactions	1	<u>\$3,000.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
<b>EXPENSES</b>					
Fund <b>510 - ELECTRIC/POWER FUND</b>					
Department <b>4600 - Electric/Line</b>					
Account <b>53 7310 - Office Supplies</b>					
510 4600 53 7310	Plotter Ink, Pens, Paper	1.0000	1,200.00	1,200.00	
510 4600 53 7310	Printer Ink Cartridges & Laser Toner	24.0000	120.00	2,880.00	
510 4600 53 7310	Standard Office Supplies	1.0000	4,500.00	4,500.00	
		Account <b>53 7310 - Office Supplies</b> Totals	Transactions	3	<u>\$8,580.00</u>
Account <b>54 7590 - Vehicles - Replace</b>					
510 4600 54 7590	Replace Vehicle 534 - SUV	1.0000	37,000.00	37,000.00	
510 4600 54 7590	Replace Vehicle 540 - Bucket Truck	1.0000	280,000.00	280,000.00	
510 4600 54 7590	Replace Vehicle 545 - Bucket Truck	1.0000	280,000.00	280,000.00	
		Account <b>54 7590 - Vehicles - Replace</b> Totals	Transactions	3	<u>\$597,000.00</u>
Account <b>54 7700 - Capital Improvement Fund</b>					
510 4600 54 7700	Large Customer Line Extension and Transformer	1.0000	250,000.00	250,000.00	
		Account <b>54 7700 - Capital Improvement Fund</b> Totals	Transactions	1	<u>\$250,000.00</u>
Account <b>54 7710 - Electric Improvements</b>					
510 4600 54 7710	6 West Marriott	1.0000	125,000.00	125,000.00	
510 4600 54 7710	6 West Subdivision	1.0000	600,000.00	600,000.00	
510 4600 54 7710	A- Loft Residence Inn	1.0000	125,000.00	125,000.00	
510 4600 54 7710	Conductor Replacement on College St	1.0000	250,000.00	250,000.00	
510 4600 54 7710	Data Center Expansion at Edison	1.0000	1,500,000.00	1,500,000.00	
510 4600 54 7710	Distribution Automation	1.0000	350,000.00	350,000.00	
510 4600 54 7710	Hawthorne Subdivision	1.0000	275,000.00	275,000.00	
510 4600 54 7710	Medical Building Underground Service	1.0000	50,000.00	50,000.00	
510 4600 54 7710	Rhodes St. & 6 West Development	1.0000	350,000.00	350,000.00	
510 4600 54 7710	Sheraton Hotel	1.0000	125,000.00	125,000.00	
510 4600 54 7710	Sommersby Subdivision	1.0000	345,000.00	345,000.00	
510 4600 54 7710	Townhomes on Herschel	1.0000	225,000.00	225,000.00	
510 4600 54 7710	Transformer Stock	1.0000	250,000.00	250,000.00	
		Account <b>54 7710 - Electric Improvements</b> Totals	Transactions	13	<u>\$4,570,000.00</u>
Account <b>54 7850 - Other System Improvements</b>					
510 4600 54 7850	Chelsea Gardens Cable Upgrades	1.0000	150,000.00	150,000.00	
510 4600 54 7850	Diplomat Apartments Cable Upgrades	1.0000	75,000.00	75,000.00	
510 4600 54 7850	EV Charging Stations at Public Safety	1.0000	25,000.00	25,000.00	
510 4600 54 7850	EV Charging Stations at the GICC	1.0000	25,000.00	25,000.00	
510 4600 54 7850	Global Gateway & Riverdale Traffic Signal Upgrade	1.0000	75,000.00	75,000.00	
510 4600 54 7850	Godby Road & Scofield Traffic Signal Upgrade	1.0000	75,000.00	75,000.00	
510 4600 54 7850	Leslie & Main Traffic Signal Upgrade	1.0000	95,000.00	95,000.00	
510 4600 54 7850	Riverdale Road & I85N Traffic Signal Upgrade	1.0000	75,000.00	75,000.00	





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4600 - Electric/Line</b>			
Account	<b>54 7850 - Other System Improvements</b>			
510 4600 54 7850	Riverdale Road & I85S Traffic Signal Upgrade	1.0000	75,000.00	75,000.00
	Account <b>54 7850 - Other System Improvements</b> Totals	Transactions	9	<u>\$670,000.00</u>
Account	<b>54 7860 - Street Lighting</b>			
510 4600 54 7860	Decorative Post Top Lighting	1.0000	80,000.00	80,000.00
510 4600 54 7860	LED Street Lighting Additions/Upgrade	1.0000	80,000.00	80,000.00
	Account <b>54 7860 - Street Lighting</b> Totals	Transactions	2	<u>\$160,000.00</u>
Account	<b>61 1100 - Oper. Transfer Out Gen</b>			
510 4600 61 1100	Transfer to General Fund Department	1.0000	2,000,000.00	2,000,000.00
	Account <b>61 1100 - Oper. Transfer Out Gen</b> Totals	Transactions	1	<u>\$2,000,000.00</u>
	Department <b>4600 - Electric/Line</b> Totals	Transactions	143	<u>\$47,266,492.00</u>
	Fund <b>510 - ELECTRIC/POWER FUND</b> Totals	Transactions	143	<u>\$47,266,492.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	143	<u>\$47,266,492.00</u>
	Grand Totals	Transactions	143	<u>\$47,266,492.00</u>

**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

Fund: 510	Department and Number: Electric Line 4600				
	2020-21	2021-22	2022-23	2023-24	2023-24
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Power Director	1	1	1	1	1
Mgr- Operations & Engineering	1	1	1	1	1
Electrical Worker	4	5	5	5	5
Executive Assistant	1	1	1	1	1
Electrical Technician	1	1	1	1	1
Electrical Helper	4	3	3	3	3
Energy Services Advisor	1	1	1	1	1
<b>Total Personnel:</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Electric Line -4600**

Fund: 510

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
		0		
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
<b>Fringe Benefits - <i>All Based on Single Coverage</i></b>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$130 per year			-	
Health Insurance \$8,115 per position per year			-	
Pensions (23.99%) *			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
<b>Training and Education</b>				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
<b>Material and Supplies</b>				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
<b>Capital Outlay (Needed if position is approved)</b>				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
<b>Vehicle (Additional Needed if Position Approved)</b>				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

N/A

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**

City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2023-24

Fund: <b>510</b>		Department and Number: <b>Power – Line - 4600</b>
x	New Replacement for Vehicle/Equipment No. 534	Priority: 24
Vehicle Type	Sedan 2 Door Sedan 4 Door Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader X Other SUV	Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 15 years 60020 miles Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2022-23 Maintenance Cost Actual FYE 2022-23 Operating Cost Estimated FYE 20223-24 Maintenance Cost Estimated FYE 2023-24 Operating Cost
List of Special Features, Not Standard:	XLT RWD Upgrade	Specific Description & Condition of Item Being Replaced including VIN# 2G1WT58K081313658 2008 Chevrolet Impala
Justification/Description:	Unit 534 is a 15 year old 4-door sedan (purchased in 2008) that is less reliable.	Recommended Disposition of Replaced Item: Sell by Sealed Bid x Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
Purchase Option New Vehicle/Equipment	\$37,000.00 Purchase Price 15 years Estimated Useful Life daily Estimated Use During 2023-24 Estimated Operating Cost During 2023-24	Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2023-24 Estimated Operating Cost During 2023-24

**EXHIBIT F**

City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2023-24

Fund: <b>510</b>		Department and Number: <b>Power – Line - 4600</b>
x	New Replacement for Vehicle/Equipment No. 540	Priority: 22
Vehicle Type	Sedan 2 Door Sedan 4 Door Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader X Other Bucket Truck	Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 14 years 49240 miles Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2022-23 Maintenance Cost Actual FYE 2022-23 Operating Cost Estimated FYE 20223-24 Maintenance Cost Estimated FYE 2023-24 Operating Cost
List of Special Features, Not Standard: Altec Industries bucket truck specifications.		Specific Description & Condition of Item Being Replaced including VIN# 1HTMMAAT0DH405352 2011 International diesel
Justification/Description: Unit 540 is a 14 year old International/Altec bucket truck that is less reliable and less safe. The purchase has already been approved and ordered.		Recommended Disposition of Replaced Item: Sell by Sealed Bid x Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
Purchase Option New Vehicle/Equipment \$280,000.00 Purchase Price 14 years Estimated Useful Life daily Estimated Use During 2023-24 Estimated Operating Cost During 2023-24	Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2023-24 Estimated Operating Cost During 2023-24	

**EXHIBIT F**

City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2023-24

Fund: <b>510</b>		Department and Number: <b>Power – Line - 4600</b>
x	New Replacement for Vehicle/Equipment No. 545	Priority: 23
Vehicle Type	Sedan 2 Door Sedan 4 Door Cruiser Station Wagon Van 1/2 ton Truck 3/4 ton Truck Sanitation Front Loader Sanitation Rear Loader X Other Bucket Truck	Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced 17 years 74746 miles Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2022-23 Maintenance Cost Actual FYE 2022-23 Operating Cost Estimated FYE 20223-24 Maintenance Cost Estimated FYE 2023-24 Operating Cost
List of Special Features, Not Standard: Altec Industries bucket truck specifications.		Specific Description & Condition of Item Being Replaced including VIN# 1HTMMAAN27H441942 2007 International diesel
Justification/Description: Unit 545 is a 17 year old International/Altec bucket truck that is less reliable and less safe. The purchase has already been approved and ordered.		Recommended Disposition of Replaced Item: Sell by Sealed Bid x Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
Purchase Option New Vehicle/Equipment \$280,000.00 Purchase Price 14 years Estimated Useful Life daily Estimated Use During 2023-24 Estimated Operating Cost During 2023-24	Rental Option New Vehicle/Equipment Rental/Lease Cost per Year Estimated Length of Rental/Lease Estimated Use During 2023-24 Estimated Operating Cost During 2023-24	

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept:** Power- Line      **Fuel Type:**

Unit #	Year	Make	Model	Vin Number	Cost	D.O.P.	Prior Year	Curr Year	Hours	Tag #.
							Mileage	Mileage		
<i>All Departments are required to submit avehicle inventory list.</i>										
512-D	2008	Ford	F-450	1FDXF46RX8EB69267	59,000.00	8/6/2007	9,228	9,549		GV19226
517-G	2008	Ford	F-250	1FTSW21YX8EC00468	26,754.00	8/14/2007	95,200	96,100		GV19225
523-G	2017	Ford	Fusion	3FA6P0G70HR358144	23,000.00	4/25/2017	7,817	10,060		GV8330K
530-G	2018	Ford	F-150	1FTEX1CB9JFE78260	25,840.00	11/30/2018	8175	9869	729	GV1757M
533-G	2020	Ford	Fusion	3FA6P0G73LR237276	18,060.00	2/3/2020	6138	8538		GV6853N
534-G	2008	Chev	Impala	2G1WT58K081313658	21,962.00	5/13/2008	56,962	60,020		GV19211
538-D	2013	Inter.	7300/SBA	1HTZZAAR0DJ196136	182,534.00	1/19/2013	52,778	54,748	6704	133113
540-D	2011	Inter.	4300SBA	1HTMMAAN8BH289934	188,824.00	12/30/2010	48,776	49,240	7144	133114
542	2006	Altel	Trailer	5TP6830226H00648	85,000.00	9/1/2006				N/A
543-D	2013	Inter.	7400	1HTWHAAT0DH405352	236,106.00	9/13/2012	7,867	8,573	1171	133112
545-D	2007	Inter.	4300/D	1HTMMAAN27H441942	125,818.00	7/28/2006	71,729	74,746	11509	133098
546-D	2020	Altec	MS106	1FVACFC9LHLB6301	216,522.00	10/1/2019	7,151	10,524	1369	GV6828N
550	1987	Butler	Trailer	1BUC20204H1002074	6,050.00	12/22/1987	N/A			N/A
551	1999	Trailer	Trailer	123WM2429XIT12068	38,310.00	1/7/2000	N/A			N/A
555	1995	Puller	Trailer	123WM141151T20153	29,100.00	2/13/1995	N/A			133118
556	2009	Butler	Trailer	1BUC2020291005368	12,648.00	5/13/2009	N/A			N/A
559	2003	Altel	Trailer	4HAABZ003B0000001	19,000.00	9/1/2003	N/A			N/A
560	2015	Kubota	Track Hoe	22782	44,749.00	3/16/2015	N/A		592	N/A
561	2019	Ditchwitch	Trencher	DWPC24XAVK0001709	19,000.00	9/1/2003	N/A		20	N/A



**EXHIBIT G**  
City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2023-24

Department: Power    Division: Line    Fund: 510    Department Number: 4600

Account Number	Description/Justification	Suggested Funding Source	Suggested Funding				
			2023-24	2024-25	2025-26	2026-27	2027-28
54-7590	<b>Vehicles - Replace</b>	Electric Fund	\$37,000	\$0	\$0	\$0	\$0
	Unit 534						
	<b>Large Vehicles - Replace</b>	Electric Fund	\$280,000	\$0	\$280,000	\$280,000	\$300,000
	Unit 540				Unit 536	Unit 543	Unit 538
			\$280,000		\$280,000		
			Unit 545		Unit 512		
54-7700	<b>Capital Improvement</b> Large Customer Line Extension and switch/transformer installations	Electric Fund	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
54-7710	<b>Electric Improvements</b>						
	Transformer Stock	Electric Fund	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
	Distribution Automation	Electric Fund	\$350,000	\$350,000	\$0	\$0	\$0
	Hawthorne Subdivision	Electric Fund	\$275,000	\$0	\$0	\$0	\$0
	6 West Subdivision	Electric Fund	\$600,000	\$600,000	\$0	\$0	\$0
	Rhodes St. & 6 West Development	Electric Fund	\$350,000	\$350,000	\$125,000	\$0	\$0
	Sommersby Subdivision	Electric Fund	\$345,000	\$0	\$0	\$0	\$0
	Data Center Expansion at Edison	Electric Fund	\$1,500,000	\$0	\$0	\$0	\$0
	A-Loft Residence Inn	Electric Fund	\$125,000	\$0	\$0	\$0	\$0
	Conductor Replacement on College St.	Electric Fund	\$250,000	\$0	\$0	\$0	\$0
	6 West Marriott	Electric Fund	\$125,000	\$0	\$0	\$0	\$0
	Sheraton Hotel	Electric Fund	\$125,000	\$0	\$0	\$0	\$0
	Townhomes on Herschel	Electric Fund	\$225,000	\$225,000	\$0	\$0	\$0
	Medical Building	Electric Fund	\$50,000	\$0	\$0	\$0	\$0
54-7850	<b>Other System Improvements</b>						
	Chelsea Gardens Cable Upgrades	Electric Fund	\$150,000	\$0	\$0	\$0	\$0
	Diplomat Apartment Cable Upgrade	Electric Fund	\$75,000	\$0	\$0	\$0	\$0
	Global Gateway & Riverdale Upgrade	Electric Fund	\$75,000	\$0	\$0	\$0	\$0
	Leslie & Main Traffic Upgrade	Electric Fund	\$95,000	\$0	\$0	\$0	\$0
	Godby Road & Scofield Upgrade	Electric Fund	\$75,000	\$0	\$0	\$0	\$0
	Riverdale Road & I-85 N. Upgrade	Electric Fund	\$75,000	\$0	\$0	\$0	\$0
	Riverdale Road & I-85 S. Upgrade	Electric Fund	\$75,000	\$0	\$0	\$0	\$0
	EV Charging Stations at the GICC	Electric Fund	\$25,000	\$25,000	\$25,000	\$0	\$0
	EV Charging Stations at Public Safety	Electric Fund	\$25,000	\$0	\$0	\$0	\$0
54-7860	<b>Street Lighting</b>						
	Decorative Lighting	Electric Fund	\$80,000	\$80,000	\$80,000	\$80,000	\$75,000
	LED Street Lighting Additions/Upgrades	Electric Fund	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
Totals			\$6,247,000	\$2,210,000	\$1,370,000	\$940,000	\$955,000

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7590  
Division: Line Department Number: 4600  
Item/Project Name: Vehicle Replacement – Unit 534  
Item/Project Manager: Hugh Richardson Priority Rating: 24  
Units Requested: 1  
Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replacement of a 15 year old sedan.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: 2008 Chevrolet Impala purchased in 2008.

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use: Repair

---

Justify need for this item, including use: Vehicle is 15 years old, needs repairs and a good washing.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 15 years  
Estimated Cost \$37,000.00  
Less: Trade In \_\_\_\_\_  
Net Cost \$37,000.00

---

Comparable Quotes:	Vendor Name	Vendor Quote
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---

Purchase to be made via a contract with a vehicle dealership.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Vehicle 534 Replacement

**Project Description:**

Replace a 2008 Chevrolet Impala with a new 2024 Ford Explorer.

**Project Justification and Impact:**

Existing unit 534 will be 16 years old and is becoming less reliable.

**Project Costs: \$37,000**

<u>PriorYear</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$37,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

# ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2023 Ford Explorer Mid-size SUV,  
4X2, Rear wheel Drive (RWD)**

**Base Price \$33,808.00**

**SWC #99999-SPD-ES40199373-002**

**Equipment included in  
Base price**

2.3L EcoBoost 14 engine  
10 Speed Automatic Transmission  
Power Liftgate  
Tilt / Cruise  
Power ABS Brakes  
Aluminum Wheels  
Power Windows / Locks / Mirrors  
AM-FM-XM Radio  
Ford SYNC 3 (bluetooth)  
Dual zone climate control  
Rear View Camera, Reverse sensing  
Mini Spare Tire  
Carpet with Mats  
Cloth Bucket Seats Front  
2nd & 3rd Row folding split seat  
Rear Window Defroster  
Keyless Remotes (2)  
Power driver seat  
Privacy glass  
Blind spot, lane keeping  
Automatic Emergency braking  
Remote start

**Colors Available**

	Exterior	Interior
YZ	Oxford White	SandStone
UM	Agate Black	"
JS	Iconic Silver	"
M7	Carbonize Gray	"
B3	Atlas Blue	"
L9	Forged Green	"

FOB Allan Vigil Ford  
Delivery-see chart, \$75 minimum

**ALLAN VIGIL FORD GOV'T SALES**  
6790 Mt. Zion Blvd  
Morrow, GA 30260

770-968-0680 Phone  
800-821-5151 Toll Free  
678-364-3910 Fax

Options	Price	Code
---------	-------	------

4 x 4 Drivetrain (All models)	3,110.00	K8B
3.3L V6 engine(Base 4X4 only)	N/C	99B
All Weather Floor Mats (All)	190.00	16B
Daytime Running Lights (All)	43.00	942
Trailer towing (All)	525.00	52T
Cargo Mgt System(All)	160.00	21F

**XLT 200A package**

XLT RWD upgrade (18" Aluminum wheels, Roof rack side rails, power passenger seat, door keypad, 2nd row bucket seats w/ console)	2,975.00	K7D
---	----------	-----

**XLT 202A package**

(includes 200A pkg, power passenger seat, Fog lights, remote start, ActiveX seats)	6,282.00	202A
Navigation, XM radio, Adaptive cruise control (requires 202A package)	855.00	65S
2nd row 40/20/40 bench seat (requires 202A package)	N/C	17U

**Limited Hybrid RWD**

3.3L Hybrid engine, Navigation, 110V/150W AC outlet, Adaptive Cruise control, 20" wheels, 360-Degree camera, leather seats	15,825.00	K7F/ 310A
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XLT/Hybrid Interior: Black or Tan	N/C	86/8N
Rapid Red Paint(XLT or Hybrid only) \$485	\$485	D4

Optional equipment total	_____
Other vendor added equipment	_____
Delivery	_____

Total	_____
-------	-------

Contact person \_\_\_\_\_

Agency \_\_\_\_\_

Phone Number \_\_\_\_\_

Email address \_\_\_\_\_

8/11/2022

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7590  
Division: Line Department Number: 4600  
Item/Project Name: Vehicle Replacement – Unit 540  
Item/Project Manager: Glenn Spivey Priority Rating: 22  
Units Requested: 1  
Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replacement of a 14 year old bucket truck.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: 2011 International bucket truck.

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use: Repair

---

Justify need for this item, including use: Vehicle is 14 years old, needs repairs. This unit has already been ordered and approved.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 15 years  
Estimated Cost \$280,000.00  
Less: Trade In \_\_\_\_\_  
Net Cost \$280,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

Purchase to be made via a contract with a vehicle dealership.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Vehicle 540 Replacement

**Project Description:**

Replace a 2011 International bucket truck with a new 2024 model.

This unit has already been approved and ordered with expected delivery in 2024 or 2025.

**Project Justification and Impact:**

Existing unit 540 will be 14 years old when replaced. It has become less reliable and less safe.

**Project Costs: \$280,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$280,000	\$ -	\$ -	\$ -	\$ -	\$280,000

**Useful Life:** 10-15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7590  
Division: Line Department Number: 4600  
Item/Project Name: Vehicle Replacement – Unit 545  
Item/Project Manager: Glenn Spivey Priority Rating: 23  
Units Requested: 1  
Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replacement of a 17 year old bucket truck.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: 2007 International bucket truck.

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use: Repair

---

Justify need for this item, including use: Vehicle is 17 years old, needs repairs. This unit has already been ordered and approved.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 15 years  
Estimated Cost \$280,000.00  
Less: Trade In \_\_\_\_\_  
Net Cost \$280,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

Purchase to be made via a contract with a vehicle dealership.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Vehicle 545 Replacement

**Project Description:**

Replace a 2007 International bucket truck with a new 2024 model.

This unit has already been approved and ordered with expected delivery in 2024 or 2025.

**Project Justification and Impact:**

Existing unit 545 will be 17 years old when replaced. It has become less reliable and less safe.

**Project Costs: \$280,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$280,000	\$ -	\$ -	\$ -	\$ -	\$280,000

**Useful Life:** 10-15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7700  
Division: Line Department Number: 4600  
Item/Project Name: Large Customer Line Extension  
Item/Project Manager: Glenn Spivey Priority Rating: 21  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new power system for development of potential large customer(s) that may present opportunities during this fiscal period.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will only be activated if a new large customer presents itself to be served by the City of College Park.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$250,000.00  
Less: Trade In N/A  
Net Cost \$250,000.00

---

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Large Customer Line Extension

**Project Description:**

Install new power system for development of potential large customer(s) that may present opportunities during this fiscal period.

**Project Justification and Impact:**

This project will only be activated if a new large customer presents itself to be served by the City of College Park.

**Project Costs: \$250,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 175,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$1,425,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Transformers - New and Replacement  
Item/Project Manager: Glenn Spivey Priority Rating: 4  
Units Requested: N/A  
Number of Similar Units on Hand: N/A

---

Description of Item/Project: Transformers used for replacement of in service units due to increased loading, damage, etc.: new units for new customers & expanded service, and spare units to meet in service requirements. This includes pole type and pad mounted units. Pole type units range sixe from 10 KVA to 500 KVA. Pad mount units range in size from 25 KVA single phase to 2500 KVA 3-Phase.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: see above section: "Description of Item/Project"

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use: Repair

---

Justify need for this item, including use: Stock transformers for growth and replacements.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 years  
Estimated Cost \$250,000.00  
Less: Trade In \_\_\_\_\_  
Net Cost \$250,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

Purchase to be made from the lowest qualified bidder meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Transformers - New and Replacement

**Project Description:**

Transformers used for replacement of in service units due to increased loading, damage, etc.: new units for new customers & expanded service, and spare units to meet in service requirements. This includes pole type and pad mounted units. Pole type units range in size from 10 KVA to 500 KVA. Pad mount units range in size from 25 KVA single phase to 2500 KVA 3-Phase.

**Project Justification and Impact:**

Stock replacement of failed equipment and inventory for new customer projects.

**Project Costs: \$250,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 280,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,530,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None



**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Distribution Automation System

**Project Description:**

Install automatic transfer switches on the distribution system to restore power to sections not under fault.

**Project Justification and Impact:**

Materials and labor required to install the Distribution Automation to improve reliability of power and power restoration to the customers. Eight circuits will be targeted in 2023-2024 with another 8 in the 2024-2025 budget.

**Project Costs: \$350,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 371,370	\$350,000	\$350,000	\$ -	\$ -	\$ -	\$1,071,370

**Useful Life:** 20 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Hawthorne Subdivision  
Item/Project Manager: Glenn Spivey Priority Rating: 1  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground, transformers, and lighting for a 308 new home development.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add over 300 additional customers.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$275,000.00  
Less: Trade In N/A  
Net Cost \$275,000.00

---

Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Hawthorne Subdivision

**Project Description:**

Install new underground power system and lighting for 300+ new homes.

**Project Justification and Impact:**

This project will result in over 300 extra customers.

**Project Costs: \$275,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 690,000	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 965,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: 6 West Subdivision  
Item/Project Manager: Glenn Spivey Priority Rating: 5  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground, transformers, and lighting for a 510 new home development. This project will be in 2 phases, part 1 in 2023-2024 and finishing in 2024-2025.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add over 500 additional customers.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$600,000.00  
Less: Trade In N/A  
Net Cost \$600,000.00

---

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

6 West Subdivision

**Project Description:**

Install new underground power system and lighting for 510 new homes planned for the 6 West Development.

This project will be in 2 phases, part 1 in 2023-2024 and finishing in 2024-2025.

**Project Justification and Impact:**

This project will result in over 500 new customers.

**Project Costs: \$600,000**

<u>PriorYear</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$1,200,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Rhodes St. and 6 West Development  
Item/Project Manager: Glenn Spivey Priority Rating: 3  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Initial infrastructure to be installed for underground service to commercial developments. This project will be in several phases of the development.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will be adding new commercial customers to the 6 West development.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$350,000.00  
Less: Trade In N/A  
Net Cost \$350,000.00

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Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Rhodes Street & 6 West Development

**Project Description:**

Install new underground infrastructure to support the development of the 6 West project. This project will be in several phases as the project grows.

**Project Justification and Impact:**

This project will result in many new commercial customers including at least one hotel.

**Project Costs:**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 175,000	\$350,000	\$350,000	\$125,000	\$ -	\$ -	\$1,000,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Sommersby Subdivision  
Item/Project Manager: Glenn Spivey Priority Rating: 2  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground, transformers, and lighting for a 300+ new homes development, with only about 150 being completed in 2022-2023.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add over 300 additional customers, 120 of them in 2023.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$345,000.00  
Less: Trade In N/A  
Net Cost \$345,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Sommersby Subdivision

**Project Description:**

Install new underground power system and lighting for 300+ new homes with 120+ being completed in 2023.

**Project Justification and Impact:**

This project will result in over 300 extra customers.

**Project Costs: \$345,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 345,000	\$ 345,000	\$ -	\$ -	\$ -	\$ -	\$ 690,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Data Center Expansion at Edison  
Item/Project Manager: Glenn Spivey Priority Rating: 9  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Extension of 3 circuits from the Edison Substation to serve more expansion of the data center.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will be adding an additional 20 MW of power load.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$1,500,000.00  
Less: Trade In N/A  
Net Cost \$1,500,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Data Center expansion at Edison Road

**Project Description:**

Extend 3 new circuits from Edison Substation for the further expansion of the Data Center

**Project Justification and Impact:**

This project will result in adding up to 20 MW of power load.

**Project Costs: \$1,500,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$1,500,000	\$ -	\$ -	\$ -	\$ -	\$1,500,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: A-Loft Residence Inn Hotel  
Item/Project Manager: Glenn Spivey Priority Rating: 6  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground and transformer for a new hotel located on the Convention Center Concourse.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add a new large power load.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$125,000.00  
Less: Trade In N/A  
Net Cost \$125,000.00

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Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

A Loft Residence Inn Hotel

**Project Description:**

Install new underground power system and transformer to serve a new hotel on Convention Center Concourse.

**Project Justification and Impact:**

This project will result in a new large power commercial load.

**Project Costs: \$125,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$125,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: College St. Conductor Replacement  
Item/Project Manager: Glenn Spivey Priority Rating: 26  
Units Requested: N/A  
Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replace old undersized conductor with heavier 336 MCM ACSR for approximately ½ miles of line length from John Calvin Ave. to Mercer Avenue on College St.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional Improve system reliability.

---

If replacement, describe item to be replaced: Undersized and old conductor replacement and upgrade.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace conductor that's been in place for over 20 years and needs replacing for both reliability, load growth, and switching capability.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30  
Years \_\_\_\_\_  
Estimated Cost  
\$250,000.00  
Less: Trade In  
N/A  
Net Cost  
\$250,000.00

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Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase will be made from the lowest price qualified bidder meeting College Park specifications.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Conductor Replacement

**Project Description:**

Replace old undersized conductor with heavier 336 MCM ACSR conductor for approximately 1/2 mile of line length on College Street from John Calvin Ave. to Mercer Avenue.

**Project Justification and Impact:**

This project will provide better tensile strength during storms and better ampacity for refeeding circuits during storm restorations or emergencies.

**Project Costs: \$250,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$250,000	\$0	\$0	\$0	\$0	\$250,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: 6 West Marriott  
Item/Project Manager: Glenn Spivey Priority Rating: 7  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground and transformer for a new hotel in the 6 West development.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add a new large power load.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$125,000.00  
Less: Trade In N/A  
Net Cost \$125,000.00

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Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

6 West Marriott

**Project Description:**

Install new underground power system and transformer to serve a new Marriott Hotel

**Project Justification and Impact:**

This project will result in a new large power commercial load.

**Project Costs: \$125,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$125,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power

Fund: 510-54-7710

Division: Line

Department Number: 4600

Item/Project Name: Sheraton Hotel

Item/Project Manager: Glenn Spivey

Priority Rating: 18

Units Requested: 1

Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground and transformer for a new hotel on Hospitality Way.

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If replacement, describe item to be replaced: N/A

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

---

Justify need for this item, including use: This project will add a new large power load.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life: 30 Years

Estimated Cost: \$125,000.00

Less: Trade In N/A

Net Cost \$125,000.00

Comparable Quotes:

Vendor Name

Vendor Quote

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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Sheraton Hotel

**Project Description:**

Install new underground power system and transformer to serve a new Sheraton Hotel on Hospitality Way.

**Project Justification and Impact:**

This project will result in a new large power commercial load..

**Project Costs:**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$125,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Townhomes on Herschel  
Item/Project Manager: Glenn Spivey Priority Rating: 10  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground, transformers, and lighting for 17 new luxury townhomes.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add 17 additional customers.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$225,000.00  
Less: Trade In N/A  
Net Cost \$225,000.00

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Comparable Quotes:	Vendor Name	Vendor Quote
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1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Townhomes on Herschel

**Project Description:**

Install new underground power system and lighting for 17 new homes.

**Project Justification and Impact:**

This project will result in 17 extra customers.

**Project Costs:**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7710  
Division: Line Department Number: 4600  
Item/Project Name: Medical Building  
Item/Project Manager: Glenn Spivey Priority Rating: 27  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install new underground and transformer for a new medical building on Airport Drive.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

---

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will add a new commercial load.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 30 Years  
Estimated Cost \$50,000.00  
Less: Trade In N/A  
Net Cost \$50,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Medical Building

**Project Description:**

Install new underground power system and transformer to serve a new medical office building on Airport Drive.

**Project Justification and Impact:**

This project will result in a new commercial load.

**Project Costs: \$50,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$50,000

**Useful Life:** 30 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power

Fund: 510-54-7850

Division: Line

Department Number: 4600

Item/Project Name: Chelsea Gardens Apartment URD Cable Upgrades

Item/Project Manager: Glenn Spivey

Priority Rating: 11

Units Requested:

Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replace underground primary cable that is deteriorated at several apartments.

Explain need for this expenditure: Several apartments have underground primary cable that is deteriorated and has become unreliable. Upgrades and replacements will decrease repairs and increase reliability to these customers.

Scheduled Replacement

Expanded Service

Replace Worn out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional: Improve system reliability.

---

If replacement, describe item to be replaced: 20,000 ft of 1/0 underground primary conductor.

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

---

Justify need for this item, including use: This project will replace exposed neutral underground primary conductor with jacketed neutral conductor in conduit for better reliability.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 30 Years

Estimated Cost \$150,000.00

Less: Trade In N/A

Net Cost \$150,000.00

Comparable Quotes:

Vendor Name

Vendor Quote

- 
1. Purchase to be made with lowest qualified bidder meeting College Park specifications for item(s) bid

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Chelsea Gardens Apartments URD Cable Upgrades

**Project Description:**

Replace deteriorated underground primary cable to apartment complexes.

**Project Justification and Impact:**

Several apartment services, especially those at Chelsea Gardens, have old and deteriorated underground primary conductor. These installations were made 15 or more years ago and have an exposed neutral that is corroding and has had several repairs made over the years. In order to provide the best reliable service to these apartments, the underground conductor needs replacing.

**Project Costs: \$150,000**

<u>PriorYear</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

**Useful Life:** 20 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power

Fund: 510-54-7850

Division: Line

Department Number: 4600

Item/Project Name: Diplomat Apartments URD Cable Upgrades

Item/Project Manager: Glenn Spivey

Priority Rating: 12

Units Requested:

Number of Similar Units on Hand: N/A

---

Description of Item/Project: Replace underground primary cable that is deteriorated at several apartments.

Explain need for this expenditure: Several apartments have underground primary cable that is deteriorated and has become unreliable. Upgrades and replacements will decrease repairs and increase reliability to these customers.

Scheduled Replacement

Expanded Service

Replace Worn out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional: Improve system reliability.

---

If replacement, describe item to be replaced: 10,000 ft of 1/0 underground primary conductor.

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

---

Justify need for this item, including use: This project will replace exposed neutral underground primary conductor with jacketed neutral conductor in conduit for better reliability.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 30 Years

Estimated Cost \$75,000.00

Less: Trade In: N/A

Net Cost \$75,000.00

Comparable Quotes:

Vendor Name

Vendor Quote

- 
1. Purchase to be made with lowest qualified bidder meeting College Park specifications for item(s) bid

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Diplomat Apartments URD Cable Upgrades

**Project Description:**

Replace deteriorated underground primary cable to apartment complexes.

**Project Justification and Impact:**

Several apartment services, especially those at Diplomat Apartments, have old and deteriorated underground primary conductor. These installations were made 15 or more years ago and have an exposed neutral that is corroding and has had several repairs made over the years. In order to provide the best reliable service to these apartments, the underground conductor needs replacing.

**Project Costs: \$75,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

**Useful Life:** 20 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: Global Gateway & Riverdale Road Traffic Signal Upgrade  
Item/Project Manager: Michael Sturkey Priority Rating: 13  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Upgrade existing traffic signals, wiring and poles.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: Traffic signals, secondary wiring and pedestrian buttons.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace old existing wiring and equipment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>10 Years</u>
	Estimated Cost	<u>\$75,000.00</u>
	Less: Trade In	<u>N/A</u>
	Net Cost	<u>\$75,000.00</u>

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Traffic Signal Upgrades for Global Gateway and Riverdale Road.

**Project Description:**

Replace existing traffic signals, controls, arms and control loops.

**Project Justification and Impact:**

This project will provide newer LED traffic signals and better controls and timing for this intersection.

**Project Costs: \$75,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$75,000	\$ -	\$ -	\$ -	\$ -	\$75,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: Leslie Drive & Main St. Traffic Signal Upgrade  
Item/Project Manager: Michael Sturkey Priority Rating: 14  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Upgrade existing traffic signals, wiring and poles.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: Traffic signals, secondary wiring, poles, pedestrian buttons.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace old existing wiring and equipment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>10 Years</u>
	Estimated Cost	<u>\$95,000.00</u>
	Less: Trade In	<u>N/A</u>
	Net Cost	<u>\$95,000.00</u>

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Traffic Signal Upgrades for Leslie Drive & Main St.

**Project Description:**

Replace existing traffic signals, controls, arms, control loops, and pedestrian buttons.

**Project Justification and Impact:**

This project will provide newer LED traffic signals and better controls and timing for this intersection.

**Project Costs: \$95,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$95,000	\$ -	\$ -	\$ -	\$ -	\$95,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: Godby Road and Scofield Road Traffic Signal Upgrade  
Item/Project Manager: Michael Sturkey Priority Rating: 15  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Upgrade existing traffic signals, wiring and poles.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: Traffic signals, secondary wiring and pedestrian buttons.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace old existing wiring and equipment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>10 Years</u>
	Estimated Cost	<u>\$75,000.00</u>
	Less: Trade In	<u>N/A</u>
	Net Cost	<u>\$75,000.00</u>

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Traffic Signal Upgrades for Godby Road & Scofield Road.

**Project Description:**

Replace existing traffic signals, controls, arms, control loops, and pedestrian buttons.

**Project Justification and Impact:**

This project will provide newer LED traffic signals and better controls and timing for this intersection.

**Project Costs:**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$75,000	\$ -	\$ -	\$ -	\$ -	\$75,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: Riverdale Road and I85 N Traffic Signal Upgrade  
Item/Project Manager: Michael Sturkey Priority Rating: 16  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Upgrade existing traffic signals, wiring and poles.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: Traffic signals, secondary wiring and pedestrian buttons.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace old existing wiring and equipment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>10 Years</u>
	Estimated Cost	<u>\$75,000.00</u>
	Less: Trade In	<u>N/A</u>
	Net Cost	<u>\$75,000.00</u>

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Traffic Signal Upgrades for Riverdale Road and I-85N.

**Project Description:**

Replace existing traffic signals, controls, arms, control loops, and pedestrian buttons.

**Project Justification and Impact:**

This project will provide newer LED traffic signals and better controls and timing for this intersection.

**Project Costs:**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ 0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: Riverdale Road and I85 S Traffic Signal Upgrade  
Item/Project Manager: Michael Sturkey Priority Rating: 17  
Units Requested: 1  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Upgrade existing traffic signals, wiring and poles.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: Traffic signals, secondary wiring and pedestrian buttons.

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: This project will replace old existing wiring and equipment.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<u>10 Years</u>
	Estimated Cost	<u>\$75,000.00</u>
	Less: Trade In	<u>N/A</u>
	Net Cost	<u>\$75,000.00</u>

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from the lowest qualified bidders meeting College Park specifications for item(s) bid.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Traffic Signal Upgrades for Riverdale Road and I-85S.

**Project Description:**

Replace existing traffic signals, controls, arms, control loops, and pedestrian buttons.

**Project Justification and Impact:**

This project will provide newer LED traffic signals and better controls and timing for this intersection.

**Project Costs: \$75,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$ -	\$75,000	\$ -	\$ -	\$ -	\$ -	\$75,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:**

Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: EV Charging Stations at the GICC  
Item/Project Manager: Glenn Spivey Priority Rating: 25  
Units Requested: 2  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install 2 additional Charge Point level 2 dual EV charging stations at the GICC lot A.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: The GICC and Arena have 2500 parking spaces and at least 12 of them need to be available for electric vehicles. This will bring the total to 12.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 10 Years  
Estimated Cost \$25,000.00  
Less: Trade In N/A  
Net Cost \$25,000.00

Comparable Quotes: Vendor Name Vendor Quote

---

1. Purchase to be made from Charge Point to add to the existing units located at the GICC/Arena.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

EV Charging Stations at the GICC

**Project Description:**

Install (2) Level 2 Dual charging stations at the GICC parking.

**Project Justification and Impact:**

This project will promote and attract attendees with electric vehicles. Two dual chargers were installed in 2021 and two more in 2023.

Eventually, the GICC and Arena will need at least 12 stations and preferably 4 stations in each lot, or 20 total.

**Project Costs: \$25,000**

<u>PriorYear</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ 22,000	\$ 25,000	\$ 25,000	\$25,000	\$ -	\$ -	\$ 97,000

**Useful Life:** 10 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power Fund: 510-54-7850  
Division: Line Department Number: 4600  
Item/Project Name: EV Charging Stations at the Public Safety Lot  
Item/Project Manager: Glenn Spivey Priority Rating: 25  
Units Requested: 2  
Number of Similar Units on Hand: 0

---

Description of Item/Project: Install 2 additional Charge Point level 2 dual EV charging stations at the Public Safety parking lot.

Explain need for this expenditure:

Scheduled Replacement  Expanded Service  
 Replace Worn Out Equipment  New Operation  
 Obsolete Equipment  Increased Safety Replacement  
 Reduce Personnel Time  Additional

---

If replacement, describe item to be replaced: N/A

Disposition of item replaced:

Sale  Trade In  Scrap  Other Department Use

---

Justify need for this item, including use: The Public Safety parking area has (2) dual stations in place and need 2 more based on usage and demand.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: Estimated Useful Life 10 Years  
Estimated Cost \$25,000.00  
Less: Trade In N/A  
Net Cost \$25,000.00

---

Comparable Quotes:	Vendor Name	Vendor Quote
--------------------	-------------	--------------

---

1. Purchase to be made from Charge Point to add to the existing units located on Harvard Avenue.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

EV Charging Stations at the Public Safety parking lot

**Project Description:**

Install (2) Level 2 Dual charging stations at Public Safety parking.

**Project Justification and Impact:**

This project will promote and attract customers for the downtown area.

**Project Costs: \$25,000**

<u>PriorYear</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

**Useful Life:** 10 years.

**Estimated Cost Beyond Five Year Program:**

Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power

Fund: 510-54-7860

Division: Line

Department Number: 4600

Item/Project Name: Decorative Lighting

Item/Project Manager: Glenn Spivey

Priority Rating: 19

Units Requested: 210

Number of Similar Units on Hand: 25

---

Description of Item/Project: Stock decorative lighting for replacement of damaged existing lighting and new installations for improved lighting for parks and streets.

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If replacement, describe item to be replaced: None

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

---

Justify need for this item, including use: Required as stock replacements for damaged existing lighting and improved lighting in the City.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: 210 lights x \$381 each

Estimated Useful Life 10 years

Estimated Cost \$80,000.00

Less: Trade In 0

Net Cost \$80,000.00

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Purchase will be made from lowest price vendor meeting College Park Power specifications.

2.

3.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

Decorative Lighting

**Project Description:**

Stock decorative lighting for replacement of damaged existing lighting and new installations for improved lighting for parks and streets.

**Project Justification and Impact:**

Required as stock replacements for damaged existing lighting and improved lighting in the City.

**Project Costs: \$80,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$21,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$421,000

**Useful Life:** 10 years.

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None



**EXHIBIT G-1**  
**City of College Park, Georgia**  
**Capital Outlay Request**  
**Budget Year 2023-24**

Department: Power

Fund: 510-54-7860

Division: Line

Department Number: 4600

Item/Project Name: LED Lighting Additions /Upgrades

Item/Project Manager: Glenn Spivey

Priority Rating: 19

Units Requested: 210

Number of Similar Units on Hand: 25

---

Description of Item/Project: Upgrades on street lighting have been completed. This project will be adding more lights to the streets, parks and replace private security lighting.

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If replacement, describe item to be replaced: None

Disposition of item replaced:

Sale

Trade In

Scrap

Other Department Use

---

Justify need for this item, including use: Improved and more efficient lighting throughout the City.

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown: 210 lights x \$381 each

Estimated Useful Life 15 years

Estimated Cost \$80,000.00

Less: Trade In 0

Net Cost \$80,000.00

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Purchase will be made from lowest price vendor meeting College Park Power specifications.

2.

3.

**Exhibit H**  
**City of College Park, Georgia**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2023-24 BUDGET**

**Department/Division:**

Power/Line

**Project Name or Title:**

LED Street Lighting Additions

**Project Description:**

Adding additional street lighting to areas throughout the City.

**Project Justification and Impact:**

LED street lighting upgrades are complete. These additional lights will adhere to the City's strategic plan under the security & safety section.

**Project Costs: \$80,000**

<b><u>PriorYear</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>	<b><u>FY2028</u></b>	<b><u>Total</u></b>
\$28,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$428,000

**Useful Life:** 15 years.

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I-BUDGET PERFORMANCE

### **Program Name: Power Department – Line Division**

**Program Description:** The line division program includes the overall department administration function and is responsible for operational, budget, purchasing, financial, and staffing activities for all divisions of the Power Department. The management staff provides leadership, direction and support for all divisions. Senior staff participates in and interacts with joint agency MEAG Power, state electric utility agencies, Electric Cities of Georgia, and other professional and industry organizations to maximize the efficiency of the operation and revenue from the sale of excess power to external customers, local utilities, and regional and national power grids.

The line division is responsible for engineering, design, construction, installation, and maintenance of the City's electric power distribution system and traffic signals. This distribution system includes eight power distribution substations, 27 feeder circuits, and approximately 155 miles of overhead and underground line serving approximately 8,550 electric utility customers. There are 42 traffic signals in the City with 24 owned and operated by the Power Department.

**Trends:** The buzz words in the next few years will be “electric vehicle charging stations”. The power department must be prepared for the infrastructure to support the electric growth of both the charging stations and normal customer growth.

The challenge will be the delivery of materials. Budgeted items may not be delivered until the following fiscal year.

Annual Power Department projects continue to focus on infrastructure improvements for reliability to its customers.

Commercial and residential customer prospects are increasing and should result in more projected revenue in the near future.

**Program Broad Goals:** Continue to provide clean, reliable power to the citizens and rate payers at economically competitive rates by providing insight and planning necessary to maintain the power distribution system at the highest levels possible while ensuring the citizens and rate payers' dollars are spent wisely and with maximum effect.

**Program 23/24 Objectives:** Complete budgeted capital infrastructure improvements within the fiscal year that include:

- Phase 3 of a distribution automation system to add more reclosers
- Replace underground primary conductor at Chelsea Gardens and Diplomat apartments.
- Upgrade traffic signals at Leslie & Main
- Upgrade traffic signals at Global Gateway & Riverdale Road

- Upgrade traffic signals at Godby Road & Scofield Road
- Upgrade traffic signals at Riverdale Road & I85N
- Upgrade traffic signals at Riverdale Road & I85S
- Add additional street lighting and lighting at parks
- Provide underground service and lighting to the proposed Hawthorne Station subdivision
- Provide underground service and lighting to the proposed 6 West subdivision
- Provide underground service and lighting to the proposed Sommersby subdivision
- Continue infrastructure installation on Rhodes St. and for the 6 West development
- Add more circuit extensions for the expansion of the data center
- Provide underground service to 3 new hotels: Sheraton, Marriott, and ALoft
- Install 4 additional electric vehicle charging stations at the Gateway Arena
- Provide new underground service to the Townhomes on Herschel
- Provide new underground service to the Medical Building on Airport Blvd.

**Performance Measures**

**Program/Service Outputs: (goods, services, units produced)**

Complete all projects as planned within the budget constraints.

**Estimated 23/24**

22

**Program/Service Outcomes: (based on program objectives)**

Maintain projects at or below budget projections.

**Estimated 23/24**

5%

**Performance Measures**

**Program/Service Outputs: (goods, services, units produced)**

Complete projects as budgeted

**Estimated 22/23**

12

**Program/Service Outcomes: (based on program objectives)**

Maintain projects at or below budget projections

**Estimated 22/23**

6%

**Performance Measures**

**Program/Service Outputs: (goods, services, units produced)**

Goals of project completion.

**Actual 22/23**

7

**Program/Service Outcomes: (based on program objectives)**

Maintain projects at or below budget projections

**Actual 22/23**  
7%

**Program Name: Power Department – Line Division**

**Prior Year Highlights:**

- Added 200+ new LED lights to the City streets and parks
- Provided underground service and distribution relocation for the Diamond Project
- Provided underground service and lighting to the beginning construction of 60+ homes at Hawthorne Station
- Installed 4 new electric vehicle charging stations at the GICC
- Completed underground service to the new Marriott Hotel on Convention Center Concourse
- Begin underground construction to the Sommersby Apartment project on W. Fayetteville Road.
- Installed the first phase of the Distribution Automation system.

**EXHIBIT J**

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2023-24

---

Fund: **100**

Department and Number: **Customer Service - 4630**

---

Department Submitting Request: Power Department

Division Submitting Request: Line

Department Requested For: Customer Service

Prepared By: Hugh Richardson

Description of Item: 100% Cotton Unisex Shirts with Standard Power or City logo embroidered on front.

Reason for Requesting: To promote Public /Green Power Week, City employees, along with Power department employees are being encouraged to participate in this special promotion by wearing the shirts while at work, attending City functions, events and other meetings during this period in order to promote awareness and use of Green Power in College Park.

Cost Estimate/Revenue Enhancement: 12 Employee @ 50.00 ea. -----Total \$600.00

**EXHIBIT J**

City of College Park, Georgia

Budget Suggestions for Other Than Originating Department

Budget Year 2023-24

---

Fund: **100**

Department and Number: **Meter - 4620**

Department Submitting Request: Power Department

Division Submitting Request: Line

Department Requested For: Meter

Prepared By: Hugh Richardson

Description of Item: 100% Cotton Unisex Shirts with Standard Power or City logo embroidered on front.

Reason for Requesting: To promote Public /Green Power Week, City employees, along with Power department employees are being encouraged to participate in this special promotion by wearing the shirts while at work, attending City functions, events and other meetings during this period in order to promote awareness and use of Green Power in College Park.

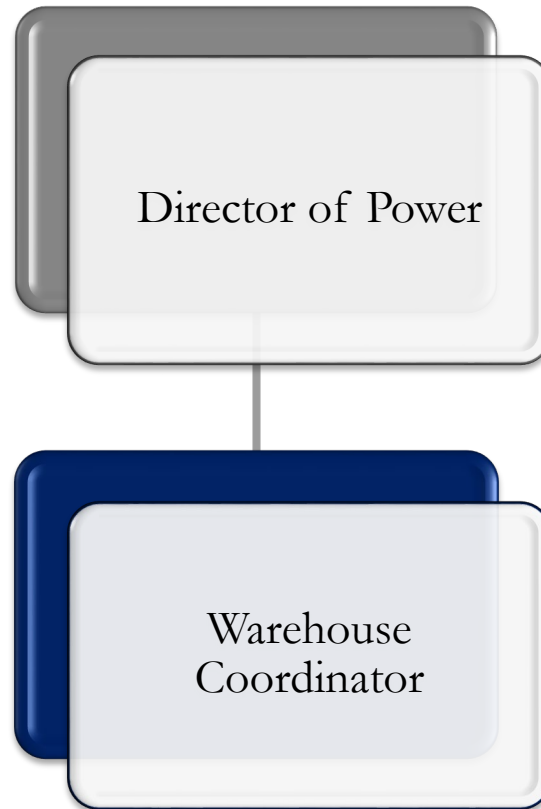
Cost Estimate/Revenue Enhancement: 3 Employees @ 50.00 ea. -----Total \$150.00



# POWER WAREHOUSE



# Power Warehouse Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4610 - Warehouse</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	49,529.39	50,673.00	38,747.42	76	53,207.00	53,207.00	5
51 5020	Salary/Overtime	.00	500.00	109.63	22	500.00	500.00	
51 5190	Medicare	598.45	735.00	463.23	63	771.00	771.00	5
<i>Personnel Services Totals</i>		<b>\$50,127.84</b>	<b>\$51,908.00</b>	<b>\$39,320.28</b>	<b>76%</b>	<b>\$54,478.00</b>	<b>\$54,478.00</b>	<b>5%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	10,297.93	12,436.00	8,481.42	68	13,057.00	13,057.00	5
51 5161	Life Insurance	22.62	50.00	16.53	33	50.00	50.00	
51 5163	ST Disability Insurance	97.50	130.00	119.70	92	130.00	130.00	
51 5164	LT Disability Insurance	106.08	96.00	77.52	81	96.00	96.00	
51 5165	Health Insurance	13,901.42	14,497.00	10,587.18	73	15,221.00	15,221.00	5
51 5166	Dental Insurance	641.16	641.00	517.94	81	641.00	641.00	
51 5180	Uniforms	365.93	800.00	436.85	55	800.00	800.00	
<i>Employee Benefits Totals</i>		<b>\$25,432.64</b>	<b>\$28,650.00</b>	<b>\$20,237.14</b>	<b>71%</b>	<b>\$29,995.00</b>	<b>\$29,995.00</b>	<b>5%</b>
<i>Communications &amp; Util.</i>								
52 5270	Water	4,014.43	4,480.00	1,372.34	31	4,800.00	4,140.00	(8)
<i>Communications &amp; Util. Totals</i>		<b>\$4,014.43</b>	<b>\$4,480.00</b>	<b>\$1,372.34</b>	<b>31%</b>	<b>\$4,800.00</b>	<b>\$4,140.00</b>	<b>(8%)</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	2,176.77	6,948.00	1,672.75	24	6,948.00	2,064.00	(70)
52 5720	R&M Communication Equip	.00	3,000.00	.00		3,000.00	3,000.00	
52 5730	R&M - D/P Equipment	4,602.74	1,232.00	4,176.16	339	6,784.00	6,784.00	451
53 5680	Tires	1,466.11	1,630.00	.00		1,630.00	1,630.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$8,245.62</b>	<b>\$12,810.00</b>	<b>\$5,848.91</b>	<b>46%</b>	<b>\$18,362.00</b>	<b>\$13,478.00</b>	<b>5%</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	399.00	2,700.00	379.80	14	2,700.00	2,700.00	
<i>Building Maintenance Totals</i>		<b>\$399.00</b>	<b>\$2,700.00</b>	<b>\$379.80</b>	<b>14%</b>	<b>\$2,700.00</b>	<b>\$2,700.00</b>	<b>0%</b>
<i>Training &amp; Education</i>								
52 6200	Training	.00	400.00	.00		400.00	400.00	
<i>Training &amp; Education Totals</i>		<b>\$0.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>0%</b>
<i>Other Services &amp; Charges</i>								
52 6100	Auto Insurance	802.85	920.00	935.56	102	1,072.00	1,072.00	17
52 6110	Other Insurance	1,405.27	1,467.00	1,358.11	93	1,614.00	1,614.00	10
52 6130	Miscellaneous Services	4,945.50	8,524.00	2,952.96	35	10,072.00	10,072.00	18
52 6560	Workers Comp/Administrati	207.46	267.00	230.42	86	251.00	251.00	(6)



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund	<b>510 - ELECTRIC/POWER FUND</b>							
	<b>EXPENSE</b>							
	Department <b>4610 - Warehouse</b>							
	<i>Other Services &amp; Charges</i>							
	<i>Other Services &amp; Charges Totals</i>	\$7,361.08	\$11,178.00	\$5,477.05	49%	\$13,009.00	\$13,009.00	16%
	<i>Materials &amp; Supplies</i>							
53 7000	Gas & Oil	585.08	500.00	371.32	74	500.00	500.00	
53 7010	Tools/Shop Supplies	.00	150.00	.00		300.00	300.00	100
53 7020	Janitorial Supplies	320.10	300.00	.00		300.00	300.00	
53 7310	Office Supplies	338.12	200.00	467.71	234	200.00	200.00	
	<i>Materials &amp; Supplies Totals</i>	\$1,243.30	\$1,150.00	\$839.03	73%	\$1,300.00	\$1,300.00	13%
	Department <b>4610 - Warehouse Totals</b>	\$96,823.91	\$113,276.00	\$73,474.55	65%	\$125,044.00	\$119,500.00	5%
	<b>EXPENSE TOTALS</b>	\$96,823.91	\$113,276.00	\$73,474.55	65%	\$125,044.00	\$119,500.00	5%
Fund	<b>510 - ELECTRIC/POWER FUND Totals</b>							
	<b>EXPENSE TOTALS</b>	\$96,823.91	\$113,276.00	\$73,474.55	65%	\$125,044.00	\$119,500.00	5%
Fund	<b>510 - ELECTRIC/POWER FUND Totals</b>	(\$96,823.91)	(\$113,276.00)	(\$73,474.55)	65%	(\$125,044.00)	(\$119,500.00)	5%
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	<b>EXPENSE GRAND TOTALS</b>	\$96,823.91	\$113,276.00	\$73,474.55	65%	\$125,044.00	\$119,500.00	5%
	Net Grand Totals	(\$96,823.91)	(\$113,276.00)	(\$73,474.55)	65%	(\$125,044.00)	(\$119,500.00)	5%



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4610 - Warehouse</b>			
Account	<b>52 5270 - Water</b>			
510 4610 52 5270	Clayton County Water Authority	12.0000	345.00	4,140.00
	Account 52 5270 - Water Totals	Transactions	1	<u>4,140.00</u>
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
510 4610 52 5700	Moody's Allocation	12.0000	172.00	2,064.00
	Account 52 5700 - R&M - Vehicles Totals	Transactions	1	<u>2,064.00</u>
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
510 4610 52 5720	Security Camera Service	1.0000	3,000.00	3,000.00
	Account 52 5720 - R&M Communication Equip Totals	Transactions	1	<u>3,000.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
510 4610 52 5730	Email License	1.0000	246.00	246.00
510 4610 52 5730	Mimecast	1.0000	91.00	91.00
510 4610 52 5730	Tyler NW	1.0000	6,447.00	6,447.00
	Account 52 5730 - R&M - D/P Equipment Totals	Transactions	3	<u>\$6,784.00</u>
Account	<b>52 5740 - R&amp;M-Buildings</b>			
510 4610 52 5740	Floor Mats	1.0000	100.00	100.00
510 4610 52 5740	HVAC, Plumbing, Gate Repair	1.0000	2,500.00	2,500.00
510 4610 52 5740	Pest Control	1.0000	100.00	100.00
	Account 52 5740 - R&M-Buildings Totals	Transactions	3	<u>\$2,700.00</u>
Account	<b>52 6100 - Auto Insurance</b>			
510 4610 52 6100	APEX Auto Insurance	1.0000	1,072.00	1,072.00
	Account 52 6100 - Auto Insurance Totals	Transactions	1	<u>\$1,072.00</u>
Account	<b>52 6110 - Other Insurance</b>			
510 4610 52 6110	APEX EPLI Policy	1.0000	763.00	763.00
510 4610 52 6110	APEX General Liability	1.0000	851.00	851.00
	Account 52 6110 - Other Insurance Totals	Transactions	2	<u>\$1,614.00</u>
Account	<b>52 6130 - Miscellaneous Services</b>			
510 4610 52 6130	Commercial Dumpster for 1060 Warehouse	12.0000	350.00	4,200.00
510 4610 52 6130	Hyperweb Inventory Hosting	12.0000	406.00	4,872.00
510 4610 52 6130	Portable Toilet for 1060 Warehouse	1.0000	1,000.00	1,000.00
	Account 52 6130 - Miscellaneous Services Totals	Transactions	3	<u>\$10,072.00</u>
Account	<b>52 6200 - Training</b>			
510 4610 52 6200	Inventory Control Systems	1.0000	400.00	400.00
	Account 52 6200 - Training Totals	Transactions	1	<u>\$400.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
510 4610 52 6560	NFP	1.0000	251.00	251.00
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	1	<u>\$251.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4610 - Warehouse</b>			
Account	<b>53 5680 - Tires</b>			
510 4610 53 5680	Tires for Pickup and Forklifts	5.0000	326.00	1,630.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	1	<u>\$1,630.00</u>
Account	<b>53 7000 - Gas &amp; Oil</b>			
510 4610 53 7000	Propane for Forklifts and Gasoline for Pickup	1.0000	500.00	500.00
	Account <b>53 7000 - Gas &amp; Oil</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>53 7010 - Tools/Shop Supplies</b>			
510 4610 53 7010	Warehouse Tools & Supplies	1.0000	300.00	300.00
	Account <b>53 7010 - Tools/Shop Supplies</b> Totals	Transactions	1	<u>\$300.00</u>
Account	<b>53 7020 - Janitorial Supplies</b>			
510 4610 53 7020	Cleaning Supplies	1.0000	300.00	300.00
	Account <b>53 7020 - Janitorial Supplies</b> Totals	Transactions	1	<u>\$300.00</u>
Account	<b>53 7310 - Office Supplies</b>			
510 4610 53 7310	Standard Office Supplies	1.0000	200.00	200.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$200.00</u>
	Department <b>4610 - Warehouse</b> Totals	Transactions	22	<u>\$35,027.00</u>
	Fund <b>510 - ELECTRIC/POWER FUND</b> Totals	Transactions	22	<u>\$35,027.00</u>
	<b>EXPENSES</b> Totals	<b>Transactions</b>	22	<u>\$35,027.00</u>
	Grand Totals	Transactions	22	<u>\$35,027.00</u>

**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

Fund: 510		Department and Number: Warehouse 4610			
	2020-21	2021-22	2022-23	2023-24	2023-24
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Warehouse Coordinator	1	1	1	1	1
<b>Total Personnel:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Electric Warehouse -4610**

Fund: 510

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
<b>Fringe Benefits - <i>All Based on Single Coverage</i></b>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$130 per year			-	
Health Insurance \$8,115 per position per year			-	
Pensions (23.99%) *			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
<b>Training and Education</b>				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
<b>Material and Supplies</b>				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
<b>Capital Outlay (Needed if position is approved)</b>				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
<b>Vehicle (Additional Needed if Position Approved)</b>				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

N/A

**EXHIBIT D-1**  
**JOB DESCRIPTION**

Job Title:

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

Job Title:

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**



**EXHIBIT F**

City of College Park, Georgia  
Vehicle Request  
Budget Year 2023-2024

Fund: <b>510</b>		Department and Number: <b>Electric Warehouse 4610</b>	
New Replacement for Vehicle/Equipment No.		Priority:	
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
_____ Sedan 2 Door		_____	Age of Vehicle/Equipment Being Replaced
_____ Sedan 4 Door		_____	Units of Use to Date (hours, miles, etc.)
_____ Cruiser		_____	Total Operating/Maintenance Costs to Date
_____ Station Wagon		_____	Actual FYE 2022-23 Maintenance Cost
_____ Van		_____	Actual FYE 2022-23 Operating Cost
_____ 1/2-ton Truck		_____	Estimated FYE 2023-24 Maintenance Cost
_____ 3/4-ton Truck		_____	Estimated FYE 2023-24 Operating Cost
_____ Sanitation Front Loader			
_____ Sanitation Rear Loader			
_____ Other			
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#:	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment		Rental Option New Vehicle/Equipment	
_____ Purchase Price		_____ Rental/Lease Cost per Year	
_____ Estimated Useful Life		_____ Estimated Length of Rental/Lease	
_____ Estimated Use During 2023-24		_____ Estimated Use During 2023-24	
_____ Estimated Operating Cost During 2023-24		_____ Estimated Operating Cost During 2023-24	

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept:**

**Fuel Type:**

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
537	2020	Ford	F-150	1FTEX1CB2LFB20422	25,045.00	2/28/2020	946	1500		GV6827N
93-P	1993	Forklift	Yale	GLP110MCNSBV108	18,000.00	7/31/1997			930	N/A
94-P	2006	Forklift	Yale	GLPO70VXEGSE087	28,947.00	11/30/2006			1300	N/A

**G=Gas**

**D=Diesel**

**AF=Alternative Fuel**

**N/A=Not Available or Required**

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2023-2024

Department: Electric Warehouse

Department Number: 4610

Account Number	Description/Justification	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27	2027-28
	N/A						
Totals			\$0	\$0	\$0	\$0	\$0

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Electric Warehouse

Fund: 510

Division:

Department Number: 4610

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost \_\_\_\_\_

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**  
Electric Warehouse

**Project Name or Title:**

**Project Description:**

**Project Justification and Impact:**

**Project Costs: \$**

<u>Prior Year</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Electric Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I – BUDGET PERFORMANCE

### Power Department – Warehouse Division

#### Program Description:

The Power Department Warehouse Division program maintains two storage locations, one at the Power Department headquarters location and the other, a remote location at 1060 Forest Parkway. At the 1060 location is housed all the larger power related construction material as well as a limited amount of stored documents and at the headquarters is stored smaller items for both the Power Department and non-power departments. The Warehouse is responsible for bidding, ordering, receiving and stocking all items for the Power Department and certain items used by other non-power department users. Power Department catalog items include office supplies, meters, pole and underground hardware, aerial and underground cable and transformers, and other hardware and equipment used in the construction and maintenance of the power distribution system. Non-power related catalog items include building cleaning supplies, light bulbs, trash bags, batteries, etc. The warehouse program provides monthly use and requisition reports, semi-annual inventories, as well as all shipping and receiving documents to match with purchase orders and invoices.

#### Trends:

With the advent of internet technology, the warehouse has worked with the Power Department to match materials stocked with Power Department work orders, which has helped to add material descriptions and pricing to work orders through an internet based inventory/work order system offered by ECG.

#### Program Broad Goals:

Ensure all bids and RFPs issued by the warehouse comply with current purchasing policies and are closely reviewed for best quality at lowest price; Maintain minimum stock levels on high use items by closely monitoring re-order quantities; Produce accurate and timely monthly reports for accounting and department use; Ensure highest possible level of security and loss prevention.

#### Program Objectives:

Continue to reduce the central stores shrinkage loss to below 2.5% of total central stores valuation as reported in the annual fiscal year-end inventory.

#### Performance Measures

##### Program / Service Outputs: (goods, services, units produced)

# of Budgeted Capital Projects/Programs	<b>Estimated 22/23</b> 0
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#### Prior Year Highlights:

- Prepared monthly reports in a timely manner.
- Performed and prepared and the annual inventory report.
- Worked with Power Department to add in-stock material pricing to work orders using the Hiperweb inventory database

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **510**

Department and Number: **Electric Warehouse 4610**

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Department Submitting Request:

Division Submitting Request:

Requested for Department:

Prepared By:

Description of Item:

Reason for Requesting:

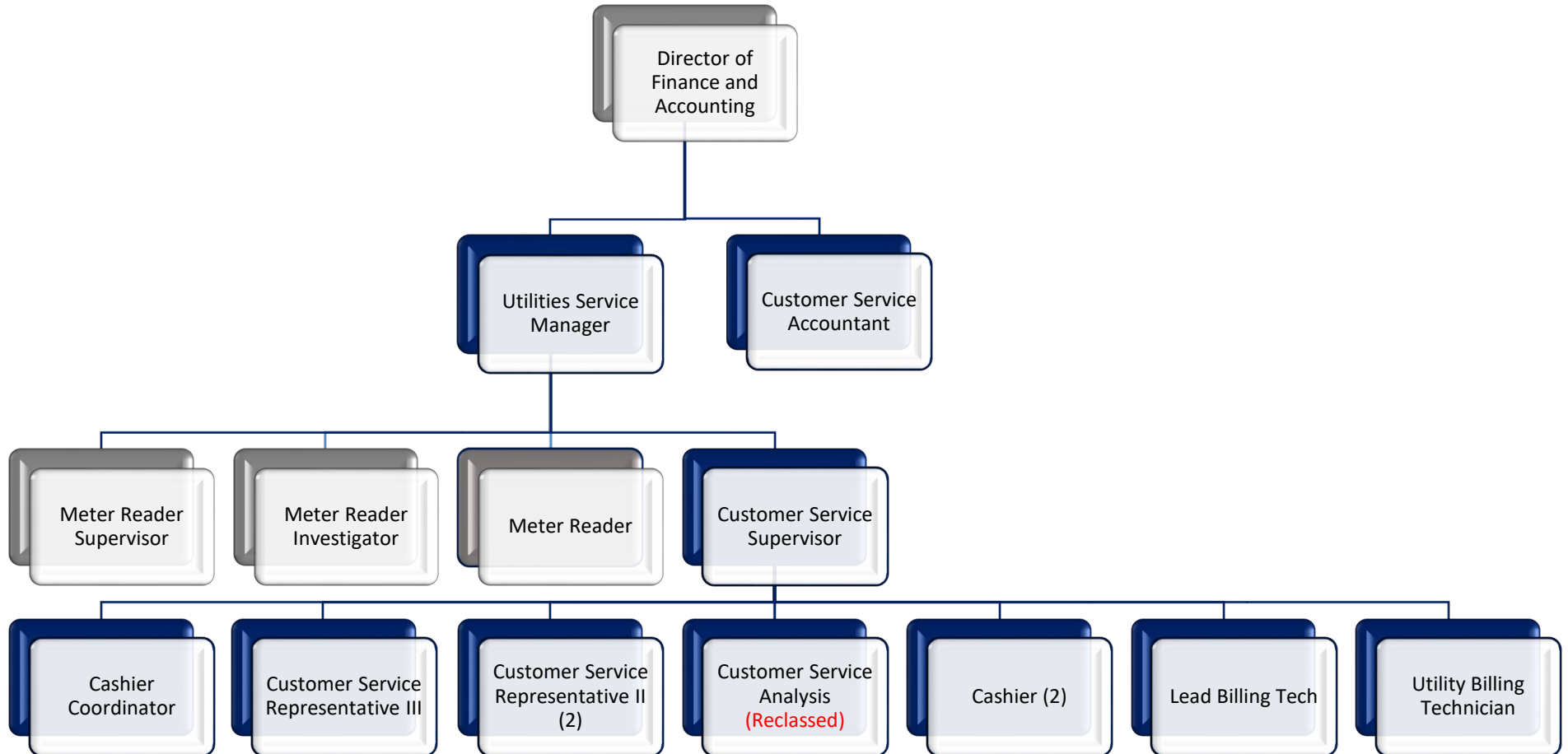
Cost Estimate/Revenue Enhancement:



# CUSTOMER SERVICE



# Customer Service Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 510 - ELECTRIC/POWER FUND</b>								
<b>REVENUE</b>								
Department <b>4630 - Customer Service</b>								
<i>Charges For Services</i>								
34 4110	Sales To Residential Cust	(20,603.11)	.00	.00		.00	.00	
34 4112	Sales To Commercial Cust.	(52,979.42)	.00	.00		.00	.00	
	<i>Charges For Services Totals</i>	<b>(\$73,582.53)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Other Income</i>								
34 1902	Misc. Income - Convenience Fees	133,835.36	.00	4.95		.00	.00	
	<i>Other Income Totals</i>	<b>\$133,835.36</b>	<b>\$0.00</b>	<b>\$4.95</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Interest</i>								
36 1010	Interest - Restricted	20.91	.00	185.82		.00	.00	
	<i>Interest Totals</i>	<b>\$20.91</b>	<b>\$0.00</b>	<b>\$185.82</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
	Department <b>4630 - Customer Service Totals</b>	<b>\$60,273.74</b>	<b>\$0.00</b>	<b>\$190.77</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
	<b>REVENUE TOTALS</b>	<b>\$60,273.74</b>	<b>\$0.00</b>	<b>\$190.77</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE</b>								
Department <b>4630 - Customer Service</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	353,939.56	582,127.00	331,519.61	57	601,369.00	601,369.00	3
51 5020	Salary/Overtime	7,162.23	5,000.00	19,474.67	389	5,000.00	5,000.00	
51 5030	Salary/Partime	1,200.00	.00	.00		.00	.00	
51 5040	Employee Utility Credit	4,524.41	4,800.00	2,507.04	52	4,800.00	4,800.00	
51 5190	Medicare	4,876.41	8,441.00	4,805.91	57	8,720.00	8,720.00	3
51 5200	Fica	85.30	.00	.00		.00	.00	
	<i>Personnel Services Totals</i>	<b>\$371,787.91</b>	<b>\$600,368.00</b>	<b>\$358,307.23</b>	<b>60%</b>	<b>\$619,889.00</b>	<b>\$619,889.00</b>	<b>3%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	75,832.79	138,805.00	77,652.65	56	142,930.00	142,930.00	3
51 5161	Life Insurance	261.47	621.00	130.84	21	621.00	621.00	
51 5163	ST Disability Insurance	590.40	820.00	424.41	52	820.00	820.00	
51 5164	LT Disability Insurance	644.06	681.00	405.96	60	681.00	681.00	
51 5165	Health Insurance	74,376.34	109,772.00	41,731.51	38	116,013.00	116,013.00	6
51 5166	Dental Insurance	2,009.46	2,059.00	1,653.32	80	2,059.00	2,059.00	
51 5180	Uniforms	.00	1,000.00	.00		.00	.00	(100)
	<i>Employee Benefits Totals</i>	<b>\$153,714.52</b>	<b>\$253,758.00</b>	<b>\$121,998.69</b>	<b>48%</b>	<b>\$263,124.00</b>	<b>\$263,124.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	28,277.74	23,448.00	13,195.67	56	19,656.00	31,188.00	33
52 5260	Heat & Power	9,752.51	9,740.00	7,903.86	81	10,428.00	10,428.00	7



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4630 - Customer Service</b>								
<i>Communications &amp; Util.</i>								
52 5270	Water	238.89	303.00	341.85	113	5,436.00	252.00	(17)
52 5280	Other Communication/Util	1,053.00	1,229.00	789.74	64	1,598.00	1,085.00	(12)
<i>Communications &amp; Util. Totals</i>		<b>\$39,322.14</b>	<b>\$34,720.00</b>	<b>\$22,231.12</b>	<b>64%</b>	<b>\$37,118.00</b>	<b>\$42,953.00</b>	<b>24%</b>
<i>Repair &amp; Maintenance</i>								
52 5710	R&M Furn. & Equip.	.00	7,000.00	34.99		2,750.00	.00	(100)
52 5720	R&M Communication Equip	2,428.40	300.00	300.00	100	4,000.00	4,000.00	1,233
52 5730	R&M - D/P Equipment	7,458.16	9,367.00	6,963.64	74	90,172.00	80,872.00	763
<i>Repair &amp; Maintenance Totals</i>		<b>\$9,886.56</b>	<b>\$16,667.00</b>	<b>\$7,298.63</b>	<b>44%</b>	<b>\$96,922.00</b>	<b>\$84,872.00</b>	<b>409%</b>
<i>Training &amp; Education</i>								
52 6200	Training	.00	3,500.00	.00		5,500.00	5,500.00	57
52 6210	Dues	.00	255.00	.00		500.00	500.00	96
52 6220	Subscription/Publications	.00	200.00	200.00	100	300.00	200.00	
52 6230	Conventions/Meetings	.00	2,500.00	.00		3,300.00	2,500.00	
<i>Training &amp; Education Totals</i>		<b>\$0.00</b>	<b>\$6,455.00</b>	<b>\$200.00</b>	<b>3%</b>	<b>\$9,600.00</b>	<b>\$8,700.00</b>	<b>35%</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	75.10	100.00	.00		.00	.00	(100)
52 5510	Consulting Fees	.00	3,000.00	8,169.70	272	5,700.00	4,500.00	50
52 6050	Bank Charges	62,363.97	100,000.00	47,307.97	47	100,000.00	100,000.00	
52 6110	Other Insurance	16,844.21	17,601.00	16,086.13	91	19,355.00	19,355.00	10
52 6130	Miscellaneous Services	4,255.87	4,500.00	3,606.42	80	4,500.00	4,500.00	
52 6170	Contractual Services	163,597.35	100,000.00	216,433.17	216	24,000.00	24,000.00	(76)
52 6510	Claims Not Workmans Comp.	.00	500.00	60.00	12	500.00	500.00	
52 6560	Workers Comp/Administrati	2,489.55	3,200.00	2,764.99	86	3,007.00	3,007.00	(6)
52 6600	Claims Workers Comp.	1,240.63	.00	491.18		.00	.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$250,866.68</b>	<b>\$228,901.00</b>	<b>\$294,919.56</b>	<b>129%</b>	<b>\$157,062.00</b>	<b>\$155,862.00</b>	<b>(32%)</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	39,659.08	35,000.00	28,561.33	82	65,000.00	35,000.00	
52 7320	Stationery & Printing	34,168.79	30,000.00	18,726.40	62	19,500.00	9,250.00	(69)
52 7330	Copy Expense	6,448.94	5,400.00	2,299.98	43	6,500.00	6,500.00	20
53 7050	Medical Services/Supplies	510.03	1,000.00	692.01	69	500.00	500.00	(50)
53 7120	D/P Forms & Supplies	77.22	500.00	303.93	61	500.00	500.00	
53 7121	Computer Hardware	3,571.35	3,200.00	.00		5,000.00	3,000.00	(6)



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>510 - ELECTRIC/POWER FUND</b>								
EXPENSE								
Department <b>4630 - Customer Service</b>								
Materials & Supplies								
53 7122	Computer Supplies	.00	500.00	295.33	59	.00	.00	(100)
53 7150	Other Operating Supplies	312.10	1,700.00	328.70	19	1,600.00	1,600.00	(6)
53 7310	Office Supplies	4,393.29	11,800.00	4,996.80	42	20,000.00	7,000.00	(41)
53 7400	Emergency/Pandemic Expense	675.80	3,000.00	.00		1,750.00	1,750.00	(42)
<i>Materials &amp; Supplies Totals</i>		<b>\$89,816.60</b>	<b>\$92,100.00</b>	<b>\$56,204.48</b>	<b>61%</b>	<b>\$120,350.00</b>	<b>\$65,100.00</b>	<b>(29%)</b>
Accounting Charges								
57 4000	Bad Debt Expense	19.68	3,000.00	917.33	31	1,000.00	1,000.00	(67)
<i>Accounting Charges Totals</i>		<b>\$19.68</b>	<b>\$3,000.00</b>	<b>\$917.33</b>	<b>31%</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>(67%)</b>
Capital Outlay								
54 7560	Furniture/Fixtures Replac	8,772.84	.00	8,378.72		3,000.00	.00	
54 7630	Other Equipment - New	.00	.00	.00		165,000.00	100,000.00	
<i>Capital Outlay Totals</i>		<b>\$8,772.84</b>	<b>\$0.00</b>	<b>\$8,378.72</b>	<b>+++</b>	<b>\$168,000.00</b>	<b>\$100,000.00</b>	<b>+++</b>
Department <b>4630 - Customer Service Totals</b>		<b>\$924,186.93</b>	<b>\$1,235,969.00</b>	<b>\$870,455.76</b>	<b>70%</b>	<b>\$1,473,065.00</b>	<b>\$1,341,500.00</b>	<b>9%</b>
<b>EXPENSE TOTALS</b>		<b>\$924,186.93</b>	<b>\$1,235,969.00</b>	<b>\$870,455.76</b>	<b>70%</b>	<b>\$1,473,065.00</b>	<b>\$1,341,500.00</b>	<b>9%</b>
Fund <b>510 - ELECTRIC/POWER FUND Totals</b>								
<b>REVENUE TOTALS</b>		<b>\$60,273.74</b>	<b>\$0.00</b>	<b>\$190.77</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE TOTALS</b>		<b>\$924,186.93</b>	<b>\$1,235,969.00</b>	<b>\$870,455.76</b>	<b>70%</b>	<b>\$1,473,065.00</b>	<b>\$1,341,500.00</b>	<b>9%</b>
Fund <b>510 - ELECTRIC/POWER FUND Totals</b>		<b>(\$863,913.19)</b>	<b>(\$1,235,969.00)</b>	<b>(\$870,264.99)</b>	<b>70%</b>	<b>(\$1,473,065.00)</b>	<b>(\$1,341,500.00)</b>	<b>9%</b>
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		<b>\$60,273.74</b>	<b>\$0.00</b>	<b>\$190.77</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE GRAND TOTALS</b>		<b>\$924,186.93</b>	<b>\$1,235,969.00</b>	<b>\$870,455.76</b>	<b>70%</b>	<b>\$1,473,065.00</b>	<b>\$1,341,500.00</b>	<b>9%</b>
Net Grand Totals		<b>(\$863,913.19)</b>	<b>(\$1,235,969.00)</b>	<b>(\$870,264.99)</b>	<b>70%</b>	<b>(\$1,473,065.00)</b>	<b>(\$1,341,500.00)</b>	<b>9%</b>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4630 - Customer Service</b>			
Account	<b>52 5240 - Telephone</b>			
510 4630 52 5240	AT&T Telephone (Fax Lines, Elevator, ATM, Security System)	12.0000	1,125.00	13,500.00
510 4630 52 5240	Comcast (Internet Service Failover)	12.0000	205.00	2,460.00
510 4630 52 5240	Verizon Data	12.0000	108.00	1,296.00
510 4630 52 5240	Verizon Wireless	12.0000	303.00	3,636.00
510 4630 52 5240	Windstream (Internet & VOIP/Cisco Phones)	12.0000	858.00	10,296.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	5	<u>\$31,188.00</u>
Account	<b>52 5260 - Heat &amp; Power</b>			
510 4630 52 5260	Based on Monthly Average	12.0000	869.00	10,428.00
	Account <b>52 5260 - Heat &amp; Power</b> Totals	Transactions	1	<u>\$10,428.00</u>
Account	<b>52 5270 - Water</b>			
510 4630 52 5270	Based on Monthly Average	12.0000	21.00	252.00
	Account <b>52 5270 - Water</b> Totals	Transactions	1	<u>\$252.00</u>
Account	<b>52 5280 - Other Communication/Util</b>			
510 4630 52 5280	Sanitation & Sewer	1.0000	1,085.00	1,085.00
	Account <b>52 5280 - Other Communication/Util</b> Totals	Transactions	1	<u>\$1,085.00</u>
Account	<b>52 5510 - Consulting Fees</b>			
510 4630 52 5510	Internal Controls Audit Review	1.0000	1,500.00	1,500.00
510 4630 52 5510	Northstar Consultant Utilization Review	1.0000	3,000.00	3,000.00
	Account <b>52 5510 - Consulting Fees</b> Totals	Transactions	2	<u>\$4,500.00</u>
Account	<b>52 5720 - R&amp;M Communication Equip</b>			
510 4630 52 5720	I-Phones	4.0000	1,000.00	4,000.00
	Account <b>52 5720 - R&amp;M Communication Equip</b> Totals	Transactions	1	<u>\$4,000.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
510 4630 52 5730	NorthStar Annual Maintenance Fee	1.0000	31,477.00	31,477.00
510 4630 52 5730	Email License	1.0000	738.00	738.00
510 4630 52 5730	Mimecast	1.0000	1,084.00	1,084.00
510 4630 52 5730	Sage Gov - New	1.0000	26,101.00	26,101.00
510 4630 52 5730	Time Clock-Gorrie Regan - New	1.0000	3,000.00	3,000.00
510 4630 52 5730	Tyler NW	1.0000	18,472.00	18,472.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	6	<u>\$80,872.00</u>
Account	<b>52 6050 - Bank Charges</b>			
510 4630 52 6050	Bank Charges	1.0000	100,000.00	100,000.00
	Account <b>52 6050 - Bank Charges</b> Totals	Transactions	1	<u>\$100,000.00</u>
Account	<b>52 6110 - Other Insurance</b>			
510 4630 52 6110	Apex EPLI Policy	1.0000	9,152.00	9,152.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4630 - Customer Service</b>			
Account	<b>52 6110 - Other Insurance</b>			
510 4630 52 6110	Apex General Liability	1.0000	10,203.00	10,203.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	2	<u>\$19,355.00</u>
Account	<b>52 6130 - Miscellaneous Services</b>			
510 4630 52 6130	Customer Service Week	1.0000	4,500.00	4,500.00
	Account <b>52 6130 - Miscellaneous Services</b> Totals	Transactions	1	<u>\$4,500.00</u>
Account	<b>52 6170 - Contractual Services</b>			
510 4630 52 6170	Contractual Services for Temporary Staff	12.0000	2,000.00	24,000.00
	Account <b>52 6170 - Contractual Services</b> Totals	Transactions	1	<u>\$24,000.00</u>
Account	<b>52 6200 - Training</b>			
510 4630 52 6200	Carl Vinson Institute of Government	1.0000	1,500.00	1,500.00
510 4630 52 6200	Customer Service/Management Certification	1.0000	1,000.00	1,000.00
510 4630 52 6200	Northstar Utilization Training	1.0000	2,000.00	2,000.00
510 4630 52 6200	Team Building- Customer Department	1.0000	1,000.00	1,000.00
	Account <b>52 6200 - Training</b> Totals	Transactions	4	<u>\$5,500.00</u>
Account	<b>52 6210 - Dues</b>			
510 4630 52 6210	Professional Development	1.0000	500.00	500.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 6220 - Subscription/Publications</b>			
510 4630 52 6220	Jotform.com	1.0000	200.00	200.00
	Account <b>52 6220 - Subscription/Publications</b> Totals	Transactions	1	<u>\$200.00</u>
Account	<b>52 6230 - Conventions/Meetings</b>			
510 4630 52 6230	Attend Northstar Conference/Training	1.0000	1,500.00	1,500.00
510 4630 52 6230	Departmental Overview Meeting-Quarterly	4.0000	100.00	400.00
510 4630 52 6230	Southeastern users meeting Northstar	3.0000	200.00	600.00
	Account <b>52 6230 - Conventions/Meetings</b> Totals	Transactions	3	<u>\$2,500.00</u>
Account	<b>52 6510 - Claims Not Workmans Comp.</b>			
510 4630 52 6510	Payments for Food Spoilage (Power cut off in error)	5.0000	100.00	500.00
	Account <b>52 6510 - Claims Not Workmans Comp.</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
510 4630 52 6560	NFP	1.0000	3,007.00	3,007.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1	<u>\$3,007.00</u>
Account	<b>52 7300 - Postage</b>			
510 4630 52 7300	Arista	1.0000	35,000.00	35,000.00
	Account <b>52 7300 - Postage</b> Totals	Transactions	1	<u>\$35,000.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4630 - Customer Service</b>			
Account	<b>52 7320 - Stationery &amp; Printing</b>			
510 4630 52 7320	Customer Service Campaigns via emails/texts	10.0000	800.00	8,000.00
510 4630 52 7320	Stationery, Forms, Letterhead for in-house printing	1.0000	1,250.00	1,250.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	2	<u>9,250.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
510 4630 53 7050	Medical Examination for new employees	4.0000	125.00	500.00
	Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	1	<u>500.00</u>
Account	<b>53 7120 - D/P Forms &amp; Supplies</b>			
510 4630 53 7120	DP Forms and Supplies (Harris,Clover and Dyna-Touch)	1.0000	500.00	500.00
	Account <b>53 7120 - D/P Forms &amp; Supplies</b> Totals	Transactions	1	<u>500.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
510 4630 53 7121	New Laptop Computers with docking station	2.0000	1,500.00	3,000.00
	Account <b>53 7121 - Computer Hardware</b> Totals	Transactions	1	<u>3,000.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
510 4630 53 7150	Crown Awards- Department Team Accolades	10.0000	50.00	500.00
510 4630 53 7150	Fontis Water	12.0000	50.00	600.00
510 4630 53 7150	Misc. Supplies	1.0000	250.00	250.00
510 4630 53 7150	Promotional Items for Customer Service	5.0000	50.00	250.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	4	<u>1,600.00</u>
Account	<b>53 7310 - Office Supplies</b>			
510 4630 53 7310	Paper, Pens, Electronics, Other Office Supplies	1.0000	7,000.00	7,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>7,000.00</u>
Account	<b>53 7400 - Emergency/Pandemic Expense</b>			
510 4630 53 7400	COVID Mitigation Measures	5.0000	100.00	500.00
510 4630 53 7400	Lysol, Cleaning Supplies, Gloves	5.0000	250.00	1,250.00
	Account <b>53 7400 - Emergency/Pandemic Expense</b> Totals	Transactions	2	<u>1,750.00</u>
Account	<b>54 7630 - Other Equipment - New</b>			
510 4630 54 7630	Pay Go	1.0000	100,000.00	100,000.00
	Account <b>54 7630 - Other Equipment - New</b> Totals	Transactions	1	<u>100,000.00</u>
Account	<b>57 4000 - Bad Debt Expense</b>			
510 4630 57 4000	Payment to Collection Agency for Bad Debt	4.0000	250.00	1,000.00
	Account <b>57 4000 - Bad Debt Expense</b> Totals	Transactions	1	<u>1,000.00</u>
	Department <b>4630 - Customer Service</b> Totals	Transactions	48	<u>\$451,987.00</u>
	Fund <b>510 - ELECTRIC/POWER FUND</b> Totals	Transactions	48	<u>\$451,987.00</u>
	<b>EXPENSES</b> Totals	Transactions	48	<u>\$451,987.00</u>
	Grand Totals	Transactions	48	<u>\$451,987.00</u>

**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET**

Fund: 510

Department and Number: Customer Service 4630

	2020-21	2021-22	2022-23	2023-24	2023-24
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Utilities Services Manager	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1
Cashier Coordinator	1	1	1	1	1
Cashier	2	2	2	2	2
Customer Service Rep I	1	1	1	0	0
Customer Service Rep II	2	2	2	2	2
Customer Service Rep III	0	1	1	1	1
Utility Billing Technician	1	1	1	1	1
Lead Billing Technician	1	1	1	1	1
Customer Service Accountant	1	1	1	1	1
Customer Service Analysis	0	0	0	1	1
Part Time Positions	1	0	0	0	0
<b>Total Personnel:</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Customer Service -4630**

Fund: 510

Number of Requested 1	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time	Customer Service Analysis	0	1	36,000.00
Additional Positions – Part Time				
<b>Reclassified Positions: 1</b>				
From: Customer Service Rep I to Customer Service Analysis				
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
Regular - No Change			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
<b>Fringe Benefits - All Based on Single Coverage</b>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$110 per year			\$ -	
Health Insurance \$7,859 per position per year			\$ -	
Pensions (23.99%) *			\$ -	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
<b>Training and Education</b>				
Training			\$ -	
Dues/ Memberships			\$ -	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
<b>Material and Supplies</b>				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
<b>Capital Outlay (Needed if position is approved)</b>				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			\$ -	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
<b>Vehicle (Additional Needed if Position Approved)</b>				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:** Customer Service Analysis

**Major Duties:**

- Keep up to date with new industry technology releases and new industry functionality.
- Identify and report back root cause and resolution of major process and database incidents to avoid recurring issues.
- Participate in all Customer Service technical projects.
- Prepare technical incident reports when required.
- Actively participate in building CIS Knowledgebase
- Report back to manager in setting strategic departmental technical goals based on company objectives.
- Participate in cross-division training programs (IT, Finance, Public Works, and Customer Service) to strengthen operational knowledge within Customer Service
- Work with team leaders on customer escalations to get technical issues analyzed and develop sustainable solutions.

**Knowledge Required by the Position:**

- Good understanding of process improvement, internal controls, and data analysis
- Proven communication and presentation skills through previous interaction with customers and peers
- Strong experience in CIS issue resolution, CIS issue prioritization, and CIS technical customer account management
- Experience in tracking customer issues through developing new resolutions and providing reports to customers, stakeholders, and teammates.
- Excellent Diagnostic and Reporting Skills when reproducing and precisely documenting issues, processes, and procedures.
- Excellent general IT skills and strong knowledge of current technologies
- Experience with CIS database systems, Utility knowledge, and project management is an advantage.
- Knowledge of the hospitality and technology is essential.
- Experience offering solutions and process improvement.

**Supervisory Controls:** Customer Service Supervisor

**Guidelines:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:** Office

**Supervisory and Management Responsibility:** None

**Minimum Qualifications:** College Degree Desired

**EXHIBIT F**

City of College Park, Georgia  
Vehicle Request  
Budget Year 2023-2024

Fund: <b>510</b>		Department and Number: <b>Customer Service 4630</b>	
New Replacement for Vehicle/Equipment No.		Priority:	
Vehicle Type		Information on Vehicle/Equipment Being Replaced	
_____ Sedan 2 Door		_____	Age of Vehicle/Equipment Being Replaced
_____ Sedan 4 Door		_____	Units of Use to Date (hours, miles, etc.)
_____ Cruiser		_____	Total Operating/Maintenance Costs to Date
_____ Station Wagon		_____	Actual FYE 2022-23 Maintenance Cost
_____ Van		_____	Actual FYE 2022-23 Operating Cost
_____ 1/2-ton Truck		_____	Estimated FYE 2023-24 Maintenance Cost
_____ 3/4-ton Truck		_____	Estimated FYE 2023-24 Operating Cost
_____ Sanitation Front Loader			
_____ Sanitation Rear Loader			
_____ Other			
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#:	
Justification/Description:		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other	
Purchase Option New Vehicle/Equipment		Rental Option New Vehicle/Equipment	
_____ Purchase Price		_____ Rental/Lease Cost per Year	
_____ Estimated Useful Life		_____ Estimated Length of Rental/Lease	
_____ Estimated Use During 2023-24		_____ Estimated Use During 2023-24	
_____ Estimated Operating Cost During 2023-24		_____ Estimated Operating Cost During 2023-24	

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

***Dept: Customer Service    Fuel Type:***

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										
<b>N/A</b>										

***G=Gas***  
***D=Diesel***  
***AF=Alternative Fuel***  
***N/A=Not Available or Required***

**EXHIBIT G**

City of College Park, Georgia  
5 Year Capital Improvement Program  
Budget Year 2023-2024

Department: Customer Service		Fund: 510		Department Number: 4630				
Account Number	Description/Jus	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27	2027-28	
54 7630	Pay-Go	Power Fund	\$100,000					
Totals			\$100,000	\$0	\$0	\$0	\$0	

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Customer Service

Fund: 510

Division:

Department Number: 4630

Item/Project Name: **PayGo**

Item/Project Manager:

Priority Rating:

Units Requested : 1

Number of Similar Units on Hand: None

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost     \$100,000    

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Customer Service

**Project Name or Title:**

Pay-Go

**Project Description:**

Prepay and Postpay utility billing and payment solution. Using a smartphone a customer can monitor their power usage in real-time or receive alerts by email, voice prompt, or text message. With PayGo's payment services, customers can use a credit/debit/ACH for a Prepay or Postpay account.

**Project Justification and Impact:** An innovative meter-to-cash solution for prepay billing and payment

**Project Costs:** \$ 100,000

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$100k -	\$ -	\$ -	\$ -	\$ -	\$ 100k

**Useful Life:**

15 years

**Estimated Cost Beyond Five-Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Program Name: Department of Administrative Services – Customer Service**

**Program Description:**

The Customer Service Division is responsible for providing accurate and timely billing of the City’s electric, water, sewer, storm water, and sanitation services. In accordance with Section 10 of the City’s ordinances. In addition, the staff is equipped to assist customers with establishing and disconnecting utility services while responding to billing inquiries and processing payments. These payments include utility bills, property taxes, business licenses, permits and other payments that are remitted to the City. Revenue recovery is a function of this program as well.

**Trends:**

The City’s utility customer base had decreased over the past several years because of airport expansion, but has leveled over the past 7 years. With the improvement in the economic environment, recent annexations, coupled with the efforts of the City’s Economic Development department, the customer service division expects to service more commercial and residential customers. Simultaneously, the existing and new customers are demanding more online information and improved accuracy in the information that they receive. The partnership with GE and ECG will continue to provide the technology associated with the Automated Meter Infrastructure to meet the customers’ needs while providing faster and more reliable information.

**Program Broad Goals:**

To prepare and produce bills that reflect the electric, water, meter, sanitation, storm water services and associated taxes/fees in a more timely and accurate manner; respond to all customer calls and inquiries in a consistent and timely manner with a high level of expertise; process daily cash and electronic payments with a high level of accuracy; increase in-house professionalism by providing employees with the tools and training necessary to empower staff with the knowledge and skills necessary to perform at peak efficiency; stronger customer service performance that could strengthen the relationship the City shares with employees, vendors, customers, citizens and constituents.

**Program 23/24 Objectives:**

**Performance Measures**

<b>Program/Service Outputs: (goods, services, units produced)</b>	<b>Actual 23/24</b>
Total Utility Statements Issued	10332.00
Total Dollars Billed	43086.78



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

<b>Program/Service Outcomes: (based on program objectives)</b>	<b>Actual 23/24</b>
Utility Bills mailed accurately	98%
Utility Bills mailed timely	100%
Customer Calls answered timely	90%
Delinquency as a % of total	0.05%

**Prior Year Highlights:**

- 10% Senior Discount
- 2 Representatives attended Dalton Utilities for a collaborative networking effort
- Customer Service and Meter Department was able to move 51% of water meters from 3G to 5G

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **510**

Department and Number: **Customer Service / 4620**

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Department Submitting Request: Power Department

Division Submitting Request: Line

Requested for Department: Customer Service

Prepared By: Power Department

Description of Item: Team Building Event off-site.

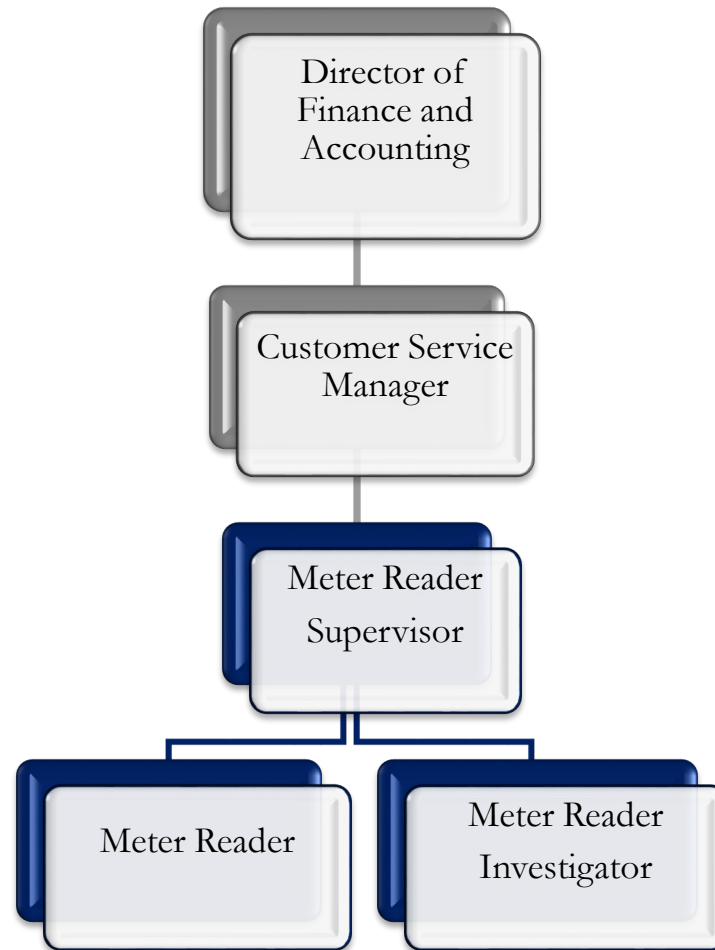
Reason for Requesting: To promote team building, communication, rapport, and comradery. Employees are being encouraged to participate in this special event by, attending this team building function, and events and other meetings to promote awareness of customer service in College Park.

Cost Estimate/Revenue Enhancement: 14 Employees -----\$1202.00



# METER READING

# Meter Reading Organizational Chart





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund <b>510 - ELECTRIC/POWER FUND</b>								
<b>EXPENSE</b>								
Department <b>4620 - Meter Reading</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	139,606.96	143,456.00	108,766.71	76	150,628.00	150,628.00	5
51 5020	Salary/Overtime	4,004.21	4,000.00	7,055.04	176	4,000.00	4,000.00	
51 5040	Employee Utility Credit	2,632.41	2,400.00	2,072.08	86	2,400.00	2,400.00	
51 5190	Medicare	1,435.34	2,080.00	1,595.24	77	2,184.00	2,184.00	5
<i>Personnel Services Totals</i>		<b>\$147,678.92</b>	<b>\$151,936.00</b>	<b>\$119,489.07</b>	<b>79%</b>	<b>\$159,212.00</b>	<b>\$159,212.00</b>	<b>5%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	30,322.16	35,204.00	25,522.42	72	36,964.00	36,964.00	5
51 5161	Life Insurance	67.86	149.00	48.72	33	149.00	149.00	
51 5163	ST Disability Insurance	239.72	116.00	129.01	111	116.00	116.00	
51 5164	LT Disability Insurance	261.30	115.00	188.30	164	115.00	115.00	
51 5165	Health Insurance	15,600.52	15,457.00	11,876.71	77	16,230.00	16,230.00	5
51 5166	Dental Insurance	372.84	2,059.00	241.68	12	2,059.00	2,059.00	
51 5180	Uniforms	6,218.70	1,500.00	3,800.43	253	1,500.00	1,500.00	
<i>Employee Benefits Totals</i>		<b>\$53,083.10</b>	<b>\$54,600.00</b>	<b>\$41,807.27</b>	<b>77%</b>	<b>\$57,133.00</b>	<b>\$57,133.00</b>	<b>5%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	6,729.38	5,977.00	4,049.17	68	5,110.00	5,232.00	(12)
52 5280	Other Communication/Util	264.07	528.00	.00		686.00	.00	(100)
<i>Communications &amp; Util. Totals</i>		<b>\$6,993.45</b>	<b>\$6,505.00</b>	<b>\$4,049.17</b>	<b>62%</b>	<b>\$5,796.00</b>	<b>\$5,232.00</b>	<b>(20%)</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	6,831.01	10,785.00	4,833.42	45	10,785.00	15,965.00	48
52 5730	R&M - D/P Equipment	223.74	851.00	.00		1,010.00	1,010.00	19
53 5680	Tires	798.48	1,600.00	.00		1,600.00	1,600.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$7,853.23</b>	<b>\$13,236.00</b>	<b>\$4,833.42</b>	<b>37%</b>	<b>\$13,395.00</b>	<b>\$18,575.00</b>	<b>40%</b>
<i>Other Services &amp; Charges</i>								
52 6100	Auto Insurance	2,748.74	2,759.00	2,806.68	102	3,215.00	3,215.00	17
52 6110	Other Insurance	4,215.85	4,401.00	4,074.34	93	4,839.00	4,839.00	10
52 6130	Miscellaneous Services	.00	250.00	.00		.00	.00	(100)
52 6170	Contractual Services	.00	.00	.00		250.00	250.00	
52 6560	Workers Comp/Administrati	622.39	800.00	691.25	86	1,552.00	752.00	(6)
<i>Other Services &amp; Charges Totals</i>		<b>\$7,586.98</b>	<b>\$8,210.00</b>	<b>\$7,572.27</b>	<b>92%</b>	<b>\$9,856.00</b>	<b>\$9,056.00</b>	<b>10%</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	.00	25.00	.00		25.00	25.00	



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
Fund 510 - ELECTRIC/POWER FUND								
<b>EXPENSE</b>								
Department 4620 - Meter Reading								
<i>Materials &amp; Supplies</i>								
52 7320	Stationery & Printing	.00	100.00	.00		100.00	100.00	
52 7330	Copy Expense	.00	200.00	.00		200.00	200.00	
53 7000	Gas & Oil	2,939.70	1,200.00	1,117.74	93	1,200.00	1,200.00	
53 7010	Tools/Shop Supplies	722.10	1,380.00	284.05	21	1,380.00	1,380.00	
53 7020	Janitorial Supplies	211.45	300.00	36.28	12	300.00	300.00	
53 7050	Medical Services/Supplies	.00	150.00	.00		150.00	150.00	
53 7110	Safety Supplies	279.98	2,100.00	.00		2,100.00	2,100.00	
53 7121	Computer Hardware	.00	1,500.00	.00		1,500.00	1,500.00	
53 7150	Other Operating Supplies	.00	1,150.00	.00		1,150.00	1,150.00	
53 7310	Office Supplies	76.30	200.00	18.47	9	200.00	200.00	
53 7400	Emergency/Pandemic Expense	.00	400.00	.00		400.00	.00	(100)
<i>Materials &amp; Supplies Totals</i>		\$4,229.53	\$8,705.00	\$1,456.54	17%	\$8,705.00	\$8,305.00	(5%)
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	29,596.00	.00	.00		30,450.00	30,450.00	
<i>Capital Outlay Totals</i>		\$29,596.00	\$0.00	\$0.00	+++	\$30,450.00	\$30,450.00	+++
Department 4620 - Meter Reading Totals		\$257,021.21	\$243,192.00	\$179,207.74	74%	\$284,547.00	\$287,963.00	18%
<b>EXPENSE TOTALS</b>		\$257,021.21	\$243,192.00	\$179,207.74	74%	\$284,547.00	\$287,963.00	18%
Fund 510 - ELECTRIC/POWER FUND Totals								
<b>EXPENSE TOTALS</b>		\$257,021.21	\$243,192.00	\$179,207.74	74%	\$284,547.00	\$287,963.00	18%
Fund 510 - ELECTRIC/POWER FUND Totals		(\$257,021.21)	(\$243,192.00)	(\$179,207.74)	74%	(\$284,547.00)	(\$287,963.00)	18%
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<b>EXPENSE GRAND TOTALS</b>		\$257,021.21	\$243,192.00	\$179,207.74	74%	\$284,547.00	\$287,963.00	18%
Net Grand Totals		(\$257,021.21)	(\$243,192.00)	(\$179,207.74)	74%	(\$284,547.00)	(\$287,963.00)	18%



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>510 - ELECTRIC/POWER FUND</b>			
Department	<b>4620 - Meter Reading</b>			
Account	<b>52 5240 - Telephone</b>			
510 4620 52 5240	911 Alarm & Backup 1/3	1.0000	540.00	540.00
510 4620 52 5240	AT&T Telephone (Fax Lines, Elevator, ATM, Security System)	12.0000	151.00	1,812.00
510 4620 52 5240	Verizon Wireless	12.0000	240.00	2,880.00
	Account <b>52 5240 - Telephone</b> Totals	Transactions	3	<u>\$5,232.00</u>
Account	<b>52 5700 - R&amp;M - Vehicles</b>			
510 4620 52 5700	Annual R&M for 3 Weeks	3.0000	2,500.00	7,500.00
510 4620 52 5700	Miscellaneous Repairs	3.0000	500.00	1,500.00
510 4620 52 5700	Moody's Allocation	12.0000	515.00	6,180.00
510 4620 52 5700	SquareRigger Annual Maintenance Fee (Allocation)	1.0000	89.00	89.00
510 4620 52 5700	SquareRigger Monthly Cost (Allocation)	12.0000	58.00	696.00
	Account <b>52 5700 - R&amp;M - Vehicles</b> Totals	Transactions	5	<u>\$15,965.00</u>
Account	<b>52 5730 - R&amp;M - D/P Equipment</b>			
510 4620 52 5730	Email License	1.0000	739.00	739.00
510 4620 52 5730	Mimecast	1.0000	271.00	271.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	2	<u>\$1,010.00</u>
Account	<b>52 6100 - Auto Insurance</b>			
510 4620 52 6100	APEX Auto Insurance	1.0000	3,215.00	3,215.00
	Account <b>52 6100 - Auto Insurance</b> Totals	Transactions	1	<u>\$3,215.00</u>
Account	<b>52 6110 - Other Insurance</b>			
510 4620 52 6110	APEX EPLI Policy	1.0000	2,288.00	2,288.00
510 4620 52 6110	APEX General Liability	1.0000	2,551.00	2,551.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	2	<u>\$4,839.00</u>
Account	<b>52 6170 - Contractual Services</b>			
510 4620 52 6170	Contactual Services	1.0000	250.00	250.00
	Account <b>52 6170 - Contractual Services</b> Totals	Transactions	1	<u>\$250.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
510 4620 52 6560	NFP	1.0000	752.00	752.00
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1	<u>\$752.00</u>
Account	<b>52 7300 - Postage</b>			
510 4620 52 7300	Postage for Meter Divisions Mail	1.0000	25.00	25.00
	Account <b>52 7300 - Postage</b> Totals	Transactions	1	<u>\$25.00</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
510 4620 52 7320	Pre-Printed Door Hangers, Business Cards	1.0000	100.00	100.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	1	<u>\$100.00</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>510 - ELECTRIC/POWER FUND</b>				
Department <b>4620 - Meter Reading</b>				
Account <b>52 7330 - Copy Expense</b>				
510 4620 52 7330	Paper & Ink Expense for Printer	1.0000	200.00	200.00
	Account <b>52 7330 - Copy Expense Totals</b>	Transactions	1	<u>\$200.00</u>
Account <b>53 5680 - Tires</b>				
510 4620 53 5680	R&M for 3 Vehicles (Trucks)	16.0000	100.00	1,600.00
	Account <b>53 5680 - Tires Totals</b>	Transactions	1	<u>\$1,600.00</u>
Account <b>53 7000 - Gas &amp; Oil</b>				
510 4620 53 7000	Fuel for 3 Gasoline Passenger Vehicles (Trucks)	3.0000	400.00	1,200.00
	Account <b>53 7000 - Gas &amp; Oil Totals</b>	Transactions	1	<u>\$1,200.00</u>
Account <b>53 7010 - Tools/Shop Supplies</b>				
510 4620 53 7010	AMI Meter Locking Devices for New Services	1.0000	950.00	950.00
510 4620 53 7010	Barrel Lock Cleaning Tool	4.0000	20.00	80.00
510 4620 53 7010	Hands Tools Replacement	1.0000	200.00	200.00
510 4620 53 7010	Lock Ring Key Replacement	5.0000	30.00	150.00
	Account <b>53 7010 - Tools/Shop Supplies Totals</b>	Transactions	4	<u>\$1,380.00</u>
Account <b>53 7020 - Janitorial Supplies</b>				
510 4620 53 7020	Cleaning Supplies & Paper Goods	1.0000	300.00	300.00
	Account <b>53 7020 - Janitorial Supplies Totals</b>	Transactions	1	<u>\$300.00</u>
Account <b>53 7050 - Medical Services/Supplies</b>				
510 4620 53 7050	Employee Drug Screening & Physicals	1.0000	120.00	120.00
510 4620 53 7050	First Air Supplies	1.0000	30.00	30.00
	Account <b>53 7050 - Medical Services/Supplies Totals</b>	Transactions	2	<u>\$150.00</u>
Account <b>53 7110 - Safety Supplies</b>				
510 4620 53 7110	Electric Rain Gear	3.0000	275.00	825.00
510 4620 53 7110	Footwear-Annual Replacement	3.0000	125.00	375.00
510 4620 53 7110	Personal Safety Gear-Hard Hats and Overshoes	3.0000	100.00	300.00
510 4620 53 7110	Rubber Gloves for Testing/Replacement	3.0000	200.00	600.00
	Account <b>53 7110 - Safety Supplies Totals</b>	Transactions	4	<u>\$2,100.00</u>
Account <b>53 7121 - Computer Hardware</b>				
510 4620 53 7121	New Workbooks & Software	3.0000	500.00	1,500.00
	Account <b>53 7121 - Computer Hardware Totals</b>	Transactions	1	<u>\$1,500.00</u>
Account <b>53 7150 - Other Operating Supplies</b>				
510 4620 53 7150	Anchor Ring Meter Covers & Blans	1.0000	500.00	500.00
510 4620 53 7150	Demand Seals-5K	2.0000	90.00	180.00
510 4620 53 7150	Disconnect Sleeves	8.0000	18.00	144.00





# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2024  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>510 - ELECTRIC/POWER FUND</b>				
Department <b>4620 - Meter Reading</b>				
Account <b>53 7150 - Other Operating Supplies</b>				
510 4620 53 7150	Meter Seals	4.0000	81.50	326.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	4	<u>\$1,150.00</u>
Account <b>53 7310 - Office Supplies</b>				
510 4620 53 7310	Standard Office Supplies	1.0000	200.00	200.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$200.00</u>
Account <b>54 7590 - Vehicles - Replace</b>				
510 4620 54 7590	Vehicle Replacement - Unit 541	1.0000	30,450.00	30,450.00
	Account <b>54 7590 - Vehicles - Replace</b> Totals	Transactions	1	<u>\$30,450.00</u>
	Department <b>4620 - Meter Reading</b> Totals	Transactions	38	<u>\$71,618.00</u>
	Fund <b>510 - ELECTRIC/POWER FUND</b> Totals	Transactions	38	<u>\$71,618.00</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	38	<u>\$71,618.00</u>
	Grand Totals	Transactions	38	<u>\$71,618.00</u>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2023-2024**

Department and Number  
**Electric Meter Reading -4620**

Fund: 510

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<hr/>				
Wages				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
<hr/>				
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$130 per year			-	
Health Insurance \$8,115 per position per year			-	
Pensions (23.99%) *			-	
Uniforms			-	
<hr/>				
Total (5211 Proposed New Personnel – Benefits)			\$ -	
Training and Education				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
<hr/>				
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
Material and Supplies				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
<hr/>				
Total (5213 Proposed New Personnel – Supplies)			\$ -	
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
<hr/>				
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
<hr/>				
Total (5215 New Personnel – Vehicles)			\$ -	
<hr/>				
<b>Total</b>			<b>\$ -</b>	

N/A

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**

City of College Park, Georgia

Vehicle Request

Budget Year 2023-2024

<b>Fund: 510</b>	<b>Department and Number:</b>	<b>Meter Reading 4620</b>
New Replacement for Vehicle/Equipment _____ Vehicle Type _____ Sedan 2 Door _____ Sedan 4 Door _____ Cruiser _____ Station Wagon _____ Van _____ 1 1/2-ton Truck _____ 3/4-ton Truck _____ Sanitation Front Loader _____ Sanitation Rear Loader _____ Other _____		<b>Priority:</b> _____ Information on Vehicle/Equipment Being Replaced Age of Vehicle/Equipment Being Replaced _____ 13 years _____ Units of Use to Date (hours, miles, etc.) _____ Total Operating/Maintenance Costs to Date _____ Actual FYE 2022-23 Maintenance Cost _____ Actual FYE 2022-23 Operating Cost _____ Estimated FYE 2023-24 Maintenance Cost _____ Estimated FYE 2023-24 Operating Cost _____
List of Special Features, Not Standard: _____ _____ _____		Specific Description & Condition of Item Being Replaced including VIN#: _____ _____ _____
Justification/Description: _____ _____ _____		Recommended Disposition of Replaced Item: Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts x Junk Other
Purchase Option New Vehicle/Equipment _____ 30450.00 _____ Purchase Price _____ 10-20 years _____ Estimated Useful Life _____ Estimated Use During 2023-24 _____ Estimated Operating Cost During 2023-24		Rental Option New Vehicle/Equipment _____ Rental/Lease Cost per Year _____ Estimated Length of Rental/Lease _____ Estimated Use During 2023-24 _____ Estimated Operating Cost During 2023-24

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept:** *Meter Reading* **Fuel Type:** *Gasoline*

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Mileage</i>	<i>Current Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
522-G	2011	Ford	F-150	1FTMFKM2BFB85477	15,542.00	4/13/2011	187,163	87,138		GV3905M
541-G	2010	Ford	F-150	1FTMF1CWAKB36405	14,935.00	12/2/2009	94,922	99,526		GV3907M
521	2022	Ford	F150	1FTMF1CBYKND32215	29,596.00	4/12/2022		6,800		GV67145Q

**G=Gas**

**D=Diesel**

**AF=Alternative Fuel**

**N/A=Not Available or Required**

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2023-2024

Department: Meter Reading		Fund: 510		Department Number: 4620				
Account Number	Description/Justification	Suggested Funding Source	2023-24	2024-25	2025-26	2026-27	2027-28	
54-7590	Vehicle-Replace (Unit 541-G)	Elec. Fund	\$30,450					
Totals			\$30,450	\$0	\$0	\$0	\$0	

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2023-2024

Department: Meter Reading

Fund: 510

Division: Meter

Department Number: 4620

Item/Project Name: Vehicle Replacement

Item/Project Manager:

Priority Rating: 1

Units Requested:

Number of Similar Units on Hand:

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 10-20 years

Estimated Cost \$30450.00

Less: Trade-In N/A

Net Cost

---

Comparable Quotes:

Vendor Name

Vendor Quote

1.

2.

3.



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Department/Division:**

Meter Reading

**Project Name or Title:**

Vehicle Unit #541-G

Replacement

**Project Description:** Replacement of 13-year-old F-150 truck

**Project Justification and Impact:** The unit is becoming unreliable and requires continuous maintenance

**Project Costs:** \$

<u>Prior Year</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total</u>
\$ -	\$ 30,450	\$ -	\$ -	\$ -	\$ -	\$ 30,450

**Useful Life:**

10-20 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** Power Fund

**Relationship to Other Primary Projects:** None

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2024 BUDGET

**Program Name: Customer Service Department – Meter Division**

**Program Description:** The Customer Service Department’s Meter Division is responsible for accurately reading all electric and water meters in the City for utility billing purposes. In addition, this includes the customers that are outside the City, but receive power from the system. These matters and other primary activities include daily connects and disconnects, completion of miscellaneous work and service orders, “cut-offs” and “cut-ons”, re-reads, meter installation & replacements, and theft of service investigation.

**Trends:** Due to the weak economy, business downsizing, reduced customer base, and other economic pressures, there has been very little change in the total number of electric and power meters being read each month. The installation of the AMI (*Automated Metering Infrastructure*) water/electric meters, to AMR standards, is improving the efficiency of the meter reading process. Currently we are in the midst of the upgrade from 3G to 5G.

**Program Broad Goals:** Ensure the accurate and timely reading of all water and electric meters; complete all work and service orders in a timely manner; work with other departments to quickly identify and correct water meter mechanical and AMI problems and reading errors and reduce the number of water meter re-reads caused by such issues.

**Program 23/24 Objectives:** Maintain a high rate of accuracy at 98% or better; complete all service cut-ons within 24 hours of issue; complete miscellaneous work orders within 2 days of request; complete billing requests and rereads in a timely manner within the billing schedule dates; identify/rectify non-communicating endpoints; investigate power fails and illegal power tampering. Being that the AMI installation has been completed, the activity of the meters (reading/disconnections/reconnections, etc.) will be monitored closer.

**Program Name: Power Department– Meter Division**

**Performance Measures**

<b>Program/Service Outputs: (goods, services, units produced)</b>	<b>Actual 22/23</b>
Read all meters and completed service orders on a timely basis	98%
<b>Program/Service Outcomes: (based on program objectives)</b>	<b>Actual 22/23</b>
Completed projects within budget constraints	5



**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2023-2024

Fund: **510**

Department and Number: **Meter Reading / 4620**

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Department Submitting Request: Power Department

Division Submitting Request: Line

Requested for Department: Meter

Prepared By: Power Department

Description of Item: 100% Cotton Unisex Shirts with Standard Power or City logo embroidered on front

Reason for Requesting: To promote Public/Green Power Week. City employees along with the Power department employees are being encouraged to participate in this special promotion by wearing the shirts while at work, attending City functions, events and other meetings during this period in order to promote awareness and use of Green Power in College Park.

Cost Estimate/Revenue Enhancement: 3 Employees @ \$50.00 each.....\$150.00



# MULTI- DEPARTMENT



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	% Used	2024 Dept Head Requested	2024 City Mgr Recommended	% Chg from 2023 Amended
<b>Fund 100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>9980 - MULTI DEPARTMENTAL COSTS</b>								
<i>Other Services &amp; Charges</i>								
52 6050	Bank Charges	236.62	.00	159.60		.00	.00	
52 6110	Other Insurance	2,921.92	.00	.00		.00	.00	
52 6130	Miscellaneous Services	4,710.43	.00	.00		.00	.00	
52 6170	Contractual Services	28,086.00	.00	.00		.00	.00	
52 6193	City Wide Events	.00	.00	.00		.00	35,000.00	
52 6510	Claims Not Workmans Comp.	350,000.00	.00	116,059.59		.00	.00	
52 6590	Contingencies	.00	248,824.00	.00		.00	6,175.00	(98)
57 2001	Grants/Aid	18,200.00	50,000.00	62,200.00	124	50,000.00	.00	(100)
<i>Other Services &amp; Charges Totals</i>		<b>\$404,154.97</b>	<b>\$298,824.00</b>	<b>\$178,419.19</b>	<b>60%</b>	<b>\$50,000.00</b>	<b>\$41,175.00</b>	<b>(86%)</b>
<i>Operating Transfers Out</i>								
61 1100	Oper. Transfer Out Gen	121,301.04	261,305.00	174,203.36	67	.00	.00	(100)
61 1215	Operating Trans./E911	579,099.00	545,134.00	363,422.64	67	580,000.00	715,419.00	31
61 1221	Oper. Tran. In Grant	185,014.06	.00	.00		.00	.00	
<i>Operating Transfers Out Totals</i>		<b>\$885,414.10</b>	<b>\$806,439.00</b>	<b>\$537,626.00</b>	<b>67%</b>	<b>\$580,000.00</b>	<b>\$715,419.00</b>	<b>(11%)</b>
<i>Capital Outlay</i>								
54 7530	Building/Improvement	.00	.00	9,663.00		.00	.00	
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,663.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Debt Service</i>								
58 2301	Interest Expense	8,722.88	.00	.00		.00	.00	
<i>Debt Service Totals</i>		<b>\$8,722.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
Department <b>9980 - MULTI DEPARTMENTAL COSTS</b>		<b>\$1,298,291.95</b>	<b>\$1,105,263.00</b>	<b>\$725,708.19</b>	<b>66%</b>	<b>\$630,000.00</b>	<b>\$756,594.00</b>	<b>(32%)</b>
Totals								
<b>EXPENSE TOTALS</b>		<b>\$1,298,291.95</b>	<b>\$1,105,263.00</b>	<b>\$725,708.19</b>	<b>66%</b>	<b>\$630,000.00</b>	<b>\$756,594.00</b>	<b>(32%)</b>
Fund <b>100 - GENERAL FUND</b> Totals								
<b>EXPENSE TOTALS</b>		<b>\$1,298,291.95</b>	<b>\$1,105,263.00</b>	<b>\$725,708.19</b>	<b>66%</b>	<b>\$630,000.00</b>	<b>\$756,594.00</b>	<b>(32%)</b>
Fund <b>100 - GENERAL FUND</b> Totals		<b>(\$1,298,291.95)</b>	<b>(\$1,105,263.00)</b>	<b>(\$725,708.19)</b>	<b>66%</b>	<b>(\$630,000.00)</b>	<b>(\$756,594.00)</b>	<b>(32%)</b>
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE GRAND TOTALS</b>		<b>\$1,298,291.95</b>	<b>\$1,105,263.00</b>	<b>\$725,708.19</b>	<b>66%</b>	<b>\$630,000.00</b>	<b>\$756,594.00</b>	<b>(32%)</b>
Net Grand Totals		<b>(\$1,298,291.95)</b>	<b>(\$1,105,263.00)</b>	<b>(\$725,708.19)</b>	<b>66%</b>	<b>(\$630,000.00)</b>	<b>(\$756,594.00)</b>	<b>(32%)</b>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>9980 - MULTI DEPARTMENTAL COSTS</b>			
Account	<b>52 6193 - City Wide Events</b>			
100 9980 52 6193	Kids Fest	1.0000	20,000.00	20,000.00
100 9980 52 6193	Ward IV Festival	1.0000	15,000.00	15,000.00
	Account <b>52 6193 - City Wide Events</b> Totals	Transactions	2	<u>\$35,000.00</u>
	Department <b>9980 - MULTI DEPARTMENTAL COSTS</b> Totals	Transactions	2	<u>\$35,000.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	2	<u>\$35,000.00</u>
	<b>EXPENSES</b> Totals	Transactions	2	<u>\$35,000.00</u>
	Grand Totals	Transactions	2	<u>\$35,000.00</u>



# GENERAL FUND REVENUES





# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Dept Head Requested
Fund 100	<b>GENERAL FUND</b>					
	<b>REVENUE</b>					
	Department 0000 - Revenues					
	Taxes					
31 1100	Ad Valorem Taxes	9,561,676.79	10,495,132.04	12,178,453.00	11,600,733.34	12,228,885.00
31 1103	Payment In Lieu Of Taxes	.00	481,728.29	.00	.00	.00
31 1110	Flight Equipment Tax	2,867,395.10	2,145,712.30	2,914,708.00	2,837,771.81	2,967,041.00
31 1310	Ad Val. Motor Vehicle	1,032,761.99	745,289.43	650,000.00	520,599.21	825,000.00
31 1340	Intangible Taxes	135,677.71	164,332.18	127,500.00	116,467.29	150,000.00
31 1600	Real Estate Transfer Tax	92,876.83	97,470.30	75,000.00	53,892.87	90,000.00
31 1700	Franchise Tax	734,959.40	854,396.36	850,000.00	896,573.67	860,000.00
31 1710	Electric Franchise Fees	1,261,058.12	1,294,923.89	1,256,496.00	1,334,017.06	1,300,000.00
31 3100	Local Option/Fulton Co.	3,794,814.57	4,603,170.73	4,490,504.00	2,465,257.36	4,490,504.00
31 3101	Local Option/Clayton Co.	611,134.15	654,701.02	639,813.00	347,432.92	639,813.00
31 4200	Mixed Drink Tax	339,356.86	490,654.80	425,695.00	452,098.19	575,000.00
31 4210	Tax On Spirituous Liquor	555,966.44	562,118.85	510,000.00	421,889.63	562,119.00
31 6200	Insurance Premium Tax	1,175,197.78	1,211,518.90	1,247,865.00	1,138,102.63	1,200,000.00
31 9000	Interest On Taxes	(1,963.00)	22,768.70	25,000.00	14,324.08	25,000.00
31 9110	Penalties/Int on Delinque	.00	.00	.00	460.00	500.00
31 9500	Fi Fa Tax	5,700.71	3,252.73	3,000.00	1,230.61	2,500.00
	<i>Taxes Totals</i>	\$22,166,613.45	\$23,827,170.52	\$25,394,034.00	\$22,200,850.67	\$25,916,362.00
	<i>Licenses &amp; Permits</i>					
31 6100	Business License	3,122,231.29	3,147,425.25	3,122,000.00	1,762,435.58	3,200,000.00
32 3100	Inspection Fees	636,320.68	1,124,488.65	850,000.00	880,891.37	875,000.00
32 3101	Inspection Fees Other	11,620.00	6,459.50	7,500.00	5,117.00	7,500.00
32 3102	Multi Family Inspections Fees	15,455.00	12,375.00	35,000.00	44,750.00	50,000.00
34 1300	Zoning & Appeals Fees	21,950.00	30,525.00	17,500.00	8,340.40	22,500.00
	<i>Licenses &amp; Permits Totals</i>	\$3,807,576.97	\$4,321,273.40	\$4,032,000.00	\$2,701,534.35	\$4,155,000.00
	<i>Charges For Services</i>					
34 2700	Police Technology Fees	47,309.00	38,405.77	50,000.00	24,230.46	45,000.00
34 3500	Other Fees	32,758.87	14,934.48	18,000.00	8,756.90	17,500.00
34 7500	Recreation Fees & Charges	356,820.86	708,589.52	670,000.00	664,980.09	725,000.00
	<i>Charges For Services Totals</i>	\$436,888.73	\$761,929.77	\$738,000.00	\$697,967.45	\$787,500.00
	<i>Fines &amp; Forfeitures</i>					
35 1000	Fines & Forfeitures	443,350.94	361,734.26	445,000.00	233,751.99	400,000.00



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Dept Head Requested
<b>Fund 100 - GENERAL FUND</b>						
<b>REVENUE</b>						
Department <b>0000 - Revenues</b>						
<i>Fines &amp; Forfeitures</i>						
35 1200	Fines/Probation	149,887.67	163,596.05	184,311.00	96,322.78	172,500.00
<i>Fines &amp; Forfeitures Totals</i>		<b>\$593,238.61</b>	<b>\$525,330.31</b>	<b>\$629,311.00</b>	<b>\$330,074.77</b>	<b>\$572,500.00</b>
<i>Leases &amp; Other Rent</i>						
34 7910	Park & Auditorium Rent	.00	.00	750.00	.00	750.00
34 7911	Non-Resident Fees	.00	.00	5,625.00	.00	2,500.00
38 1000	Other Rental Income	26,463.24	24,257.97	25,000.00	20,626.39	25,000.00
<i>Leases &amp; Other Rent Totals</i>		<b>\$26,463.24</b>	<b>\$24,257.97</b>	<b>\$31,375.00</b>	<b>\$20,626.39</b>	<b>\$28,250.00</b>
<i>Intergovernmental</i>						
33 1100	Federal Grants	(209.00)	.00	.00	.00	.00
33 1150	CARES Act Grant	706,151.67	.00	.00	.00	.00
33 4110	State Grants	.00	6,500.00	.00	.00	.00
<i>Intergovernmental Totals</i>		<b>\$705,942.67</b>	<b>\$6,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Other Income</i>						
32 2990	Administrative Charge	1,500.00	525.00	1,000.00	1,750.00	1,000.00
32 4110	Fines/Penalties - Alcohol Lic. Violation	.00	10,025.00	10,000.00	.00	5,000.00
34 1390	Other Fees	8,832.71	9,055.00	6,250.00	14,471.00	11,500.00
34 1900	Miscellaneous Income	428,427.88	298,919.46	280,000.00	213,838.18	280,000.00
34 1920	Advertising Fee	9,300.00	3,000.00	7,500.00	1,800.00	1,500.00
34 1930	Maps and Publications	.00	13.00	75.00	.00	50.00
34 2100	Special Police Services	46,541.81	42,268.00	50,000.00	19,422.70	38,000.00
34 2502	Cell Phone Towers - Inspections	.00	.00	2,500.00	450.00	500.00
34 2504	Cell Tower Rent	15,187.50	24,601.48	15,450.00	24,428.48	37,500.00
34 7184	Ward 4 Funds From Donations	.00	.00	.00	27,200.00	.00
34 7185	Mayoral Funds From Donations	.00	500.00	.00	.00	.00
34 9300	Returned Check Fees	.00	.00	500.00	.00	350.00
39 2101	Sales - Fixed Assets	12,781.95	.00	.00	.00	.00
39 3105	Loan Proceeds	.00	1,549,000.00	.00	.00	.00
<i>Other Income Totals</i>		<b>\$522,571.85</b>	<b>\$1,937,906.94</b>	<b>\$373,275.00</b>	<b>\$303,360.36</b>	<b>\$375,400.00</b>
<i>Interest</i>						
36 1000	Interest - Nonrestricted	162.45	(51,751.36)	110,000.00	17,749.68	55,000.00
36 1010	Interest - Restricted	1,451.70	703.50	1,000.00	.00	500.00
<i>Interest Totals</i>		<b>\$1,614.15</b>	<b>(\$51,047.86)</b>	<b>\$111,000.00</b>	<b>\$17,749.68</b>	<b>\$55,500.00</b>



# Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Dept Head Requested
Fund <b>100 - GENERAL FUND</b>						
<b>REVENUE</b>						
Department <b>0000 - Revenues</b>						
<i>Operating Transfers In</i>						
39 1200	Operating Transfers In	157,832.00	290,332.08	2,108,568.00	414,045.28	1,680,000.00
39 1222	Transfer FAA	1,100,000.00	1,100,000.04	1,100,000.00	733,333.36	1,100,000.00
39 1228	Administrative/Hospitalit	1,899,016.00	2,767,872.00	5,382,039.00	2,423,039.36	3,804,000.00
39 1251	Administrative/Electric	.00	200,000.04	1,200,000.00	800,000.00	2,000,000.00
39 1255	Transfers In	.00	1,265,000.00	.00	.00	.00
<i>Operating Transfers In Totals</i>		\$3,156,848.00	\$5,623,204.16	\$9,790,607.00	\$4,370,418.00	\$8,584,000.00
Department <b>0000 - Revenues Totals</b>		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00
<b>REVENUE TOTALS</b>		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00
Fund <b>100 - GENERAL FUND Totals</b>						
<b>REVENUE TOTALS</b>		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00
Fund <b>100 - GENERAL FUND Totals</b>						
Net Grand Totals		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00
<b>REVENUE GRAND TOTALS</b>		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00
<b>EXPENSE GRAND TOTALS</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Grand Totals		\$31,417,757.67	\$36,976,525.21	\$41,099,602.00	\$30,642,581.67	\$40,474,512.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>REVENUES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>0000 - Revenues</b>				
Account <b>31 1710 - Electric Franchise Fees</b>				
100 0000 31 1710	Annual Electric Franchise Fee Collection	1.0000	1,300,000.00	1,300,000.00
100 0000 31 1710	Annual Electric Franchise Fee Collection - Cleanblok - New	12.0000	40,000.00	480,000.00
100 0000 31 1710	Annual Electric Franchise Fee Collection - Data Center - New	12.0000	80,000.00	960,000.00
Account <b>31 1710 - Electric Franchise Fees Totals</b>		Transactions	3	<u>\$2,740,000.00</u>
Account <b>39 1200 - Operating Transfers In</b>				
100 0000 39 1200	Car Rental: EMS: Ambulance Power Stretchers	2.0000	29,200.00	58,400.00
100 0000 39 1200	Car Rental: EMS: Life Pak 15 Cardiac Monitors	2.0000	45,205.00	90,410.00
100 0000 39 1200	Car Rental: EMS: Manikin	1.0000	10,700.00	10,700.00
100 0000 39 1200	Car Rental: Fire Suppression: Battalion Unit#41 Replacement	1.0000	41,300.00	41,300.00
100 0000 39 1200	Car Rental: Fire Suppression: Extrication Tools set	1.0000	39,863.00	39,863.00
100 0000 39 1200	Car Rental: Fire Suppression: Firefighting Equipment & Tool Set	1.0000	31,784.00	31,784.00
100 0000 39 1200	Car Rental: Fire Suppression: PPE (Turnout Gear, Gloves, Coats)	71.0000	4,203.00	298,413.00
100 0000 39 1200	Car Rental: Fire Suppression: SCBA Cylinders	40.0000	1,440.00	57,600.00
100 0000 39 1200	Car Rental: Police Admin: Replace HVAC Unit over Admin/Court	1.0000	200,000.00	200,000.00
100 0000 39 1200	Car Rental: Police Admin: Replacement of Conference Room Chairs	12.0000	1,200.00	14,400.00
100 0000 39 1200	Car Rental: Police Patrol: Replacement of 20 Old Fleet Vehicle	20.0000	59,500.00	1,190,000.00
Account <b>39 1200 - Operating Transfers In Totals</b>		Transactions	11	<u>\$2,032,870.00</u>
Account <b>39 1228 - Administrative/Hospitalit</b>				
100 0000 39 1228	Building & Ground: Replacement Vehicle Unit#165	1.0000	45,000.00	45,000.00
100 0000 39 1228	Building & Ground: Replacement Vehicle Unit#167	1.0000	45,000.00	45,000.00
100 0000 39 1228	Economic Development: Flint Headwaters Property Acquisition	1.0000	220,000.00	220,000.00
100 0000 39 1228	Economic Development: Vehicle Replacement	1.0000	22,000.00	22,000.00
100 0000 39 1228	Highways & Street: Vehicle Replacement (Unit 290)	1.0000	40,000.00	40,000.00
100 0000 39 1228	Inspections: Replace Vehicle Chief Building Official	1.0000	45,000.00	45,000.00
100 0000 39 1228	Legislative: 1st Floor Men's & Women's Restroom Upgrades	2.0000	30,000.00	60,000.00
100 0000 39 1228	Legislative: Access Control	1.0000	30,000.00	30,000.00
100 0000 39 1228	Public Information: Replace TV Station Server	1.0000	15,000.00	15,000.00
100 0000 39 1228	Recreation Admin: Replacement Truck Unit#972	1.0000	44,000.00	44,000.00
100 0000 39 1228	Recreation Admin: Replacement Unit#996	1.0000	46,000.00	46,000.00
100 0000 39 1228	Recreation Fac. : Lights at Evans Field	1.0000	160,000.00	160,000.00
100 0000 39 1228	Recreation Fac. : Tennis Court Resurfaced - Philips	1.0000	8,000.00	8,000.00
100 0000 39 1228	Recreation Fac.: Conley Ice Machine Replacement	1.0000	10,000.00	10,000.00
100 0000 39 1228	Recreation Fac.: Conley Replacement Commercial Stove	1.0000	7,000.00	7,000.00
100 0000 39 1228	Recreation Fac.: Replaster Maintenance for Wyatt & Conley Pools	2.0000	60,000.00	120,000.00
100 0000 39 1228	Recreation Facilities - Tennis Court Resurfaced Zupp	2.0000	8,000.00	16,000.00
100 0000 39 1228	Recreation Facilities: Brady Roof Replacement	1.0000	46,200.00	46,200.00
100 0000 39 1228	Recreation Facilities: Tennis Court Resurfaced - Barrett	2.0000	8,000.00	16,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2024

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>REVENUES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>0000 - Revenues</b>				
Account <b>39 1228 - Administrative/Hospitalit</b>				
100 0000 39 1228	Transfers In from Hotel/Motel - Operating Expenses	1.0000	3,634,000.00	3,634,000.00
	Account <b>39 1228 - Administrative/Hospitalit</b> Totals	Transactions	20	<u>\$4,629,200.00</u>
Account <b>39 1251 - Administrative/Electric</b>				
100 0000 39 1251	Transfers in from Electric Fund - Operating Cost	1.0000	2,000,000.00	2,000,000.00
	Account <b>39 1251 - Administrative/Electric</b> Totals	Transactions	1	<u>\$2,000,000.00</u>
	Department <b>0000 - Revenues</b> Totals	Transactions	35	<u>\$11,402,070.00</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	35	<u>\$11,402,070.00</u>
	<b>REVENUES</b> Totals	<b>Transactions</b>	35	<u>\$11,402,070.00</u>
	Grand Totals	Transactions	35	<u>\$11,402,070.00</u>