



MAY 7, 2024

MAYOR AND  
COUNCIL BUDGET  
MEETING

RECOMMENDED  
BUDGET

FY2024-2025

# Recreation Administration and Cultural Arts Department Organizational Chart







# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6100 - Recreational Admin</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	235,569.62	262,481.00	203,078.19	77	283,705.00	283,705.00	8
51 5020	Salary/Overtime	.00	.00	181.17		.00	.00	
51 5030	Salary/Partime	3,925.13	.00	1,890.00		.00	.00	
51 5040	Employee Utility Credit	2,047.88	2,400.00	1,406.32	59	2,400.00	2,400.00	
51 5190	Medicare	3,697.95	3,806.00	2,673.31	70	4,114.00	4,114.00	8
51 5200	Fica	212.31	.00	117.18		.00	.00	
<i>Personnel Services Totals</i>		<b>\$245,452.89</b>	<b>\$268,687.00</b>	<b>\$209,346.17</b>	<b>78%</b>	<b>\$290,219.00</b>	<b>\$290,219.00</b>	<b>8%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	46,458.69	42,271.00	41,324.00	98	45,290.00	45,290.00	7
51 5161	Life Insurance	67.86	138.00	65.93	48	138.00	138.00	
51 5163	ST Disability Insurance	378.82	349.00	164.16	47	349.00	349.00	
51 5164	LT Disability Insurance	392.60	344.00	306.66	89	344.00	344.00	
51 5165	Health Insurance	39,922.97	44,795.00	32,917.12	73	45,044.00	45,044.00	1
51 5166	Dental Insurance	1,701.44	1,738.00	1,243.36	72	1,701.00	1,701.00	(2)
<i>Employee Benefits Totals</i>		<b>\$88,922.38</b>	<b>\$89,635.00</b>	<b>\$76,021.23</b>	<b>85%</b>	<b>\$92,866.00</b>	<b>\$92,866.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	45,526.16	12,720.00	7,090.18	56	14,112.00	14,112.00	11
52 5260	Heat & Power	3,355.69	4,416.00	2,281.62	52	3,528.00	3,528.00	(20)
52 5270	Water	122.22	84.00	54.36	65	132.00	132.00	57
52 5280	Other Communication/Util	315.95	325.00	236.97	73	336.00	336.00	3
<i>Communications &amp; Util. Totals</i>		<b>\$49,320.02</b>	<b>\$17,545.00</b>	<b>\$9,663.13</b>	<b>55%</b>	<b>\$18,108.00</b>	<b>\$18,108.00</b>	<b>3%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	8,517.69	10,296.00	9,052.08	88	11,271.00	11,271.00	9
52 5710	R&M Furn. & Equip.	.00	1,000.00	.00		.00	.00	(100)
52 5730	R&M - D/P Equipment	.00	3,611.00	.00		3,455.00	3,455.00	(4)
53 5680	Tires	.00	1,000.00	1,355.20	136	500.00	500.00	(50)
<i>Repair &amp; Maintenance Totals</i>		<b>\$8,517.69</b>	<b>\$15,907.00</b>	<b>\$10,407.28</b>	<b>65%</b>	<b>\$15,226.00</b>	<b>\$15,226.00</b>	<b>(4%)</b>
<i>Training &amp; Education</i>								
52 6200	Training	337.56	1,000.00	2,972.78	297	2,500.00	2,500.00	150
52 6210	Dues	1,900.00	4,350.00	1,000.00	23	3,000.00	3,000.00	(31)
52 6230	Conventions/Meetings	3,483.12	6,000.00	.00		4,000.00	4,000.00	(33)
<i>Training &amp; Education Totals</i>		<b>\$5,720.68</b>	<b>\$11,350.00</b>	<b>\$3,972.78</b>	<b>35%</b>	<b>\$9,500.00</b>	<b>\$9,500.00</b>	<b>(16%)</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	.00	500.00	9.00	2	.00	.00	(100)
52 6100	Auto Insurance	6,240.65	6,736.00	6,900.16	102	7,948.00	7,948.00	18
52 6110	Other Insurance	3,963.77	4,270.00	2,639.11	62	3,029.00	3,029.00	(29)
52 6160	Instructor & Official Fee	6,485.00	.00	675.00		.00	.00	



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6100 - Recreational Admin</b>								
<i>Other Services &amp; Charges</i>								
52 6170	Contractual Services	27,060.00	21,000.00	8,240.00	39	26,000.00	26,000.00	24
52 6193	City Wide Events	91,820.62	149,000.00	120,016.87	81	77,500.00	77,500.00	(48)
52 6560	Workers Comp/Administrati	691.25	525.00	694.97	132	502.00	765.00	46
<i>Other Services &amp; Charges Totals</i>		<b>\$136,261.29</b>	<b>\$182,031.00</b>	<b>\$139,175.11</b>	<b>76%</b>	<b>\$114,979.00</b>	<b>\$115,242.00</b>	<b>(37%)</b>
<i>Materials &amp; Supplies</i>								
52 6070	Swimming Pool Supplies & Service	3,288.00	.00	.00		.00	.00	
52 7300	Postage	159.05	100.00	198.48	198	100.00	100.00	
52 7320	Stationery & Printing	3,475.36	1,500.00	1,300.89	87	1,000.00	1,000.00	(33)
52 7330	Copy Expense	.00	2,400.00	.00		2,400.00	2,400.00	
53 7000	Gas & Oil	200.00	200.00	100.00	50	100.00	100.00	(50)
53 7010	Tools/Shop Supplies	513.00	500.00	.00		.00	.00	(100)
53 7050	Medical Services/Supplies	.00	100.00	.00		.00	.00	(100)
53 7080	Recreational Supplies	1,324.85	1,000.00	383.14	38	1,000.00	1,000.00	
53 7121	Computer Hardware	567.12	1,800.00	1,515.88	84	.00	.00	(100)
53 7122	Computer Supplies	5,135.50	1,000.00	157.28	16	1,500.00	1,500.00	50
53 7150	Other Operating Supplies	95.00	1,000.00	.00		1,000.00	1,000.00	
53 7310	Office Supplies	.00	1,000.00	.00		1,000.00	1,000.00	
53 7360	Other Admin. Supplies	7,042.19	600.00	299.80	50	600.00	600.00	
53 7450	Emergency/Water Restoration	11,475.00	.00	.00		.00	.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$33,275.07</b>	<b>\$11,200.00</b>	<b>\$3,955.47</b>	<b>35%</b>	<b>\$8,700.00</b>	<b>\$8,700.00</b>	<b>(22%)</b>
<i>Cost Of Sales</i>								
53 7030	Food & Dietary Supplies	2,713.68	5,400.00	4,509.28	84	5,400.00	5,400.00	
<i>Cost Of Sales Totals</i>		<b>\$2,713.68</b>	<b>\$5,400.00</b>	<b>\$4,509.28</b>	<b>84%</b>	<b>\$5,400.00</b>	<b>\$5,400.00</b>	<b>0%</b>
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	.00	90,000.00	.00		.00	.00	(100)
54 7630	Other Equipment - New	.00	.00	.00		96,000.00	.00	
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$90,000.00</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$96,000.00</b>	<b>\$0.00</b>	<b>(100%)</b>
Department <b>6100 - Recreational Admin Totals</b>		<b>\$570,183.70</b>	<b>\$691,755.00</b>	<b>\$457,050.45</b>	<b>66%</b>	<b>\$650,998.00</b>	<b>\$555,261.00</b>	<b>(20%)</b>
<b>EXPENSE TOTALS</b>		<b>\$570,183.70</b>	<b>\$691,755.00</b>	<b>\$457,050.45</b>	<b>66%</b>	<b>\$650,998.00</b>	<b>\$555,261.00</b>	<b>(20%)</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>\$570,183.70</b>	<b>\$691,755.00</b>	<b>\$457,050.45</b>	<b>66%</b>	<b>\$650,998.00</b>	<b>\$555,261.00</b>	<b>(20%)</b>
<b>EXPENSE TOTALS</b>		<b>\$570,183.70</b>	<b>\$691,755.00</b>	<b>\$457,050.45</b>	<b>66%</b>	<b>\$650,998.00</b>	<b>\$555,261.00</b>	<b>(20%)</b>



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
	Fund <b>100 - GENERAL FUND</b> Totals	(\$570,183.70)	(\$691,755.00)	(\$457,050.45)	66%	(\$650,998.00)	(\$555,261.00)	(20%)
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	<b>EXPENSE GRAND TOTALS</b>	\$570,183.70	\$691,755.00	\$457,050.45	66%	\$650,998.00	\$555,261.00	(20%)
	Net Grand Totals	(\$570,183.70)	(\$691,755.00)	(\$457,050.45)	66%	(\$650,998.00)	(\$555,261.00)	(20%)



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6100 - Recreational Admin</b>				
Account <b>52 5240 - Telephone</b>				
100 6100 52 5240	Comcast (Failover-Internet)	12.0000	67.00	804.00
100 6100 52 5240	Verizon Data	12.0000	112.00	1,344.00
100 6100 52 5240	Verizon Wireless	12.0000	172.00	2,064.00
100 6100 52 5240	Windstream	12.0000	825.00	9,900.00
Account <b>52 5240 - Telephone</b> Totals		Transactions	4	<u>\$14,112.00</u>
Account <b>52 5260 - Heat &amp; Power</b>				
100 6100 52 5260	Based on Monthly Average	12.0000	294.00	3,528.00
Account <b>52 5260 - Heat &amp; Power</b> Totals		Transactions	1	<u>\$3,528.00</u>
Account <b>52 5270 - Water</b>				
100 6100 52 5270	Based on Monthly Average	12.0000	11.00	132.00
Account <b>52 5270 - Water</b> Totals		Transactions	1	<u>\$132.00</u>
Account <b>52 5280 - Other Communication/Util</b>				
100 6100 52 5280	Sanitation & Stormwater	12.0000	28.00	336.00
Account <b>52 5280 - Other Communication/Util</b> Totals		Transactions	1	<u>\$336.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>				
100 6100 52 5700	Moody's Allocation	12.0000	939.21	11,270.52
Account <b>52 5700 - R&amp;M - Vehicles</b> Totals		Transactions	1	<u>\$11,270.52</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 6100 52 5730	DocuSign	1.0000	2,021.00	2,021.00
100 6100 52 5730	Email License	3.0000	246.00	738.00
100 6100 52 5730	Mimecast	8.0000	87.00	696.00
Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals		Transactions	3	<u>\$3,455.00</u>
Account <b>52 6100 - Auto Insurance</b>				
100 6100 52 6100	Auto Liability	1.0000	7,948.00	7,948.00
Account <b>52 6100 - Auto Insurance</b> Totals		Transactions	1	<u>\$7,948.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 6100 52 6110	EPLI Policy	1.0000	1,322.00	1,322.00
100 6100 52 6110	General Liability	1.0000	1,707.00	1,707.00
Account <b>52 6110 - Other Insurance</b> Totals		Transactions	2	<u>\$3,029.00</u>
Account <b>52 6170 - Contractual Services</b>				
100 6100 52 6170	Fill in for Admin	1.0000	1,000.00	1,000.00
100 6100 52 6170	Grant Funding Administration	5.0000	5,000.00	25,000.00
Account <b>52 6170 - Contractual Services</b> Totals		Transactions	2	<u>\$26,000.00</u>
Account <b>52 6193 - City Wide Events</b>				
100 6100 52 6193	Christmas Parade	1.0000	5,000.00	5,000.00
100 6100 52 6193	Contractual Sound Engineer for Programming Events	4.0000	1,000.00	4,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>6100 - Recreational Admin</b>			
Account	<b>52 6193 - City Wide Events</b>			
100 6100 52 6193	Contractual Videographer for City Wide Events	4.0000	1,200.00	4,800.00
100 6100 52 6193	Easter Egg Hunt	1.0000	3,000.00	3,000.00
100 6100 52 6193	Events Rentals	5.0000	1,000.00	5,000.00
100 6100 52 6193	FCAC Black History Program	1.0000	10,000.00	10,000.00
100 6100 52 6193	FCAC Heritage Month Celebration	1.0000	1,000.00	1,000.00
100 6100 52 6193	FCAC Juneteenth Celebration Event	1.0000	5,000.00	5,000.00
100 6100 52 6193	FCAC Light Up College Park	1.0000	5,000.00	5,000.00
100 6100 52 6193	FCAC Movie Nights	4.0000	2,000.00	8,000.00
100 6100 52 6193	FCAC Music Series	3.0000	2,400.00	7,200.00
100 6100 52 6193	FCAC Older American Month Senior Showcase	1.0000	2,000.00	2,000.00
100 6100 52 6193	FCAC Parks & Recreation and Cultural Arts Month	1.0000	2,000.00	2,000.00
100 6100 52 6193	FCAC Pride Month Celebration	1.0000	1,000.00	1,000.00
100 6100 52 6193	FCAC Senior Thanksgiving Luncheon	1.0000	5,000.00	5,000.00
100 6100 52 6193	FCAC Storytelling	1.0000	500.00	500.00
100 6100 52 6193	FCAC Women in History Month	1.0000	1,000.00	1,000.00
100 6100 52 6193	FCAC Youth Paint	1.0000	500.00	500.00
100 6100 52 6193	Ribbon Cutting	2.0000	1,000.00	2,000.00
100 6100 52 6193	Santa is Coming to Town	1.0000	3,000.00	3,000.00
100 6100 52 6193	Trunk or Treat Collaboration with Police	1.0000	2,500.00	2,500.00
	Account 52 6193 - City Wide Events Totals	Transactions	21	<u>\$77,500.00</u>
Account	<b>52 6200 - Training</b>			
100 6100 52 6200	Training	2.0000	1,250.00	2,500.00
	Account 52 6200 - Training Totals	Transactions	1	<u>\$2,500.00</u>
Account	<b>52 6210 - Dues</b>			
100 6100 52 6210	GRPA Agency Dues	1.0000	1,000.00	1,000.00
100 6100 52 6210	GRPA District Dues	1.0000	1,000.00	1,000.00
100 6100 52 6210	NRPA Dues	1.0000	1,000.00	1,000.00
	Account 52 6210 - Dues Totals	Transactions	3	<u>\$3,000.00</u>
Account	<b>52 6230 - Conventions/Meetings</b>			
100 6100 52 6230	GRPA Conference	2.0000	1,000.00	2,000.00
100 6100 52 6230	NRPA Conference Atlanta	2.0000	1,000.00	2,000.00
	Account 52 6230 - Conventions/Meetings Totals	Transactions	2	<u>\$4,000.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 6100 52 6560	NFP	1.0000	764.47	764.47
	Account 52 6560 - Workers Comp/Administrati Totals	Transactions	1	<u>\$764.47</u>
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 6100 52 7320	Holiday Cards	1.0000	500.00	500.00





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6100 - Recreational Admin</b>				
Account <b>52 7320 - Stationery &amp; Printing</b>				
100 6100 52 7320	Speciality Event Printing	1.0000	500.00	500.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	2	<u>\$1,000.00</u>
Account <b>52 7330 - Copy Expense</b>				
100 6100 52 7330	Copy Machine Lease	1.0000	2,400.00	2,400.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>\$2,400.00</u>
Account <b>53 7030 - Food &amp; Dietary Supplies</b>				
100 6100 53 7030	Employee Birth, birthday or Funeral	12.0000	100.00	1,200.00
100 6100 53 7030	Holiday Luncheon	30.0000	50.00	1,500.00
100 6100 53 7030	Staff Recognition	30.0000	50.00	1,500.00
100 6100 53 7030	Staff Training Luncheon GRPA	1.0000	1,200.00	1,200.00
	Account <b>53 7030 - Food &amp; Dietary Supplies</b> Totals	Transactions	4	<u>\$5,400.00</u>
Account <b>53 7122 - Computer Supplies</b>				
100 6100 53 7122	Small Lap top	1.0000	1,800.00	1,800.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	1	<u>\$1,800.00</u>
Account <b>53 7360 - Other Admin. Supplies</b>				
100 6100 53 7360	Adobe Acrobat Pro DC	1.0000	200.00	200.00
100 6100 53 7360	Business Zoom Account 2 users	2.0000	200.00	400.00
	Account <b>53 7360 - Other Admin. Supplies</b> Totals	Transactions	2	<u>\$600.00</u>
	Department <b>6100 - Recreational Admin</b> Totals	Transactions	54	<u>\$168,774.99</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	54	<u>\$168,774.99</u>
	<b>EXPENSES</b> Totals	Transactions	54	<u>\$168,774.99</u>
	Grand Totals	Transactions	54	<u>\$168,774.99</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2024-2025**

Department and Number  
**Recreation Administration-6100**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<b>Wages</b>				
Regular			\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ -	
<b>Fringe Benefits - <i>All Based on Single Coverage</i></b>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$298 per year			-	
Health Insurance \$9,023 per position per year			-	
Pensions (24.04%) *			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
<b>Training and Education</b>				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
<b>Material and Supplies</b>				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
<b>Capital Outlay (Needed if position is approved)</b>				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
<b>Vehicle (Additional Needed if Position Approved)</b>				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:** N/A

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2024-2025  
**NOT FUNDED**

<b>Fund: 100</b>	<b>Department and Number: Recreation Admin 6100</b>	
<p>New X Replacement for Vehicle/Equipment No.</p> <hr/> <p>Vehicle Type</p> <p>Sedan 2 Door</p> <hr/> <p>Sedan 4 Door</p> <hr/> <p>Cruiser</p> <hr/> <p>Station Wagon</p> <hr/> <p>Van-15 passenger</p> <p style="padding-left: 20px;">X 1/2-ton Truck</p> <hr/> <p style="padding-left: 20px;">3/4-ton Truck</p> <hr/> <p>Sanitation Front Loader</p> <hr/> <p>Sanitation Rear Loader</p> <hr/> <p>Other</p>	<p>Priority: 1</p> <hr/> <p>Information on Vehicle/Equipment Being Replaced</p> <p>Age of Vehicle/Equipment Being Replaced</p> <hr/> <p>Units of Use to Date (hours, miles, etc.)</p> <p>Total Operating/Maintenance Costs to Date</p> <hr/> <p>Actual FYE 2023-24 Maintenance Cost</p> <hr/> <p>Actual FYE 2023-24 Operating Cost</p> <hr/> <p>Estimated FYE 2024-25 Maintenance Cost</p> <hr/> <p>Estimated FYE 2024-25 Operating Cost</p>	
<p>List of Special Features, Not Standard:</p>	<p>Specific Description &amp; Condition of Item Being Replaced including VIN#:</p>	
<p>Justification/Description:  The Recreation Department has three centers, and this would provide a truck for each recreation facility.</p>	<p>Recommended Disposition of Replaced Item:</p> <p>Sell by Sealed Bid</p> <p>Sell at Auction</p> <p>Retain as Backup</p> <p>Dismantle and Use for Parts</p> <p>Junk</p> <p>Other</p>	
<p>Purchase Option New Vehicle/Equipment</p> <p>\$46,000 Purchase Price</p> <p>10 years or</p> <p>100,000 miles Estimated Useful Life</p> <p>daily Estimated Use During 2024-25</p> <p>Estimated Operating Cost During 2024-25</p>	<p>Rental Option New Vehicle/Equipment</p> <p>Rental/Lease Cost per Year</p> <hr/> <p>Estimated Length of Rental/Lease</p> <hr/> <p>Estimated Use During 2024-25</p> <hr/> <p>Estimated Operating Cost During 2024-25</p>	

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2024-2025  
**NOT FUNDED**

<b>Fund: 100</b>	Department and Number: 6100	<b>Recreation</b>
	New X Replacement for Vehicle/Equipment No.	Priority:
Vehicle Type	Sedan 2 Door	Information
	Sedan 4 Door	
	Cruiser	
	Station Wagon	
X	Van-15 passenger	
	1/2-ton Truck	
	3/4-ton Truck	
	Sanitation Front Loader	
	Sanitation Rear Loader	
	Other	
List of Special Features, Not Standard:		Specific Des Replaced in
Justification/Description: The Recreation Department has three centers, and this would van for each recreation facility.		Recommen
Purchase Option New Vehicle/Equipment \$50,000	Purchase Price	Rental Option New Rental/Leas
10 years or		
100,000 miles	Estimated Useful Life	Estimated L
daily	Estimated Use During 2024-25	Estimated U
	Estimated Operating Cost During 2024-25	Estimated O

**DEPARTMENT**  
**Recreation & Cultural Arts**  
**EXHIBIT F-1**

Unit #	Year	Make	Model	Vin Number	Purchase Cost	Date of Purchase	Prior Year Mileage	Prior Year Hours	Current Mileage	Current Hours	Tag No
972-G	1997	Ford	F150-White	1FTDF1723VNB83952	\$14,238.00	December 5, 1996	97,838		105,694		GV3901M
986-G	2023	Ford	Explorer-White	1FMSK8BHXPGA00847	\$27,495.00	November 29, 2002			81		
994-G	2017	Ford	F150-Grey	1FTMF1C80HFA27490	\$19,918.00	November 8, 2016	9,787		25,830		GV4239K
995-G	2017	Ford	T350-Grey	1FBAX2CGXHKA34973	\$36,060.00	November 28, 2016	3,840		12,472		GV4240K
996-G	2008	Ford	Econoline Wagon-White	1FBSS31L68DB08449	\$22,283.00	March 31, 2008	52,637		58,585		GV19220

*G=Gas*

*D=Diesel*

*AF=Alternative Fuel*

*N/A=Not Available or Required*

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2024-2025  
**NOT FUNDED**

Department: Recreation Admin

Department Number: 6100

Account Number	Description/Justification	Suggested Funding Source	2024-25	2025-26	2026-27	2027-28	2028-29
	F-150	General	<b>\$ 46,000</b>				
	Ford Van	General	<b>50,000</b>				
Totals			<b>\$96,000</b>	-	-	-	-

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025  
**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Ford F-150 Truck

Item/Project Manager:

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 1

---

Description of Item/Project:

Explain need for this expenditure:

<input type="checkbox"/> Scheduled Replacement	<input checked="" type="checkbox"/> Expanded Service
<input type="checkbox"/> Replace Worn-Out Equipment	<input type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input checked="" type="checkbox"/> Additional

---

If the item is a replacement, please describe the item that needs replaced.

Need a truck at the Wyatt Recreation center to help with supplies and support of programming and use of city wide events and needs of the Recreation Center.

Disposition of item replaced:

Sale                       Trade-In                       Scrap                       Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<input type="checkbox"/> 10 years _____
	Estimated Cost	<input type="checkbox"/> \$46,000 _____
	Less: Trade-In	_____
	Net Cost	_____

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.



CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**  
Recreation Admin.

**Project Name or Title:**        **New Ford F-150 truck for facilities**

**Project Description:**  
To purchase a Ford F-150 tuck for needs of a recreation facility and programming and city-wide events.

**Project Justification and Impact:**  
The Recreation and Cultural Arts Department has three recreation centers to include the Brady, Conley, and Wyatt Recreation Centers. Currently the department has one truck and one to be purchased in the current budget FY2024. By purchasing another truck in FY2025 it will allow each recreation center to have a truck for the needs of the facility. The truck is used for facility needs for picking up supplies and transporting items for programming and city-wide event needs for Cultural Arts programming such as tables and chairs and supplies.

**Project Costs: \$ 46,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$46,000	\$ -	\$ -	\$ -	\$ -	\$46,000

**Useful Life:**        10 years or 100,000 miles

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025  
**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Ford Van

Item/Project Manager:

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 1

---

Description of Item/Project:

Explain need for this expenditure:

<input type="checkbox"/> Scheduled Replacement	<input checked="" type="checkbox"/> Expanded Service
<input type="checkbox"/> Replace Worn-Out Equipment	<input type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input checked="" type="checkbox"/> Additional

---

If the item is a replacement, please describe the item that needs replaced.

Additional service to provide a van for all three centers to assist with the needs of the programming support for the participants.

Disposition of item replaced:

Sale                       Trade-In                       Scrap                       Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:	Estimated Useful Life	<input type="checkbox"/> 10 years _____
	Estimated Cost	<input type="checkbox"/> \$50,000 _____
	Less: Trade-In	_____
	Net Cost	_____

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**  
Recreation Admin.

**Project Name or Title:**        **New Van for recreation programming**

**Project Description:**  
To purchase a 15-passenger van to provide each recreation facility to have a van to assist with transportation for programming.

**Project Justification and Impact:**  
The Recreation and Cultural Arts Department has three recreation centers to include the Brady, Conley, and Wyatt Recreation Centers. The goal is to provide a 15 passenger vans at each center to support transportation t participants in for programming. The goal is to have a van located at each center to assist with programming and outreach for the community for the city.

**Project Costs: \$ 50,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

**Useful Life:**        10 years or 100,000 miles

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I-BUDGET PERFORMANCE

### RECREATION ADMINISTRATION

#### **Program Description:**

The Department of Recreation and Cultural Arts is committed to building strong vibrant community and improving the quality of life of its citizens through a variety of recreational and cultural arts initiatives. Located in the center of City of College Park's, the Department promotes and advances the rich history and heritage of its parks and recreational facilities. Lush green space, innovative programming, and inclusiveness and recreation equality are all hallmarks of the Department of Recreation and Cultural Arts. We also offer pavilions at our parks for activities as well as our Historic College Park Auditorium.

#### **Trends:**

The College Park Recreation & Cultural Arts Department has many facilities that offer College Park residents and surrounding community recreational, cultural arts, and community activities for children, adult, and seniors.

#### **Program Broad Goals:**

The mission of the department is to enhance the lives of the City of College Park residents through various activities provided within the recreation facilities through sports and cultural arts programming.

#### **Program 24/25 Objectives:**

Improve by increasing participation in youth and adult recreational & cultural arts programing. Continue to improve and increase the cultural arts activities offered through additional programing to provide a broader outreach to the community. Be more innovative in the approach for communicating with the patrons and citizens by using additional resources. Resources to include digital media through online, website, social media, billboard marketing, and including new department newsletter and other video outlets. To set up standard operating procedures for the department to help set with consistency for staff and centers. Create standard programming contracts and volunteer contracts to have consistency. To continue to offer unique and different sports and cultural programming along with educational outreach.

#### **Performance Measures**

Survey the participants in the recreational and cultural arts program after each program to receive feedback to help modify and improve the services provided. To have all registration for programming for recreation and cultural arts programming online to streamline and help track enrollment, communicate to participants, and create financial reports. Have all staff set goals and evaluate their goals and achievement yearly. To educate and provide training for staff in their field to learn about new trends and programming.

## EXHIBIT I-BUDGET PERFORMANCE

### **Program Goals and Objectives:**

Continue to offer high quality recreation and cultural arts programs to include current program such as karate, dance, Zumba, yoga, line dancing, gymnastics, rock climbing, senior line dancing, volleyball, basketball, kickball and pickleball, baton twirling, theatre, football and cheerleading that will create a diverse group of who benefits from the Recreation & Cultural Arts Department.

Will continue to develop, create, and improve the Cultural Arts programming to promote outreach to the community and to collaborate these outreach programs with other departments which includes police and fire. Cultural Art programming to include adults and youth. Programming to include featured performers on the Auditorium lawn such as jazz and other musicians. To introduce new programming for the arts such as drama and theatre to help bring the community together for feature film festivals. Also, to celebrate the black history through our Black History Program yearly.

Create more of a community involvement with all the promotions to bridge the community with the Recreation & Cultural Arts Department.

Educate the community, employees, and City Officials of all the benefits recreation & cultural arts has to offer and how it ties to the City's strategic goal of "Quality of Life".

Continue the growth of the youth sporting programs to alternative sports (volleyball, flag football, kickball, pickleball and soccer) as an outlet.

Create more opportunity for the senior program to offer more for their recreational & cultural arts services and special events. This year there are over 100 seniors participating in senior programming offered. Programs to include Biz Wiz, Senior Line Dancing, Senior Salsa, Senior meeting groups along with special programming for the senior by adding Older American Month celebration to events for the upcoming year. This year we also added a free Qigong and sound healing meditation class at the Conley facility.

Outreach to local schools, businesses, and social groups within the community to gain more volunteers for our special events.

Continue to develop our community youth programming with a youth jazz assemble and bring forth their gift and talents to the community by featuring their talents at City and special events.

Continue and grow the Cultural Arts Council by gaining a massive influence of cultural arts projects to enhance the awareness and participation within the city's livelihood of culture.

Grow the Cultural Art within the city and look to unique programming to include circus arts, poetry events, feature artist and youth cultural art programming.

## EXHIBIT I-BUDGET PERFORMANCE

### Prior Year Highlights:

- Programs such as Dance, Zumba, Line Dancing and Yoga continued to grow and enhance the programs offered by the recreation department.
- Through Community Development Block Grants, we were able to do significant upgrading to the Brady Recreation Center. The upgrades included interior improvement at the Brady with the back gymnasium restrooms.
- Youth basketball continued its dominance with district and state victories.
- Created “pop-up” events in various areas of the community to create more outreach and activity at Brady Center. Events to include a senior Thanksgiving Luncheon. Music on the Lawn which included a R & B Concert, Gospel Fest along with coordination of the Wine Stroll by the Main Street Association.
- Volleyball continues to grow and dominated during their season. The Dream Chaser volleyball program won every game along with Georgia Recreation & Park’s Association State Tournament. This was the second time the City of College Park Recreation & Cultural Arts Department entered in a GRPA State tournament and won state championship.
- Hosted a live in person “Light Up College Park” event on November 28, 2022. This was another record attendance for the crowd and turn out. Featured performer were fantastic and this year collaborated with Main Street Association for a Tinsel Trail with Light Up to bring more lights to the Cit Auditorium. This year we featured a new 17’ Christmas tree along with a nativity tree. On December 17, 2023, “Santa Drive By” featuring Mr. & Mrs. Claus on the College Park Fire truck along with Mayor Bianca Motley Broom was a great hit. This year Amazon joined in with donating \$ 35,000 toys and electronic for the event. The Mayor and Mr. & Mrs. Clause also handed out free toys. The route for the fire truck is through each ward with a designated route.
- In February the Black History Month program was a pre-recorded event due to COVID. The program highlights the Judge Penny Brown and Lee Haney as speakers. Special recognition to Peter Stoner, Councilman Rodrick Gay’s wife’s father, as a Freedom Rider. Mr. Stoner received the Legacy Award. The 1 ½ hour pre-recorded program ran on the College Park TV channel daily for citizens to see for the month of February.
- Senior Line Dancing class continues to grow and perform at local events. The Wyatt group has over 75 participants.
- Programming this year coming out of COVID-19 resumed to normal pre-covid numbers and participation. The pools and summer day camp resumed at the Conley and Wyatt

## EXHIBIT I-BUDGET PERFORMANCE

Center. At Conley Recreation Center a variety of programs included use of the fitness center, College Park Gymnastics, youth baseball, instructional football and flag, Cheerleading, Ferguson Karate Program, Performance Fitness, and Cambridge Tutoring Services. At Tracey Wyatt Recreation center the computer lab and weight room stayed open with reserving time spots. Girls' and boys' recreational basketball season highlighted at both the Wyatt and Brady Recreation Center.

- College Park Tumbleweeds Gymnastics hosted three gymnastics meets in the City of College Park; Tumbles VS Weeds, Donna Stuart Tumbleweeds Invitational and 65 Roses Invitational for Cystic Fibrosis to promote and educate the participants about the genetic disease Cystic Fibrosis.
- To continue to apply for Community Block Development Grant through Fulton County to continue to improve the facilities and parks in the City of College Park. Applied and received funding from CDBG for the following:
  - \$ 102,700 to restore the Barrett Park playground-project completed in Fall 2022
  - \$ 584,000 Splash Pad at Phillips Park-project completed in Fall 2022
  - \$ 162,487 for Brady interior improvements for the back restrooms-project completed in 2022
  - \$ 223,229 for Conley sewer line and interior improvement-project completed in 2022
  - \$ 90,000 for concrete pad for mini pitch soccer-project completed in Fall 2022
- US Soccer Foundation Grant with Dicks Sporting Goods for \$ 100,000 for mini pitch soccer field at Richards D. Zupp Park.
- \$ 12,500 from Fulton County Arts Grant for programming support for Cultural Arts Funding.
- Will continue to look for grant funding to assist with needs for the department projects. Goals for the Recreation & Cultural Arts Department in projects are the following:
  - Update Zupp & Phillips Park Playground
  - Restrooms for Barrett Park
  - Evans Field restrooms and grading and landscaping
  - Lighting at the Phillips Park Soccer Fields
  - Pools at Wyatt and Conley replastered
  - Basketball court at Phillips Park
  - Continue adding WiFi in the parks
  - Tennis Courts resurfaced
  - Oil Switch for lights at Evans Field changed over
  - Finish replacing old air conditioners units at Conley facility

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2024-2025

Fund: **100**

Department and Number: **Recreation Admin / 6100**

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Department Submitting Request:

Division Submitting Request:

Requested for Department:

Prepared By:

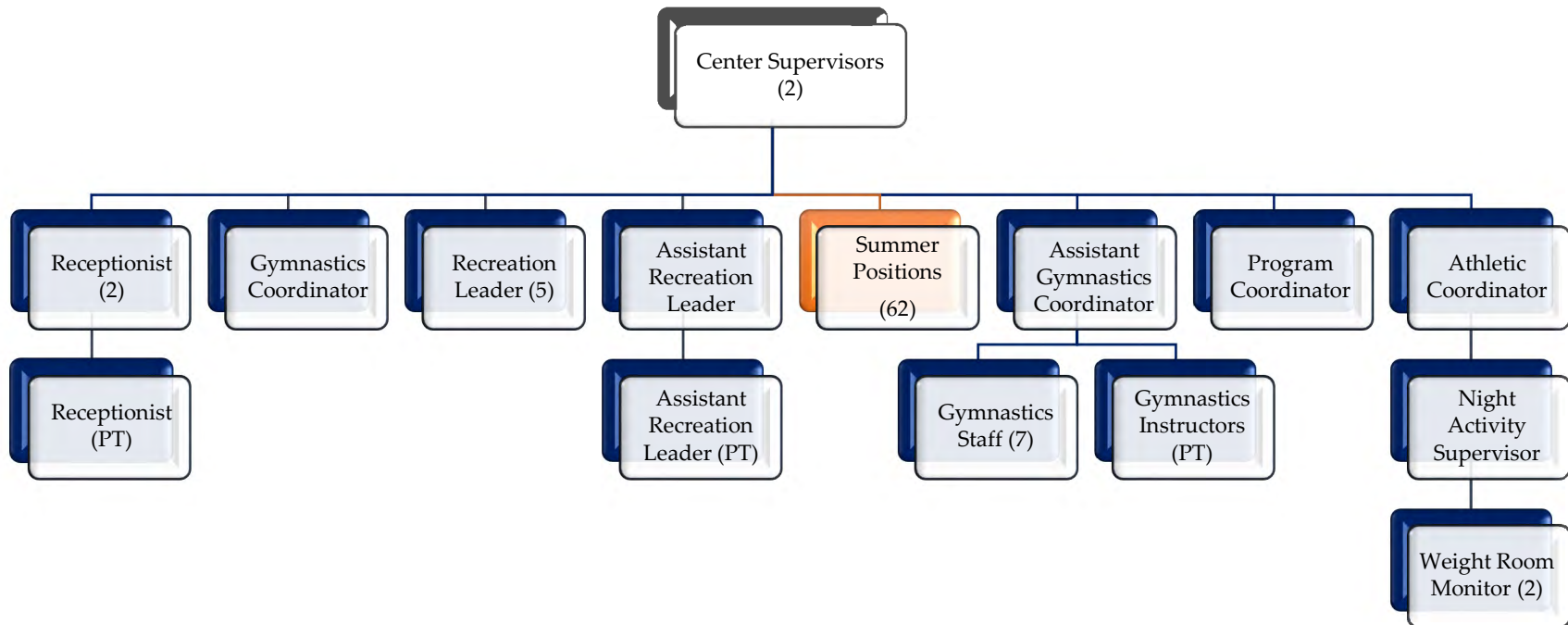
Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:



# Recreation Programs Organizational Chart



**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET**

Fund: 100

Department and Number: Recreation Programs 6110

	2021-22	2022-23	2023-24	2024-25	2024-25
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Assistant Gymnastics Coordinator	1	1	1	1	1
Assistant Recreation Leader	1	1	1	1	1
Athletic Coordinator	1	1	1	1	1
Gymnastics Coordinator	1	1	1	1	1
Program Coordinator	1	1	1	1	1
Receptionist	2	2	2	2	2
Recreation Leader	5	5	5	5	5
Part Time Positions:					
Assistant Recreation Leader	1	1	1	1	1
Gymnastic Instructor	1	1	1	1	1
Gymnastic Staff	7	7	7	7	7
Receptionist	1	1	1	1	1
Night Activity Supervisor	1	1	1	1	1
Weight Room Monitor	2	2	2	2	2
<b>Total Personnel:</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6110 - Recreation Programs</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	551,279.02	563,918.00	414,346.44	73	569,022.00	569,022.00	1
51 5020	Salary/Overtime	100.80	.00	720.34		.00	.00	
51 5030	Salary/Partime	355,258.09	312,286.00	270,268.22	87	315,624.00	315,624.00	1
51 5040	Employee Utility Credit	6,067.21	7,200.00	5,341.69	74	7,200.00	7,200.00	
51 5041	Shared Personnel Costs	51,740.50	35,000.00	53,865.00	154	35,000.00	35,000.00	
51 5190	Medicare	17,440.64	12,642.00	10,760.75	85	12,804.00	12,804.00	1
51 5200	Fica	18,599.50	19,362.00	17,481.60	90	19,569.00	19,569.00	1
<i>Personnel Services Totals</i>		<b>\$1,000,485.76</b>	<b>\$950,408.00</b>	<b>\$772,784.04</b>	<b>81%</b>	<b>\$959,219.00</b>	<b>\$959,219.00</b>	<b>1%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	134,402.98	104,555.00	103,665.00	99	106,183.00	106,183.00	2
51 5161	Life Insurance	195.27	300.00	188.37	63	300.00	300.00	
51 5163	ST Disability Insurance	862.51	800.00	640.92	80	800.00	800.00	
51 5164	LT Disability Insurance	672.39	850.00	853.61	100	850.00	850.00	
51 5165	Health Insurance	109,825.24	102,366.00	88,225.52	86	101,570.00	101,570.00	(1)
51 5166	Dental Insurance	3,027.97	3,771.00	2,036.84	54	3,830.00	3,830.00	2
51 5180	Uniforms	5,574.97	3,000.00	157.64	5	3,000.00	3,000.00	
<i>Employee Benefits Totals</i>		<b>\$254,561.33</b>	<b>\$215,642.00</b>	<b>\$195,767.90</b>	<b>91%</b>	<b>\$216,533.00</b>	<b>\$216,533.00</b>	<b>0%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	61.22	.00	.00		.00	.00	
<i>Communications &amp; Util. Totals</i>		<b>\$61.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Rentals</i>								
52 5330	Office Equipment Rental	7,271.49	5,200.00	8,086.33	156	10,440.00	10,440.00	101
52 5340	Vehicle Rental	10,457.48	13,800.00	3,900.00	28	10,500.00	10,500.00	(24)
52 5360	Other Equipment Rental	.00	6,000.00	600.00	10	.00	.00	(100)
<i>Rentals Totals</i>		<b>\$17,728.97</b>	<b>\$25,000.00</b>	<b>\$12,586.33</b>	<b>50%</b>	<b>\$20,940.00</b>	<b>\$20,940.00</b>	<b>(16%)</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	5,514.73	.00	.00		.00	.00	
52 5730	R&M - D/P Equipment	17,046.66	32,118.00	.00		20,802.00	20,928.00	(35)
52 5750	Parks	.00	9,200.00	10,980.00	119	.00	.00	(100)
52 5780	Grounds	3,439.00	.00	5,516.90		.00	.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$26,000.39</b>	<b>\$41,318.00</b>	<b>\$16,496.90</b>	<b>40%</b>	<b>\$20,802.00</b>	<b>\$20,928.00</b>	<b>(49%)</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	1,000.00	.00	.00		.00	.00	
<i>Building Maintenance Totals</i>		<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Training &amp; Education</i>								
52 6200	Training	9,052.18	15,060.00	5,485.96	36	15,500.00	15,500.00	3
52 6210	Dues	397.50	6,200.00	650.00	10	1,100.00	1,100.00	(82)



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6110 - Recreation Programs</b>								
<i>Training &amp; Education</i>								
52 6220	Subscription/Publications	1,548.00	2,610.00	1,710.61	66	2,158.00	2,158.00	(17)
52 6230	Conventions/Meetings	2,080.74	6,250.00	5,022.81	80	6,600.00	6,600.00	6
<i>Training &amp; Education Totals</i>		<b>\$13,078.42</b>	<b>\$30,120.00</b>	<b>\$12,869.38</b>	<b>43%</b>	<b>\$25,358.00</b>	<b>\$25,358.00</b>	<b>(16%)</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	79.74	300.00	194.33	65	300.00	300.00	
52 6110	Other Insurance	37,409.36	41,441.00	26,207.01	63	30,082.00	30,081.00	(27)
52 6130	Miscellaneous Services	1,170.00	.00	700.00		.00	.00	
52 6160	Instructor & Official Fee	117,704.54	122,100.00	103,013.90	84	150,700.00	150,700.00	23
52 6170	Contractual Services	341,883.25	371,610.00	316,054.01	85	572,000.00	542,000.00	46
52 6530	Tournament Fees	19,817.04	25,500.00	10,550.96	41	21,500.00	21,500.00	(16)
52 6560	Workers Comp/Administrati	5,760.40	6,299.00	5,791.41	92	6,022.00	6,371.00	1
52 6600	Claims Workers Comp.	894.99	.00	.00		.00	.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$524,719.32</b>	<b>\$567,250.00</b>	<b>\$462,511.62</b>	<b>82%</b>	<b>\$780,604.00</b>	<b>\$750,952.00</b>	<b>32%</b>
<i>Materials &amp; Supplies</i>								
52 6070	Swimming Pool Supplies & Service	112,556.63	124,818.00	6,240.85	5	.00	.00	(100)
52 7320	Stationery & Printing	3,175.67	4,400.00	629.00	14	2,400.00	2,400.00	(45)
53 7000	Gas & Oil	2,202.49	.00	1,145.64		1,000.00	1,000.00	
53 7050	Medical Services/Supplies	5,476.40	13,050.00	6,873.50	53	1,750.00	1,750.00	(87)
53 7080	Recreational Supplies	195,595.35	204,650.00	140,332.16	69	222,650.00	222,650.00	9
53 7121	Computer Hardware	.00	7,000.00	6,333.99	90	6,000.00	6,000.00	(14)
53 7122	Computer Supplies	6,990.69	11,900.00	3,084.21	26	10,800.00	10,800.00	(9)
53 7150	Other Operating Supplies	1,247.22	20,000.00	20,642.76	103	20,000.00	20,000.00	
53 7310	Office Supplies	14,643.53	18,000.00	7,824.95	43	15,000.00	15,000.00	(17)
<i>Materials &amp; Supplies Totals</i>		<b>\$341,887.98</b>	<b>\$403,818.00</b>	<b>\$193,107.06</b>	<b>48%</b>	<b>\$279,600.00</b>	<b>\$279,600.00</b>	<b>(31%)</b>
<i>Cost Of Sales</i>								
53 6420	Concessions Purchased	.00	3,000.00	873.66	29	2,400.00	2,400.00	(20)
53 7030	Food & Dietary Supplies	12,392.06	4,800.00	1,913.96	40	4,800.00	4,800.00	
<i>Cost Of Sales Totals</i>		<b>\$12,392.06</b>	<b>\$7,800.00</b>	<b>\$2,787.62</b>	<b>36%</b>	<b>\$7,200.00</b>	<b>\$7,200.00</b>	<b>(8%)</b>
<i>Capital Outlay</i>								
54 7590	Vehicles - Replace	36,585.00	.00	.00		.00	.00	
<i>Capital Outlay Totals</i>		<b>\$36,585.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
Department <b>6110 - Recreation Programs Totals</b>		<b>\$2,228,500.45</b>	<b>\$2,241,356.00</b>	<b>\$1,668,910.85</b>	<b>74%</b>	<b>\$2,310,256.00</b>	<b>\$2,280,730.00</b>	<b>2%</b>



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund 100 - GENERAL FUND								
	EXPENSE TOTALS	\$2,228,500.45	\$2,241,356.00	\$1,668,910.85	74%	\$2,310,256.00	\$2,280,730.00	2%
Fund 100 - GENERAL FUND	Totals							
	EXPENSE TOTALS	\$2,228,500.45	\$2,241,356.00	\$1,668,910.85	74%	\$2,310,256.00	\$2,280,730.00	2%
Fund 100 - GENERAL FUND	Totals	(\$2,228,500.45)	(\$2,241,356.00)	(\$1,668,910.85)	74%	(\$2,310,256.00)	(\$2,280,730.00)	2%
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	EXPENSE GRAND TOTALS	\$2,228,500.45	\$2,241,356.00	\$1,668,910.85	74%	\$2,310,256.00	\$2,280,730.00	2%
	Net Grand Totals	(\$2,228,500.45)	(\$2,241,356.00)	(\$1,668,910.85)	74%	(\$2,310,256.00)	(\$2,280,730.00)	2%



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6110 - Recreation Programs</b>				
Account <b>52 5330 - Office Equipment Rental</b>				
100 6110 52 5330	Canon Copier 1	12.0000	100.00	1,200.00
100 6110 52 5330	Canon Copier 2	12.0000	260.00	3,120.00
100 6110 52 5330	Canon Copier 3	12.0000	250.00	3,000.00
100 6110 52 5330	Canon Copier 4	12.0000	260.00	3,120.00
Account <b>52 5330 - Office Equipment Rental</b> Totals		Transactions	4	<u>\$10,440.00</u>
Account <b>52 5340 - Vehicle Rental</b>				
100 6110 52 5340	Basketball GRPA	1.0000	2,000.00	2,000.00
100 6110 52 5340	Summer Day Camp Transportation-buses for biweekly outings	3.0000	2,500.00	7,500.00
100 6110 52 5340	Track GRPA	1.0000	500.00	500.00
100 6110 52 5340	Volley GRPA	1.0000	500.00	500.00
Account <b>52 5340 - Vehicle Rental</b> Totals		Transactions	4	<u>\$10,500.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 6110 52 5730	Email License	25.0000	246.00	6,150.00
100 6110 52 5730	Mimecast	87.0000	87.00	7,569.00
100 6110 52 5730	Quantum	1.0000	625.00	625.00
100 6110 52 5730	Tyler New World	1.0000	6,584.00	6,584.00
Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals		Transactions	4	<u>\$20,928.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 6110 52 6110	EPLI Policy	1.0000	15,861.00	15,861.00
100 6110 52 6110	General Liability	1.0000	14,220.00	14,220.00
Account <b>52 6110 - Other Insurance</b> Totals		Transactions	2	<u>\$30,081.00</u>
Account <b>52 6160 - Instructor &amp; Official Fee</b>				
100 6110 52 6160	Adult Basketball Summer Officials & Score Keepers-Men's & Women	4.0000	4,000.00	16,000.00
100 6110 52 6160	Adult Basketball Summer Police	2.0000	2,500.00	5,000.00
100 6110 52 6160	Adult Basketball Winter Officials & Score Keeper-A	2.0000	4,800.00	9,600.00
100 6110 52 6160	Adult Basketball Winter Officials & Score Keeper-B	2.0000	4,800.00	9,600.00
100 6110 52 6160	Adult Basketball Winter Police-A	2.0000	2,500.00	5,000.00
100 6110 52 6160	Adult Basketball Winter Police-B	3.0000	2,500.00	7,500.00
100 6110 52 6160	Flag Football Officials	1.0000	2,500.00	2,500.00
100 6110 52 6160	Football Officials	1.0000	18,000.00	18,000.00
100 6110 52 6160	Football photo badges certifications	1.0000	2,500.00	2,500.00
100 6110 52 6160	Football Police	1.0000	15,000.00	15,000.00
100 6110 52 6160	Pool Police	1.0000	15,000.00	15,000.00
100 6110 52 6160	Women Kickball	1.0000	2,500.00	2,500.00
100 6110 52 6160	Youth Basketball Officials & Score Keeper	1.0000	10,000.00	10,000.00
100 6110 52 6160	Youth Summer Basketball Officials	1.0000	2,500.00	2,500.00
100 6110 52 6160	Youth Summer Basketball Police	1.0000	3,000.00	3,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6110 - Recreation Programs</b>				
Account <b>52 6160 - Instructor &amp; Official Fee</b>				
100 6110 52 6160	Youth Winter Basketball Police	1.0000	10,000.00	10,000.00
100 6110 52 6160	Youth Winter Basketball Score Keeper & Clock	10.0000	300.00	3,000.00
100 6110 52 6160	Youth Winter Basketball Season Officials	1.0000	14,000.00	14,000.00
Account <b>52 6160 - Instructor &amp; Official Fee Totals</b>		Transactions	18	<u>\$150,700.00</u>
Account <b>52 6170 - Contractual Services</b>				
100 6110 52 6170	Aerospace Awareness	1.0000	2,000.00	2,000.00
100 6110 52 6170	AUP Baton Twirling	1.0000	6,000.00	6,000.00
100 6110 52 6170	Cambridge Tutoring	1.0000	9,000.00	9,000.00
100 6110 52 6170	Charlie Criss Basketball	1.0000	1,000.00	1,000.00
100 6110 52 6170	Cheer Camp	1.0000	4,000.00	4,000.00
100 6110 52 6170	Contractor Fitness Training	1.0000	1,000.00	1,000.00
100 6110 52 6170	Contractor Hawks Court Attendant	1.0000	5,000.00	5,000.00
100 6110 52 6170	Contractor Special Programming	1.0000	20,000.00	20,000.00
100 6110 52 6170	Dem Pearls	1.0000	1,000.00	1,000.00
100 6110 52 6170	Dream Chaser Volleyball	1.0000	25,000.00	25,000.00
100 6110 52 6170	Favor Track Club	1.0000	10,000.00	10,000.00
100 6110 52 6170	Friendship Formulas	1.0000	8,000.00	8,000.00
100 6110 52 6170	Gymnastics Birthday	1.0000	5,000.00	5,000.00
100 6110 52 6170	Gymnastics Clinics	1.0000	6,000.00	6,000.00
100 6110 52 6170	Gymnastics Developmental Classes	1.0000	45,000.00	45,000.00
100 6110 52 6170	Gymnastics Fun Friday/Parents Night Out	1.0000	17,000.00	17,000.00
100 6110 52 6170	Gymnastics Home School	1.0000	3,500.00	3,500.00
100 6110 52 6170	Gymnastics KiDsGyM USA Preschool	1.0000	200,000.00	200,000.00
100 6110 52 6170	Gymnastics Play Group	1.0000	2,000.00	2,000.00
100 6110 52 6170	Gymnastics Privates	1.0000	6,000.00	6,000.00
100 6110 52 6170	Gymnastics Spring Break Camp	1.0000	1,500.00	1,500.00
100 6110 52 6170	Gymnastics Tumbling	1.0000	10,000.00	10,000.00
100 6110 52 6170	Hawks Court Attendant	1.0000	15,000.00	15,000.00
100 6110 52 6170	Jewel Dance Academy	1.0000	10,000.00	10,000.00
100 6110 52 6170	Karate Master Ferguson	1.0000	19,000.00	19,000.00
100 6110 52 6170	Line Dancing	1.0000	1,000.00	1,000.00
100 6110 52 6170	Little Medical School	1.0000	1,000.00	1,000.00
100 6110 52 6170	PeaceMaker Spring	1.0000	15,000.00	15,000.00
100 6110 52 6170	PeaceMaker Summer	3.0000	10,500.00	31,500.00
100 6110 52 6170	Rockwall Contractor	2.0000	15,000.00	30,000.00
100 6110 52 6170	Soccer Programming	1.0000	5,000.00	5,000.00
100 6110 52 6170	Summer Camp Programming	3.0000	7,000.00	21,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6110 - Recreation Programs</b>				
Account <b>52 6170 - Contractual Services</b>				
100 6110 52 6170	Together with Senior	1.0000	1,000.00	1,000.00
100 6110 52 6170	Tumbleweeds Dance Class	1.0000	4,000.00	4,000.00
100 6110 52 6170	Zumba	1.0000	500.00	500.00
Account <b>52 6170 - Contractual Services</b> Totals		Transactions	35	<u>\$542,000.00</u>
Account <b>52 6200 - Training</b>				
100 6110 52 6200	Basketball Volunteer NAYS & Sterling	60.0000	35.00	2,100.00
100 6110 52 6200	Flag & Tackle Football Volunteer Coaches NAYS & Sterling	200.0000	35.00	7,000.00
100 6110 52 6200	Gymnastics Membership AAU & USA	12.0000	100.00	1,200.00
100 6110 52 6200	Gymnastics NAYS Training	30.0000	35.00	1,050.00
100 6110 52 6200	Gymnastics Yearly Clinic	1.0000	2,400.00	2,400.00
100 6110 52 6200	Kickball NAY & Sterling	10.0000	35.00	350.00
100 6110 52 6200	Pickleball Volunteers NAYS & Sterling	10.0000	35.00	350.00
100 6110 52 6200	Volunteer Cheer Coaches NAYS & Sterling	30.0000	35.00	1,050.00
Account <b>52 6200 - Training</b> Totals		Transactions	8	<u>\$15,500.00</u>
Account <b>52 6210 - Dues</b>				
100 6110 52 6210	Football Membership Due	1.0000	250.00	250.00
100 6110 52 6210	GRPA Agency & Staff	1.0000	250.00	250.00
100 6110 52 6210	NRPA	1.0000	100.00	100.00
100 6110 52 6210	Track Dues GRPA & State	1.0000	250.00	250.00
100 6110 52 6210	Volleyball Dues-GRPA & Fall league	1.0000	250.00	250.00
Account <b>52 6210 - Dues</b> Totals		Transactions	5	<u>\$1,100.00</u>
Account <b>52 6220 - Subscription/Publications</b>				
100 6110 52 6220	Adobe Pro License	2.0000	79.00	158.00
100 6110 52 6220	Canva/Zoom	1.0000	500.00	500.00
100 6110 52 6220	Recreation Website	1.0000	1,500.00	1,500.00
Account <b>52 6220 - Subscription/Publications</b> Totals		Transactions	3	<u>\$2,158.00</u>
Account <b>52 6230 - Conventions/Meetings</b>				
100 6110 52 6230	GRPA Conference	3.0000	1,000.00	3,000.00
100 6110 52 6230	NAYS Youth Sports Conference	3.0000	600.00	1,800.00
100 6110 52 6230	NRPA Conference in Atlanta	3.0000	600.00	1,800.00
Account <b>52 6230 - Conventions/Meetings</b> Totals		Transactions	3	<u>\$6,600.00</u>
Account <b>52 6530 - Tournament Fees</b>				
100 6110 52 6530	Basketball Travel, Hotel & Food	4.0000	1,500.00	6,000.00
100 6110 52 6530	Flag Football Fee	1.0000	1,000.00	1,000.00
100 6110 52 6530	Flag Football Tournament Fee	2.0000	1,000.00	2,000.00
100 6110 52 6530	Football Leagues Fees	1.0000	1,000.00	1,000.00
100 6110 52 6530	Track Spring GRPA State Hotel, Travel & Food	1.0000	10,000.00	10,000.00





# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6110 - Recreation Programs</b>				
Account <b>52 6530 - Tournament Fees</b>				
100 6110 52 6530	Volleyball GRPA Tournament Fees, Hotel, Travel & Food	1.0000	1,500.00	1,500.00
		Account <b>52 6530 - Tournament Fees</b> Totals	Transactions	6
				<u>21,500.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 6110 52 6560	NFP	1.0000	6,370.55	6,370.55
		Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1
				<u>\$6,370.55</u>
Account <b>52 7320 - Stationery &amp; Printing</b>				
100 6110 52 7320	Department Website	1.0000	1,200.00	1,200.00
100 6110 52 7320	Monthly website maintenance	1.0000	1,200.00	1,200.00
		Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	2
				<u>\$2,400.00</u>
Account <b>53 6420 - Concessions Purchased</b>				
100 6110 53 6420	Concession Stand Purchases	3.0000	800.00	2,400.00
		Account <b>53 6420 - Concessions Purchased</b> Totals	Transactions	1
				<u>\$2,400.00</u>
Account <b>53 7030 - Food &amp; Dietary Supplies</b>				
100 6110 53 7030	Fulton County Concession Stand Permit	1.0000	600.00	600.00
100 6110 53 7030	Parks & Recreation Month	1.0000	1,000.00	1,000.00
100 6110 53 7030	Summer Day Camp Ice Cream	1.0000	500.00	500.00
100 6110 53 7030	Summer Day Camp Pizza Fridays	6.0000	450.00	2,700.00
		Account <b>53 7030 - Food &amp; Dietary Supplies</b> Totals	Transactions	4
				<u>\$4,800.00</u>
Account <b>53 7050 - Medical Services/Supplies</b>				
100 6110 53 7050	Pool Medical Supplies	1.0000	500.00	500.00
100 6110 53 7050	Programming CPR & Defibrillator Training	50.0000	25.00	1,250.00
		Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	2
				<u>\$1,750.00</u>
Account <b>53 7080 - Recreational Supplies</b>				
100 6110 53 7080	Adult Basketball Summer League Champion T-shirts	2.0000	1,000.00	2,000.00
100 6110 53 7080	Adult Basketball Winter League Champion T-shirts & Trophies	2.0000	1,000.00	2,000.00
100 6110 53 7080	Christmas lease for tree, nativity , wreath etc.	1.0000	25,000.00	25,000.00
100 6110 53 7080	Day Camp & Staff T-Shirts-Brady, Conley & Wyatt	3.0000	1,000.00	3,000.00
100 6110 53 7080	Emergency repairs for athletic equipment	2.0000	2,500.00	5,000.00
100 6110 53 7080	Gymnastics Camp T-Shirt	100.0000	15.00	1,500.00
100 6110 53 7080	Gymnastics Equipment	1.0000	15,000.00	15,000.00
100 6110 53 7080	Parks & Recreation Month T-shirt	1.0000	1,000.00	1,000.00
100 6110 53 7080	Pickleball Equipment	1.0000	500.00	500.00
100 6110 53 7080	Rock Wall Set	1.0000	1,000.00	1,000.00
100 6110 53 7080	Senior Programming	1.0000	5,000.00	5,000.00
100 6110 53 7080	Sports Concussion Protocol	4.0000	500.00	2,000.00
100 6110 53 7080	Summer Day Camp Equipment	3.0000	1,000.00	3,000.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>6110 - Recreation Programs</b>			
Account	<b>53 7080 - Recreational Supplies</b>			
100 6110 53 7080	Summer Day Camp Field Trips-Brady, Conley & Wyatt	450.0000	35.00	15,750.00
100 6110 53 7080	Summer Day Camp Food for Field Trips	450.0000	12.00	5,400.00
100 6110 53 7080	Summer Day Camp Programming	3.0000	9,000.00	27,000.00
100 6110 53 7080	Volleyball Equipment	1.0000	500.00	500.00
100 6110 53 7080	Volleyball Uniforms	1.0000	1,000.00	1,000.00
100 6110 53 7080	Weight Room T-Shirts	2.0000	1,000.00	2,000.00
100 6110 53 7080	Women's Kickball Uniforms	1.0000	2,000.00	2,000.00
100 6110 53 7080	Youth Basketball Awards	2.0000	3,000.00	6,000.00
100 6110 53 7080	Youth Basketball Boy's and Girl's Uniforms	2.0000	12,500.00	25,000.00
100 6110 53 7080	Youth Basketball Champion T-shirts	100.0000	10.00	1,000.00
100 6110 53 7080	Youth Basketball Coaches T-Shirts	1.0000	3,500.00	3,500.00
100 6110 53 7080	Youth Basketball Draft Day Supplies	1.0000	1,000.00	1,000.00
100 6110 53 7080	Youth Basketball Equipment	1.0000	2,000.00	2,000.00
100 6110 53 7080	Youth Boy's & Girl's Basketball T-shirt	500.0000	12.00	6,000.00
100 6110 53 7080	Youth Cheerleading Awards	1.0000	2,000.00	2,000.00
100 6110 53 7080	Youth Cheerleading Coaches T-Shirts	1.0000	1,000.00	1,000.00
100 6110 53 7080	Youth Cheerleading Equipment	1.0000	2,000.00	2,000.00
100 6110 53 7080	Youth Cheerleading Summer Camp Awards	1.0000	500.00	500.00
100 6110 53 7080	Youth Cheerleading Uniforms	2.0000	10,000.00	20,000.00
100 6110 53 7080	Youth Flag Football Awards	2.0000	1,000.00	2,000.00
100 6110 53 7080	Youth Flag Football Awards	1.0000	2,500.00	2,500.00
100 6110 53 7080	Youth Flag Football Coaches T-Shirts	1.0000	1,000.00	1,000.00
100 6110 53 7080	Youth Flag Football Uniforms	1.0000	5,000.00	5,000.00
100 6110 53 7080	Youth Football Certification	1.0000	500.00	500.00
100 6110 53 7080	Youth Football Homecoming	1.0000	4,000.00	4,000.00
100 6110 53 7080	Youth Football Photographer	1.0000	1,000.00	1,000.00
100 6110 53 7080	Youth Football pylons, chains, and other equipment	1.0000	2,000.00	2,000.00
100 6110 53 7080	Youth Football Uniforms	1.0000	10,000.00	10,000.00
100 6110 53 7080	Youth Track Supplies	1.0000	5,000.00	5,000.00
	Account 53 7080 - Recreational Supplies Totals	Transactions	42	<u>\$222,650.00</u>
Account	<b>53 7121 - Computer Hardware</b>			
100 6110 53 7121	Brady, Conley & Wyatt Computers for community	6.0000	1,000.00	6,000.00
	Account 53 7121 - Computer Hardware Totals	Transactions	1	<u>\$6,000.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 6110 53 7122	Laptops	4.0000	1,200.00	4,800.00
100 6110 53 7122	Mobile MiFi	4.0000	600.00	2,400.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6110 - Recreation Programs</b>				
Account <b>53 7122 - Computer Supplies</b>				
100 6110 53 7122	Portable Wifi	3.0000	1,200.00	3,600.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	3	<u>\$10,800.00</u>
Account <b>53 7150 - Other Operating Supplies</b>				
100 6110 53 7150	Folding Cafeteria Tables-Brady & Wyatt Center	10.0000	1,000.00	10,000.00
100 6110 53 7150	Stackable Chairs-Brady & Wyatt Center	200.0000	50.00	10,000.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	2	<u>\$20,000.00</u>
Account <b>53 7310 - Office Supplies</b>				
100 6110 53 7310	Brady Center	1.0000	5,000.00	5,000.00
100 6110 53 7310	Conley Center	1.0000	5,000.00	5,000.00
100 6110 53 7310	Wyatt Center	1.0000	5,000.00	5,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	3	<u>\$15,000.00</u>
	Department <b>6110 - Recreation Programs</b> Totals	Transactions	153	<u>\$1,103,677.55</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	153	<u>\$1,103,677.55</u>
	<b>EXPENSES Totals</b>	<b>Transactions</b>	153	<u>\$1,103,677.55</u>
	Grand Totals	Transactions	153	<u>\$1,103,677.55</u>

**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2024-2025**

Department and Number  
**Recreation Programs-6122**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<hr/>				
Wages				
Regular	N/A		\$ -	
Overtime			-	
Medicare (1.45%)			-	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)				\$ -
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$ -	
Dental \$298 per year			-	
Health Insurance \$9,023 per position per year			-	
Pensions (24.04%) *			-	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ -	
Training and Education				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
Material and Supplies				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ -</b>	

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
 City of College Park, Georgia  
 Vehicle Request  
 Budget Year 2024-2025

<b>Fund: 100</b>	<b>Department and Number:</b>	<b>Recreation Programs 6110</b>
<b>New Replacement for Vehicle/Equipment No.</b>	<b>Priority:</b>	
<b>Vehicle Type</b>	<b>Information on Vehicle/Equipment Being Replaced</b>	
_____ Sedan 2 Door	_____ Age of Vehicle/Equipment Being Replaced	
_____ Sedan 4 Door	_____ Units of Use to Date (hours, miles, etc.)	
_____ Cruiser	_____ Total Operating/Maintenance Costs to Date	
_____ Station Wagon	_____ Actual FYE 2023-24 Maintenance Cost	
_____ Van	_____ Actual FYE 2023-24 Operating Cost	
_____ 1/2-ton Truck	_____ Estimated FYE 2024-25 Maintenance Cost	
_____ 3/4-ton Truck	_____ Estimated FYE 2024-25 Operating Cost	
_____ Sanitation Front Loader		
_____ Sanitation Rear Loader		
_____ Other _____		
<b>List of Special Features, Not Standard:</b>	<b>Specific Description &amp; Condition of Item Being Replaced including VIN#:</b>	
<b>Justification/Description:</b>	<b>Recommended Disposition of Replaced Item:</b>	
	Sell by Sealed Bid	
	Sell at Auction	
	Retain as Backup	
	Dismantle and Use for Parts	
	Junk	
	Other	
<b>Purchase Option New Vehicle/Equipment</b>	<b>Rental Option New Vehicle/Equipment</b>	
_____ Purchase Price	_____ Rental/Lease Cost per Year	
_____ Estimated Useful Life	_____ Estimated Length of Rental/Lease	
_____ Estimated Use During 2024-25	_____ Estimated Use During 2024-25	
_____ Estimated Operating Cost During 2024-25	_____ Estimated Operating Cost During 2024-25	

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**DEPARTMENT**  
**Recreation & Cultural Arts (Programs)**

<b>Unit #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Purchase Cost</b>	<b>Date of Purchase</b>	<b>Prior Year Mileage</b>	<b>Prior Year Hours</b>	<b>Current Mileage</b>	<b>Current Hours</b>
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N/A

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2024-2025

Department: Recreation Programs

Department Number: 6110

Account Number	Description/Justification	Suggested Funding Source	2024-25	2025-26	2026-27	2027-28	2028-29
	N/A						
Totals			\$0	\$0	\$0	\$0	\$0



EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025

Department: Recreation Programs

Fund: 100

Division:

Department Number: 6110

Item/Project Name:

Item/Project Manager:

Priority Rating:

Units Requested:

Number of Similar Units on Hand:

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life \_\_\_\_\_

Estimated Cost \_\_\_\_\_

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET

**Department/Division:**  
Recreation Programs

**Project Name or Title:**

**Project Description:**

**Project Justification and Impact:**

**Project Costs: \$**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$	\$	\$	\$	\$	\$	\$ -

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I-BUDGET PERFORMANCE

### RECREATION ADMINISTRATION

#### **Program Description:**

The Department of Recreation and Cultural Arts is committed to building strong vibrant community and improving the quality of life of its citizens through a variety of recreational and cultural arts initiatives. Located in the center of City of College Park's, the Department promotes and advances the rich history and heritage of its parks and recreational facilities. Lush green space, innovative programming, and inclusiveness and recreation equality are all hallmarks of the Department of Recreation and Cultural Arts. We also offer pavilions at our parks for activities as well as our Historic College Park Auditorium.

#### **Trends:**

The College Park Recreation & Cultural Arts Department has many facilities that offer College Park residents and surrounding community recreational, cultural arts, and community activities for children, adult, and seniors.

#### **Program Broad Goals:**

The mission of the department is to enhance the lives of the City of College Park residents through various activities provided within the recreation facilities through sports and cultural arts programming.

#### **Program 24/25 Objectives:**

Improve by increasing participation in youth and adult recreational & cultural arts programing. Continue to improve and increase the cultural arts activities offered through additional programing to provide a broader outreach to the community. Be more innovative in the approach for communicating with the patrons and citizens by using additional resources. Resources to include digital media through online, website, social media, billboard marketing, and including new department newsletter and other video outlets. To set up standard operating procedures for the department to help set with consistency for staff and centers. Create standard programming contracts and volunteer contracts to have consistency. To continue to offer unique and different sports and cultural programming along with educational outreach.

#### **Performance Measures**

Survey the participants in the recreational and cultural arts program after each program to receive feedback to help modify and improve the services provided. To have all registration for programming for recreation and cultural arts programming online to streamline and help track enrollment, communicate to participants, and create financial reports. Have all staff set goals and evaluate their goals and achievement yearly. To educate and provide training for staff in their field to learn about new trends and programming.

## EXHIBIT I-BUDGET PERFORMANCE

### **Program Goals and Objectives:**

Continue to offer high quality recreation and cultural arts programs to include current program such as karate, dance, Zumba, yoga, line dancing, gymnastics, rock climbing, senior line dancing, volleyball, basketball, kickball and pickleball, baton twirling, theatre, football and cheerleading that will create a diverse group of who benefits from the Recreation & Cultural Arts Department.

Will continue to develop, create, and improve the Cultural Arts programming to promote outreach to the community and to collaborate these outreach programs with other departments which includes police and fire. Cultural Art programming to include adults and youth. Programming to include featured performers on the Auditorium lawn such as jazz and other musicians. To introduce new programming for the arts such as drama and theatre to help bring the community together for feature film festivals. Also, to celebrate the black history through our Black History Program yearly.

Create more of a community involvement with all the promotions to bridge the community with the Recreation & Cultural Arts Department.

Educate the community, employees, and City Officials of all the benefits recreation & cultural arts has to offer and how it ties to the City's strategic goal of "Quality of Life".

Continue the growth of the youth sporting programs to alternative sports (volleyball, flag football, kickball, pickleball and soccer) as an outlet.

Create more opportunity for the senior program to offer more for their recreational & cultural arts services and special events. This year there are over 100 seniors participating in senior programming offered. Programs to include Biz Wiz, Senior Line Dancing, Senior Salsa, Senior meeting groups along with special programming for the senior by adding Older American Month celebration to events for the upcoming year. This year we also added a free Qigong and sound healing meditation class at the Conley facility.

Outreach to local schools, businesses, and social groups within the community to gain more volunteers for our special events.

Continue to develop our community youth programming with a youth jazz assemble and bring forth their gift and talents to the community by featuring their talents at City and special events.

Continue and grow the Cultural Arts Council by gaining a massive influence of cultural arts projects to enhance the awareness and participation within the city's livelihood of culture.

Grow the Cultural Art within the city and look to unique programming to include circus arts, poetry events, feature artist and youth cultural art programming.

## EXHIBIT I-BUDGET PERFORMANCE

### Prior Year Highlights:

- Programs such as Dance, Zumba, Line Dancing and Yoga continued to grow and enhance the programs offered by the recreation department.
- Through Community Development Block Grants, we were able to do significant upgrading to the Brady Recreation Center. The upgrades included interior improvement at the Brady with the back gymnasium restrooms.
- Youth basketball continued its dominance with district and state victories.
- Created “pop-up” events in various areas of the community to create more outreach and activity at Brady Center. Events to include a senior Thanksgiving Luncheon. Music on the Lawn which included a R & B Concert, Gospel Fest along with coordination of the Wine Stroll by the Main Street Association.
- Volleyball continues to grow and dominated during their season. The Dream Chaser volleyball program won every game along with Georgia Recreation & Park’s Association State Tournament. This was the second time the City of College Park Recreation & Cultural Arts Department entered in a GRPA State tournament and won state championship.
- Hosted a live in person “Light Up College Park” event on November 28, 2022. This was another record attendance for the crowd and turn out. Featured performer were fantastic and this year collaborated with Main Street Association for a Tinsel Trail with Light Up to bring more lights to the Cit Auditorium. This year we featured a new 17’ Christmas tree along with a nativity tree. On December 17, 2023, “Santa Drive By” featuring Mr. & Mrs. Claus on the College Park Fire truck along with Mayor Bianca Motley Broom was a great hit. This year Amazon joined in with donating \$ 35,000 toys and electronic for the event. The Mayor and Mr. & Mrs. Clause also handed out free toys. The route for the fire truck is through each ward with a designated route.
- In February the Black History Month program was a pre-recorded event due to COVID. The program highlights the Judge Penny Brown and Lee Haney as speakers. Special recognition to Peter Stoner, Councilman Rodrick Gay’s wife’s father, as a Freedom Rider. Mr. Stoner received the Legacy Award. The 1 ½ hour pre-recorded program ran on the College Park TV channel daily for citizens to see for the month of February.
- Senior Line Dancing class continues to grow and perform at local events. The Wyatt group has over 75 participants.
- Programming this year coming out of COVID-19 resumed to normal pre-covid numbers and participation. The pools and summer day camp resumed at the Conley and Wyatt

## EXHIBIT I-BUDGET PERFORMANCE

Center. At Conley Recreation Center a variety of programs included use of the fitness center, College Park Gymnastics, youth baseball, instructional football and flag, Cheerleading, Ferguson Karate Program, Performance Fitness, and Cambridge Tutoring Services. At Tracey Wyatt Recreation center the computer lab and weight room stayed open with reserving time spots. Girls' and boys' recreational basketball season highlighted at both the Wyatt and Brady Recreation Center.

- College Park Tumbleweeds Gymnastics hosted three gymnastics meets in the City of College Park; Tumbles VS Weeds, Donna Stuart Tumbleweeds Invitational and 65 Roses Invitational for Cystic Fibrosis to promote and educate the participants about the genetic disease Cystic Fibrosis.
- To continue to apply for Community Block Development Grant through Fulton County to continue to improve the facilities and parks in the City of College Park. Applied and received funding from CDBG for the following:
  - \$ 102,700 to restore the Barrett Park playground-project completed in Fall 2022
  - \$ 584,000 Splash Pad at Phillips Park-project completed in Fall 2022
  - \$ 162,487 for Brady interior improvements for the back restrooms-project completed in 2022
  - \$ 223,229 for Conley sewer line and interior improvement-project completed in 2022
  - \$ 90,000 for concrete pad for mini pitch soccer-project completed in Fall 2022
- US Soccer Foundation Grant with Dicks Sporting Goods for \$ 100,000 for mini pitch soccer field at Richards D. Zupp Park.
- \$ 12,500 from Fulton County Arts Grant for programming support for Cultural Arts Funding.
- Will continue to look for grant funding to assist with needs for the department projects. Goals for the Recreation & Cultural Arts Department in projects are the following:
  - Update Zupp & Phillips Park Playground
  - Restrooms for Barrett Park
  - Evans Field restrooms and grading and landscaping
  - Lighting at the Phillips Park Soccer Fields
  - Pools at Wyatt and Conley replastered
  - Basketball court at Phillips Park
  - Continue adding WiFi in the parks
  - Tennis Courts resurfaced
  - Oil Switch for lights at Evans Field changed over
  - Finish replacing old air conditioners units at Conley facility

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2024-2025

Fund: **100**

Department and Number: **Recreation Programs / 6110**

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Department Submitting Request:

Division Submitting Request:

Requested for Department:

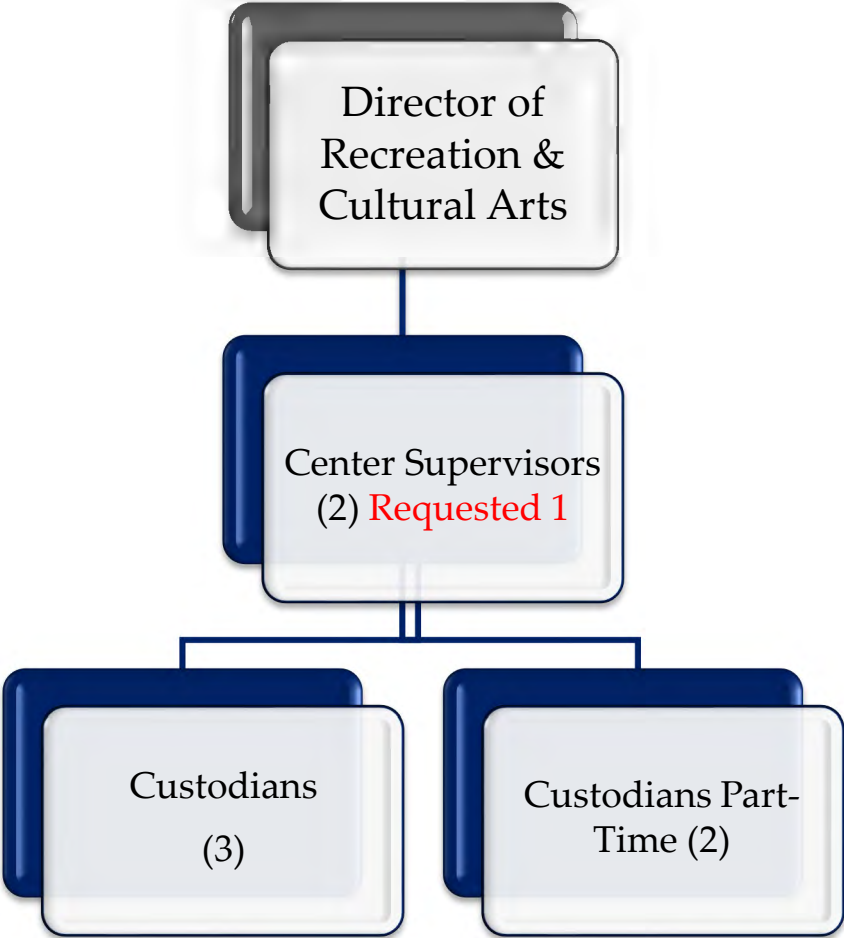
Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

# Recreation Facilities Organizational Chart





**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET**

Fund: 100		Department and Number: Recreation Facilities 6122				
	2021-22	2022-23	2023-24	2024-25	2024-25	
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend	
Center Supervisor	2	2	2	3	2	
Custodian Full Time	3	3	3	3	3	
Part Time Positions:						
Custodian Part Time	2	2	2	2	2	
Total Personnel:	7	7	7	8	7	



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6122 - Recreation Facilities</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	217,094.18	210,401.00	171,103.66	81	210,401.00	210,401.00	
51 5020	Salary/Overtime	999.00	.00	333.39		.00	.00	
51 5030	Salary/Partime	30,553.88	50,427.00	29,960.25	59	45,768.00	45,768.00	(9)
51 5040	Employee Utility Credit	2,347.12	2,400.00	3,074.31	128	4,800.00	4,800.00	100
51 5190	Medicare	4,885.93	3,782.00	2,747.28	73	3,714.00	3,714.00	(2)
51 5200	Fica	2,287.86	3,126.00	2,094.71	67	2,838.00	2,838.00	(9)
<i>Personnel Services Totals</i>		<b>\$258,167.97</b>	<b>\$270,136.00</b>	<b>\$209,313.60</b>	<b>77%</b>	<b>\$267,521.00</b>	<b>\$267,521.00</b>	<b>(1%)</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	46,069.82	50,580.00	37,876.90	75	50,580.00	50,580.00	
51 5161	Life Insurance	71.34	248.00	66.12	27	248.00	248.00	
51 5163	ST Disability Insurance	327.05	505.00	273.60	54	505.00	505.00	
51 5164	LT Disability Insurance	287.60	344.00	321.48	93	344.00	344.00	
51 5165	Health Insurance	30,027.33	37,027.00	32,001.51	86	43,792.00	43,792.00	18
51 5166	Dental Insurance	422.76	1,275.00	719.91	56	1,546.00	1,546.00	21
51 5180	Uniforms	4,607.00	.00	.00		.00	.00	
<i>Employee Benefits Totals</i>		<b>\$81,812.90</b>	<b>\$89,979.00</b>	<b>\$71,259.52</b>	<b>79%</b>	<b>\$97,015.00</b>	<b>\$97,015.00</b>	<b>8%</b>
<i>New Personnel Costs</i>								
51 5210	Position Consideration	.00	.00	.00		55,798.00	.00	
51 5211	Fringe Benefits A/P	.00	.00	.00		22,893.00	.00	
<i>New Personnel Costs Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$78,691.00</b>	<b>\$0.00</b>	<b>+++</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	82,203.13	111,792.00	65,485.92	59	110,892.00	110,892.00	(1)
52 5260	Heat & Power	189,943.35	216,060.00	145,156.68	67	199,452.00	199,452.00	(8)
52 5270	Water	26,437.97	25,140.00	18,367.08	73	27,756.00	27,756.00	10
52 5280	Other Communication/Util	46,793.09	47,423.00	35,163.01	74	49,140.00	49,140.00	4
<i>Communications &amp; Util. Totals</i>		<b>\$345,377.54</b>	<b>\$400,415.00</b>	<b>\$264,172.69</b>	<b>66%</b>	<b>\$387,240.00</b>	<b>\$387,240.00</b>	<b>(3%)</b>
<i>Rentals</i>								
52 5360	Other Equipment Rental	7,228.23	5,200.00	3,471.57	67	5,200.00	5,200.00	
<i>Rentals Totals</i>		<b>\$7,228.23</b>	<b>\$5,200.00</b>	<b>\$3,471.57</b>	<b>67%</b>	<b>\$5,200.00</b>	<b>\$5,200.00</b>	<b>0%</b>
<i>Repair &amp; Maintenance</i>								
52 5710	R&M Furn. & Equip.	.00	22,000.00	13,798.80	63	.00	.00	(100)
52 5730	R&M - D/P Equipment	8,666.10	42,043.00	14,637.02	35	42,018.00	42,019.00	
52 5780	Grounds	150,645.00	78,400.00	66,097.00	84	128,400.00	128,400.00	64
<i>Repair &amp; Maintenance Totals</i>		<b>\$159,311.10</b>	<b>\$142,443.00</b>	<b>\$94,532.82</b>	<b>66%</b>	<b>\$170,418.00</b>	<b>\$170,419.00</b>	<b>20%</b>
<i>Building Maintenance</i>								
52 5740	R&M-Buildings	35,452.74	61,200.00	31,024.60	51	28,000.00	28,000.00	(54)



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>6122 - Recreation Facilities</b>								
<i>Building Maintenance</i>								
52 5741	R&M Bldg-Parks	34,862.40	64,000.00	59,370.97	93	63,500.00	53,500.00	(16)
52 5746	R&M Bldg-Recreation	237,560.16	231,500.00	215,951.57	93	218,250.00	218,250.00	(6)
<i>Building Maintenance Totals</i>		<b>\$307,875.30</b>	<b>\$356,700.00</b>	<b>\$306,347.14</b>	<b>86%</b>	<b>\$309,750.00</b>	<b>\$299,750.00</b>	<b>(16%)</b>
<i>Other Services &amp; Charges</i>								
52 6110	Other Insurance	9,819.65	11,028.00	6,924.19	63	7,947.00	7,947.00	(28)
52 6560	Workers Comp/Administrati	1,612.91	1,575.00	1,621.60	103	1,506.00	1,784.00	13
52 6600	Claims Workers Comp.	3,616.16	.00	491.18		.00	.00	
<i>Other Services &amp; Charges Totals</i>		<b>\$15,048.72</b>	<b>\$12,603.00</b>	<b>\$9,036.97</b>	<b>72%</b>	<b>\$9,453.00</b>	<b>\$9,731.00</b>	<b>(23%)</b>
<i>Materials &amp; Supplies</i>								
52 6070	Swimming Pool Supplies & Service	80,172.21	209,890.00	137,128.31	65	256,700.00	256,700.00	22
53 7010	Tools/Shop Supplies	4,686.03	8,000.00	4,279.09	53	8,000.00	8,000.00	
53 7020	Janitorial Supplies	51,056.15	67,500.00	34,556.44	51	50,500.00	40,500.00	(40)
53 7050	Medical Services/Supplies	513.50	.00	114.00		.00	.00	
53 7080	Recreational Supplies	7,296.08	.00	793.00		.00	.00	
53 7150	Other Operating Supplies	4,610.41	5,000.00	39.13	1	5,000.00	5,000.00	
53 7310	Office Supplies	4,900.98	10,000.00	1,864.79	19	9,000.00	9,000.00	(10)
53 7450	Emergency/Water Restoration	4,375.00	.00	.00		.00	.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$157,610.36</b>	<b>\$300,390.00</b>	<b>\$178,774.76</b>	<b>60%</b>	<b>\$329,200.00</b>	<b>\$319,200.00</b>	<b>6%</b>
<i>Capital Outlay</i>								
54 7520	Buildings	.00	567,901.00	257,697.90	45	.00	.00	(100)
54 7530	Building/Improvement	222,910.00	318,716.00	.00		.00	.00	(100)
54 7610	Office Equipment - New	11,918.72	.00	.00		.00	.00	
54 7630	Other Equipment - New	5,372.42	.00	.00		.00	.00	
54 7640	Other Equipment - Replace	.00	10,000.00	.00		.00	.00	(100)
54 7851	Parks	74,258.00	122,507.00	432,127.49	353	.00	.00	(100)
54 7852	Zupp Park Improvements	117,648.50	.00	.00		.00	.00	
54 7920	Recreation Capitol Projec	.00	160,000.00	33,778.00	21	1,280,000.00	.00	(100)
<i>Capital Outlay Totals</i>		<b>\$432,107.64</b>	<b>\$1,179,124.00</b>	<b>\$723,603.39</b>	<b>61%</b>	<b>\$1,280,000.00</b>	<b>\$0.00</b>	<b>(100%)</b>
Department <b>6122 - Recreation Facilities Totals</b>		<b>\$1,764,539.76</b>	<b>\$2,756,990.00</b>	<b>\$1,860,512.46</b>	<b>67%</b>	<b>\$2,934,488.00</b>	<b>\$1,556,076.00</b>	<b>(44%)</b>
<b>EXPENSE TOTALS</b>		<b>\$1,764,539.76</b>	<b>\$2,756,990.00</b>	<b>\$1,860,512.46</b>	<b>67%</b>	<b>\$2,934,488.00</b>	<b>\$1,556,076.00</b>	<b>(44%)</b>
Fund <b>100 - GENERAL FUND Totals</b>								



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
	<b>EXPENSE TOTALS</b>	\$1,764,539.76	\$2,756,990.00	\$1,860,512.46	67%	\$2,934,488.00	\$1,556,076.00	(44%)
Fund	<b>100 - GENERAL FUND</b> Totals	(\$1,764,539.76)	(\$2,756,990.00)	(\$1,860,512.46)	67%	(\$2,934,488.00)	(\$1,556,076.00)	(44%)
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$0.00	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
	<b>EXPENSE GRAND TOTALS</b>	\$1,764,539.76	\$2,756,990.00	\$1,860,512.46	67%	\$2,934,488.00	\$1,556,076.00	(44%)
	Net Grand Totals	(\$1,764,539.76)	(\$2,756,990.00)	(\$1,860,512.46)	67%	(\$2,934,488.00)	(\$1,556,076.00)	(44%)



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>6122 - Recreation Facilities</b>				
Account <b>52 5240 - Telephone</b>				
100 6122 52 5240	AT&T	12.0000	1,781.00	21,372.00
100 6122 52 5240	Comcast (Failover-Internet)	12.0000	67.00	804.00
100 6122 52 5240	Windstream	12.0000	7,393.00	88,716.00
Account <b>52 5240 - Telephone</b> Totals		Transactions	3	<u>\$110,892.00</u>
Account <b>52 5260 - Heat &amp; Power</b>				
100 6122 52 5260	Based on Monthly Average	12.0000	15,188.00	182,256.00
100 6122 52 5260	Georgia Power	12.0000	186.00	2,232.00
100 6122 52 5260	Scana Energy/ Fireside Natural Gas	12.0000	1,247.00	14,964.00
Account <b>52 5260 - Heat &amp; Power</b> Totals		Transactions	3	<u>\$199,452.00</u>
Account <b>52 5270 - Water</b>				
100 6122 52 5270	Based on Monthly Average	12.0000	2,313.00	27,756.00
Account <b>52 5270 - Water</b> Totals		Transactions	1	<u>\$27,756.00</u>
Account <b>52 5280 - Other Communication/Util</b>				
100 6122 52 5280	Sanitation & Stormwater	12.0000	4,095.00	49,140.00
Account <b>52 5280 - Other Communication/Util</b> Totals		Transactions	1	<u>\$49,140.00</u>
Account <b>52 5360 - Other Equipment Rental</b>				
100 6122 52 5360	Project Rentals (lift, skid steer)	2.0000	2,000.00	4,000.00
100 6122 52 5360	Storage Container Phillips Park	1.0000	1,200.00	1,200.00
Account <b>52 5360 - Other Equipment Rental</b> Totals		Transactions	2	<u>\$5,200.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 6122 52 5730	Email License	1.0000	1,410.00	1,410.00
100 6122 52 5730	Mimecast	7.0000	87.00	609.00
100 6122 52 5730	Wifi in the parks	4.0000	10,000.00	40,000.00
Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals		Transactions	3	<u>\$42,019.00</u>
Account <b>52 5740 - R&amp;M-Buildings</b>				
100 6122 52 5740	Brady Cener blinds	1.0000	6,000.00	6,000.00
100 6122 52 5740	Brady Center Emergency door repair	1.0000	8,000.00	8,000.00
100 6122 52 5740	Conley Center LED Sign	1.0000	10,000.00	10,000.00
100 6122 52 5740	Weight Room Equipment repair	2.0000	2,000.00	4,000.00
Account <b>52 5740 - R&amp;M-Buildings</b> Totals		Transactions	4	<u>\$28,000.00</u>
Account <b>52 5741 - R&amp;M Bldg-Parks</b>				
100 6122 52 5741	Park Pavilion Repair	2.0000	2,500.00	5,000.00
100 6122 52 5741	Park signage	1.0000	2,500.00	2,500.00
100 6122 52 5741	Tennis Courts Resurfaced-Barrett Park	1.0000	46,000.00	46,000.00
Account <b>52 5741 - R&amp;M Bldg-Parks</b> Totals		Transactions	3	<u>\$53,500.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>6122 - Recreation Facilities</b>			
Account	<b>52 5746 - R&amp;M Bldg-Recreation</b>			
100 6122 52 5746	Airconditioning repair (Wyatt and Conley)	2.0000	15,000.00	30,000.00
100 6122 52 5746	Annual gym floor refinished (Auditorium, Brady & Wyatt)	3.0000	4,000.00	12,000.00
100 6122 52 5746	Clearing of trees at Evans field	1.0000	30,000.00	30,000.00
100 6122 52 5746	Door, window repair	1.0000	2,500.00	2,500.00
100 6122 52 5746	Electrical maintenance	1.0000	2,500.00	2,500.00
100 6122 52 5746	Electrical repairs replace light ballast Wyatt Center	1.0000	750.00	750.00
100 6122 52 5746	Elevator maintenance and repair	1.0000	2,500.00	2,500.00
100 6122 52 5746	Exterminator pest control for centers	5.0000	1,000.00	5,000.00
100 6122 52 5746	Fence repair	1.0000	10,000.00	10,000.00
100 6122 52 5746	Field sod maintenance	5.0000	2,000.00	10,000.00
100 6122 52 5746	Fire, burglar, sprinkler deficiencies	1.0000	3,000.00	3,000.00
100 6122 52 5746	Gravel for Evans parking lot	1.0000	1,000.00	1,000.00
100 6122 52 5746	Gym repairs	1.0000	5,000.00	5,000.00
100 6122 52 5746	Ice machine repairs	1.0000	2,000.00	2,000.00
100 6122 52 5746	Irrigation repair	1.0000	5,000.00	5,000.00
100 6122 52 5746	Lights repair for exterior for Wyatt Center	1.0000	10,000.00	10,000.00
100 6122 52 5746	Locksmith repair	1.0000	2,000.00	2,000.00
100 6122 52 5746	Maintenance Air-Legacy Contract	1.0000	25,000.00	25,000.00
100 6122 52 5746	Painting facilities	1.0000	5,000.00	5,000.00
100 6122 52 5746	Plumbing repairs	1.0000	10,000.00	10,000.00
100 6122 52 5746	Rear roll up door operators for Wyatt Center	1.0000	10,000.00	10,000.00
100 6122 52 5746	Roof repairs	1.0000	10,000.00	10,000.00
100 6122 52 5746	Score board repair	1.0000	5,000.00	5,000.00
100 6122 52 5746	Security & fire monitoring	1.0000	10,000.00	10,000.00
100 6122 52 5746	Tree trimming and removal	1.0000	10,000.00	10,000.00
	Account 52 5746 - R&M Bldg-Recreation Totals	Transactions	25	\$218,250.00
Account	<b>52 5780 - Grounds</b>			
100 6122 52 5780	Aerating ball fields	1.0000	10,000.00	10,000.00
100 6122 52 5780	Contract Field Application for Chemicals	1.0000	25,000.00	25,000.00
100 6122 52 5780	Cutting of athletic fields	7.0000	5,000.00	35,000.00
100 6122 52 5780	Field maintenance	1.0000	10,000.00	10,000.00
100 6122 52 5780	Irrigation for Brady	1.0000	5,000.00	5,000.00
100 6122 52 5780	Mulch for playgrounds	7.0000	3,000.00	21,000.00
100 6122 52 5780	Multi Purpose field at Brady	1.0000	10,000.00	10,000.00
100 6122 52 5780	Prot a potty rental for Brady field	12.0000	200.00	2,400.00
100 6122 52 5780	Top soil application (soccer, baseball, football)	1.0000	10,000.00	10,000.00
	Account 52 5780 - Grounds Totals	Transactions	9	\$128,400.00



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2025  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>6122 - Recreation Facilities</b>			
Account	<b>52 6070 - Swimming Pool Supplies &amp; Service</b>			
100 6122 52 6070	Pool emergency phones required	3.0000	500.00	1,500.00
100 6122 52 6070	Fulton County Board of Inspection	5.0000	600.00	3,000.00
100 6122 52 6070	Helgat	1.0000	1,000.00	1,000.00
100 6122 52 6070	Pool chemical supplies (Conley, Wyatt, Splash Pad)	5.0000	10,000.00	50,000.00
100 6122 52 6070	Pool chlorine OH testers	1.0000	200.00	200.00
100 6122 52 6070	Pool equipment	3.0000	5,000.00	15,000.00
100 6122 52 6070	Pool maintenance and repair	1.0000	30,000.00	30,000.00
100 6122 52 6070	Pool Management	1.0000	146,000.00	146,000.00
100 6122 52 6070	Pool restroom winterizing	3.0000	3,000.00	9,000.00
100 6122 52 6070	Pool safety supplies(signs)	1.0000	1,000.00	1,000.00
	Account <b>52 6070 - Swimming Pool Supplies &amp; Service</b> Totals	Transactions	10	<u>\$256,700.00</u>
Account	<b>52 6110 - Other Insurance</b>			
100 6122 52 6110	EPLI Policy	1.0000	3,965.00	3,965.00
100 6122 52 6110	General Liability	1.0000	3,982.00	3,982.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	2	<u>\$7,947.00</u>
Account	<b>52 6560 - Workers Comp/Administrati</b>			
100 6122 52 6560	NFP	1.0000	1,783.75	1,783.75
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1	<u>\$1,783.75</u>
Account	<b>53 7010 - Tools/Shop Supplies</b>			
100 6122 53 7010	Tools for all facilities (blowers, limb trimmer, tools)	1.0000	8,000.00	8,000.00
	Account <b>53 7010 - Tools/Shop Supplies</b> Totals	Transactions	1	<u>\$8,000.00</u>
Account	<b>53 7020 - Janitorial Supplies</b>			
100 6122 53 7020	Brady Recreation Center	1.0000	13,500.00	13,500.00
100 6122 53 7020	Conley Recreation Center	1.0000	13,500.00	13,500.00
100 6122 53 7020	Wyatt Recreation Center	1.0000	13,500.00	13,500.00
	Account <b>53 7020 - Janitorial Supplies</b> Totals	Transactions	3	<u>\$40,500.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 6122 53 7150	Wyatt Center computer room furniture	1.0000	2,500.00	2,500.00
100 6122 53 7150	Wyatt Center equipment game room	1.0000	2,500.00	2,500.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	2	<u>\$5,000.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 6122 53 7310	Brady Recreation Center	1.0000	3,000.00	3,000.00
100 6122 53 7310	Conley Recreation Center	1.0000	3,000.00	3,000.00
100 6122 53 7310	Wyatt Recreation Center	1.0000	3,000.00	3,000.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	3	<u>\$9,000.00</u>
Department	<b>6122 - Recreation Facilities</b> Totals			<u>\$1,191,539.75</u>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2025  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions 76		<u>\$1,191,539.75</u>
	EXPENSES Totals	Transactions 76		<u>\$1,191,539.75</u>
	Grand Totals	Transactions 76		<u>\$1,191,539.75</u>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2024-2025**  
**NOT FUNDED**

Department and Number  
**Recreation Facilities-6110**

Fund: 100

Number of Requested	Position:	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
1				
Additional Positions – Full Time	Conley Center Supervisor	2	3	55,000
Additional Positions – Part Time				
Reclassified Positions:				
From:				
Justification (including assignment and responsibilities of position requested)				
See attached				
<hr/>				
Wages				
Regular			\$ 55,000.00	
Overtime			-	
Medicare (1.45%)			797.50	
FICA (6.2%) part- time only			-	
Total (5210 Proposed New Personnel – Personnel Services)			\$ 55,797.50	
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$ 350.00	
Dental \$298 per year			298.00	
Health Insurance \$9,023 per position per year			9,023.00	
Pensions (24.04%) *			13,222.00	
Uniforms			-	
Total (5211 Proposed New Personnel – Benefits)			\$ 22,893.00	
Training and Education				
Training			\$ -	
Dues/ Memberships			-	
Other			-	
Total (5212 Proposed New Personnel – Training/ Education)			\$ -	
Material and Supplies				
Office Supplies			\$ -	
Safety Clothing and Equipment			-	
Other			-	
Total (5213 Proposed New Personnel – Supplies)			\$ -	
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$ -	
Office Machines and Equipment			-	
Other			-	
Total (5214 Proposed New Personnel – Capital Outlay)			\$ -	
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$ -	
Vehicle Service Costs			-	
Total (5215 New Personnel – Vehicles)			\$ -	
<b>Total</b>			<b>\$ 78,690.50</b>	

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:** Conley Center Supervisor

**Job Summary:** Full time exempt position to oversee staff and the facility for the City of College Park Parks, Recreation and Cultural Arts Department.

**Major Duties:** To maintain and oversee the facility to include managing staff working hours for the facility. Submits vendor invoices for payment to the City of College Park. Manages staffing schedule and enters in staff hours for payroll. Produces financial reports for payment of contractor and prepares a budget for the need for the facility.

**Knowledge Required by the Position:** Management experience for facilities and staffing. Knowledge of overseeing facility needs to include maintenance, invoicing, and time management.

**Supervisory Controls:** Will direct report to the Director Parks, Recreation and Cultural Arts.

**Guidelines:** Position works directly with staff and public. Oversees the needs of staff and provides budget and for the building. Prepares invoices for payments on a bi-weekly basis.

**Complexity:** Able to work with participants, public and oversight of the overall facility needs daily.

**Scope and Effect:** Sets staff hours for the facility operating hours, evaluates the needs of the facility and the needs of programming in the facility. We work with contractors and programming for establishing the guidelines for contracts.

**Personal Contacts:** Daily contact with staff, vendors, contractors and maintenance staff.

**Purpose of Contacts:** To provide support for the needs of the programming and daily operations for the facility.

**Physical Demands:** Able to sit, lift, move, walk for needs to oversee a facility and staff in a manage position.

**Work Environment:** Office environment to include indoors and outdoors to include oversight building where office is or other facilities within a surrounding campus to include the swimming pools, Historical Building, City Auditorium, and the Conley Recreation Center.

**Supervisory and Management Responsibility:** Schedules and manages staff for needs for the building and programming.

**Minimum Qualifications:** Experience with managing staff and facility needs. Have budget experience and knowledge of financial reports.

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**DEPARTMENT**  
Recreation & Cultural Arts (Facilities)

<b>Unit #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin Number</b>	<b>Purchase Cost</b>	<b>Date of Purchase</b>	<b>Prior Year Mileage</b>	<b>Prior Year Hours</b>	<b>Current Mileage</b>	<b>Current Hours</b>
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N/A

**EXHIBIT G**  
City of College Park, Georgia  
5 Year Capital Improvement Facilities  
Budget Year 2024-2025  
**NOT FUNDED**

Department: Recreation Facilities Department Number: 6122

Account Number	Description/Justification	Suggested Funding Source	2024-25	2025-26	2026-27	2027-28	2028-29
100 6122 54 7920	1. Phillips Park playground	General Fund	<b>\$ 325,000</b>				
100 6122 54 7920	2. Track resurface	General Fund	<b>90,000</b>				
100 6122 54 7920	3. Phillips Park fencing		<b>60,000</b>				
100 6122 54 7920	4. Zupp Park Playground	General Fund	<b>625,000</b>				
Totals			<b>\$1,100,000</b>	-	-	-	-

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025

**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Phillips Park Playground

Item/Project Manager:

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 1

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Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

The current playground at Phillips Park is over 20 years old and needs to be replaced. An application has been submitted for Community Block Development Grant for additional funding for the park playground equipment for the 2024-2025 budget. The cost includes removing and scrap old equipment and install the new equipment. May need grading for the project.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 20 years

Estimated Cost \$325,000

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Playcraft \$ 550,000

2. Kompan \$ 500,000

3

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**

Recreation Facilities

**Project Name or Title:** Phillips Park Playground Equipment

**Project Description:**

Replace the current playground equipment that is over 20 years old with new equipment. The project will include removing and replacing the equipment. Grading and surface replacement.

**Project Justification and Impact:**

The replacement of the equipment supports the strategic plan of the City of College Parks goal of Quality of Life. The equipment is in dire need of being replaced and the community is deserving of replacement for the playground. A Community Development Block Grant application for \$ 319,000 for 2024 and 2025 for Phillips Park equipment.

**Project Costs: \$325,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$325,000	\$ -	\$ -	\$ -	\$ -	\$325,000

**Useful Life:** 20 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025

**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Phillips Park Fencing

Item/Project Manager:

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 1

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Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 20 years

Estimated Cost \$60,000

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

---

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. C& C Fencing \$ 47,532.00

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**  
Recreation Facilities

**Project Name or Title:** Phillips Park fencing

**Project Description:**

Fencing is needed for the soccer field at Phillips Park. The fencing will assist with maintaining the grass and help with keeping vehicles off. The barrier will assist when it is necessary to seed and allow time for the grass to rest allowing it to grow during growing season. The fencing will help with safety to allow the grass to grow even without anyone riding on the grass and making holes which can cause injury to the participant playing on the field.

**Project Justification and Impact:**

The field can be used for multi sports and fencing will keep the area secure and allow the grass to grow during the growing season. Fencing will also keep vehicles and motorcycles off the grass which causes damage to the grass and affects the playing field.

**Project Costs: \$60,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$60,000	\$ -	\$ -	\$ -	\$ -	\$60,000

**Useful Life:** 20 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None



EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025

**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Track Resurface

Item/Project Manager:

Priority Rating: 2

Units Requested: 1

Number of Similar Units on Hand: 1

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Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

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If the item is a replacement, please describe the item that needs replaced.

The track re spray the surface of the track located at the Bill Badgett field. Time for replacement.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

---

Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 10 years

Estimated Cost \$90,000

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

---

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Sports Turf \$ 86,648

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**  
Recreation Facilities

**Project Name or Title:** Track Resurface

**Project Description:**

To resurface the track located at Bill Badgett Stadium. This is maintenance cost for the track which occurs about every 8 to 10 years.

**Project Justification and Impact:**

The track is open to the public for use and is also used for our successful track program. For safety reason it is important to maintain the track surface.

**Project Costs: \$90,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$90,000	\$ -	\$ -	\$ -	\$ -	\$90,000

**Useful Life:** 10 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025

**NOT FUNDED**

Department: Recreation Facilities

Fund: 100

Division:

Department Number: 6122

Item/Project Name: Zupp Park Playground

Item/Project Manager:

Priority Rating: 4

Units Requested: 1

Number of Similar Units on Hand: 1

---

Description of Item/Project:

Explain need for this expenditure:

Scheduled Replacement

Expanded Service

Replace Worn-Out Equipment

New Operation

Obsolete Equipment

Increased Safety Replacement

Reduce Personnel Time

Additional

---

If the item is a replacement, please describe the item that needs replaced.

The playground equipment is over 20 years old and needs to be replaced. It is located in a flood place and grant money cannot be used for this project. The equipment will need to be taken down. Grading will need to be done and new equipment installed with surfacing.

Disposition of item replaced:

Sale

Trade-In

Scrap

Other Department Use

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Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life 20 years

Estimated Cost \$625,000

Less: Trade-In \_\_\_\_\_

Net Cost \_\_\_\_\_

---

Comparable Quotes:

Vendor Name

Vendor Quote

---

1. Playcraft \$550, 000

2. Kompan \$500,000

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**  
Recreation Facilities

**Project Name or Title:** Zupp Park Playground Equipment

**Project Description:**  
Replace the current playground equipment that is over 20 years old with new equipment. The project will include removing and replacing the equipment. Grading and surface replacement.

**Project Justification and Impact:**  
The replacement of the equipment supports the strategic plan of the City of College Parks goal of Quality of Life. The equipment is in dire need of being replaced and the community is deserving of replacement for the playground. Grant funding is not applicable for this park area improvement due to the park is located in a flood zone and wetlands.

**Project Costs: \$625,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$625,000	\$ -	\$ -	\$ -	\$ -	\$625,000

**Useful Life:** 20 years

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

**Funding Source:** General Fund

**Relationship to Other Primary Projects:** None

## EXHIBIT I-BUDGET PERFORMANCE

### RECREATION ADMINISTRATION

#### **Program Description:**

The Department of Recreation and Cultural Arts is committed to building strong vibrant community and improving the quality of life of its citizens through a variety of recreational and cultural arts initiatives. Located in the center of City of College Park's, the Department promotes and advances the rich history and heritage of its parks and recreational facilities. Lush green space, innovative programming, and inclusiveness and recreation equality are all hallmarks of the Department of Recreation and Cultural Arts. We also offer pavilions at our parks for activities as well as our Historic College Park Auditorium.

#### **Trends:**

The College Park Recreation & Cultural Arts Department has many facilities that offer College Park residents and surrounding community recreational, cultural arts, and community activities for children, adult, and seniors.

#### **Program Broad Goals:**

The mission of the department is to enhance the lives of the City of College Park residents through various activities provided within the recreation facilities through sports and cultural arts programming.

#### **Program 24/25 Objectives:**

Improve by increasing participation in youth and adult recreational & cultural arts programing. Continue to improve and increase the cultural arts activities offered through additional programing to provide a broader outreach to the community. Be more innovative in the approach for communicating with the patrons and citizens by using additional resources. Resources to include digital media through online, website, social media, billboard marketing, and including new department newsletter and other video outlets. To set up standard operating procedures for the department to help set with consistency for staff and centers. Create standard programming contracts and volunteer contracts to have consistency. To continue to offer unique and different sports and cultural programming along with educational outreach.

#### **Performance Measures**

Survey the participants in the recreational and cultural arts program after each program to receive feedback to help modify and improve the services provided. To have all registration for programming for recreation and cultural arts programming online to streamline and help track enrollment, communicate to participants, and create financial reports. Have all staff set goals and evaluate their goals and achievement yearly. To educate and provide training for staff in their field to learn about new trends and programming.

## EXHIBIT I-BUDGET PERFORMANCE

### **Program Goals and Objectives:**

Continue to offer high quality recreation and cultural arts programs to include current program such as karate, dance, Zumba, yoga, line dancing, gymnastics, rock climbing, senior line dancing, volleyball, basketball, kickball and pickleball, baton twirling, theatre, football and cheerleading that will create a diverse group of who benefits from the Recreation & Cultural Arts Department.

Will continue to develop, create, and improve the Cultural Arts programing to promote outreach to the community and to collaborate these outreach programs with other departments which includes police and fire. Cultural Art programming to include adults and youth. Programming to include featured performers on the Auditorium lawn such as jazz and other musicians. To introduce new programming for the arts such as drama and theatre to help bring the community together for feature film festivals. Also, to celebrate the black history through our Black History Program yearly.

Create more of a community involvement with all the promotions to bridge the community with the Recreation & Cultural Arts Department.

Educate the community, employees, and City Officials of all the benefits recreation & cultural arts has to offer and how it ties to the City's strategic goal of "Quality of Life".

Continue the growth of the youth sporting programs to alternative sports (volleyball, flag football, kickball, pickleball and soccer) as an outlet.

Create more opportunity for the senior program to offer more for their recreational & cultural arts services and special events. This year there are over 100 seniors participating in senior programming offered. Programs to include Biz Wiz, Senior Line Dancing, Senior Salsa, Senior meeting groups along with special programing for the senior by adding Older American Month celebration to events for the upcoming year. This year we also added a free Qigong and sound healing meditation class at the Conley facility.

Outreach to local schools, businesses, and social groups within the community to gain more volunteers for our special events.

Continue to develop our community youth programming with a youth jazz assemble and bring forth their gift and talents to the community by featuring their talents at City and special events.

Continue and grow the Cultural Arts Council by gaining a massive influence of cultural arts projects to enhance the awareness and participation within the city's livelihood of culture.

Grow the Cultural Art within the city and look to unique programming to include circus arts, poetry events, feature artist and youth cultural art programming.

## EXHIBIT I-BUDGET PERFORMANCE

### Prior Year Highlights:

- Programs such as Dance, Zumba, Line Dancing and Yoga continued to grow and enhance the programs offered by the recreation department.
- Through Community Development Block Grants, we were able to do significant upgrading to the Brady Recreation Center. The upgrades included interior improvement at the Brady with the back gymnasium restrooms.
- Youth basketball continued its dominance with district and state victories.
- Created “pop-up” events in various areas of the community to create more outreach and activity at Brady Center. Events to include a senior Thanksgiving Luncheon. Music on the Lawn which included a R & B Concert, Gospel Fest along with coordination of the Wine Stroll by the Main Street Association.
- Volleyball continues to grow and dominated during their season. The Dream Chaser volleyball program won every game along with Georgia Recreation & Park’s Association State Tournament. This was the second time the City of College Park Recreation & Cultural Arts Department entered in a GRPA State tournament and won state championship.
- Hosted a live in person “Light Up College Park” event on November 28, 2022. This was another record attendance for the crowd and turn out. Featured performer were fantastic and this year collaborated with Main Street Association for a Tinsel Trail with Light Up to bring more lights to the Cit Auditorium. This year we featured a new 17’ Christmas tree along with a nativity tree. On December 17, 2023, “Santa Drive By” featuring Mr. & Mrs. Claus on the College Park Fire truck along with Mayor Bianca Motley Broom was a great hit. This year Amazon joined in with donating \$ 35,000 toys and electronic for the event. The Mayor and Mr. & Mrs. Clause also handed out free toys. The route for the fire truck is through each ward with a designated route.
- In February the Black History Month program was a pre-recorded event due to COVID. The program highlights the Judge Penny Brown and Lee Haney as speakers. Special recognition to Peter Stoner, Councilman Rodrick Gay’s wife’s father, as a Freedom Rider. Mr. Stoner received the Legacy Award. The 1 ½ hour pre-recorded program ran on the College Park TV channel daily for citizens to see for the month of February.
- Senior Line Dancing class continues to grow and perform at local events. The Wyatt group has over 75 participants.
- Programming this year coming out of COVID-19 resumed to normal pre-covid numbers and participation. The pools and summer day camp resumed at the Conley and Wyatt

## EXHIBIT I-BUDGET PERFORMANCE

Center. At Conley Recreation Center a variety of programs included use of the fitness center, College Park Gymnastics, youth baseball, instructional football and flag, Cheerleading, Ferguson Karate Program, Performance Fitness, and Cambridge Tutoring Services. At Tracey Wyatt Recreation center the computer lab and weight room stayed open with reserving time spots. Girls' and boys' recreational basketball season highlighted at both the Wyatt and Brady Recreation Center.

- College Park Tumbleweeds Gymnastics hosted three gymnastics meets in the City of College Park; Tumbles VS Weeds, Donna Stuart Tumbleweeds Invitational and 65 Roses Invitational for Cystic Fibrosis to promote and educate the participants about the genetic disease Cystic Fibrosis.
- To continue to apply for Community Block Development Grant through Fulton County to continue to improve the facilities and parks in the City of College Park. Applied and received funding from CDBG for the following:
  - \$ 102,700 to restore the Barrett Park playground-project completed in Fall 2022
  - \$ 584,000 Splash Pad at Phillips Park-project completed in Fall 2022
  - \$ 162,487 for Brady interior improvements for the back restrooms-project completed in 2022
  - \$ 223,229 for Conley sewer line and interior improvement-project completed in 2022
  - \$ 90,000 for concrete pad for mini pitch soccer-project completed in Fall 2022
- US Soccer Foundation Grant with Dicks Sporting Goods for \$ 100,000 for mini pitch soccer field at Richards D. Zupp Park.
- \$ 12,500 from Fulton County Arts Grant for programming support for Cultural Arts Funding.
- Will continue to look for grant funding to assist with needs for the department projects. Goals for the Recreation & Cultural Arts Department in projects are the following:
  - Update Zupp & Phillips Park Playground
  - Restrooms for Barrett Park
  - Evans Field restrooms and grading and landscaping
  - Lighting at the Phillips Park Soccer Fields
  - Pools at Wyatt and Conley replastered
  - Basketball court at Phillips Park
  - Continue adding WiFi in the parks
  - Tennis Courts resurfaced
  - Oil Switch for lights at Evans Field changed over
  - Finish replacing old air conditioners units at Conley facility



**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2024-2025

Fund: **100**

Department and Number: **Rec Fac / 6200**

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Department Submitting Request: Fire

Division Submitting Request: EMS

Requested for Department: All City Facilities

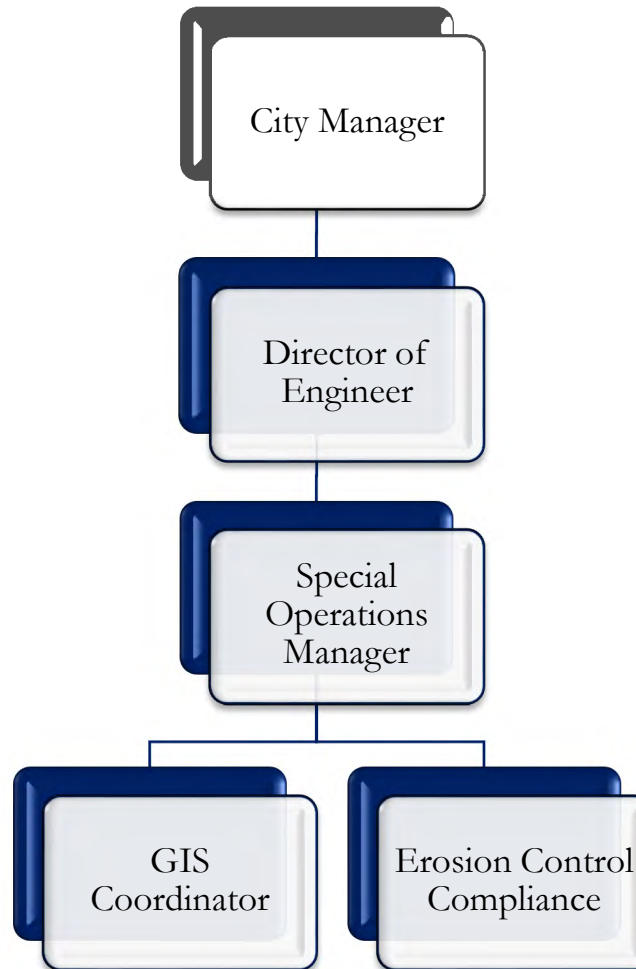
Prepared By:

Description of Item: Wall Mount Automatic External Defibrillators (AED)

Reason for Requesting:

Cost Estimate/Revenue Enhancement:

# Engineering Division Organizational Chart



**EXHIBIT C  
CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET**

Fund: 100	Department and Number: Engineering 1575				
	2021-22	2022-23	2023-24	2024-25	2024-25
Full Time Positions:	Actual	Actual	Current	Department Requested	City Manager Recommend
Director of Engineering	0	0	1	1	1
Director of Infrastructure and Development	1	1	0	0	0
Special Operations Manager	0	0	1	1	1
City Engineer	1	1	0	0	0
GIS Coordinator	1	1	1	1	1
Erosion Control Compliance	1	1	1	1	1
<b>Total Personnel:</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
<b>EXPENSE</b>								
Department <b>1575 - Engineering</b>								
<i>Personnel Services</i>								
51 5010	Salary/Operating	65,171.98	316,365.00	184,288.44	58	346,350.00	346,950.00	10
51 5040	Employee Utility Credit	.00	.00	418.14		2,400.00	2,400.00	
51 5190	Medicare	1,249.20	4,587.00	2,564.87	56	5,022.00	5,031.00	10
<i>Personnel Services Totals</i>		<b>\$66,421.18</b>	<b>\$320,952.00</b>	<b>\$187,271.45</b>	<b>58%</b>	<b>\$353,772.00</b>	<b>\$354,381.00</b>	<b>10%</b>
<i>Employee Benefits</i>								
51 5150	City Pension Contribution	15,433.61	63,836.00	20,721.46	32	66,530.00	67,805.00	6
51 5161	Life Insurance	.00	248.00	48.46	20	248.00	248.00	
51 5163	ST Disability Insurance	.00	150.00	118.95	79	150.00	150.00	
51 5164	LT Disability Insurance	.00	150.00	179.66	120	150.00	150.00	
51 5165	Health Insurance	.00	36,091.00	18,204.26	50	46,761.00	36,098.00	
51 5166	Dental Insurance	.00	513.00	691.74	135	423.00	707.00	38
<i>Employee Benefits Totals</i>		<b>\$15,433.61</b>	<b>\$100,988.00</b>	<b>\$39,964.53</b>	<b>40%</b>	<b>\$114,262.00</b>	<b>\$105,158.00</b>	<b>4%</b>
<i>Communications &amp; Util.</i>								
52 5240	Telephone	6,374.77	6,336.00	3,128.22	49	6,852.00	6,852.00	8
52 5260	Heat & Power	7,327.79	7,128.00	5,001.62	70	7,692.00	7,692.00	8
52 5270	Water	285.12	180.00	126.79	70	300.00	300.00	67
52 5280	Other Communication/Util	737.04	760.00	552.78	73	780.00	780.00	3
<i>Communications &amp; Util. Totals</i>		<b>\$14,724.72</b>	<b>\$14,404.00</b>	<b>\$8,809.41</b>	<b>61%</b>	<b>\$15,624.00</b>	<b>\$15,624.00</b>	<b>8%</b>
<i>Repair &amp; Maintenance</i>								
52 5700	R&M - Vehicles	3,487.65	4,116.00	3,115.56	76	7,055.00	7,056.00	71
52 5710	R&M Furn. & Equip.	.00	.00	.00		750.00	750.00	
52 5730	R&M - D/P Equipment	6,276.57	42,940.00	424.00	1	44,773.00	43,189.00	1
53 5680	Tires	.00	.00	.00		1,000.00	1,000.00	
<i>Repair &amp; Maintenance Totals</i>		<b>\$9,764.22</b>	<b>\$47,056.00</b>	<b>\$3,539.56</b>	<b>8%</b>	<b>\$53,578.00</b>	<b>\$51,995.00</b>	<b>10%</b>
<i>Training &amp; Education</i>								
52 6200	Training	.00	6,500.00	2,144.00	33	10,800.00	5,700.00	(12)
52 6210	Dues	.00	.00	105.00		1,670.00	845.00	
52 6220	Subscription/Publications	.00	.00	.00		600.00	.00	
52 6230	Conventions/Meetings	.00	1,500.00	2,201.59	147	9,400.00	2,200.00	47
<i>Training &amp; Education Totals</i>		<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$4,450.59</b>	<b>56%</b>	<b>\$22,470.00</b>	<b>\$8,745.00</b>	<b>9%</b>
<i>Other Services &amp; Charges</i>								
52 3505	Mileage Reimbursement	.00	4,400.00	.00		6,000.00	.00	(100)
52 5510	Consulting Fees	.00	.00	.00		232,000.00	74,000.00	
52 5530	Municipal Planning	.00	35,000.00	.00		45,000.00	.00	(100)
52 6100	Auto Insurance	2,122.03	2,245.00	2,760.06	123	3,179.00	3,179.00	42
52 6110	Other Insurance	3,902.72	4,362.00	2,561.01	59	2,937.00	2,936.00	(33)
52 6130	Miscellaneous Services	1,014.22	.00	11,500.00		90,000.00	.00	



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund <b>100 - GENERAL FUND</b>								
EXPENSE								
Department <b>1575 - Engineering</b>								
<i>Other Services &amp; Charges</i>								
52 6150	Engineering Services	301,861.85	40,000.00	153,812.47	385	90,000.00	30,000.00	(25)
52 6170	Contractual Services	12,500.00	163,787.00	.00		.00	.00	(100)
52 6240	Auto Allowance	.00	.00	.00		3,000.00	.00	
52 6560	Workers Comp/Administrati	921.66	263.00	926.63	352	251.00	1,020.00	288
<i>Other Services &amp; Charges Totals</i>		<b>\$322,322.48</b>	<b>\$250,057.00</b>	<b>\$171,560.17</b>	<b>69%</b>	<b>\$472,367.00</b>	<b>\$111,135.00</b>	<b>(56%)</b>
<i>Materials &amp; Supplies</i>								
52 7300	Postage	311.40	.00	.00		360.00	360.00	
52 7320	Stationery & Printing	235.55	1,000.00	.00		4,200.00	4,200.00	320
52 7330	Copy Expense	111.66	3,000.00	.00		3,840.00	3,840.00	28
53 7000	Gas & Oil	1,499.87	.00	232.25		1,500.00	1,500.00	
53 7010	Tools/Shop Supplies	.00	100.00	.00		3,000.00	.00	(100)
53 7050	Medical Services/Supplies	.00	150.00	114.00	76	100.00	100.00	(33)
53 7121	Computer Hardware	.00	10,500.00	924.25	9	4,000.00	.00	(100)
53 7122	Computer Supplies	.00	.00	.00		1,200.00	1,200.00	
53 7150	Other Operating Supplies	73.02	2,000.00	1,758.88	88	500.00	500.00	(75)
53 7310	Office Supplies	431.08	800.00	.00		800.00	800.00	
<i>Materials &amp; Supplies Totals</i>		<b>\$2,662.58</b>	<b>\$17,550.00</b>	<b>\$3,029.38</b>	<b>17%</b>	<b>\$19,500.00</b>	<b>\$12,500.00</b>	<b>(29%)</b>
<i>Capital Outlay</i>								
54 7580	Vehicles - New	.00	.00	.00		45,000.00	.00	
54 7700	Capital Improvement Fund	.00	.00	.00		1,540,000.00	.00	
54 7940	Flood Mitigation	.00	.00	.00		232,000.00	.00	
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$1,817,000.00</b>	<b>\$0.00</b>	<b>+++</b>
Department <b>1575 - Engineering Totals</b>		<b>\$431,328.79</b>	<b>\$759,007.00</b>	<b>\$418,625.09</b>	<b>55%</b>	<b>\$2,868,573.00</b>	<b>\$659,538.00</b>	<b>(13%)</b>
<b>EXPENSE TOTALS</b>		<b>\$431,328.79</b>	<b>\$759,007.00</b>	<b>\$418,625.09</b>	<b>55%</b>	<b>\$2,868,573.00</b>	<b>\$659,538.00</b>	<b>(13%)</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>\$431,328.79</b>	<b>\$759,007.00</b>	<b>\$418,625.09</b>	<b>55%</b>	<b>\$2,868,573.00</b>	<b>\$659,538.00</b>	<b>(13%)</b>
<b>EXPENSE TOTALS</b>		<b>\$431,328.79</b>	<b>\$759,007.00</b>	<b>\$418,625.09</b>	<b>55%</b>	<b>\$2,868,573.00</b>	<b>\$659,538.00</b>	<b>(13%)</b>
Fund <b>100 - GENERAL FUND Totals</b>		<b>(\$431,328.79)</b>	<b>(\$759,007.00)</b>	<b>(\$418,625.09)</b>	<b>55%</b>	<b>(\$2,868,573.00)</b>	<b>(\$659,538.00)</b>	<b>(13%)</b>
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>EXPENSE GRAND TOTALS</b>		<b>\$431,328.79</b>	<b>\$759,007.00</b>	<b>\$418,625.09</b>	<b>55%</b>	<b>\$2,868,573.00</b>	<b>\$659,538.00</b>	<b>(13%)</b>
Net Grand Totals		<b>(\$431,328.79)</b>	<b>(\$759,007.00)</b>	<b>(\$418,625.09)</b>	<b>55%</b>	<b>(\$2,868,573.00)</b>	<b>(\$659,538.00)</b>	<b>(13%)</b>



# Budget Transaction Report

Report by Budget Transactions  
 Budget Year of 2025  
 Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
<b>EXPENSES</b>					
Fund <b>100 - GENERAL FUND</b>					
Department <b>1575 - Engineering</b>					
Account <b>52 5240 - Telephone</b>					
100 1575 52 5240	AT&T	12.0000	77.00	924.00	
100 1575 52 5240	Comcast (Failover-Internet)	12.0000	205.00	2,460.00	
100 1575 52 5240	Verizon Data	12.0000	133.00	1,596.00	
100 1575 52 5240	Verizon Wireless	12.0000	104.00	1,248.00	
100 1575 52 5240	Windstream	12.0000	52.00	624.00	
		Account <b>52 5240 - Telephone</b> Totals	Transactions	5	<u>6,852.00</u>
Account <b>52 5260 - Heat &amp; Power</b>					
100 1575 52 5260	Based on Monthly Average	12.0000	641.00	7,692.00	
		Account <b>52 5260 - Heat &amp; Power</b> Totals	Transactions	1	<u>7,692.00</u>
Account <b>52 5270 - Water</b>					
100 1575 52 5270	Based on Monthly Average	12.0000	25.00	300.00	
		Account <b>52 5270 - Water</b> Totals	Transactions	1	<u>300.00</u>
Account <b>52 5280 - Other Communication/Util</b>					
100 1575 52 5280	Sanitation & Stormwater	12.0000	65.00	780.00	
		Account <b>52 5280 - Other Communication/Util</b> Totals	Transactions	1	<u>780.00</u>
Account <b>52 5510 - Consulting Fees</b>					
100 1575 52 5510	SageGove Consultant Engineering	1.0000	24,000.00	24,000.00	
100 1575 52 5510	Specialized Engineering Consultancy Services	1.0000	50,000.00	50,000.00	
		Account <b>52 5510 - Consulting Fees</b> Totals	Transactions	2	<u>74,000.00</u>
Account <b>52 5700 - R&amp;M - Vehicles</b>					
100 1575 52 5700	Moody's Allocation	12.0000	188.00	2,256.00	
100 1575 52 5700	Vehicle Maintenance	12.0000	400.00	4,800.00	
		Account <b>52 5700 - R&amp;M - Vehicles</b> Totals	Transactions	2	<u>7,056.00</u>
Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b>					
100 1575 52 5710	Office Chairs	3.0000	250.00	750.00	
		Account <b>52 5710 - R&amp;M Furn. &amp; Equip.</b> Totals	Transactions	1	<u>750.00</u>
Account <b>52 5730 - R&amp;M - D/P Equipment</b>					
100 1575 52 5730	AutoCAD Civil 2D License	3.0000	2,800.00	8,400.00	
100 1575 52 5730	DocuSign	1.0000	2,021.00	2,021.00	
100 1575 52 5730	Email License	4.0000	246.00	984.00	
100 1575 52 5730	Mimecast	1.0000	87.00	87.00	
100 1575 52 5730	Miscellaneous software	2.0000	500.00	1,000.00	
100 1575 52 5730	Project Management Software	2.0000	400.00	800.00	
100 1575 52 5730	Quantum	1.0000	625.00	625.00	
100 1575 52 5730	SageGov	1.0000	26,101.00	26,101.00	



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>100 - GENERAL FUND</b>				
Department <b>1575 - Engineering</b>				
Account <b>52 5730 - R&amp;M - D/P Equipment</b>				
100 1575 52 5730	Tyler New World	1.0000	3,171.00	3,171.00
	Account <b>52 5730 - R&amp;M - D/P Equipment</b> Totals	Transactions	9	<u>\$43,189.00</u>
Account <b>52 6100 - Auto Insurance</b>				
100 1575 52 6100	Auto Liability	1.0000	3,179.00	3,179.00
	Account <b>52 6100 - Auto Insurance</b> Totals	Transactions	1	<u>\$3,179.00</u>
Account <b>52 6110 - Other Insurance</b>				
100 1575 52 6110	EPLI Policy	1.0000	661.00	661.00
100 1575 52 6110	General Liability	1.0000	2,275.00	2,275.00
	Account <b>52 6110 - Other Insurance</b> Totals	Transactions	2	<u>\$2,936.00</u>
Account <b>52 6150 - Engineering Services</b>				
100 1575 52 6150	Specialized Constancy Services - Surveying	1.0000	30,000.00	30,000.00
	Account <b>52 6150 - Engineering Services</b> Totals	Transactions	1	<u>\$30,000.00</u>
Account <b>52 6200 - Training</b>				
100 1575 52 6200	GIS Training	1.0000	4,000.00	4,000.00
100 1575 52 6200	GSWCC Certification	2.0000	600.00	1,200.00
100 1575 52 6200	Professional Engineering License	1.0000	500.00	500.00
	Account <b>52 6200 - Training</b> Totals	Transactions	3	<u>\$5,700.00</u>
Account <b>52 6210 - Dues</b>				
100 1575 52 6210	American Public Works Association (APWA)	1.0000	185.00	185.00
100 1575 52 6210	Georgia Society of Professional Engineers (GSPE)	1.0000	200.00	200.00
100 1575 52 6210	International City County Management Association (ICMA)	1.0000	220.00	220.00
100 1575 52 6210	National Society of Professional Engineers (NSPE)	1.0000	240.00	240.00
	Account <b>52 6210 - Dues</b> Totals	Transactions	4	<u>\$845.00</u>
Account <b>52 6230 - Conventions/Meetings</b>				
100 1575 52 6230	Georgia Society of Professional Engineers Annual Conference	1.0000	700.00	700.00
100 1575 52 6230	National Society of Professional Engineers Conference	1.0000	1,500.00	1,500.00
	Account <b>52 6230 - Conventions/Meetings</b> Totals	Transactions	2	<u>\$2,200.00</u>
Account <b>52 6560 - Workers Comp/Administrati</b>				
100 1575 52 6560	NFP	1.0000	1,019.29	1,019.29
	Account <b>52 6560 - Workers Comp/Administrati</b> Totals	Transactions	1	<u>\$1,019.29</u>
Account <b>52 7300 - Postage</b>				
100 1575 52 7300	Postage and Mailing Supplies	12.0000	30.00	360.00
	Account <b>52 7300 - Postage</b> Totals	Transactions	1	<u>\$360.00</u>
Account <b>52 7320 - Stationery &amp; Printing</b>				
100 1575 52 7320	Plotter Paper	3.0000	200.00	600.00



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>100 - GENERAL FUND</b>			
Department	<b>1575 - Engineering</b>			
Account	<b>52 7320 - Stationery &amp; Printing</b>			
100 1575 52 7320	Printer Supplies	12.0000	200.00	2,400.00
100 1575 52 7320	Stationary and Supplies for Office	12.0000	100.00	1,200.00
	Account <b>52 7320 - Stationery &amp; Printing</b> Totals	Transactions	3	<u>\$4,200.00</u>
Account	<b>52 7330 - Copy Expense</b>			
100 1575 52 7330	Copier Lease	1.0000	3,840.00	3,840.00
	Account <b>52 7330 - Copy Expense</b> Totals	Transactions	1	<u>\$3,840.00</u>
Account	<b>53 5680 - Tires</b>			
100 1575 53 5680	Tire Replacement	4.0000	250.00	1,000.00
	Account <b>53 5680 - Tires</b> Totals	Transactions	1	<u>\$1,000.00</u>
Account	<b>53 7000 - Gas &amp; Oil</b>			
100 1575 53 7000	Monthly Average	12.0000	125.00	1,500.00
	Account <b>53 7000 - Gas &amp; Oil</b> Totals	Transactions	1	<u>\$1,500.00</u>
Account	<b>53 7050 - Medical Services/Supplies</b>			
100 1575 53 7050	First Aid Kit and Eye Wash	1.0000	100.00	100.00
	Account <b>53 7050 - Medical Services/Supplies</b> Totals	Transactions	1	<u>\$100.00</u>
Account	<b>53 7122 - Computer Supplies</b>			
100 1575 53 7122	Computer Peripheral Devices - Keyboards, Cameras Etc.	1.0000	1,200.00	1,200.00
	Account <b>53 7122 - Computer Supplies</b> Totals	Transactions	1	<u>\$1,200.00</u>
Account	<b>53 7150 - Other Operating Supplies</b>			
100 1575 53 7150	Other Operating Supplies	1.0000	500.00	500.00
	Account <b>53 7150 - Other Operating Supplies</b> Totals	Transactions	1	<u>\$500.00</u>
Account	<b>53 7310 - Office Supplies</b>			
100 1575 53 7310	Office Supplies	1.0000	800.00	800.00
	Account <b>53 7310 - Office Supplies</b> Totals	Transactions	1	<u>\$800.00</u>
	Department <b>1575 - Engineering</b> Totals	Transactions	47	<u>\$199,998.29</u>
	Fund <b>100 - GENERAL FUND</b> Totals	Transactions	47	<u>\$199,998.29</u>
	<b>EXPENSES Totals</b>	Transactions	47	<u>\$199,998.29</u>
	Grand Totals	Transactions	47	<u>\$199,998.29</u>



**EXHIBIT D**  
**City of College Park, Georgia**  
**Personnel Request Worksheet**  
**Budget Year 2024-2025**

Department and Number  
**Engineering -1575**

Fund: 100

Number of Requested	Position	Present Number of Positions	Changed Number of Positions	Salary Grade and Step
Additional Positions – Full Time				
Additional Positions – Part Time				
Reclassified Positions:				
From:				
<hr/>				
Wages	<b>N/A</b>			
Regular			\$	-
Overtime				-
Medicare (1.45%)				-
FICA (6.2%) part- time only				-
Total (5210 Proposed New Personnel – Personnel Services)			\$	-
Fringe Benefits - <i>All Based on Single Coverage</i>				
Group Life and AD & D \$350 per year			\$	-
Dental \$298 per year				-
Health Insurance \$9,023 per position per year				-
Pensions (24.04%) *				-
Uniforms				-
Total (5211 Proposed New Personnel – Benefits)			\$	-
Training and Education				
Training			\$	-
Dues/ Memberships				-
Other				-
Total (5212 Proposed New Personnel – Training/ Education)			\$	-
Material and Supplies				
Office Supplies			\$	-
Safety Clothing and Equipment				-
Other				-
Total (5213 Proposed New Personnel – Supplies)			\$	-
Capital Outlay (Needed if position is approved)				
Furniture and Fixtures			\$	-
Office Machines and Equipment				-
Other				-
Total (5214 Proposed New Personnel – Capital Outlay)			\$	-
Vehicle (Additional Needed if Position Approved)				
Vehicle Type and Cost			\$	-
Vehicle Service Costs				-
Total (5215 New Personnel – Vehicles)			\$	-
<b>Total</b>			<b>\$</b>	<b>-</b>

**EXHIBIT D-1**  
**JOB DESCRIPTION**

**Job Title:**

**Job Summary:**

**Major Duties:**

**Knowledge Required by the Position:**

**Supervisory Controls:**

**Guidelines:**

**Complexity:**

**Scope and Effect:**

**Personal Contacts:**

**Purpose of Contacts:**

**Physical Demands:**

**Work Environment:**

**Supervisory and Management Responsibility:**

**Minimum Qualifications:**

**EXHIBIT F**  
City of College Park, Georgia  
Vehicle Request  
Budget Year 2024-2025  
**NOT FUNDED**

Fund: <b>100</b>		Department and Number: <b>Engineering 1575</b>	
2	New Replacement for Vehicle/Equipment No.	Priority:	1
Vehicle Type	Sedan 2 Door  1 Sedan 4 Door Cruiser  Station Wagon  Van 1/2-ton Truck 3/4-ton Truck  Sanitation Front Loader Sanitation Rear Loader Other	Information on Vehicle/Equipment Being Replaced	Age of Vehicle/Equipment Being Replaced Units of Use to Date (hours, miles, etc.) Total Operating/Maintenance Costs to Date Actual FYE 2023-24 Maintenance Cost Actual FYE 2023-24 Operating Cost  Estimated FYE 2024-25 Maintenance Cost Estimated FYE 2024-25 Operating Cost
List of Special Features, Not Standard:		Specific Description & Condition of Item Being Replaced including VIN#:	
Justification/Description: The engineering department currently faces a challenge as there is no designated pool vehicle available for daily departmental activities. This issue is particularly pressing as the department is in the midst of recruiting an Erosion Quality Specialist who will be required to make regular site visits.		Recommended Disposition of Replaced Item:	Sell by Sealed Bid Sell at Auction Retain as Backup Dismantle and Use for Parts Junk Other
Purchase Option New Vehicle/Equipment	Rental Option New Vehicle/Equipment		
\$45,000 Purchase Price	Rental/Lease Cost per Year		
8 years Estimated Useful Life	Estimated Length of Rental/Lease		
12,000 Miles Estimated Use During 2024-25	Estimated Use During 2024-25		
\$8,000 Estimated Operating Cost During 2024-25	Estimated Operating Cost During 2024-25		

**EXHIBIT F-1**  
**City of College Park, Georgia**  
**Vehicle Inventory List**

**Dept: Engineering**

**Fuel Type:**

<i>Unit #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Vin Number</i>	<i>Cost</i>	<i>D.O.P.</i>	<i>Prior Year Mileage</i>	<i>Curr Year Mileage</i>	<i>Hours</i>	<i>Tag #.</i>
770-G	1998	Ford	E150	1FTRE140WHA41281	16,000.00	10/13/1997	Out of Service	NA	NA	133146
777-G	2008	Ford	F250	1FSOX21588EA28598	26,222.00	3/5/2007	25,527	28965	NA	GV19224

**G=Gas**

**D=Diesel**

**AF=Alternative Fuel**

**N/A=Not Available or Required**

**\* Mileage gage has been broken**

**EXHIBIT G**  
 City of College Park, Georgia  
 5 Year Capital Improvement Program  
 Budget Year 2024-2025  
**NOT FUNDED**

Department: Engineering

Department Number: 1575

Account Number	Description/Justification	Suggested Funding Source	2024-25	2025-26	2026-27	2027-28	2028-29
54 7580	Vehicle	General Fund	\$45,000				
Totals			\$45,000	\$0	\$0	\$0	\$0

EXHIBIT G-1  
City of College Park, Georgia  
Capital Outlay Request  
Budget Year 2024-2025  
**NOT FUNDED**

Department: Engineering

Fund: 100

Division:

Department Number: 1575

Item/Project Name: Vehicle

Item/Project Manager: William Moore

Priority Rating: 1

Units Requested: 1

Number of Similar Units on Hand: 1

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Description of Item/Project: Construct multi-use trail through College Park

Explain need for this expenditure:

<input checked="" type="checkbox"/> Scheduled Replacement	<input type="checkbox"/> Expanded Service
<input type="checkbox"/> Replace Worn-Out Equipment	<input type="checkbox"/> New Operation
<input type="checkbox"/> Obsolete Equipment	<input type="checkbox"/> Increased Safety Replacement
<input type="checkbox"/> Reduce Personnel Time	<input type="checkbox"/> Additional

---

If the item is a replacement, please describe the item that needs replaced.

Disposition of item replaced:

<input type="checkbox"/> Sale	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Scrap	<input type="checkbox"/> Other Department Use
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Justify need for this item, including use:

Will requested expenditure require additional personnel?  Yes  No If yes, explain:

Cost Breakdown:

Estimated Useful Life	_____ 10 years _____
Estimated Cost	_____ \$45,000 _____
Less: Trade-In	_____
Net Cost	_____ \$45,000 _____

Comparable Quotes:

Vendor Name

Vendor Quote

---

1.

2.

3.

CITY OF COLLEGE PARK, GEORGIA  
FISCAL YEAR 2025 BUDGET  
**NOT FUNDED**

**Department/Division:**

Engineering

**Project Name or Title:**

Vehicle Purchase

**Project Description:**

Purchase of New Vehicle

**Project Justification and Impact:**

New vehicle is needed.

**Project Costs: \$45,000**

<u>Prior Year</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>Total</u>
\$ -	\$45,000	\$ -	\$ -	\$ -	\$ -	\$45,000

**Useful Life:**

**Estimated Cost Beyond Five Year Program:** Routine repair and maintenance expenses will be incurred.

N/A

**Funding Source:** General Fund

**Relationship to Other Primary Projects:**

N/A

## EXHIBIT I-BUDGET PERFORMANCE

### Engineering Department

#### **Program Description:**

The Engineering Department provides Technical Services to the Citizens, Mayor, Council, City Manager, Department Heads, Staff and other Government Agencies on the Federal, State, County, and Municipal levels. These technical services include but are not limited to Plan Review, Storm Water Review, Geographic Information Systems (GIS), Records, and Construction Administration to ensure compliance with Federal, State, County, and City rules and regulations.

#### **Trends:**

Building our Global Gateway to sustain the demands of The World's Busiest Airport in the world at Hartsfield Jackson Atlanta International Airport with 38 hotels having 6,000 rooms while preserving the small-town atmosphere of Historic College Park (Fourth largest Urban Historic District in Georgia after Savannah, Macon, and Atlanta). Providing the best possible customer services by anticipating their desires before they can communicate their request with a quick turnaround in reviewing Site Plans for engineering and storm water issues.

#### **Program Broad Goals:**

Provide timely review of all Site Plans concerning all Engineering issues. Provide quality and timely inspections. Ensure that the City complies with all mandates of Storm Water Management including National Flood Insurance Program (NFIP), Community Rating System (CRS), and National Discharge Elimination System (NPDES).

#### **Program 24/25 Objectives:**

Ensure timely completion of all Plan Reviews within a 4-week timeframe. Additionally, revise the CRS rating from 6 to 5 to unlock community benefits, such as potential reductions of up to 25% in Flood Insurance Premiums. This adjustment aims to incentivize residents in flood-prone areas to invest in flood insurance coverage. Make the GIS functions user friendly and efficient.

#### **Performance Measures**

Plan Reviews within a 4-week timeframe, decrease customer complaints and increase satisfaction. Enhanced traffic safety and flood mitigation. Transition to SAGE gov.

#### **Program/Service Outputs: (goods, services, units produced)**

By leveraging technology for records management, we expect to finalize Plan Reviews within a 4-week timeframe for applications devoid of any corrections or shortcomings. This strategic approach not only allows us to diminish customer complaints but also elevates overall satisfaction. The positive outcomes extend to improved traffic safety and enhanced flood mitigation efforts. Furthermore, the concurrent maintenance of a CRS



## EXHIBIT I-BUDGET PERFORMANCE

Rating of 6 or above underscores our dedication to a swift turnaround time, reinforcing our commitment to providing excellent service and bolstering community resilience.

**Estimated 24/25**

### **Performance Measures**

Plan Reviews within a 4-week timeframe, decrease customer complaints and increase satisfaction. Enhanced traffic safety and flood mitigation

### **Program/Service Outputs: (goods, services, units produced)**

CRS Rating maintenance of 6

**Actual 23/24**

### **Prior Year Highlights:**

To be determined

**EXHIBIT J**

City of College Park, Georgia  
Budget Suggestions for Other Than Originating Department  
Budget Year 2024-2025

Fund: **100**

Department and Number:

**Engineering / 1575**

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Department Submitting Request:

Division Submitting Request:

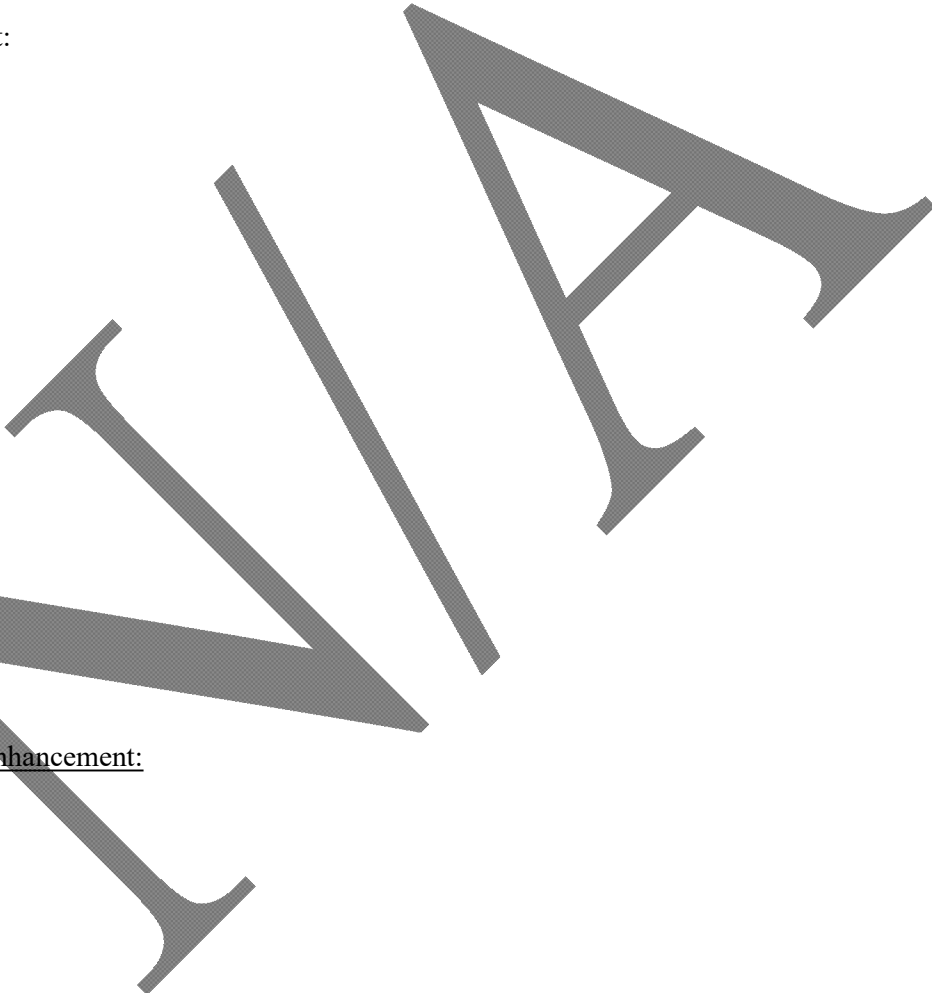
Requested for Department:

Prepared By:

Description of Item:

Reason for Requesting:

Cost Estimate/Revenue Enhancement:





T-SPLOST



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund	<b>235 - TSPLOST</b>							
	<b>REVENUE</b>							
	Department <b>4962 - T-SPLOST</b>							
	Taxes							
31 3400	TSPLOST	3,326,574.89	2,760,000.00	2,259,288.56	82	3,300,000.00	3,300,000.00	20
	<i>Taxes Totals</i>	<u>\$3,326,574.89</u>	<u>\$2,760,000.00</u>	<u>\$2,259,288.56</u>	<u>82%</u>	<u>\$3,300,000.00</u>	<u>\$3,300,000.00</u>	<u>20%</u>
	Department <b>4962 - T-SPLOST Totals</b>	<u>\$3,326,574.89</u>	<u>\$2,760,000.00</u>	<u>\$2,259,288.56</u>	<u>82%</u>	<u>\$3,300,000.00</u>	<u>\$3,300,000.00</u>	<u>20%</u>
	<b>REVENUE TOTALS</b>	<u>\$3,326,574.89</u>	<u>\$2,760,000.00</u>	<u>\$2,259,288.56</u>	<u>82%</u>	<u>\$3,300,000.00</u>	<u>\$3,300,000.00</u>	<u>20%</u>



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund 235 - TSPLOST								
<b>EXPENSE</b>								
Department 4962 - T-SPLOST								
Repair & Maintenance								
52 5751	Streets	1,046.64	.00	2,161,430.34		.00	.00	
	<i>Repair &amp; Maintenance Totals</i>	\$1,046.64	\$0.00	\$2,161,430.34	+++	\$0.00	\$0.00	+++
<i>Other Services &amp; Charges</i>								
52 6130	Miscellaneous Services	6,682.39	.00	.00		.00	.00	
	<i>Other Services &amp; Charges Totals</i>	\$6,682.39	\$0.00	\$0.00	+++	\$0.00	\$0.00	+++
<i>Capital Outlay</i>								
54 1400	Infrastructure	711,572.23	.00	.00		.00	.00	
54 1401	Bridges	2,335,864.32	.00	2,068,055.67		.00	.00	
54 1402	Road Improvements	7,361,771.87	.00	1,540,203.27		829,411.00	829,411.00	
54 7700	Capital Improvement Fund	.00	425,312.00	.00		140,000.00	140,000.00	(67)
	<i>Capital Outlay Totals</i>	\$10,409,208.42	\$425,312.00	\$3,608,258.94	848%	\$969,411.00	\$969,411.00	128%
<i>Debt Service</i>								
58 1100	Bond Principal	.00	2,080,000.00	2,080,000.00	100	2,130,000.00	2,130,000.00	2
58 2000	Bond Interest	182,138.04	254,688.00	254,687.00	100	200,589.00	200,589.00	(21)
	<i>Debt Service Totals</i>	\$182,138.04	\$2,334,688.00	\$2,334,687.00	100%	\$2,330,589.00	\$2,330,589.00	0%
Department 4962 - T-SPLOST Totals		\$10,599,075.49	\$2,760,000.00	\$8,104,376.28	294%	\$3,300,000.00	\$3,300,000.00	20%
<b>EXPENSE TOTALS</b>		\$10,599,075.49	\$2,760,000.00	\$8,104,376.28	294%	\$3,300,000.00	\$3,300,000.00	20%
Fund 235 - TSPLOST Totals								
<b>REVENUE TOTALS</b>		\$3,326,574.89	\$2,760,000.00	\$2,259,288.56	82%	\$3,300,000.00	\$3,300,000.00	20%
<b>EXPENSE TOTALS</b>		\$10,599,075.49	\$2,760,000.00	\$8,104,376.28	294%	\$3,300,000.00	\$3,300,000.00	20%
Fund 235 - TSPLOST Totals		(\$7,272,500.60)	\$0.00	(\$5,845,087.72)	+++	\$0.00	\$0.00	+++
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$3,326,574.89	\$2,760,000.00	\$2,259,288.56	82%	\$3,300,000.00	\$3,300,000.00	20%
<b>EXPENSE GRAND TOTALS</b>		\$10,599,075.49	\$2,760,000.00	\$8,104,376.28	294%	\$3,300,000.00	\$3,300,000.00	20%
Net Grand Totals		(\$7,272,500.60)	\$0.00	(\$5,845,087.72)	+++	\$0.00	\$0.00	+++



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>REVENUES</b>				
Fund <b>235 - TSPLOST</b>				
Department <b>4962 - T-SPLOST</b>				
Account <b>31 3400 - TSPLOST</b>				
235 4962 31 3400	TSPLOST REVENUE	12.0000	275,000.00	3,300,000.00
	Account <b>31 3400 - TSPLOST</b> Totals	Transactions	1	<u>\$3,300,000.00</u>
	Department <b>4962 - T-SPLOST</b> Totals	Transactions	1	<u>\$3,300,000.00</u>
	Fund <b>235 - TSPLOST</b> Totals	Transactions	1	<u>\$3,300,000.00</u>
	<b>REVENUES</b> Totals	Transactions	1	<u>\$3,300,000.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>235 - TSPLOST</b>				
Department <b>4962 - T-SPLOST</b>				
Account <b>54 7700 - Capital Improvement Fund</b>				
235 4962 54 7700	Engineering: GDOT Bridge Inspection Compliance	1.0000	140,000.00	140,000.00
	Account <b>54 7700 - Capital Improvement Fund</b> Totals	Transactions	1	<u>\$140,000.00</u>
Account <b>58 1100 - Bond Principal</b>				
235 4962 58 1100	2022 T-Splost Revenue Bonds (Principal)	1.0000	2,130,000.00	2,130,000.00
	Account <b>58 1100 - Bond Principal</b> Totals	Transactions	1	<u>\$2,130,000.00</u>
Account <b>58 2000 - Bond Interest</b>				
235 4962 58 2000	2022 T-Splost Revenue Bonds (Interest)	1.0000	113,979.50	113,979.50
235 4962 58 2000	2022 T-Splost Revenue Bonds (Interest)	1.0000	86,609.00	86,609.00
	Account <b>58 2000 - Bond Interest</b> Totals	Transactions	2	<u>\$200,588.50</u>
	Department <b>4962 - T-SPLOST</b> Totals	Transactions	4	<u>\$2,470,588.50</u>
	Fund <b>235 - TSPLOST</b> Totals	Transactions	4	<u>\$2,470,588.50</u>
	<b>EXPENSES</b> Totals	Transactions	4	<u>\$2,470,588.50</u>
	Grand Totals	Transactions	5	<u>\$5,770,588.50</u>



SPLOST





# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund 320	<b>SPLIST FUND</b>							
	<b>REVENUE</b>							
	Department 4960 - S.P.L.O.S.T.							
	Taxes							
31 3101	Local Option/Clayton Co.	333,319.32	282,000.00	234,983.11	83	360,000.00	360,000.00	28
	<i>Taxes Totals</i>	<u>\$333,319.32</u>	<u>\$282,000.00</u>	<u>\$234,983.11</u>	83%	<u>\$360,000.00</u>	<u>\$360,000.00</u>	28%
	Interest							
36 1000	Interest - Nonrestricted	3,564.47	.00	10,078.90		.00	.00	
	<i>Interest Totals</i>	<u>\$3,564.47</u>	<u>\$0.00</u>	<u>\$10,078.90</u>	+++	<u>\$0.00</u>	<u>\$0.00</u>	+++
	Budget Carryforward							
39 9900	Budget Carryforward	.00	50,000.00	.00		.00	.00	(100)
	<i>Budget Carryforward Totals</i>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	0%	<u>\$0.00</u>	<u>\$0.00</u>	(100%)
	Department 4960 - S.P.L.O.S.T. Totals	<u>\$336,883.79</u>	<u>\$332,000.00</u>	<u>\$245,062.01</u>	74%	<u>\$360,000.00</u>	<u>\$360,000.00</u>	8%
	<b>REVENUE TOTALS</b>	<u>\$336,883.79</u>	<u>\$332,000.00</u>	<u>\$245,062.01</u>	74%	<u>\$360,000.00</u>	<u>\$360,000.00</u>	8%



# Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	% Used	2025 Dept Head Requested	2025 City Mgr Recommended	% Chg from 2024 Amended
Fund	<b>320 - SPLOST FUND</b>							
	<b>EXPENSE</b>							
	Department <b>4960 - S.P.L.O.S.T.</b>							
	Other Services & Charges							
52 6590	Contingencies	.00	82,000.00	.00		40,000.00	40,000.00	(51)
	<i>Other Services &amp; Charges Totals</i>	\$0.00	\$82,000.00	\$0.00	0%	\$40,000.00	\$40,000.00	(51%)
	<i>Capital Outlay</i>							
54 7630	Other Equipment - New	.00	250,000.00	140,669.00	56	320,000.00	320,000.00	28
	<i>Capital Outlay Totals</i>	\$0.00	\$250,000.00	\$140,669.00	56%	\$320,000.00	\$320,000.00	28%
	Department <b>4960 - S.P.L.O.S.T. Totals</b>	\$0.00	\$332,000.00	\$140,669.00	42%	\$360,000.00	\$360,000.00	8%
	<b>EXPENSE TOTALS</b>	\$0.00	\$332,000.00	\$140,669.00	42%	\$360,000.00	\$360,000.00	8%
Fund	<b>320 - SPLOST FUND Totals</b>							
	<b>REVENUE TOTALS</b>	\$336,883.79	\$332,000.00	\$245,062.01	74%	\$360,000.00	\$360,000.00	8%
	<b>EXPENSE TOTALS</b>	\$0.00	\$332,000.00	\$140,669.00	42%	\$360,000.00	\$360,000.00	8%
Fund	<b>320 - SPLOST FUND Totals</b>	\$336,883.79	\$0.00	\$104,393.01	+++	\$0.00	\$0.00	+++
	Net Grand Totals							
	<b>REVENUE GRAND TOTALS</b>	\$336,883.79	\$332,000.00	\$245,062.01	74%	\$360,000.00	\$360,000.00	8%
	<b>EXPENSE GRAND TOTALS</b>	\$0.00	\$332,000.00	\$140,669.00	42%	\$360,000.00	\$360,000.00	8%
	Net Grand Totals	\$336,883.79	\$0.00	\$104,393.01	+++	\$0.00	\$0.00	+++



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>REVENUES</b>				
Fund	<b>320 - SPLOST FUND</b>			
Department	<b>4960 - S.P.L.O.S.T.</b>			
Account	<b>31 3101 - Local Option/Clayton Co.</b>			
320 4960 31 3101	SPLOST Revenue	12.0000	30,000.00	360,000.00
Account	<b>31 3101 - Local Option/Clayton Co. Totals</b>	Transactions	1	<u>\$360,000.00</u>
Department	<b>4960 - S.P.L.O.S.T. Totals</b>	Transactions	1	<u>\$360,000.00</u>
Fund	<b>320 - SPLOST FUND Totals</b>	Transactions	1	<u>\$360,000.00</u>
	<b>REVENUES Totals</b>	Transactions	1	<u>\$360,000.00</u>



# Budget Transaction Report

Report by Budget Transactions

Budget Year of 2025

Budget Level at City Mgr Recommended

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>320 - SPLOST FUND</b>			
Department	<b>4960 - S.P.L.O.S.T.</b>			
Account	<b>54 7630 - Other Equipment - New</b>			
320 4960 54 7630	GICC: Pylon Display Power Installation-Funding	1.0000	320,000.00	320,000.00
Account	<b>54 7630 - Other Equipment - New</b> Totals	Transactions	1	<u>\$320,000.00</u>
Department	<b>4960 - S.P.L.O.S.T.</b> Totals	Transactions	1	<u>\$320,000.00</u>
Fund	<b>320 - SPLOST FUND</b> Totals	Transactions	1	<u>\$320,000.00</u>
	<b>EXPENSES</b> Totals	Transactions	1	<u>\$320,000.00</u>
	Grand Totals	Transactions	2	<u><u>\$680,000.00</u></u>